Status of Country Accounting Procedures

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Check the list of draft procedures in your country that must be updated and approved:

- Procedures to Approve
- BE-LUX
- China
- France
- Italy
- LAM
- NAM
- UK+IE
- Other EMEA - Bulgaria
- Other EMEA - DACH
- Other EMEA - Finland
- Other EMEA - Iberia
- Other EMEA - Netherlands
- Other EMEA - Poland
- Other APAC - Australia
- Other APAC - India
- Other APAC - Japan
- Other APAC - South Korea
- Other APAC - Thailand
- Other APAC -New Zealand
- Multi Countries - Transversal

Overall status of country accounting:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

List of draft procedures:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Overall status of the country:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Link to country.

List of draft procedures:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Overall status of the country:

Draft	Published
5	7

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
China	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
CN - 5876 Damage Stock	ROLLIER, Charlotte	on May 23, 2024	Published	on May 23, 2024	ROLLIER, Charlotte	
CN - Monthly Update for PRC Rate	Alinnun Krittaphukthaphach	on Nov 22, 2022	Published	on Jun 18, 2024	Eusébio, Daniela	
CN - Duty Reclassment	Cátia Pinto	on Jan 09, 2019	Published	on Jan 09, 2019	Cátia Pinto	
CN - Stock Provision for Slow Moving and Lower Cost Market	Cátia Pinto	on Jan 03, 2019	Published	on Jan 03, 2019	Cátia Pinto	
CN - 6526 Monthly Electricity Adjustment	Cátia Pinto	on Jan 03, 2019	Published	on Jan 02, 2019	Cátia Pinto	
CN - GM Cost Transfer	Cátia Pinto	on Jan 02, 2019	Published	on Jan 02, 2019	Cátia Pinto	

Overall status of the country:

Draft	Published
0	21

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date

France	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)
FR Centralized Procedures	LI, Qiaosi (Joice)	on Mar 17, 2025	Published	on Mar 17, 2025	LI, Qiaosi (Joice)
France SCo	LI, Qiaosi (Joice)	on Mar 17, 2025	Published	on Mar 17, 2025	LI, Qiaosi (Joice)
FR - ECO and RTE (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Account 40100250 by Detail (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Update Commercial Price (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Check Between FI-MM (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - ECEIS - Enquête Banque de France (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Exchange Loss and Gain - Local / IFRS (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Interplant Transport Costs Transfer (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Maintenance of Future Prices (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Suramortissement Exceptionnel Macron (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - VAT for Automatic FNP (F.19) WP1 (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR CBS figures check (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR Check on Transitory Accounts (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR IAS19 Cashout check (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
MP FI CHIFFRAGE DES PROVISIONS (SCo)	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
MP-FI Provisions - Yearly Task	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
MP-FI Provisions - Monthly Task	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
MP-FI Provisions - Quarterly Task	Mestre, Carlos	on Jul 03, 2024	Published	on Jul 03, 2024	Mestre, Carlos
FR - Threshold 250K€ /750K€ NKLE/KLE (SCo)	Eusébio, Daniela	on Jul 26, 2023	Published	on Nov 24, 2023	Mestre, Carlos

Overall status of the country:

Draft	Published
10	10

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
IT - Customs duty procedure	MARIANO, Sofia	on May 11, 2026	Published	on May 11, 2026	MARIANO, Sofia	
IT - Intrastat Services and Goods	Esteves, Paula	on Jul 17, 2024	Published	on Jul 17, 2024	Esteves, Paula	
IT - 5835 Foreign DE VAT	Carolina Cabrita	on Jan 03, 2023	Published	on Jan 03, 2023	Esteves, Paula	
IT - VAT Split Payment regularization	MARIANO, Sofia	on Nov 18, 2022	Published	on Nov 18, 2022	MARIANO, Sofia	
IT - ZITA Procedure	MARIANO, Sofia	on May 24, 2022	Published	on May 24, 2022	MARIANO, Sofia	
IT - PSR Monthly Invoicing	MARIANO, Sofia	on Apr 01, 2022	Published	on Apr 01, 2022	MARIANO, Sofia	
IT - HSE Carimati	Rodrigo Santos	on Nov 18, 2021	Published	on Nov 18, 2021	FERNANDES, Edmundo	
IT - Service Invoicing CBNR	FARINHA, Marta	on Nov 16, 2021	Published	on Nov 16, 2021	FERNANDES, Edmundo	
IT - 0270 Calcare	João Pires	on Jun 18, 2020	Published	on Jun 18, 2020	MARIANO, Sofia	
IT - Interrompibilitá	Joana Tavares	on Mar 28, 2019	Published	on Nov 11, 2021	FERNANDES, Edmundo	

