

User Creation

In this part , we will discuss regarding user creation

Step-by-step guide

1. While providing the access , the first scenario is to check whether the user belongs to GBU Composite material
2. Using the user personnel number , we can see if security flag is updated :

The screenshot shows the SAP user creation interface. The 'General' tab is active, and the 'GUDSIS Flags' sub-tab is selected. The form contains the following fields and values:

Unique ID:	BURKEJ	Inactive in All Systems:	<input type="checkbox"/>
Title:		Leaver Flag (old):	<input type="checkbox"/>
First Name:	Jason	Leaver Flag:	<input type="checkbox"/>
Last Name:	BURKE	Termination reason:	Inactive in all ABAP systems
Display Name:	Jason BURKE	Last Working Day:	
Primary E-Mail:	Jason.Burke@solvay.com	Last Working Day Flag:	<input type="checkbox"/>
Primary Telephone Number:	001 410 274-8787	Entity Grouping:	COMP
Primary Mobile Number:		Department:	GBU COMPOSITE MATERIALS
		Function:	3rd Shift
		Building Code:	
		Floor:	
		Personnel Number:	63027780
		Manager Flag:	<input type="checkbox"/>

3. Please go to PP2 client 130 to SE16 table PA0105 :

The screenshot shows the SAP Data Browser interface for Table PA0105. The 'Personnel no.' field is highlighted in yellow and contains the value '63027780'. The interface includes a search bar, a toolbar with icons for search, refresh, and other actions, and a list of fields to be searched.

Field	Value	to	Value
Personnel no.	63027780	to	
Subtype		to	
Object ID		to	
Lock indicator		to	
End Date		to	
Start Date		to	
IT record no.		to	
Changed on		to	
Changed by		to	
Historical rec.		to	
Text exists		to	
Ref. exists		to	

As shown below , we can see the flag ID is already updated :

SAP Table Content PA0105:

PersNo	STy.	End Date	Start Date	Type	System ID	Long ID/Number
63027780	0001	31.12.9999	09.12.2015	0001	BURKEJ	
63027780	0003	31.12.9999	02.04.2016	0003	EUA BURKEJ	
63027780	0010	31.12.9999	07.06.2016	0010		Jason.Burke@solvay.c
63027780	0010	31.12.9999	09.09.2016	0010		Jason.Burke@cytec.co
63027780	9\$12	31.12.9999	10.02.2020	9\$12	93461909344A4BD	
63027780	9\$15	31.12.9999	01.01.1800	9\$15	50129629	
63027780	9&C0	31.12.9999	28.05.2019	9&C0	Y	
63027780	9&C1	31.12.9999	10.03.2016	9&C1	Y	
63027780	9&C2	31.12.9999	10.03.2016	9&C2	Y	
63027780	9&EU	27.05.2019	10.03.2016	9&EU	Y	
63027780	9&IT	31.12.9999	10.03.2016	9&IT	Y	
63027780	9&T6	31.12.9999	14.02.2017	9&T6	Y	
63027780	9001	31.12.9999	05.03.2020	9001	+1 (410) 274-8787	
63027780	9003	31.12.9999	02.04.2016	9003	BURKEJ	
63027780	9004	31.12.9999	07.06.2016	9004		Burke,Jason
63027780	9@RS	31.12.9999	09.12.2015	9@RS	C	

Note : If in case the Security flag is not updated , please reach out to HR team , email ID - sbs.htsupport@support.solvay

Please use the below format while forwarding:

Name:

Email:

Personnel number:

Manager name:

Please find below the list security flag , if the following ID's are update then we can proceed on providing the access :

4. Once everything is updated , we can proceed in user creation

5. While providing access in IDM , the tab will appear as follows depends on the security flag is updated:

Show : Person Find: Go

Advanced

Unique ID	Display Name	Last Name	First Name
NEDU5355	Ravi Teja NEDUNURI	NEDUNURI	Ravi Teja

Please choose the tab which is enabled.

5. There is no column for adding any Privileges, only Role section is present :

Leaver Flag
Leaver Flag (old):

Wave ID Membership

Assigned

Display Name	Unique ID	Status

Assigned Roles

Available			Assigned				
Show: Role	and Find:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="button" value="Search"/>	<input type="button" value="Add"/>	<input type="button" value="Advanced"/>	<input type="button" value="Search"/>	<input type="button" value="Delete"/>	<input type="button" value="Properties"/>	<input type="button" value="More Filters"/>	
Display Name	Unique ID	Entry Owner	Display Name	Unique ID	Valid From	Valid To	Status

6. Below are the list of plants to which Solstice access is provided :

Plants:

- Piedmont (US)
- Rock Hill (US)
- Wrexham (UK)
- Orange (US)
- Anaheim (US)
- D'aircraft (US)
- Greenville (US)
- Fengxian (China)
- Oestringen (Germany)
- Havre de Grace (US)
- Winona (US)
- Kalamazoo (US)
- Heanor (UK)

Note - You can use the below article to check how to process the role assignments :

[WP1 role assignment](#)

7. Once adding the role, in reason please mention the following points :

Ticket ID, Security Flag ID

8. As same as WP1, it will go for approval to respective manager , once approved , you can inform the user and can resolve the request.



There are few exceptions in this case:

- Solstice access can be provided to SBS users
- China users cannot have access to Solstice , but Fengxian plant belongs to China , in this case if users comes up for the access then only PR* should be provided which will give WP1 access only
- If user is asking access to WP1 and WPX both , then in this case you can provide only PX* role this will provide access to WP1 too (this is only for new user creation , but in case of modifications please check thoroughly before proceeding)

Related articles

You can use the below request for your reference :