

4. Add a Tile

Overview

A tile is a promotional item that you can add to the homepage of the space. You can add tiles only in a space using the Master Page layout. Tiles are grouped in a Dashboard.

The tile will be displayed differently depending of the amount of link associated to the Tile.

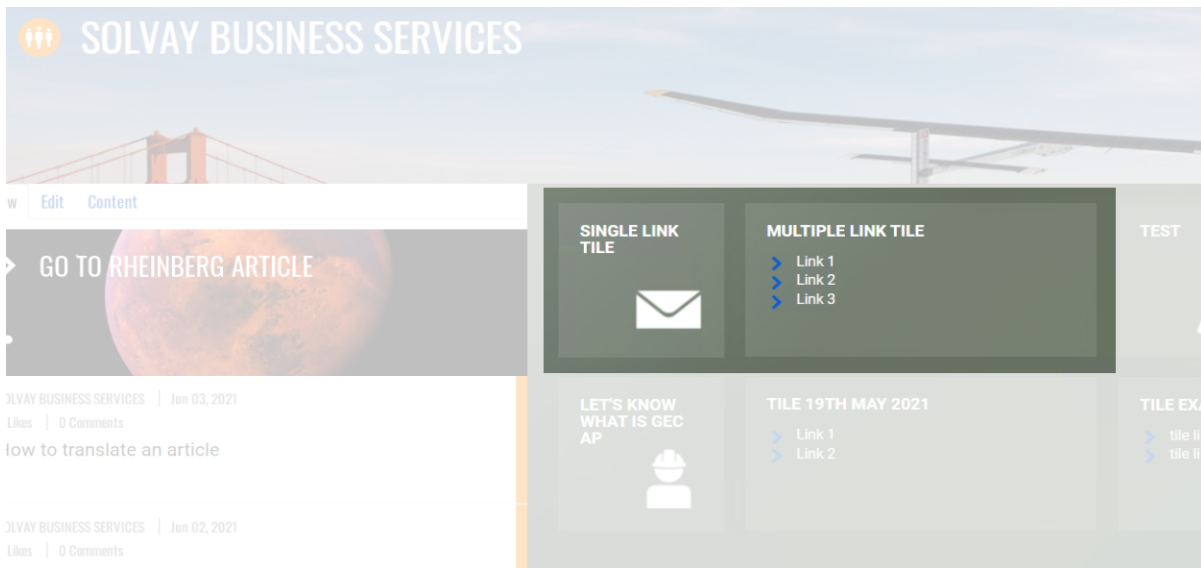
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Tile Display

If a tile is redirecting to 1 content, you can add an icon to illustrate your tile. We will call it a "Single Link Tile"

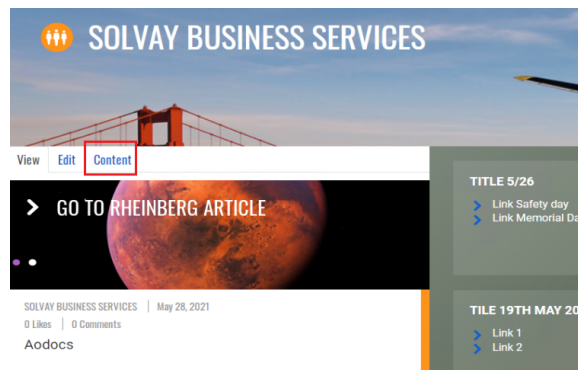
In other cases (multiple content), it will show the links. We will call it a "Multiple Link Tile"



Access Dashboard

STEP 1

In your space homepage, click on **Content**



STEP 2

A new page is displayed with the list of content from your space. The first entry should be a Dashboard. This is where the tiles are managed.

Click on [Edit Node](#) to open the modification screen.

TITLE	CONTENT TYPE	MODERATION STATE	LANGUAGE	UPDATED	OPERATIONS
Solvay Business Services dashboard	Dashboard	published	English	05/26/2021 - 17:41	Edit node
Tile 5/18	Editorial	published	English	05/18/2021 - 16:50	Edit node
This is the title 20/05	Editorial	published	English	05/21/2021 - 13:37	Edit node
PCL updates May 2021	Editorial	published	English	05/26/2021 - 17:08	Edit node
Ca concarne sur le campus de Bruxelles	Editorial	published	French	05/07/2021 - 10:21	Edit node

Dashboard Overview

In this screen, you can :

- Find the Title (Internal Name for the Dashboard)
- Find the list of Tiles.
- Remove or edit a tile
- Reorder the tiles

Edit Dashboard Solvay Business Services dashboard

View Edit Translate

Home > Node > Solvay Business Services dashboard

Title *

Solvay Business Services dashboard

TILES *

BLOCK DESCRIPTION	OPERATIONS
Internal title tile 05 26	Edit Remove
Tile 19th May 2021	Edit Remove
tile example 18th May	Edit Remove
GEC AP	Edit Remove
Tulle test	Remove
This is a test	Edit Remove

Current state: Published

Change to: [Published](#)

[Save](#) [Preview](#)

Published
Last saved: 05/26/2021 17:08
Author: clara.dubois
Revisions are required to create new nodes.
Revisions are required to log messages.
Briefly describe the...

Add a Tile

STEP 1

In order to create a new Tile, click on [Add new custom block](#)

Edit Dashboard Solvay Business Services dashboard

View Edit Translate

Home > Node > Solvay Business Services dashboard

Title *

Solvay Business Services dashboard

TILES *

BLOCK DESCRIPTION	OPERATIONS
Internal title tile 05 26	Edit Remove
Tile 19th May 2021	Edit Remove
tile example 18th May	Edit Remove
GEC AP	Edit Remove
Tulle test	Remove
This is a test	Edit Remove

Current state: Published

Change to: [Published](#)

[Save](#) [Preview](#)

Published
Last saved: 05/26/2021 17:08
Author: clara.dubois
Revisions are required to create new nodes.
Revisions are required to log messages.
Briefly describe the...

Single link tile

STEP 2

To create

Internal title *

Single link

A brief description of your block.

Title *

Single link Title

ICON

You can select up to 1 media items (0 left).

[contact Solvay ONE tile picto](#)

[Remove](#)

LINK

URL

test authlink (86)

Start typing the title of a piece of content to select it. You can also enter an internal path such as `./node/` or an external URL, such as `http://example.com`. Enter `<front>` to link to the front page. Enter `<noindex>` to display link text only. Enter `route=<button>` to display keyboard-accessible link text only.

Multiple links tile

STEP 6

During Tile Creation, it lets to **CUSTOMIZE** the tile with the following options

- **Push to Mobile View** lets the tile to be accessible when Solvay Intranet page is accessed via Mobile Phone
- **Show in Tiles Library** lets the user to have the tile created to be available in the Tiles Library, which lets user to customize and add this tile to their own Solvay One page under Dashboards
- **Internet Access Display** lets the tile to be available when Solvay Intranet page is accessed in Internet connection(Without Solvay VPN).
- **Mandatory tile** option is only for Admins who manage the overall Home Page of Intranet site

Add another item

- Push to mobile view?
- Show in Tiles library?
- Internet Access Display
- Mandatory Tile

Related articles

Need help?