Overall status of the country:

Draft	Published
2	79

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
LAM	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
BR: Creation of Cash Movement (MC) for payment	TREVISANI, Andreia	on Oct 31, 2025	Published	on Oct 31, 2025	KAROLYNE FELIX ALVES, Bruna	
BR: REINF 2.1 - HR Process	TREVISANI, Andreia	on Oct 31, 2025	Published	on Oct 31, 2025	KAROLYNE FELIX ALVES, Bruna	
BR: Outbound Notes Report	TREVISANI, Andreia	on Aug 14, 2025	Published	on Aug 14, 2025	KAROLYNE FELIX ALVES, Bruna	
BR: Operations Report – Event R4020	TREVISANI, Andreia	on Aug 08, 2025	Published	on Aug 11, 2025	KAROLYNE FELIX ALVES, Bruna	

BR - Compensation, analysis and regularization – Accounts of Tax	TREVISANI, Andreia	on Jul 17, 2025	Published	on Aug 08, 2025	KAROLYNE FELIX ALVES, Bruna
AR - Percepciones Upload	RAFAELA RUEDA TONIOL	on May 30, 2023	Published	on Jun 12, 2023	Pablo Alejandro de La Pena
BR: DCTF	Andreia Trevisani	on Nov 18, 2022	Published	on Nov 18, 2022	Pablo Alejandro de La Pena
7523: L44 ISS Serv. Tomados	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
7523: L47 ISS Serv. Tomados	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
6375: ISS L22 Serv. Tomados	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
7523: ISS - (Serv. Tomados) - Local 048 - TABOÃO DA SERRA	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
7523: ISS L41 Serv. Prestados	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
BR: PCC and IRRF	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
BR: Reinf	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
BR: Pay tax Sefaz SP	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
BR: DEC - EFD vs GIA	Andreia Trevisani	on Nov 17, 2022	Published	on Nov 17, 2022	Pablo Alejandro de La Pena
BR: Commissions - Closing	Andreia Trevisani	on Nov 16, 2022	Published	on Nov 16, 2022	Pablo Alejandro de La Pena
AR - Correction pages books Argentina	ROBERTA DE SOUZA MANSANI	on Sept 28, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
AR - Upload Books Argentina	ROBERTA DE SOUZA MANSANI	on Sept 28, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
BR: Census of Foreign Capitals in the Country.	Carolina Faria	on Sept 05, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
BR: Annual Fee Municipalities	Bruna Nicoli de Oliveira Petry	on Aug 31, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
PE - Exchange Rate Update	Carolina Faria	on Aug 15, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
BR - Exchange Rate update	Carolina Faria	on Aug 15, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
CL - Exchange Rate update	Carolina Faria	on Jul 14, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
AR - Exchange Rate update	Carolina Faria	on Jul 08, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
7523: ISS Serv.Tomados São Paulo	Andreia Trevisani	on Jun 30, 2022	Published	on Jul 04, 2022	Pablo Alejandro de La Pena
BR: ICMS - IPI	Andreia Trevisani	on Jun 29, 2022	Published	on Apr 11, 2025	LI, Qiaosi (Joice)
7523: L43 ISS Serv. Tomados - Itatiba	Andreia Trevisani	on Jun 28, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena

