IT - PSR Monthly Invoicing

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**
2. Add the following Labels:
   - Scope of applicability: ww, country_accounting
   - Country or group of countries (if applicable): france, belux, uk_ie, italy, china, lam, nam, other_emea_countries, other_apac_countries
   - Unit and Domain using the: List of labels to be used in the Finance Service Line space
   - Sub-Domain using the: 2nd List of labels to be used in the Finance Service Line space (not applicable to country accounting operations)
3. Fill in all fields as described above
4. Once the procedure is completed, ensure it is published by using the SBS-Finance approval workflow

Domain: Country Accounting

Responsibility area: N/A

Table of contents

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Scope

financial_accounting

country_accounting

service_invoicing

ERP

PF1

Frequency

Monthly D1 until 11 PT TIME

References

Forms

0270_PSR MONTHLY INVOICING_TEMPLATE_UPDATE 10.2021

Attachments

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1. Objective and Scope

1.1. Objective of this Operation

The objective of this document is to explain the main concepts behind the Residual Sodium Chemicals (RSC/PSR) invoicing.

We need to invoice the PSR treatment and transport in the 1st day of the month. This process has to be completed until 12H Italian time because the majority of the customers are public institutions owned by the state, very burocratic and they need to receive the invoice for verification and payment early in the month.

Known in italian as "PSR - Prodotti Sodici Residui" this procedure exists to ensure a good understanding of the different contracts and how to calculate the amounts to be invoiced every month end.

NOTE: This contains confidential information and we should not disclose any information or working files to the costumers.

1.2. Scope

This procedure applies to Italian company 0270 Solvay Chimica Italia. Deadline every D1 until 11H PT time.

2. Definitions

See Finance Glossary:

- PSR - Prodotti Sodici Residui in italian.
- RSC - Residual Sodium Chemicals in English.

3. Tasks description

3.1. Responsibilities

- Local team > Luca Pelagatti / Marco Sardi / Luca del Rio responsible for the sharing of the contracts and the activity of the month to be invoiced.

- Accounting Platform > Will perform the analysis, update and calculation of the monthly invoicing.

- SU FAC Interco > Will perform the invoicing whenever necessary ensuring all master data creation, share it with the customer and submit the electronic invoice.

3.2. I understand what is PSR treatment and transport Invoicing

"Solval® operates the first recycling plant for RSCs from waste-to-energy facilities. The facility is in Rosignano and near Solvay's legacy soda ash plant in Italy, which uses the purified brine produced by Solval as raw material to produce soda ash."

For more information about this market access the following link: https://www.solvairsolutions.com/en/who-we-are/services/recycling-services

This plant is part of SOLVAY CHIMICA and is responsible to treat and transport the waste on site for which we charge a fee to the costumers for the service and has two production lines:

1. One more general where the residues are treated for customers:

Customer name	Location		SAP Customer
AMBIENTHESIS (ECOITALIA / REA DALMINE)	Dalmine	420783	AMBIENTHESIS SPA
A2A MILANO A2A BERGAMO	Milani Bergamo	414909	A2A AMBIENTE SPA
CHIMET	Arezzo	402126	CHIMET S.P.A.
HERAMBIENTE HERAMBIENTE HERAMBIENTE HERAMBIENTE	Modena Coriano Ferrara Forli	424148	HERAMBIENTE SPA
ACSM-AGAM	Como	423621	ACSM-AGAM AMBIENTE S.R.L.
TRM	Torino	424162	TRM SPA
IREN	PIACENZA	424165	IREN AMBIENTE S.P.A.
IREN	PARMA	424165	IREN AMBIENTE S.P.A.

2. Another line dedicated to a specific customer that has two plants but only one is active:

Customer name	Location	SAP Customer	
MARANGONI SPA	Anagni & Rovereto	406814	MARANGONI S.P.A.

⚠ **How are we working today?**

We receive the deliveries of waste followed with a certificate, with all the information mandatory to the transport like delivery date and time, code, quantity and final destination and if there is an intermediate. Sometimes we are also intermediates.

For each customer there is an agreement, these agreements are revised and re-negotiated not only when they expire but from time to time changes occur during the year that will be duly communicated. The contracts have different conditions and we need to pay attention to the different details (like is transport price, should we apply a discount, penalties, text to apply in the invoices...).

You will find the resume in the following table:

cliente	località	tons Contratto	BIF	trattamento			trasporto			validità contratto		pagamento		NOTE
					1° fascia	2° fascia	singolo	comb.	trasportatore	dal	al	(giorni)	banca	
HERAMBIENTE	Coriano	600/y		% ins.	0 - 5 177,20	vedi NOTE	910,00	610,00	Pigliacelli	01/05/19	30/04/21	60 + 5	CC dedicato	per il superamento del lim fascia di ciascun sito si a una maggiorazione di 3,5€ per ciascun punto %, o fra punto, per la quota par insolubili che supera il li fascia. Aumento di prezzo al 1/5/2020
	Modena	2500/y		% ins.	0 - 12 170,50	vedi NOTE	665,00	465,00	Pigliacelli					
	Forlì	260/y		% ins.	0 - 12 184,60	vedi NOTE	795,00	586,00	Pigliacelli					
	Ferrara	640/y		% ins.	0 - 12 181,00	vedi NOTE	718,00	568,00	Pigliacelli					

\\ITROSFS01\Groups\Solval\IMPIANTO\PSR DA FATTURARE X MESE\tabelle prezzi\ CONTRATTI_PSR_2012-21

Another important remark is about the transport, we have two types of transport, one where we just pick up the residues to the costumers and another combined when we use the same truck to deliver the final product and pick up the residues. The result is two different prices.

You will find the resume in the file “Ripartizione costi Trasporto PSR” (look for the sheet with the most updated figures)

In corso di validità

	Contributo BIR €/viaggioCombinato da mettere in "TPT CARS[...]" come costo negativo	Quota Trasporto estrapolata da Trattameto €/viaggio da contabilizzare internamente come trasporto per i clienti che hanno il prezzo col trasporto incluso	
		Combinato	Espresso
HERA Coriano	€ 168,22	~~€ 610,00~~	
HERA Modena	€ 117,86	~~€ 465,00~~	
HERA Ferrara	€ 181,08	~~€ 568,00~~	
HERA Forlì	€ 155,36	~~€ 586,00~~	

\\ITROSFS01\Groups\Solval\IMPIANTO\PSR DA FATTURARE X MESE\tabelle prezzi\ Ripartizione costi Trasporto PSR

How do you know the prices to apply in the monthly invoicing?

You will receive from the plant this information, a resume file with activity of the month. In this case each "Formulario" represents one trip with reference to the treatment “1ª fascia” or “2ª fascia” and transport “Combinato” or Espresso”.

To determine the Transport amount we need to multiply the number of trips, each "Formulario" by the price agreed with the costumer and present also in the virtual folder.

