

# Value List Management

## Table of content

### Value list Management

#### How to request to create a value, modify or delete a value in the value list ?

Procedure (How-To) presenting the process to request value list management (create, modify or delete a value in the value list)

#### Concerned profiles:

ADMIN

- [Value list Management](#)
  - [How to request to create a value, modify or delete a value in the value list ?](#)

- [Step-By-Step](#)
  - [Step 1 - Locate the list](#)
  - [Step 2 - Identify the possible connection to the list](#)
  - [Step 2 - Create a new value](#)
  - [Step 4 - Modify a value](#)
  - [Step 4 - Delete a value](#)

- [Related articles](#)
- [Need help?](#)

## Step-By-Step

### Step 1 - Locate the list

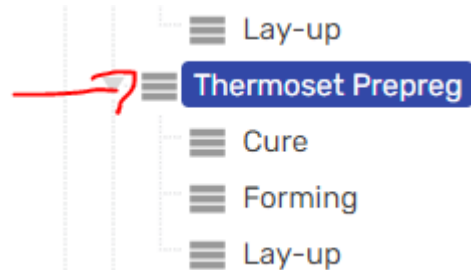
The screenshot shows the PIM Studio interface. The left sidebar contains a navigation menu with the following items: PIM Studio >, Settings >, Value List >, PIM >, and List. The main content area displays a tree view of the system structure. The 'Value Lists' folder is circled in red, and the 'PIM' folder is also circled in red. A red arrow points to the 'PIM\_Chemical\_CategoryFamilyPro' item under the PIM folder. Other items in the tree include Exports, Tags, Settings, Attributes, Classes, Attribute Rights, BPM, EMM, PIM\_BrandName, PIM\_BU\_Market, and PIM\_CompliantWith.

### Step 2 - Identify the possible connection to the list

1. Check if list is imported from another source system	How: WIP
2. Check if list is exported to another source system	
3. In the event of value deletion, check with all PIM champions user affected or PiM product owner	

## Step 2 - Create a new value

If the value should be in specific tree of the attribute, go to the level, before creating the value



Use the "+" to create a new value

See screen shot below

Value must have an external key that follows the same pattern as previous

See screen shot below

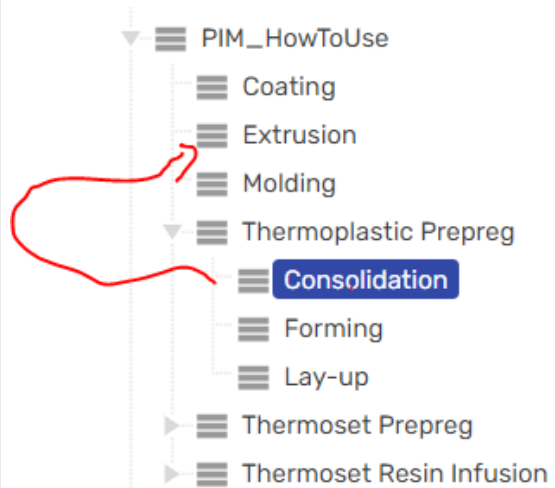
Value must have an English Value

See screen shot below

Other languages values are to be used for future

See screen shot below

Parent folder value are used to place the value under a tree. It can be modified by dragging the value



ID	English	German	Fr	External Key	Parent Folder
1302	Coating		Coating	VAL_PIM_HowToUse___Coating	0
1304	Binders		Binders	VAL_PIM_HowToUse___Coating_Binders	1302
4097	Coating			VAL_PIM_HowToUse___Coating_Coating	1302
4098	Dip Coating			VAL_PIM_HowToUse___Coating_Dip_Coating	1302

## Step 4 - Modify a value

1. Modify english value has no impact >All objects (products) who have the previous values will have the new value automatically

2. Modify External key to align with english value is more delicate. If limited change, do not modify external key to reduce possible disruption

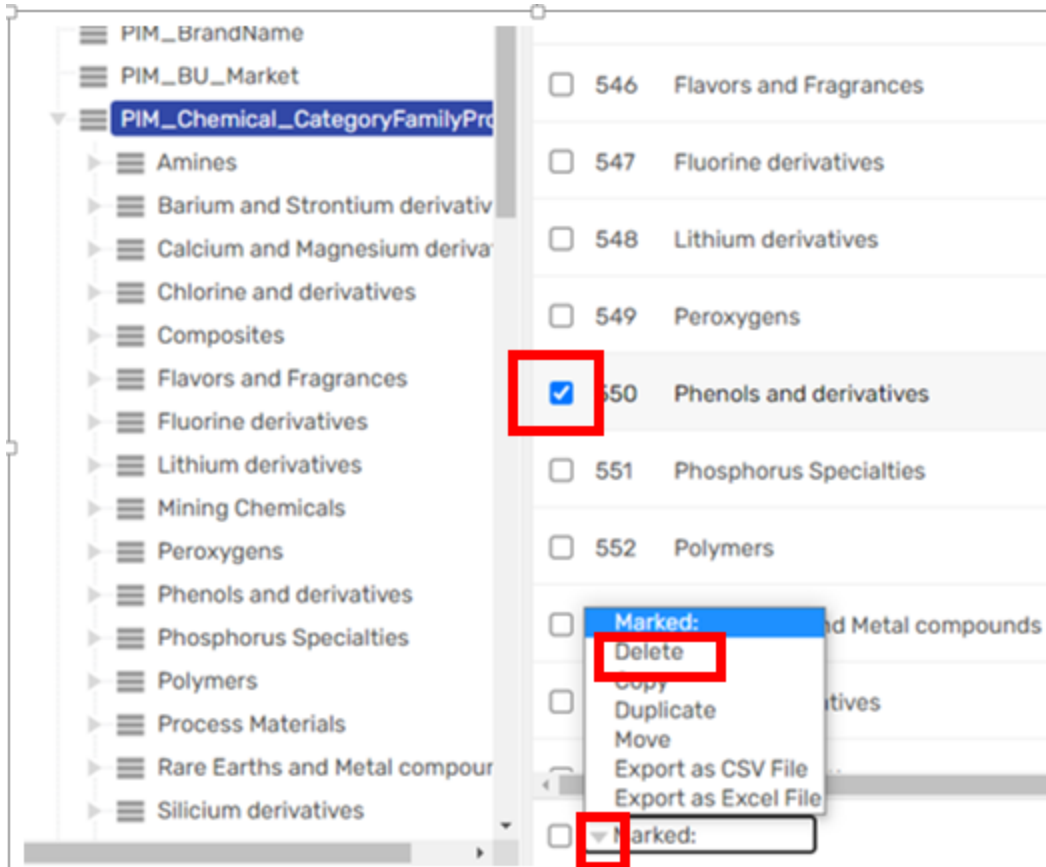
## Step 4 - Delete a value

1. Select the value

2. Click marked

3. Click delete

All objects (products) who have this value, will have the value removed



Related articles

Need help?

Unable to render {include}

The included page could not be found.