BR: L41 E L45 ISS Serv. Tomados - GissOnline	Andreia Trevisani	on Jun 28, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Report in Departure Notes	Andreia Trevisani	on Jun 28, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: PIS/ COFINS	Andreia Trevisani	on Jun 28, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR - EFD ICMS IPI - SPED Fiscal	Caroline Santos da Silva	on Jun 27, 2022	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
BR: Posting IRRF Rent Curitiba	Andreia Trevisani	on Jun 27, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Positive Certificate of Securities Debts	Andreia Trevisani	on Jun 27, 2022	Published	on Apr 12, 2025	LI, Qiaosi (Joice)
BR: Discontinue Stocke	Andreia Trevisani	on Jun 25, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Comments BFC	Andreia Trevisani	on Jun 24, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Invoicing GBU Coatis	Andreia Trevisani	on Jun 24, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: GIA generation and validation	Andreia Trevisani	on Jun 24, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Balance Transfers ICMS / IPI	Andreia Trevisani	on Jun 24, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: ICMS IMO	Andreia Trevisani	on Jun 22, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: DIPAM	Andreia Trevisani	on Jun 21, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Check NF imput Synchro	Andreia Trevisani	on Jun 21, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: Monitor fiscal	Andreia Trevisani	on Jun 21, 2022	Published	on Jun 28, 2022	Pablo Alejandro de La Pena
BR: FBL3N - Compensation, analysis and regularization	Andreia Trevisani	on Jun 15, 2022	Published	on Jun 17, 2022	Pablo Alejandro de La Pena
BR - IBAMA Declaration of substances controlled by the Montreal Protocol.	Tatiane Regina de Lima	on May 25, 2022	Published	on Nov 16, 2022	Pablo Alejandro de La Pena
CL - Procedure Royalties	BRUNO HENRIQUE DOS SANTOS DA SILVA	on Apr 18, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
BR - 7523 Check HSE Cost Center	GABRIEL GONCALVES DE LIMA MARCONDES	on Nov 29, 2021	Published	on Nov 30, 2021	SCHUBERT, Eduardo Luis
BR - Benefits Cycles	GABRIEL GONCALVES DE LIMA MARCONDES	on Sept 27, 2021	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
BR - Standard Cost Report	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 27, 2021	Published	on Aug 27, 2021	SCHUBERT, Eduardo Luis

BR - Results by Cost Center Curitiba	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 27, 2021	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
BR - Compensation of Provision Account for Commissions	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 19, 2021	Published	on Aug 26, 2021	SCHUBERT, Eduardo Luis
BR - Freight Cost Analysis and Allocations	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 19, 2021	Published	on Aug 26, 2021	SCHUBERT, Eduardo Luis
BR - Bank Reconciliation	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 19, 2021	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
BR - 7523 Resolution 13	GABRIEL GONCALVES DE LIMA MARCONDES	on Aug 17, 2021	Published	on Aug 26, 2021	SCHUBERT, Eduardo Luis
LAM/NAM: Revaluation Accounts	GABRIEL GONCALVES DE LIMA MARCONDES	on May 26, 2021	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
NAM/LAM: Revaluation Accounts Check	Rodrigues, Luiz Henrique	on May 18, 2021	Published	on Jul 01, 2022	Pablo Alejandro de La Pena
BR - Deferred Tax	GABRIEL GONCALVES DE LIMA MARCONDES	on May 12, 2021	Published	on Nov 17, 2022	Andreia Trevisani
BR - Reclass Advanced Payment Vendor Braskem	JUAN CARLOS DE OLIVEIRA	on Jan 11, 2021	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
7725 - Guia de despacho Chile	Andreia Trevisani	on Oct 07, 2020	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
BR - Working Capital Report	GABRIEL GONCALVES DE LIMA MARCONDES	on Oct 07, 2020	Published	on Oct 07, 2020	Andre Belini de Oliveira
LAM: Travel expense reporting	Andreia Trevisani	on Sept 28, 2020	Published	on Sept 28, 2020	Leticia Pereira Souza
CL: Create Material Ledger Costing Run	Leticia Pereira Souza	on Sept 22, 2020	Published	on Oct 25, 2022	Pablo Alejandro de La Pena
CL: Daily Cash Closing Balance	Leticia Pereira Souza	on Sept 22, 2020	Published	on Sept 22, 2020	Leticia Pereira Souza
CL: Check if BFC is published	Leticia Pereira Souza	on Sept 22, 2020	Published	on Sept 22, 2020	Leticia Pereira Souza
CL: Bank Reconciliation	Andreia Trevisani	on Sept 22, 2020	Published	on Sept 21, 2020	Leticia Pereira Souza
CL: ARA Banks	Andreia Trevisani	on Sept 21, 2020	Published	on Sept 21, 2020	Leticia Pereira Souza
CL - FEBAN transaction	Andreia Trevisani	on Sept 18, 2020	Published	on Sept 21, 2020	Leticia Pereira Souza
BR - Travel Expense Report (Aroma, Novecare, Soda Ash)	GABRIEL GONCALVES DE LIMA MARCONDES	on Sept 16, 2020	Published	on Sept 17, 2020	Andre Belini de Oliveira