There is one last step…

As the plant has two main business, the residues business and the sale of sodium bicarbonate we split the price in two parts, one part is charged to the sodium bicarbonate business another part to SOLVAL business (you can take the example below: column K and L and with the sum of both we will obtain column H). This split is useful to reverse the benefit of this combined transport to the Solval Business every end of the month (reference TPT CARS).

A	B	C	D	E	F	G	H	I	J	K	L	M	N
					2018 Annual indexation	0,35%						SAP RATE	
					Ripartizione Solval 01/01/2018								
Province		Destinazione	Haulier		Combinato PSR/Bicar	Bicar Espresso	Combinato PSR/Bicar	Bicar Espresso	PSR Espresso	Bicar Combinato	PSR Combinato	Bicar Combinato Eur/T	
							Eur/Voy					rate in SAP	
FR	03012	ANAGNI - MARANGONI S.P.A.	PIGLIACELLI		€ 35,03	€ 26,86	€ 957,76	€ 726,16	€ 547,29	€ 591,83	€ 365,93	€ 21,92	€ 134,33
FR	03040	SAN VITTORE DEL LAZIO - A.R.I.A. S.R.L.	PIGLIACELLI solvair		€ 38,03	€ 26,86	€ 1.039,86	€ 726,16	€ 588,34	€ 662,43	€ 377,43	€ 24,53	€ 63,73
TO	10100	TORINO	PIGLIACELLI solvair		€ 36,03	€ 27,47	€ 985,13	€ 742,60	€ 656,75	€ 559,45	€ 425,67	€ 20,72	€ 183,15
MI	20100	MILANO	PIGLIACELLI solvair		€ 36,03	€ 24,32	€ 985,13	€ 657,66	€ 478,88	€ 580,74	€ 404,39	€ 21,51	€ 76,92
BG	24044	DALMINE - R.E.A. SPA	PIGLIACELLI		€ 39,03	€ 25,34	€ 1.067,22	€ 685,06	€ 478,88	€ 606,08	€ 461,14	€ 22,45	€ 78,98
BG	24127	BERGAMO - A2A AMBIENTE SPA	PIGLIACELLI solvair		€ 39,03	€ 25,34	€ 1.067,22	€ 685,06	€ 478,88	€ 606,08	€ 461,14	€ 22,45	€ 78,98
UD/PD	33097	SPILIMBERGO - MISTRAL	PIGLIACELLI		€ 45,04	€ 30,41	€ 1.231,41	€ 822,07	€ 547,29	€ 638,87	€ 592,54	€ 23,66	€ 183,20
BZ	39100	BOLZANO - TVA-BZ S.C.A.R.L.	PIGLIACELLI solvair		€ 53,04	€ 34,46	€ 1.450,33	€ 931,68	€ 793,57	€ 862,21	€ 588,12	€ 31,93	€ 69,47
MO	41100	MODENA - HERAMBIENTE SPA	PIGLIACELLI solvair		€ 32,03	€ 22,30	€ 875,67	€ 602,85	€ 465,20	€ 591,89	€ 283,78	€ 21,92	€ 10,96
CO	22100	COMO - ACSM AGAM S.P.A.	SETTENTRIONALE		€ 45,04	€ 28,38	€ 1.231,41	€ 767,27	€ 793,57	€ 653,71	€ 577,70	€ 24,21	€ 113,55
TR	38068	ROVERETO - MARANGONI S.P.A.	SETTENTRIONALE		€ 44,04	€ 27,36	€ 1.204,04	€ 739,86	€ 766,21	€ 634,21	€ 569,83	€ 23,49	€ 105,65
FE	44044	CASSANA - HERAMBIENTE SPA	SETTENTRIONALE		€ 35,03	€ 22,30	€ 957,76	€ 602,85	€ 629,39	€ 456,42	€ 501,35	€ 16,90	€ 146,44
FO	47100	FORLI - A2A AMBIENTE SPA	SETTENTRIONALE		€ 36,03	€ 24,32	€ 985,13	€ 657,66	€ 684,12	€ 488,91	€ 496,21	€ 18,11	€ 168,74
FO	47853	CORIANO	SETTENTRIONALE		€ 40,03	€ 26,35	€ 1.094,59	€ 712,46	€ 738,85	€ 573,94	€ 526,29	€ 21,05	€ 138,52
PR	?????	PARMA - IREN	PIGLIACELLI Solvair		€ 32,00	€ 21,45	€ 864,00	€ 579,15	€ 459,00	€ 493,00	€ 371,00	€ 18,26	€ 86,15
PC	?????	PIACENZA - IREN	PIGLIACELLI Solvair		€ 34,00	€ 22,75	€ 918,00	€ 614,25	€ 486,00	€ 523,00	€ 395,00	€ 19,37	€ 91,25

File location: \\ITROSFS01\Groups\Solval\IMPIANTO\PSR DA FATTURARE X MESE\tabelle prezzi| Ripartizione costi Trasporto PSR - sheet Tabella Prezzi Gen2018

For this we need to calculate the contribution, for example, customer IREN – TRM Torino we have applied a price of 985,15 EUR for combined transport; for the sodium bicarbonate business we are charging 559,45 EUR (column K) and Solval is paying 425,67 EUR (column L). At the end of the month for each transport, the sodium bicarbonate business will give to Solval the difference between the normal transport of only “BICAR espresso” (column I) and BICAR combined price “BICAR Combinato” (column K).

This difference is showed in the resume file sheet TRANSPORT where we already did the highlight of amount calculated - 183,15 for each delivery.

expired

	Contributo BIR €/viaggioCombinato da mettere in "TPT CARS[...]" come costo negativo
HERA Coriano	€ 138,52
HERA Modena	€ 10,96
HERA Ferrara	€ 146,44
HERA Forlì	€ 168,74
Chimet Arezzo	
REA Dalmine	€ 79,98
IREN-TRM Torino	€ 183,15
IREN Piacenza	€ 91,25
IREN Parma	€ 86,15
ACSM Como	€ 113,55
A2A Ambiente - Milano	€ 76,92
A2A Ambiente Bergamo	€ 78,98
Marangoni SpA Rovereto	€ 105,65

Whenever there is an update, a new sheet is add with the most recent calculations like below:

In corso di validità

	Contributo BIR €/viaggioCombinato da mettere in "TPT CARS[...]" come costo negativo	Quota Trasporto estrapolata da Trattameto €/viaggio da contabilizzare internamente come trasporto per i clienti che hanno il prezzo col trasporto incluso	
		Combinato	Espresso
HERA Coriano	€ 168,22	€ ~~610,00~~	
HERA Modena	€ 117,86	€ ~~465,00~~	
HERA Ferrara	€ 181,08	€ ~~568,00~~	
HERA Forlì	€ 155,36	€ ~~586,00~~	

To ensure you are fully autonomous and that you have access to all the information please see the documentation available in shared drive **\\ITROSFS01\Groups\Solval\IMPIANTO**:

- Select folder PSR DA FATTURARE X MESE\tabelle prezzi and inside you will find two files “CONTRATTI_PSR_2012-21” with the detail about all contracts and “Ripartizione costi Trasporto PSR” with the detail about the transport.
- Select folder Stima_PSR_Cake_Salamoia, then folder Linea 1 file “DR04-YYYY PI” and Linea 2 file “DR04-YYL2” to check all the details of the treatment/transport that occurred during the month for the two production lines;
- Select folder Intermediazione PSR**,** then select file “Intermediazione” to see the details.

