

# IT - ZITA Procedure

## Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country\_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk\_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south\_korea, thailand, singapore
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
  - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
    - Labels to be used: **ww, financial\_accounting, central\_fin\_proc\_compliance**
  - E.g. 2: France Operation in Financial Accounting:
    - Labels to be used: **country\_accounting, france, financial\_accounting**  
(for country operations, the Domain is always country\_accounting)

3. Fill in all fields as described above

4. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

**Domain:** Country Accounting

**Responsibility area:** N/A

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## Scope

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[financial\\_accounting](#)

[country\\_accounting](#)

[service\\_invoicing](#)

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## ERP

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**PF1**

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## Frequency

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Monthly

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## References

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Z1M\_IT\_ZITA; [FBL3N](#); [FB05](#)

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## Forms

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## Attachments

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*Previous OP << IT - ZITA Procedure  
>> Next OP*

## Objective and Scope

### 1.1. Objective of this Operation

This document describes in detail how to perform the operations through Z1M\_IT\_ZITA transaction for creation of sales orders regarding goods leaving the warehouse.

"ZITA" was born from the necessity to apply a method homogeneous for all users, that SAP did not predicted to allow the follow in real time the handling of materials.

In the plant it is useful to speed the registration of the operations, to check and the printing of the transport document that follows the materials with complete bound and unbound data based on SAP master data and helps to control data continuously and in real time using customizing and own database linked to standard modules MM / PM / FI / CO. It was also adopted to simplify accounting operations.

### 1.2. Scope

This procedure is only applicable for company 0270 in Italy, in ERP Solvay environment PF1. Solutions mentioned here do not apply to other countries.

## 2. Definitions

NA

## 3. Tasks description

### 3.1. Periodicity

This procedure must be done monthly, starting D-2 collecting the proforma invoice numbers and D+1 by performing the necessary accounting operations.

### 3.2. Responsibilities

#### Finance Operations Responsibilities:

- Accounting Platform is responsible for the launching of the Z1M\_IT\_ZITA transaction (from step 3.3. and 3.4 of this procedure).

#### Plant Responsibilities:

- Maintenance of the tables;
- Ensure the execution of step 3.5 of this procedure (this is because of some access/transaction limitations).

### 3.3. I understand the principles of ZITA process

"ZITA" is organized based on the type of Operation, the main motive for the issue of the "DDT", the Transport Document that is a document required by Italian law on the transport of goods, which in various cases has replaced a previous document called the "delivery note".

Every month there are documents issued for the sale of various materials (crushed stone, iron and steel scrap, grain, etc.) with specific conditions (transport, payment, price and expected quantity) and they are recorded under the heading "Sales Documents". Each document is assigned an annual progressive numbering.

It can be broken down into:

Departures without Return (Transfers, Sending for disposal and scrapping, Returns for replacement, etc.);  
Exit with Return (C / Processing, Vision, Deposit and Use Loan);  
Free Sales and Transfers;  
Returns to Third Parties (from ENTRY documents from Third Parties in C / Processing, Vision, Deposit and Use Loan).

It includes the following functions:

OUTPUTS  
RETURN  
REVENUE  
SALES DOCUMENTS  
ACCOUNTING SALES  
Customizing FUNCTIONS, User authorizations and Internal Numbering Management and Typographic (DDT or EICAM)  
REPORTING

Transaction Z1M\_IT\_ZITA presents the following screen:



Our activity consists in checking and, if necessary, complete the sales document with the necessary information to invoice (the material code associated with the VAT code and with the Order CO).

The documents prepared in this way will support the exit document with the purpose of sale both for the compilation of the DDT and for the accounting.

### 3.3.1 I collect data from the shipping agent

Before month end (around D-2/D-1) you will need to contact the shipping agent Ezio Chiappe, Srl, via email [Rosignano.Chiappe@solvay.com](mailto:Rosignano.Chiappe@solvay.com) to obtain the number of pro forma invoices issued during the month.

#### EXAMPLE OF A MESSAGE TO BE SENT TO SHIPPING AGENT:

To: [Rosignano.Chiappe@solvay.com](mailto:Rosignano.Chiappe@solvay.com)

Subject: ZITA Reminder 04/2022 - Request n. proforma

Good morning,  
Can you please confirm, if we have any Proforma Invoice addressed to Solvay Chimica and issue for the DDT document on April 2022?  
Is yes, could you please let me know the proforma invoice number and it's details?

Thanks and best regards.

#### EXAMPLE OF RESPONSE MESSAGE FROM THE SHIPPING AGENT:

Fatture proforma aprile:

Fatt.n. 12/PF del 27/04/2022 ddt 3040000185 destinazione Giappone

### 3.3.2 I prepare the data before issuing the self invoicing



#### Remark

Before to run this procedure be sure that you have a SAP Session opened in Italian language. This is a developed transaction and sometimes in English can originate problems.

#### 3.3.2.1 Z1M\_IT\_ZIVM - Exclude DDT

The DDT documents indicated by the shipping agent should be exclude from the procedure. It will be necessary to operate this exclusion manually by adding the proforma invoice number and issuing date to the DDT.

