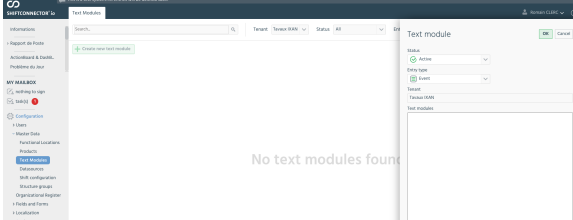


Manage text module for pre-populating your forms

Text modules are pre-defined answers that can fasten filling the *Description* field. When filling the *Description* field the user can simply select among the existing text modules and if necessary edit it in order to tune it to the specific answer. Currently these choices are applied at tenant levels (i.e. you cannot have different text modules per structure items/category or forms).

- Go in the Configuration panel, then "Master Data" and "Text modules" and click on *Create a new text module*. You can decide whether it applies to events, tasks or instructions and then you will be able to write the desired text module.



Video on text module :