3.3. I prepare the invoicing

To facilitate the work and the calculations, we have compiled all the information in one single file that serves as the base for the invoices preparation.

It is compose by:

INSTRUCTIONS | DATABASE | ZZF_POSTING_FILE | RESUME | TRANSPORT | PSR Contabilità | PIGLIACELLI+VACCARI | INTERMEDIAZIONE | AMBIENTHESIS | A2A | CHIMET | HERA | ACSM AGAM | TRM.IREN | MARANGONI

- INSTRUCTIONS to support the checks and the invoices to be issued;
- DATABASE composed by general information with the location of the files (main drive **\\ITROSFS01\Groups\Solval\IMPIANTO)** and the customer data.

IMPORTANT to follow the guidelines by costumer and should be updated whenever we are informed about any changes:

Customer name	Location		SAP Customer		WBS	VAT	Invoices Payment Days (review 2019)	CICC / LOCAL BANK ACCOUNT	Invoice to be sent via email to ... luca.pelagatti@solvay.com always in co
AMBIENTHESIS (ECOITALIA / REA	Dalmine	1 invoice	420783	AMBIENTHESIS SPA	E00270SDTV420784	O2 - 10%	60 + 5	CICC	laura.gensini@greenholding.it
A2A MILANO	Milani	1 invoice for site Milano	414909	A2A AMBIENTE SPA	E00270SDTV414909	6R - 10%	60 + 5	LOCAL BANK ACCOUNT	giovanni.banfi@a2a.eu alessandro.lupo@a2a.eu umberto.bellotto@amsa.it natale.spinella@amsa.it giuseppe.alberga@a2a.eu
A2A BERGAMO	Bergamo	1 Invoice for site Bergamo							fatture.passive@pec.a2a.legalmail.it
CHIMET	Arezzo	1 invoice	402126	CHIMET S.P.A.	E00270SDTV402126	O2 - 10%	30	CICC	mariamaddalena.parim@a2a.eu
HERAMBIENTE	Modena	1 invoice for all sites	424148	HERAMBIENTE SPA	E00270SDTV424149	O2 - 10%	60 + 5	LOCAL BANK ACCOUNT	enzo.borri@gruppohera.it giuseppe.orlando@gruppohera.it contabilita.fornitoriGHA@pec.gruppohera.it Danilo.Foschini@gruppohera.it Loretta.Marchesi@gruppohera.it Andrea.Carletti@gruppohera.it Tonino.Lombardi@gruppohera.it Ruggero.Panizzolo@gruppohera.it Massimo.Casadei.RN@gruppohera.it
HERAMBIENTE	Coriano								
HERAMBIENTE	Ferrara								
HERAMBIENTE	Forli								
ACSM-AGAM	Como	1 invoice	423621	ACSM-AGAM AMBIENTE S.	E00270SDTV423621	6R - 10%	60	LOCAL BANK ACCOUNT	Ufficio.Fornitori@acsm-agam.it elena.redolfi@acsmagamambiente.it
TRM	Torino	1 invoice	424162	TRM SPA	E00270SDTV424168	O2 - 10%	60 + 5	LOCAL BANK ACCOUNT	andrea.giorgianni@gruppoiren.it giorgianni@trm.to.it Alex.Nebiolo@gruppoiren.it bono@trm.to.it
IREN	PIACENZA	1 invoice for site Piacenza	424165	IREN AMBIENTE S.P.A.	E00270SDTV424166	O2 - 10%			fornitori.pc@gruppoiren.it, flussi.logistica.fornitori@gruppoiren.it
IREN	PARMA	1 invoice for site PARMA	424165	IREN AMBIENTE S.P.A.	E00270SDTV424166	O2 - 10%			
MARANGONI SPA	Rovereto	1 invoice	406814	MARANGONI S.P.A.	E00270SDTV406814BA7470	O2 - 10%	60 + 10	CICC	e.ferrari@marangoni.com s.cazzanelli@marangoni.com m.spada@marangoni.com

- RESUME of the invoicing of the month (automated to have an overview of the invoicing of the month);
- ZZF_POSTING_FILE with the posting template and specifications to post the invoices;
- TRANSPORT (HIDDEN): Exact copy of the file with the prices to apply available \\ITROSFS01\Groups\Solval\IMPIANTO\PSR DA FATTURARE X MESE\tabelle prezzi\ Ripartizione costi Trasporto PSR
- PSR Contabilità: The information to be filled here is coming from Marco Sardi's file sent on D1 early in the morning where we have the information about the form number (column formulario num.); the quantities (column KG) to be applied divided by 1000 and the type of treatment 1° fascia or 2° fascia (column % Insolubili).

NUOVO FILE SOLVAL TRASPORTI PSR .xls

B	C	D	E	F
CONFERIMENTI PSR			Ton (TRM/A2A Partite)	Fuori fascia
PROVENIENZA	FORMULARIO NUM.	DATA ARRIVO	KG	% Insolubili
HERAMBIENTE CORIANO	230	9-Oct	21440	1° FASCIA
	257	19-Oct	22000	1° FASCIA
	290	27-Oct	24360	1° FASCIA
HERAMBIENTE FERRARA	39406	2-Oct	24880	1° FASCIA
	46038	14-Oct	25680	1° FASCIA
	46181	23-Oct	22640	1° FASCIA
HERAMBIENTE FORLI'	10779	14-Oct	24120	1° FASCIA
MARANGONI SPA	759172	7-Oct	24480	1° FASCIA
	759182	14-Oct	27860	1° FASCIA
	759191	21-Oct	26760	1° FASCIA
	759200	28-Oct	23800	1° FASCIA
ACSM-AGAM Como	384234	16-Oct	25520	1° FASCIA
	384250	22-Oct	24740	1° FASCIA
	427519	30-Oct	24100	2° FASCIA

To complement you have also available in a different file all the details about the transport. Select folder Stima_PSR_Cake_Salamoia, then folder Linea 1 file "DR04-YYYY PI" and Linea 2 file "DR04-YYL2" (in very specific cases you will have to check the information in this file to determine the price to apply in 2ª fascia).