BR - Send e-mail for controllers with time table	GABRIEL GONCALVES DE LIMA MARCONDES	on Sept 16, 2020	Published	on Sept 17, 2020	Andre Belini de Oliveira
BR - Check entries in financial account in non-financial Cost Center	GABRIEL GONCALVES DE LIMA MARCONDES	on Sept 14, 2020	Published	on Sept 17, 2020	Andre Belini de Oliveira
BR - 7523 Updating Commercial Price	Joana Tavares	on Sept 25, 2019	Published	on May 28, 2020	SCHUBERT, Eduardo Luis
BR - COGS Returns	Joana Tavares	on Jul 29, 2019	Published	on May 28, 2020	SCHUBERT, Eduardo Luis
CL - 7725 Issue Note Fiscal Chile	Joana Tavares	on Jul 17, 2019	Published	on May 12, 2020	Pablo Alejandro de La Pena
BR - OINI Project Creation	LAURO TRINDADE JUNIOR	on Jun 27, 2019	Published	on Jun 27, 2019	SCHUBERT, Eduardo Luis
BR - Change Statistical Key Figure Planning	Tatiane Regina de Lima	on Jun 24, 2019	Published	on Jun 24, 2019	SCHUBERT, Eduardo Luis
BR - Extraction PL by Market	Tatiane Regina de Lima	on Jun 21, 2019	Published	on Jun 21, 2019	SCHUBERT, Eduardo Luis
BR - R&I Reinvoicing Allocation	Joana Tavares	on Jun 19, 2019	Published	on Jun 21, 2019	SCHUBERT, Eduardo Luis
BR - Actual Costs vs Planned Costs	Joana Tavares	on Jun 19, 2019	Published	on Jun 21, 2019	SCHUBERT, Eduardo Luis

Overall status of the country:

Draft	Published
3	105

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
NAM	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
4045 - Pcard Accrual Procedure	STEPHANI VIEIRA SCHERER, JENNYFFER	on Dec 15, 2025	Published	on Dec 15, 2025	KAROLYNE FELIX ALVES, Bruna	
US - PF1 - Payroll Wage Type 9251	Eusébio, Daniela	on Feb 25, 2025	Published	on Feb 25, 2025	Eusébio, Daniela	
MX - Electronic Accounting	RAFAELA RUEDA TONIOL	on Jul 07, 2023	Published	on Jul 14, 2023	Pablo Alejandro de La Pena	
US - PF1 - Payroll Correction	BRUNA SANTOS COLAÇO	on May 25, 2023	Published	on May 25, 2023	Leticia Pereira Souza	
US - PF1 - 401-K Employer Costs	BRUNA SANTOS COLAÇO	on May 25, 2023	Published	on May 25, 2023	Leticia Pereira Souza	

