

US - SCI - Reclass Interco Payroll

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Country Accounting

Responsibility area: N/A

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Scope

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Frequency

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References

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1. Objective and Scope

1.1. Objective of this Operation

The purpose of this procedure is to record the inter company liability for the payroll expenses from 4291 to 6401. Company 6401 is the employer for all SCI employees; however, payroll expenses are charged to cost centers on 4291. SCI is responsible for paying the bills for the JV 4291. This entry records that obligation as the payroll system cannot manage this transaction. The payroll posting records only to 2455000000 - instead of a specific interco GL.

This inter company posting is done on a month basis in order to balance account 2455000000 in companies 6401 and 4291.

1.2. Scope

This procedure is applicable to companies 6401 and 4291

2. Definitions

See Finance Glossary:

- [CAM](#)
- [GL](#)

3. Tasks description

Based on the Payroll Postings done by HR Department, on a monthly basis SBS calculates and post in account 2455000000 the total amount by business area for Companies 6401 and 4291 in order to generate the counterpart to clear this account.

After the posting, the account 2455000000 must be cleared in both companies.

3.1. I retrieve the data

Go to transaction **FS10N** for Company 6401;

Insert the following parameters:

- **G/L account:** 2455000000
- **Company code:** 6401;
- **Fiscal year:** Current year

Execute

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In the next screen double click on the Balance column for the closing month.

Insert in "Business Area" in the layout;

Subtotal by "Business Area";

The amount to be used in the posting is the total amount by business area;

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Open the excel file [SCI Clear Interco Payroll Template](#) and fill the amount in the tab "Data to insert" on Column D.

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Repeat the procedure from the 1st step for Company 4291.

In Column C of the "Data to Insert" tab, enter the posting key to be used in each Business Area Posting

Regarding the Posting Key to be used:

It is always the opposite from the balance by business area. This posting is done in order to balance account 2455000000. (See more in the "Explanation" tab of the Excel file). As the tab "Data to Insert" already do the conversion to the opposite BA when the amount go to tab "[Template](#)" just fill the tab "Data to Insert" with the same information that you find in SAP.

Check

If you have differences between the companies the difference will reflect in the check field, this amount should be reclassified to another account in order to have the account 2455000000 with zero balance. You can check with the CAM what could this difference.

Update the dates in "Template" tab and perform the posting in ZZF_POSTING_FILE.

3.1.1. I perform the check

After the posting is done, go to transaction S_ALR_87012277 and insert the follow Parameters:

- **G/L Account:** 2455000000
- **Company Code:** 6401 and 4291