- PIGLIACELLI+VACCARI: Information received from Luca del Rio file sent on D1, use file named PIGLIACELLI and VACCARI with the number and type of transports that occurred in the month (to double check spelling in column E);

CONFERIMENTI PSR			
PROVENIENZA	FORMULARIO NUM.	DATA ARRIVO	
HERAMBIENTE CORIANO	230	9-Oct	combinato
	257	19-Oct	combinato
	290	27-Oct	combinato
HERAMBIENTE FERRARA	39406	2-Oct	combinato
	46038	14-Oct	combinato
	46181	23-Oct	combinato
HERAMBIENTE FORLI'	10779	14-Oct	combinato
MARANGONI SPA	759172	7-Oct	combinato
	759182	14-Oct	combinato
	759191	21-Oct	combinato
	759200	28-Oct	combinato
ACSM-AGAM Como	384234	16-Oct	combinato
	384250	22-Oct	combinato
	427519	30-Oct	combinato

The "Formulario num." represents the number which is associated to the transport and we also have the information about the type of transport (Combinato is a 2 way trip / Espresso is only one way trip and the cost of each is different).

- INTERMEDIAZIONE (HIDDEN): Exact copy of the file available in \\ITROSFS01\Groups\Solval\IMPIANTO\Intermediazione PSR;
- One sheet for each customer taking in consideration the different specifications to apply for each costumer and the details to be included in the invoice: AMBIENTHESIS / A2A / CHIMET (Hidden) / HERA / ACSM AGAM / IREN / MARANGONI.

See example for AMBIENTHESIS:

Costumer	Cost element	Sender Cost center	Amount (with minus for credit note)	Currency	Text displayed on the invoice
AMBIENTHESIS (ECOITALIA / REA DALMINE)	7000200000	XR46600001	25.783,80	EUR	Trasporto: Autocisterna da 60 m3 Condizioni di consegna: Allegati certificati di analisi in caso di PSR con insolubili oltre 13%
	7446180000	XR80TPTPSR	2.500,00	EUR	

DESCRIZIONE n° formulario	QT Ton	PREZZO Eur/Ton	TRASPORTO Eur		IMPORTO Eur
898981	27,78	210,00 €	500,00 €	combinato	6.333,80 €
899026	20,30	210,00 €	500,00 €	combinato	4.763,00 €
899046	26,76	210,00 €	500,00 €	combinato	6.119,60 €
899076	24,46	210,00 €	500,00 €	combinato	5.636,60 €
899096	23,48	210,00 €	500,00 €	combinato	5.430,80 €
0	0,00	- €	- €	- €	- €
TOT. QT	122,78		TOT.EUR		28.283,80

Accounting sheme and relevant information that should be added in the text of the invoice.
Fully automated with the calculations below.

NOTES AND CALCULATION

AMBIENTHESIS (ECOITALIA / REA DALMINE)

Contract validity 01/01/2021 - 31/12/2021

Payment terms 60 + 5 days

Credit manager checks punctuality of payments on a quarterly basis. For each invoice paid on time Credit Note equal to 4.00 Eur / ton should be issued. Checks to be done in the months; March, June, Sept, Dec 2021; January.

PRICE per ton to apply according to contract	0 - 1000	
1° Fascia	0 - 13	210,00
2° Fascia	13 - 18	253,00

TRANSPORT price to apply	Pigliacelli
Singolo / Espresso	950,00
Combinato	500,00

PRICE per ton to apply according to contract	>1000	
1° Fascia	0 - 13	-
2° Fascia	13 - 18	-

All the details available about the contract currently in place.
To edit manually whenever we face updates in the contract with the costumer.

DESCRIPTION PSR Contabilità	Detail of DR04-20YY PI DA-_	Fuori fascia 1° or 2°	QT Ton	PRICE Eur/Ton	Total Amount	Type of Transport	Price of Transport
	DA-39	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A	#N/A	#N/A	#N/A

TOTAL QT	#N/A	TOTAL AMOUNT EUR	#N/A
TOTAL TRANSPORT	0	TOTAL TRANSP EUR	#N/A
	CDC	XR46600001	#N/A
	CDC	XR80TPTPSR	#N/A
The delta between PSR/ BICAR expresso / combined transport is charged to SCHI		61,81	-

Detailed information about the monthly activity.
These details are the basis of the invoicing.
Automated as much as possible; to ensure some controls the formulario number "Description" is a manual input.

3.4. I fill the central file

3.4.1. I fill the central file - Actions before D1

Before month end we must ensure that all relevant information has the most updated figures meaning that, we must ensure pricing to apply to each customer is according to the agreement in place as well as the transport price and the texts to apply in the invoice.

Every time the agreements are renew or changed, you will receive an alert from Luca Pelagatti. As you can see in the example below, there is always clear reference to the customer and what changes in the contracts, so you can go to the dedicated sheet of the customer and update it accordingly:

00270 - HERA Group PSR prices change 1st Jun 2021

Pelagatti, Luca <Luca.Pelagatti@solvay.com>
to Rtr-interco, Ana, me

Italian > English Translate message

Dear All,

Starting from 1st Jun 2021 we must apply the new prices for HERA Group. Please find the new prices in the file"\\ITRRS04\Groups\Solval\IMPIANTO\PSR DA FATTURARE X MESE\tabelle prezzi\CONTRATTI_PSR_2012-21.
Here below an extract of the table that regards HERA:

RECUPERO P.S.R. - CONTRATTI 2021 — 770,4

cliente	località	tons Contratto	BF		trattamento 1° fascia	trattamento 2° fascia	trasporto singolo	trasporto comb.	trasportatore	validità contratto dal	validità contratto al	pagamento (giorni)	pagamento banca	NOTE
HERAMBIENTE	Coriano	600/y		% ins.	0 - 5 177,20	vedi NOTE	980,00	680,00	Vaccari	01/06/21	31/05/23	60 + 5	CC dedicato	per il superamento del limite di fascia di ciascun sito si applica una maggiorazione di 3,50 Eur/t per ciascun punto %, o frazione punto, per la quota parte di insolubili che supera il limite d fascia.
	Modena	2500/y		% ins.	0 - 12 170,50	vedi NOTE	735,00	535,00	Vaccari					
	Forlì	260/y		% ins.	0 - 12 184,60	vedi NOTE	865,00	656,00	Vaccari					
	Ferrara	640/y		% ins.	0 - 12 181,00	vedi NOTE	788,00	638,00	Vaccari					

As you can see there is a price increase on the transport price (+70€ on each rate) and a new haulier VACCARI. No changes in the Treatment Prices.

00270 - HERA Group: New Contract Numbers and CIG from 1 Jun 2021

Pelagatti, Luca <Luca.Pelagatti@solvay.com>
to Rtr-interco, Ana, me, Rodrigo

Hi everybody,

We have just renewed the global contract with HERA and we have now to updated the text on the top of the invoices for each Hera Plant. The texts remain the same except for the Contract Number and the CIG number that identify the service of each plant of the group.

The old text is like that:

CIG - 7917440E2A
procedimento online SRM nr. 1913002882

Here are the new numbers for the new texts:

CORIANO:
CIG - 8787706466
Contratto nr. 2170101676
procedimento online SRM nr. 2115001993

MODENA:
CIG - 8787066441
Contratto nr. 2170101674
procedimento online SRM nr. 2115001993

FERRARA:
CIG - 8787754C00
Contratto nr. 2170101677
procedimento online SRM nr. 2115001993

FORLI:
CIG - 8787679E1B
Contratto nr. 2170101675
procedimento online SRM nr. 2115001993

Please update the template accordingly and issue the next invoices with this new information.
I remain available in case any clarification is needed.