US - Account Cleaning	BRUNA SANTOS COLAÇO	on May 25, 2023	Published	on May 25, 2023	Leticia Pereira Souza
US - 6032 - Local Insurance Billing	BRITO, Geovany Hector	on May 10, 2023	Published	on May 10, 2023	Pablo Alejandro de La Pena
US - Pcard accrual	BRUNA SANTOS COLAÇO	on Apr 27, 2023	Published	on Apr 27, 2023	Leticia Pereira Souza
US - 6294_5782 Interests Accruals	BRUNA SANTOS COLAÇO	on Apr 03, 2023	Published	on Apr 03, 2023	Leticia Pereira Souza
4045 - Benefit Entries via IBA	BRUNA SANTOS COLAÇO	on Mar 09, 2023	Published	on Mar 09, 2023	Leticia Pereira Souza
US - PF1 - Vacation Accrual	BRUNO HENRIQUE DOS SANTOS DA SILVA	on Jan 26, 2023	Published	on Jan 26, 2023	Leticia Pereira Souza
US - 3384 - BOA Financial Statements	BRITO, Geovany Hector	on Jan 24, 2023	Published	on Mar 13, 2023	Pablo Alejandro de La Pena
US - PF1 ARA Bank Accounts	BRUNO HENRIQUE DOS SANTOS DA SILVA	on Jan 09, 2023	Published	on Apr 03, 2023	Leticia Pereira Souza
US - 6402 - Chemplex Orders Settlement + 57000400 Flow Check	BRITO, Geovany Hector	on Dec 07, 2022	Published	on Dec 07, 2022	Pablo Alejandro de La Pena
US - 6402 - Chemplex Treasury Analysis	BRITO, Geovany Hector	on Dec 07, 2022	Published	on Dec 07, 2022	Pablo Alejandro de La Pena
US - 6402 - Review Chemplex/Herman Cost Centers	BRITO, Geovany Hector	on Dec 07, 2022	Published	on Dec 07, 2022	Pablo Alejandro de La Pena
US - 7424/6402 - Payroll File Preparation	BRITO, Geovany Hector	on Nov 30, 2022	Published	on Nov 30, 2022	Pablo Alejandro de La Pena
US - 6402 - Chemplex /Herman Bonus Details	BRITO, Geovany Hector	on Nov 30, 2022	Published	on Nov 30, 2022	Pablo Alejandro de La Pena
US - 6402 - Chemplex /Herman Payroll Report and Entry	BRITO, Geovany Hector	on Nov 30, 2022	Published	on Nov 30, 2022	Pablo Alejandro de La Pena
US - 7424 - CAT TAX Billing	Rodrigues, Luiz Henrique	on Nov 23, 2022	Published	on Nov 23, 2022	Pablo Alejandro de La Pena
US – Miscellaneous Check Deposit Form	BRUNA SANTOS COLAÇO	on Oct 07, 2022	Published	on Oct 07, 2022	Leticia Pereira Souza
MX - Exchange Rate Update	Sabrina dos Santos Berton	on Aug 26, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
US: GAR Reporting - Non-Recurring items	BRUNA SANTOS COLAÇO	on Jul 27, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
US - Check P&L Unassigneds (KE30)	LAURO TRINDADE JUNIOR	on Jul 22, 2022	Published	on Aug 15, 2022	Pablo Alejandro de La Pena
MX - 5726 - Manual Commissions	Sabrina dos Santos Berton	on Jun 29, 2022	Published	on Sept 28, 2022	Pablo Alejandro de La Pena
US - 7180 Marubeni Commissions administration	Liga Kurme	on Jun 14, 2022	Published	on Jun 14, 2022	Liga Kurme
US - 7180 Royalties calculation	Liga Kurme	on May 26, 2022	Published	on Jun 14, 2022	Liga Kurme

US - 7180 CM Manual entries over threshold	Liga Kurme	on May 25, 2022	Published	on Jun 14, 2022	Liga Kurme
US - 7180 CM P-card accrual calculation	Liga Kurme	on May 23, 2022	Published	on Jun 14, 2022	Liga Kurme
US - 7180 Payroll recharge calculation	Liga Kurme	on May 20, 2022	Published	on Jun 14, 2022	Liga Kurme
US - SCI - Reclass Interco Payroll	BRUNO HENRIQUE DOS SANTOS DA SILVA	on Apr 28, 2022	Published	on Jun 29, 2022	Leticia Pereira Souza
US - 3384 - 3M Rebate Payment	BRITO, Geovany Hector	on Apr 26, 2022	Published	on May 03, 2022	Pablo Alejandro de La Pena
US - 1430 - Prepare and Validate Intercompany Position	BRITO, Geovany Hector	on Apr 12, 2022	Published	on Apr 12, 2022	Pablo Alejandro de La Pena
US - 3384 - Sales Volume Rebate to 3M Accrual	BRITO, Geovany Hector	on Apr 12, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US and CA - Tax Budget File	BRITO, Geovany Hector	on Apr 12, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US and CA - 7424/7651 - OOIE File	BRITO, Geovany Hector	on Apr 12, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - Trade Associations Report	BRITO, Geovany Hector	on Apr 08, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Analytical Review Support Files	BRITO, Geovany Hector	on Apr 07, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 1430 - Chemplex Prepare Consolidated Results BFC	BRITO, Geovany Hector	on Apr 06, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 1430 - Chemplex BFC Input	BRITO, Geovany Hector	on Apr 06, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Bonus Auto Postings	BRITO, Geovany Hector	on Mar 31, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - SCI Reclass Account 2455025000 and 2455025001	BRUNO HENRIQUE DOS SANTOS DA SILVA	on Mar 28, 2022	Published	on Apr 01, 2022	Leticia Pereira Souza
US - Fringe Over/Under Clear Accrual Accounts	BRITO, Geovany Hector	on Mar 25, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Custom Duty Report and Entry	BRITO, Geovany Hector	on Mar 25, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - BFC Review CAM	BRITO, Geovany Hector	on Mar 24, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Freeport Rent Billing	BRITO, Geovany Hector	on Mar 24, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Legal Provisions Reconciliation	BRITO, Geovany Hector	on Mar 23, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Balance Sheet and P&L Review	BRITO, Geovany Hector	on Mar 10, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 6401 Reclass Non Payroll - Check CC 5V10500000	Rodrigues, Luiz Henrique	on Mar 10, 2022	Published	on Mar 10, 2022	Leticia Pereira Souza

