

How to create a ticket for SOLMAN access

Follow the steps to create a ticket for SOLMAN access and issues in Freshdesk

[blocked URL](#)

1. Login to customer portal
2. Click on icon **Ticket new**
3. Fill the details like below for their corresponding stream with their Solvay Email ID, Solvay ID.

Create a new ticket [Select a template](#) Cancel Submit

The requester will receive an email notification that a new ticket has been created. It can be disabled in Admin > Email notifications.

Requester * Cc

Cc Hide Cc

Subject *

Type *

Subtype *

Functional Area *

IS-Process *

IS-Subprocess *

IS-Category *

Application *

GBU / Function *

Agent

Priority *

Status *

Group *