You may also receive a request to perform an additional credit note or invoice; something similar to:

00270 - Extra cost Ambienthesis 8 Oct 2021 - 11 Oct 2021 Inbox ×

Pelagatti, Luca 10:45 (1 hour ag

to Rtr-interco, me, Ana, Rodrigo

Hi everybody,

please invoice these extra costs to Ambienthesis in a dedicated invoice and load on SDI + send by email. Thanks.

TEXT
Costi Sosta per anomalia radiometrica presso REA mezzo targato FN438WL / AE87047 dal 8 Ottobre 2021 all'11 Ottobre 2021: 3gg x 600€/g= € 1800,00

or

00270 - Ambienthesis REBATE Q2 2021

Pelagatti, Luca

to Rtr-interco, me, Ana, Rodrigo

Dear All,

We have to issue a Credit Note for the Q2 2021 (4€/ton for the quantity delivered in Q2) for the invoices that have been paid in time, only. Note: due date as usual, that is 60daysEM 5days

TEXT:
Applicazione sconto per puntualità nei pagamenti per le fatture
relative ai mesi di Aprile - Maggio - Giugno 2021
ton 233,02 * Eur/ton sconto 4,00 = Eur 932,08

Please upload this credit note on the SDI and send by email to the customer (put me in copy).
Thanks

As the template contains already the posting scheme for all possible cases and SUFAC INTERCO is always in the loop of Luca's requests, they are autonomous to perform these type of requests.

They are identified in the ZZ_POSTING_FILE sheet in red with "EXTRA-******", there is just the need to identify the customer, review the posting scheme (if we need to issue a credit note/invoice) to update the posting keys, add the amount/text indicated in Luca's message.

In case the invoice/credit note is not issued before month end, we should share with INTERCO team at D1 the template containing these details.

3.4.2. I fill the central file - Actions at D1

At D1 the source of information is:

- Marco Sardi send the “Nuovo File Solval Transporti PSR” email “Tabella arrivi PSR mese MMMM YYYY”;

- Luca del Rio send the "Vaccari"; “Pigliacelli” and “Pigliacelli Conto Dedicato” with the details of the transport;

- Luca Pelagatti is sending the “Certificates of Analysis” to be attached to the invoices issued. He is also the final validator before sending the invoices to the customers (by email and SdI (Italy Sistema di Interscambio) real-time e-invoices.).

Open the files:

1. "Nuovo File Solval Transporti PSR > Contabilitá" and copy to excel template sheet "PSR Contabilità";
2. "Vaccari" and copy to excel template sheet "PIGLIACELLI+VACCARI" only the resume table.
3. "Pigliacelli" and copy to excel template sheet "PIGLIACELLI+VACCARI" only the resume table.

3.4.2.1. I fill the central file - AMBIENTHESIS

Costumer AMBIENTHESIS invoicing is based on the current activity of the month. There is only a check to the total tons, if we reach the 1000 we should contact Luca to understand if new prices should be applied.

	PSR del mese	TOT PSR nell'arco del contratto
Gennaio 2021	74,96	
Febbraio 2021	96,58	
Marzo 2021	118,60	
Aprile 2021	82,98	
Maggio 2021	27,26	
Giugno 2021	122,78	
Luglio 2021		
Agosto 2021		
Settembre 2021		
Ottobre 2021		
Novembre 2021		
Dicembre 2021		
TOTAL		523,16

With all the prices updated, to perform the calculations of the activity of the month (treatment and transport) you should:

- Copy the formulario nr in column "DESCRIPTION - PSR Contabilità";

- Copy from file DR04-20YY PI row 10 the reference number associated to each formulario.

DESCRIPTION PSR Contabilità	**Detail of DR04-20YY PI DA-...**	Fuori fascia 1° or 2°	QT Ton	PRICE Eur/Ton	Total Amount	Type of Transport	Price of Transport
899450	**DA-39**	1° FASCIA	26,22	210,00	5.506,20	combinato	500,00
899471	**...**	1° FASCIA	25,08	210,00	5.266,80	combinato	500,00
899508		1° FASCIA	23,34	210,00	4.901,40	combinato	500,00
899546		1° FASCIA	25,62	210,00	5.380,20	combinato	500,00
899560		1° FASCIA	21,98	210,00	4.615,80	espresso	950,00
Manual Input from PSR Contabilitá	Manual Input from DR04-20YY PI DA-...	Fom PSR Contabilitá Column F - Fuori Fascia	Fom PSR Contabilitá Column E - KG/1000	Price applied according to contract (1/2 FASCIA)	Ton x price	From Pigliacelli+ Vaccari	Price applied according to contract (type of transport)

Once the information is complete, you will see that calculations are automatic (columns in grey) and you can double check to ensure correctness and on top, the accounting scheme is correct and the text to include in the invoice is complete with all the formularios and details required for the costumer invoicing.

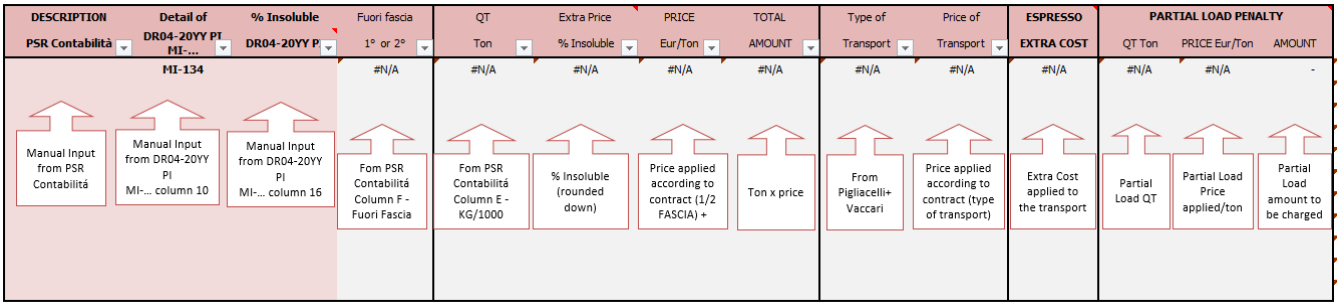
These are important because they are the details you will copy to the posting file long text:

Costumer	Cost element	Sender Cost center	Amount (with minus for credit note)	Currency	Text displayed on the invoice
AMBIENTHESIS (ECOITALIA / REA DALMINE)	7000200000	XR46600001	25.783,80	EUR	Trasporto: Autocisterna da 60 m3 Condizioni di consegna: Allegati certificati di analisi in caso di PSR con insolubili oltre 13%
	7446180000	XR80TPTPSR	2.500,00	EUR	