US - 4045 - LAZ Parking Accrual	Leticia Pereira Souza	on Mar 10, 2022	Published	on Mar 10, 2022	Leticia Pereira Souza
US - 7424 - ExxonMobil Billing	BRITO, Geovany Hector	on Mar 08, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - SIH Billing	BRITO, Geovany Hector	on Mar 08, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - Payroll Restructuring - Severance Payout	BRITO, Geovany Hector	on Mar 08, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - Jubilee	Rodrigues, Luiz Henrique	on Mar 08, 2022	Published	on Mar 08, 2022	Leticia Pereira Souza
US - 7424 - Vacation Accrual	LAURO TRINDADE JUNIOR	on Feb 28, 2022	Published	on Apr 12, 2022	Pablo Alejandro de La Pena
US and CA - CBNR SG&A Report	BRITO, Geovany Hector	on Feb 25, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - Accrual Laborers Int. Union of North America	LAURO TRINDADE JUNIOR	on Feb 22, 2022	Published	on Apr 12, 2022	Pablo Alejandro de La Pena
US - 7424 - Solvay Awards Reclass	LAURO TRINDADE JUNIOR	on Feb 21, 2022	Published	on Apr 12, 2022	Pablo Alejandro de La Pena
US - 1430 - Chemplex Internal Controls	BRITO, Geovany Hector	on Feb 18, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 7424 - IFRIC 21 Property Tax / Recurring Entries	BRITO, Geovany Hector	on Feb 18, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
US - 3384 - IFRIC 21 Property Tax / Recurring Entries	BRITO, Geovany Hector	on Feb 18, 2022	Published	on Apr 14, 2022	Pablo Alejandro de La Pena
5782 - Float Transfer via IBA	BRUNA SANTOS COLAÇO	on Feb 04, 2022	Published	on Feb 08, 2022	Patrick McNulty
4291: HSA and HRA reclass to 6401	Rodrigues, Luiz Henrique	on Feb 04, 2022	Published	on Feb 04, 2022	Leticia Pereira Souza
US - 4291 Salaries and Bonus Reclassification	Rodrigues, Luiz Henrique	on Nov 18, 2021	Published	on Mar 08, 2022	Leticia Pereira Souza
US - 7424 - Deferred Compensation	BRITO, Geovany Hector	on Sept 21, 2021	Published	on Feb 11, 2022	Filho, Paulo
US - Deferred Compensation	Rodrigues, Luiz Henrique	on Aug 23, 2021	Published	on Aug 23, 2021	Leticia Pereira Souza
4045: Fringe Benefits	Rodrigues, Luiz Henrique	on Aug 23, 2021	Published	on Aug 23, 2021	Leticia Pereira Souza
MX - 7723 Bank reconciliation	LUIZ FELIPE CAVALHEIRO	on Aug 11, 2021	Published	on Aug 11, 2021	Pablo Alejandro de La Pena
US - 4290/4291 JV sales invoicing check	Leticia Pereira Souza	on Mar 29, 2021	Published	on Apr 20, 2021	Leticia Pereira Souza
US - Interests and loans postings	BRITO, Geovany Hector	on Mar 26, 2021	Published	on Mar 26, 2021	Filho, Paulo
US - 7424 Employee Contributions Report	BRITO, Geovany Hector	on Mar 24, 2021	Published	on Mar 26, 2021	Filho, Paulo
US - 7424 FI-CO COGS Reconciliation	BRITO, Geovany Hector	on Mar 24, 2021	Published	on Mar 25, 2021	SCHUBERT, Eduardo Luis