DESCRIZIONE n° formulario	QT Ton	PREZZO Eur/Ton	TRASPORTO Eur		IMPORTO Eur
898981	27,78	210,00 €	500,00 €	combinato	6.333,80 €
899026	20,30	210,00 €	500,00 €	combinato	4.763,00 €
899046	26,76	210,00 €	500,00 €	combinato	6.119,60 €
899076	24,46	210,00 €	500,00 €	combinato	5.636,60 €
899096	23,48	210,00 €	500,00 €	combinato	5.430,80 €
0	0,00	- €	- €	- €	- €
0	0,00	- €	- €	- €	- €
TOT. QT	122,78		TOT.EUR		28.283,80

3.4.2.2. I fill the central file - A2A AMBIENTE - Milano / Bergamo and ACSM AGAM

Same methodology as explained for costumer AMBIENTHESIS although for this costumer there are additional conditions to confirm and invoice when applicable:



With all the prices updated, to perform the calculations of the activity of the month (treatment and transport) you should:

- Copy the formulario nr in column "DESCRIPTION - PSR Contabilità";

- Copy from file DR04-20YY PI row 10 the reference number associated to each formulario.

- Copy from file DR04-20YY PI row 16 the % associated to each formulario.

Once the information is complete, you will see that calculations are automatic (columns in grey) and you can double check to ensure correctness and on top, the accounting scheme is correct and the text to include in the invoice is complete with all the formularios and details required for the costumer invoicing. The text in the invoice has to be in conformity with the requirements indicated.

EXTRA PRICE - % Insoluble

A2A Group is composed by 3 production plants A2A Milano / A2A Bergamo and ACSM-AGAM Como. Every Production Plant has its own Insoluble Limit:

A2A Milano: 12%

A2A Bergamo: 17 %

ACSM-AGAM Como: 12%

In case the PSR in the truck exceeds the above-mentioned limits, a 5€/ton extra price will be charged for each % point (rounded down).

Take as e.g.:

Truck from Milano= 27,3 tons;
Insoluble = 14,6% (rounded down: 14%)
Price = 177€/ton + (5€/ton x (14-12)) = 187€/ton
Total for the Truck: 187€/ton x 27,3ton = 5.105,10 €

In practise you will find in "PSR Contabilitá" the reference to 2º FASCIA, afterwards we look into file "DR04-20YY PI" and look for the formulario nr and retrieve from the file the Insol H2O % (available in column 16 of the file).

	Lotto PSR	n°	Riepilogo	TO-124	TO-125	MI-68	RO-
11	Formulario	n°		152735	152742	22305	759
12	Data arrivo	GIUGNO		01/jun	01/jun	01/jun	01/j
13	Quantità	ton	2.005,48	19,84	23,54	28,52	27,
14	**Analisi PSR**						
15	pH		11,003	11,01	11,03	11,27	10,
16	Insol. H2O	%	8,0%	11,1%	10,9%	7,4%	0,1
17		ton	161,20	2,20	2,57	2,11	0,(
18	**FILTRAZIONE**			2,2	2,57	2,11	0,(
19	Cake spedito ECOIMSA SPAGNA	ton	168,58	23,80			
20	Cake spedito Electrometal	ton	136,96				

Copy this amount to the excel file to support your calculations.

ESPRESSO Extra Cost

In case we have Espresso Transport a 160€ extra cost will be charged after the 1st 20 Espresso transports. This means that for A2A Group (in total, for all the 3 production plants), the first 20 Espressos during the contract year (1st Oct - 30th Sep) are for free.

In practise you will have to maintain a cumulated view of all transports "Espresso" of A2A and ACSM-AGAM that are shared every month and invoice the 21st Espresso that occur in the year.

TRANSPORT price	Pigliacelli	Extra Cost
Singolo / Espresso	477,12	160,00
Combinato	448,49	-

Partial Load Penalty	/ton
If < 20	30,00

Transport	Espresso (cummulated)		
	A2A Milano	A2A Bergamo	ACSM-AGAM
October 2021			
November 2021			
December 2021			
January 2022			
February 2022			
March 2022			
April 2022			
May 2022			
June 2022			
July 2022			
August 2022			
September 2022			
	0,00		

These cells have to be filled manually every month.

The invoice has to contain the following text:

Forfait Trasporto Espresso
n° Formulario Prezzo
131155 160,00 €
131175 160,00 €

PARTIAL LOAD Penalty

The Partial Load Penalty is applied in addition to the normal price for the service in case of PSR load < 20ton. The penalty to apply is 30€/ton.

The penalty is calculated on the difference between the weigh of the PSR and the full load, i.e. 25ton.

Take the following as example:

In case we receive a truck with only 18 ton.

1) on the invoice we create a line for the service cost as usual: 18ton*177€/ton= 3.186€
2) in addition to that, on the invoice we create a further line for the Partial Load Penalty: (25ton-18ton)*30€/ton= 210€

The invoice has to contain the following text:

Indennizzo per carico parziale
DESCRIZIONE QT PREZZO IMPORTO
n°formulatio ton EUR/ton
131174 7,00 € 30,00 € 210,00

3.4.2.3. I fill the central file - HERAMBIENTE - Coriano/Ferrara/Modena/Forli

Same methodology as explained for costumer AMBIENTHESIS although for this costumer there are additional conditions to confirm and invoice when applicable:

EXTRA PRICE - % Insoluble

For each production plants Coriano/Ferrara//Modena and Forli we need to apply the Insoluble Limit of:

HERAMBIENTE Coriano: 5 %

HERAMBIENTE Ferrara/Modena/Forli: 12 %

In case the PSR in the truck exceeds the above-mentioned limits, a 3,5€/ton extra price will be charged for each % point.

3.4.2.4. I fill the central file - ACSM AGAM - Como

Same methodology as explained for costumer A2A AMBIENTE. Pay attention to the details as explained previously.

3.4.2.5. I fill the central file - TRM/IREN Group

Same methodology as explained for costumer A2A AMBIENTE. Pay attention to the details as explained:

PRICE to apply (transport included in price):
- for all the plants the price to apply for each treatment is 183€/ton.

In case of TRM Torino exceeds 7500ton from Gen to Dec the price becomes 185€/ton for all the plants. The year after the price will be back at 183€/ton until TRM exceeds 7500ton again.

In practice we maintain a table with historical information:

PRICE per ton to apply according to contract	
	183,00
In case of TRM Torino (only) exceeds 7500 ton from Gen to Dec the price becomes 185€/ton for all the plants. The year after the price will	185,00

	TRM TORINO QT (Ton)
Gennaio 2021	660,03
Febbraio 2021	638,82
Marzo 2021	550,55
Aprile 2021	580,85
Maggio 2021	346,23
Giugno 2021	826,97
Luglio 2021	692,30
Agosto 2021	791,40
Settembre 2021	867,50
Ottobre 2021	
Novembre 2021	
Dicembre 2021	
OK	**5.954,65**

These cells have to be filled manually every month.

The price is fixed with 183 €/ton. When you reach the 7500 tons the price has to be changed in column E / starting from row 118.

ESPRESSO Extra Cost

For IREN Group (in total, for all the 3 Production Plants), the first 20 Espressos during the Year (1st Gen - 31st Dec) are for free.

We need to maintain the historical information and as soon as you reach the number of free Espressos we start charging this Extra cost:

Example 2021:

TRANSPORT price t	Pigliacelli	Extra Cost
Singolo / Espresso	609,65	160,00
Combinato	460,95	

Partial Load Penalty	/ton
If < 20	30,00

Transport	Espresso (cummulated)		
	TRM Torino	**IREN Parma**	**IREN Piacenza**
Gennaio 2021			
Febbraio 2021			
Marzo 2021			
Aprile 2021			
Maggio 2021			
Giugno 2021			
Luglio 2021			
Agosto 2021			
Settembre 2021	27,00		
Ottobre 2021			
Novembre 2021			
Dicembre 2021			
	27,00		

10.21 - Due to the fact that we have already invoiced 3 espressos the next espresso to be charged is the 36th of the year.

These cells have to be filled manually every month.

In case of Espresso Transport a 160€ extra cost will be charged in a dedicated line of the invoice.

The text has to be clear and contain:

Forfait Trasporto Espresso
n° Formulario Prezzo
131155 160,00 €
131175 160,00 €

Partial Load Penalty

The Partial Load Penalty is applied in addition to the normal price for the service in case of PSR load < 20ton. The penalty to apply is 30€/ton.

The penalty is calculated on the difference between the weigh of the PSR and the full load, i.e. 25ton.

Take the following as example:

In case we receive a truck with only 18 ton.

1) on the invoice we create a line for the service cost as usual: 18ton*183€/ton= 3294€
2) in addition to that, on the invoice we create a further line for the Partial Load Penalty: (25ton-18ton)*30€/ton= 210€

The invoice has to contain the following text:

Indennizzo per carico parziale

DESCRIZIONE	QT	PREZZO	IMPORTO
n°formulatio	ton	EUR/ton	
131174	7,00	€ 30,00	€ 210,00

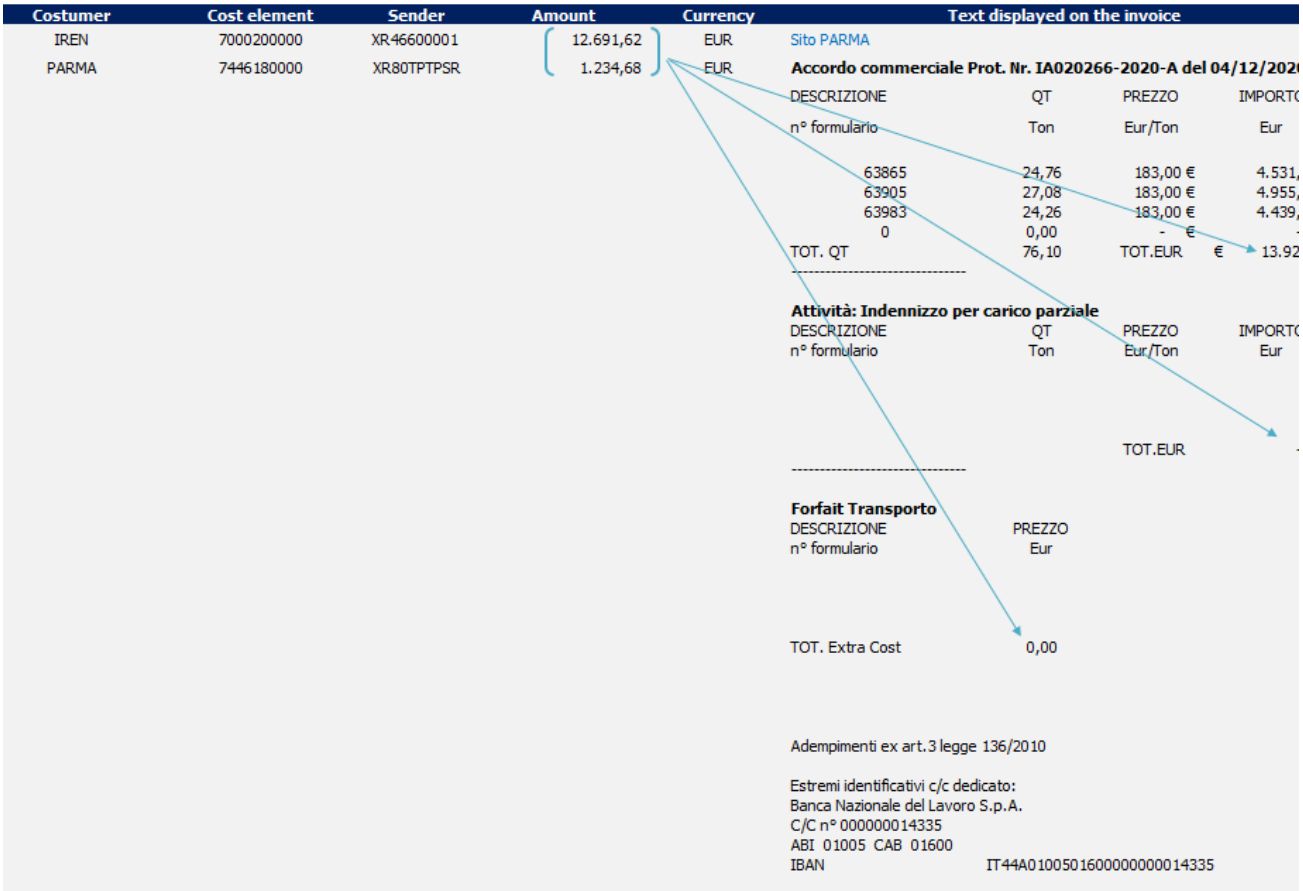
3.4.2.6. I fill the central file - MARANGONI

Same methodology as explained for costumer A2A AMBIENTE.

3.4.2.7. I fill the central file - Final Checks

As soon as you finish to complete the data and confirm that the calculations are correct, validate on top of each sheet the details to be invoiced:

- Ensure that the text is complete with the additional costs to be invoiced. In case it is applicable the details have to be copied manually for the template.
- Total amount to be invoiced has to be equal to the amount calculated in column Amount:



- As soon as you finish go to sheet RESUME, there is a button there that you need to run and the texts will be automatically updated in the sheet ZZF_POSTING_FILE.

- Go to the ZZF_POSTING_FILE and check the field long text and edit it/delete what is not necessary/applied.

3.4.2.8. I fill the central file - RESUME

This last sheet contains the resume of all invoicing, quantity and amount as well as any spot invoice/ credit note we had to issue during the month.