US - 7424 Process Partial Full Retirement	BRITO, Geovany Hector	on Mar 24, 2021	Published	on Mar 25, 2021	SCHUBERT, Eduardo Luis
US - 7424 - HSE Split - Post assessment JE	BRITO, Geovany Hector	on Mar 23, 2021	Published	on Mar 25, 2021	SCHUBERT, Eduardo Luis
US - 7424 - Process Orders Variance Cycle	BRITO, Geovany Hector	on Mar 23, 2021	Published	on Mar 25, 2021	SCHUBERT, Eduardo Luis
4290 - Rebate Reconciliation	Leticia Pereira Souza	on Mar 11, 2021	Published	on Aug 16, 2021	Leticia Pereira Souza
US - Reconciliation Royalties	Rodrigues, Luiz Henrique	on Oct 15, 2020	Published	on Oct 15, 2020	Leticia Pereira Souza
MX: Bank Reconciliation	Rodrigues, Luiz Henrique	on Sept 16, 2020	Published	on Oct 02, 2020	Pablo Alejandro de La Pena
US - IAS19 - Quartely posting	DA SILVA, Patrik Ernandes	on May 12, 2020	Published	on May 12, 2020	Leticia Pereira Souza
US - SCI: SIP REBITDA Annual and Quarterly Accrual	CAMILA GONCALVES RODRIGUE BONIFACIO	on Apr 17, 2020	Published	on Apr 23, 2020	Betty Skweres
US - Saving Plans – 401 K	CAMILA GONCALVES RODRIGUE BONIFACIO	on Oct 17, 2019	Published	on Oct 17, 2019	Leticia Pereira Souza
US - ARA Bank Accounts	CHIARELLO, BiANCA GiACOMELLi	on Sept 17, 2019	Published	on Sept 17, 2019	Leticia Pereira Souza
US - Non-Industrial Working Capital Report	Joana Tavares	on Sept 16, 2019	Published	on Sept 25, 2019	SCHUBERT, Eduardo Luis
US - Generate Expat Billings	CAMILA GONCALVES RODRIGUE BONIFACIO	on Sept 13, 2019	Published	on Sept 16, 2019	Betty Skweres
US - 7424 - Demurrage Report	BRITO, Geovany Hector	on Sept 10, 2019	Published	on Sept 25, 2019	SCHUBERT, Eduardo Luis
US - SCI - Investment Reconciliation	Betty Skweres	on Aug 26, 2019	Published	on Aug 26, 2019	Betty Skweres
US - F101 Reconciliation	Betty Skweres	on Aug 26, 2019	Published	on Aug 26, 2019	Betty Skweres
US - 7424 - L6710/L6720 Extraction	Joana Tavares	on Aug 21, 2019	Published	on Sept 25, 2019	SCHUBERT, Eduardo Luis
US - Revaluation Accounts Clearing	Joana Tavares	on Aug 21, 2019	Published	on Sept 13, 2019	Leticia Pereira Souza
US - 7424 - Costing Run Results	BRITO, Geovany Hector	on Aug 19, 2019	Published	on Sept 25, 2019	SCHUBERT, Eduardo Luis
US - 5782 Transfer Education Assistance to HR Cost Center	CHIARELLO, BiANCA GiACOMELLi	on Aug 19, 2019	Published	on Aug 23, 2019	Leticia Pereira Souza
US - 7424 Inventory Accounts Reconciliation	Joana Tavares	on Aug 09, 2019	Published	on Oct 10, 2019	SCHUBERT, Eduardo Luis
US - Quality Checks BFC	BRITO, Geovany Hector	on Jul 22, 2019	Published	on Jul 22, 2019	Patrick McNulty
US - Receivables and Payable Reconciliation	KRAEMER, BRUNO WiLLiAN	on Jul 19, 2019	Published	on Jul 26, 2019	Betty Skweres

US and CA - AODocs - Upload Costing Internal Controls	Joana Tavares	on Jun 25, 2019	Published	on Jun 25, 2019	Nathally de Camargo Gantzel Vieira
US - D45 Cost Center Variances Report	Joana Tavares	on Jun 25, 2019	Published	on Jun 25, 2019	Nathally de Camargo Gantzel Vieira
US - 4290 Recurrent Intercompany Transfer Costs	Joana Tavares	on Jun 24, 2019	Published	on Jun 24, 2019	Betty Skweres
US - 4290 FI Invoices for Parachute and Water Usage	Ramos, Fernanda	on Jun 24, 2019	Published	on Jun 24, 2019	Betty Skweres
US - 03.07 Critical Movements Report	Joana Tavares	on Jun 24, 2019	Published	on Jun 25, 2019	Nathally de Camargo Gantzel Vieira
US - IAC 01.02 Variance Analysis	VICTORIA MOREIRA FAGUNDES CARAMEZ	on Jun 21, 2019	Published	on Jun 21, 2019	Nathally de Camargo Gantzel Vieira
US - Commercial Price Report	Joana Tavares	on Jun 19, 2019	Published	on Jun 21, 2019	Nathally de Camargo Gantzel Vieira
US - AP Accruals US Companies	Joana Tavares	on Jun 19, 2019	Published	on Jun 25, 2019	Patrick McNulty
US - 4291/5650 BFC Correction	Joana Tavares	on May 24, 2019	Published	on May 24, 2019	Betty Skweres
US - 4290 Reclass Charges FEDEX	Joana Tavares	on May 16, 2019	Published	on May 20, 2019	Betty Skweres

Overall status of the country:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Link to country.

List of draft procedures:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Overall status of the country:

Draft	Published
0	1

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Bulgaria	Joana Tavares	on May 03, 2019	Published	on Jul 07, 2022	Eusébio, Daniela	

Overall status of the country:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Link to country.

List of draft procedures:

Workflow Report Parameter Error

com.comalatech.workflow.workflowreport.error.params.invalidPageName

Overall status of the country:

Draft	Published
0	2

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Finland	LI, Qiaosi (Joice)	on Mar 17, 2025	Published	on Mar 17, 2025	LI, Qiaosi (Joice)	
FI - Palladium Calculation	Cátia Pinto	on Jan 02, 2019	Published	on Jan 02, 2019	Cátia Pinto	

Overall status of the country:

Workflow Report Parameter Error

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Link to country.

List of draft procedures:

Workflow Report Parameter Error

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Overall status of the country:

Draft	Published
0	4

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Netherlands	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
NL - VAT Netherlands	Esteves, Paula	on Jul 17, 2024	Published	on Jul 17, 2024	Esteves, Paula	
NL - Bank Statement Postings WP1	Cátia Silva	on Aug 13, 2020	Published	on Oct 16, 2020	Ronald Ketting	
NL - Bank Statement Postings PF1	Cátia Silva	on Aug 13, 2020	Published	on Oct 16, 2020	Ronald Ketting	

Overall status of the country:

Draft	Published
0	3

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Poland	LI, Qiaosi (Joice)	on Mar 18, 2025	Published	on Mar 18, 2025	LI, Qiaosi (Joice)	
PL - 6268 - Monthly import / export report	Ieva Driksna	on Jun 15, 2022	Published	on Jun 16, 2022	Ieva Driksna	
PL - 6268 - General WI	Ieva Driksna	on Jun 15, 2022	Published	on Jun 15, 2022	Ieva Driksna	

Overall status of the country:

Draft	Published
0	1

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Australia	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	

Overall status of the country:

Draft	Published
0	3

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
India	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
IN - 5955 Statistic Key Figures Uploads	Cátia Pinto	on Jan 02, 2019	Published	on Jan 02, 2019	Cátia Pinto	
IN - 5955 Check the Capacity of Production (AUFLV)	Cátia Pinto	on Jan 02, 2019	Published	on Jan 02, 2019	Cátia Pinto	

Overall status of the country:

Draft	Published
1	1

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
JP - CP Variance Allocation	Cátia Pinto	on Jan 02, 2019	Published	on Jan 02, 2019	Cátia Pinto	

Overall status of the country:

Draft	Published
0	2

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
South Korea	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
KR - Cost closing	Cátia Pinto	on Jan 03, 2019	Published	on Jan 03, 2019	Cátia Pinto	

Overall status of the country:

Draft	Published
0	3

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Thailand	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
TH 6034 - Mark to Market of Forward Contract Posting	SILVA, Monica	on Dec 16, 2022	Published	on Nov 07, 2023	FERNANDES, Edmundo	
TH - 0366 TPT Allocation from Technical Cost Center to Material	Cátia Pinto	on Jan 03, 2019	Published	on Jan 03, 2019	Cátia Pinto	

Overall status of the country:

Draft	Published
0	2

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
New Zealand	LI, Qiaosi (Joice)	on Mar 13, 2026	Published	on Mar 13, 2026	LI, Qiaosi (Joice)	
New Zealand - GST Return	Rapeeporn Chayasunthorn	on Dec 22, 2022	Published	on Oct 27, 2023	Rapeeporn Chayasunthorn	

Overall status of the country:

Draft	Published
0	2

Link to country.

List of draft procedures:

States: ***Any*** | Draft | Published

Title	Updated by	Updated	State	Changed	Changed by	Expiration Date
Multi Countries - Transversal	Joana Tavares	on May 03, 2019	Published	on Oct 25, 2019	Cátia Pinto	
APAC - Bank Reconciliation	Cátia Pinto	on Jan 21, 2019	Published	on Jan 21, 2019	Cátia Pinto	