- There are always two cost centers to be credited, XR46600001 and XR80TPTPSR. There is highlighted an automatic check that alert for possible issues with the cost centers and this should be zero. In case of some strange values we need to review the calculations;
- It will work as a reminder to check if additional invoices/credit notes requested during the month were issued (if yes, no need to add it in the template; if no, add in the template the details as explained in 3.4.1);

	Customer	Q.tà PRS	FATTURATO	TPT 7446180000	NETTO 7000200000	FATTURATO + IVA	FATTURA	Sconto per puntualità	NOTA CREDITO	EXTRA SOSTA e altri
AMBIENTHESIS (90+5 gg)	420783	147,42	35.022,88	3.000,00	32.022,88	38.525,17				
A2A AMBIENTE - Milano (60+5 gg)	414909	636,46	118.381,56	10.315,33	108.066,23	130.219,72				
A2A AMBIENTE - Bergamo (60 + 5 gg)	414909	26,78	6.855,68	433,12	6.422,56	7.541,25				
CHIMET (30gg)	402126	-	-	-	-	-				
HERA CORIANO (60 + 5 gg)	424148	46,62	9.621,06	1.360,00	8.261,06	80.100,85				
HERA FERRARA (60 + 5 gg)		44,98	9.417,38	1.276,00	8.141,38					
HERA MODENA (60 + 5 gg)		223,86	43.183,13	5.015,00	38.168,13					
HERA FORLI (60 + 5 gg)		50,30	10.597,38	1.312,00	9.285,38					
ACSM AGAM ITALIA SPA (90 + 5 gg)	423621	49,58	9.447,84	921,90	8.525,94	10.392,62				
MARANGONI SPA (60+10gg)	406814	52,40	12.258,40	2.250,00	10.008,40	13.484,24				
TRM Torino (60+5gg)	424162	791,40	144.982,20	17.631,59	127.510,61	159.480,42				
IREN Ambiente Piacenza (60+5gg)	424165	-	-	-	-	-				
IREN Ambiente Parma (60+5gg)	424165	76,10	13.926,30	1.234,68	12.691,62	15.318,93				
TOTALE LINEA 1 XR46600001		**2.145,900**	**413.693,81**			**455.063,20**		-		-
MARANGONI SPA (60+10gg)	406814									
TOTALE LINEA 2 XR46600001		-	-			-		-		-
TOTALE GENERALE		**2.145,900**	**413.693,81**	**44.749,62**	**369.104,20**	**455.063,20**		-		-

CLICK TO UPDATE LONG TEXT IN ZZF_POSTING_FILE SHEET	CROSS CHECK ZZF_POSTING_FILE	0,00	0,01	TOTALE FATTURAZIONE DEL PERIODO	455.063,20

INTERMEDIAZIONE

	FATTURA	Quantitá	Amount
AMBIENTHESIS (90+5 gg)			-
A2A - milano (120gg)			-
A2A - bergamo (60gg)			-
CHIMET (30gg)			-
HERA CORIANO (60gg)			-
HERA FERRARA (60 gg)			-
HERA MODENA (60 gg)			-
HERA FORLI (60 gg)			-
ACSM AGAM ITALIA SPA (90 + 5 gg)			-
MARANGONI SPA (60+10gg)			-
CENTRO RISORSE/TRM/IREN			-
CENTRO RISORSE/TRM PIACENZA			
CENTRO RISORSE/TRM PARMA			
TOTALE			-

TPT CARS (Contributo BIR €/viaggioCombinato)

	Number of Trips	A
AMBIENTHESIS (90+5 gg)	06	
A2A - milano (120gg)	23	
A2A - bergamo (60gg)	01	
CHIMET (30gg)	00	
HERA CORIANO (60gg)	02	
HERA FERRARA (60 gg)	02	
HERA MODENA (60 gg)	08	
HERA FORLI (60 gg)	02	
ACSM AGAM ITALIA SPA (90 + 5 gg)	02	
MARANGONI SPA (60+10gg)	03	
CENTRO RISORSE/TRM TORINO	26	
CENTRO RISORSE/TRM PIACENZA	00	
CENTRO RISORSE/TRM/IREN PARMA	02	
TOTALE LINEA 1 XR80TPTPSR	**77**	
MARANGONI SPA (60+10gg)		
TOTALE LINEA 2 XR80TPTPSR	**00**	
TOTALE GENERALE	**77**	

3.4.2.9. I share the information with SUFAC Interco

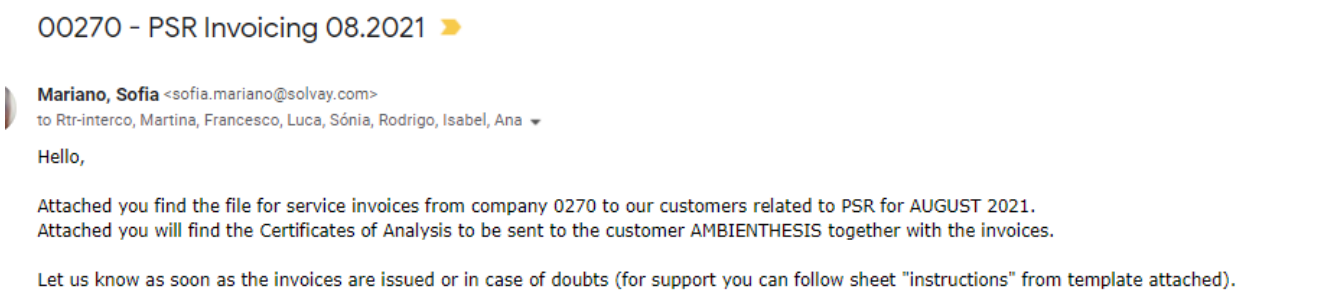
Send via ticket to SU FAC Interco the file. They will perform the invoicing whenever necessary ensuring all master data creation. They will also share it with the customer a copy of the invoice and submit the electronic invoice.

All details and information is also shared with the team but we can remind/alert and resend any information we consider important.

Take as example the following message:

Send to Rtr-interco Sbs <interco-sbs-rtr@support.solvay.com>

Subject: 00270 - PSR Invoicing MM.YYYY


00270 - PSR Invoicing 08.2021

Mariano, Sofia <sofia.mariano@solvay.com>
to Rtr-interco, Martina, Francesco, Luca, Sónia, Rodrigo, Isabel, Ana

Hello,

Attached you find the file for service invoices from company 0270 to our customers related to PSR for AUGUST 2021.
Attached you will find the Certificates of Analysis to be sent to the customer AMBIENTHESIS together with the invoices.

Let us know as soon as the invoices are issued or in case of doubts (for support you can follow sheet "instructions" from template attached).

After the invoices are issued you can list them by opening FBL5N with variant CUSTOMER PSR. To spot any issue during the invoicing steps, check if the total amount is the same as in "TOTALE FATTURAZIONE DEL PERIODO"; the only time you can find difference is when invoices/credit notes are issued during the month and not added in this file.

It is also advised to double check if the text in the invoice is what we need. In case of issues you can advise the team to perform the necessary corrections.

Luca Pelagatti will also review the invoices to ensure everything is correct and give you the confirmation to sent by SDI and by email to the customers.

End of document.