Open transaction **Z1M\_IT\_ZITA**, choose **VENDITE CONTABILI (CTA)** and select **Z1M\_IT\_ZIVM** to modify:

It will open a new screen and you will have to add the following details:

1. Division ROA for entity 0270
2. Esercizio + Anno: date of DDT issue
3. Nr. DDT: see shipping agent's response - DDT number

Press enter and all details available will appear in the screen:

Modifica nr.Fattura in DDT di Uscita

Modif. in Blocco

|           |      |                         |
|-----------|------|-------------------------|
| Divisione | ROA  | SCHM-IT /ROSIGNANO (SU) |
| Esercizio | 2022 | Nr. Interno 2250000320  |
| Anno      | 2022 | Nr. DDT 3040000185      |

|                |            |                             |
|----------------|------------|-----------------------------|
| Data Uscita    | 27.04.2022 |                             |
| Causale        | 9611       | FORNITURA/CAMPIONI GRATUITI |
| Destinatario   |            | BATHCLIN CORPORATION        |
| Ordine Vendita |            |                             |
| Divisa         | EUR        |                             |

Valori da duplicare

| Rg | Descrizione        | Quantità | U.M. | Valore | nr.Fattura | Data Fatt. | Addebito    | Materiale |
|----|--------------------|----------|------|--------|------------|------------|-------------|-----------|
| 1  | SODIUM BICARBONATE | 1,500    | KG   | 15,00  |            |            | 40551000380 |           |

The next step is to add in fields in blank the proforma number and date of issue:

Modifica nr.Fattura in DDT di Uscita

Modif. in Blocco

|           |      |                         |
|-----------|------|-------------------------|
| Divisione | ROA  | SCHM-IT /ROSIGNANO (SU) |
| Esercizio | 2022 | Nr. Interno 2250000320  |
| Anno      | 2022 | Nr. DDT 3040000185      |

|                |            |                             |
|----------------|------------|-----------------------------|
| Data Uscita    | 27.04.2022 |                             |
| Causale        | 9611       | FORNITURA/CAMPIONI GRATUITI |
| Destinatario   |            | BATHCLIN CORPORATION        |
| Ordine Vendita |            |                             |
| Divisa         | EUR        |                             |

Valori da duplicare

| Rg | Descrizione        | Quantità | U.M. | Valore | nr.Fattura | Data Fatt. | Addebito    | Materiale |
|----|--------------------|----------|------|--------|------------|------------|-------------|-----------|
| 1  | SODIUM BICARBONATE | 1,500    | KG   | 15,00  | 12/PP      | 27.04.2022 | 40551000380 |           |

As soon as you copy the data, press the "save" key.

After saving the document, a message appears:

W: W:Z1:999 Numero Fattura inesistente 2007 14/PF

Press enter twice.

The DDT is invoiced, so it will not appear in the DDT list of documents to be invoiced.

### 3.3.2.2 Z1M\_IT\_ZIVA - Resume of all delivery notes

Open transaction Z1M\_IT\_ZITA; choose **VENDITE CONTABILI (CTA)** and select **Z1M\_IT\_ZIVA** to process the accounting sales.

Once inside you will have to:

- Add the company 0270 in field Società;
- Then press "Aggiornamento Mensile" button available on the top

**VENDITE e CESSIONI GRATUITE**



Ricerca per :

|                    |      |  |
|--------------------|------|--|
| Società            | 0270 |  |
| Divisione          |      |  |
| Cliente            |      |  |
| Doc. di Vendita    |      |  |
| Numero Interno     |      |  |
| Materiale e descr. |      |  |

DDT da Elaborare

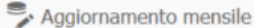
|                                                                                                           |
|-----------------------------------------------------------------------------------------------------------|
|  Vendite               |
|  Cessioni Gratuite     |
|  Ordini di Lavorazione |

DDT Elaborati

|                                                                                                           |
|-----------------------------------------------------------------------------------------------------------|
|  Ord.Vendita e Fatture |
|-----------------------------------------------------------------------------------------------------------|

The following message will appear:

**VENDITE e CESSIONI GRATUITE**



Ricerca per :

|                    |      |  |
|--------------------|------|--|
| Società            | 0270 |  |
| Divisione          |      |  |
| Cliente            |      |  |
| Doc. di Vendita    |      |  |
| Numero Interno     |      |  |
| Materiale e descr. |      |  |

DDT da Elaborare

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
|  Vendite               |
|  Cessioni Gratuite     |
|  Ordini di Lavorazione |

DDT Elaborati

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
|  Ord.Vendita e Fatture |
|-------------------------------------------------------------------------------------------------------------|

**Information**

 I:Z1M:999 Aggiornamento effettuato per nr. 34  
DDT di Vendita

Confirm by clicking



The following message will appear:

**VENDITE e CESSIONI GRATUITE**

Aggiornamento mensile

Ricerca per :

Società 0270

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord.Vendita e Fatture

VENDITE: Aggiornamento mensile da Uscite DDT

Non esistono DDT di Vendita : dal 01.04.2022 al 30.04.2022

Vuole cambiare il periodo ☒ SI ☐ NO

1. Check that the period is correct and corresponds to the current month;
2. If it is correct press NO, otherwise press YES and change the period.

The other option is normally used when something from the past month has remained to invoice then will appear the previous period and in this case you should select YES to change the period and generate the sales order.

Normally all the data is processed with in the correspondent month.

### 3.4 I run Z1M\_IT\_ZIVA: Free sampling and issuing of self invoices

Open transaction Z1M\_IT\_ZITA; choose **VENDITE CONTABITI (CTA)** and select **Z1M\_IT\_ZIVA** to process the accounting sales.

Once inside you will have to:

- Add the company 0270 in field Società;
- Then press "**CESSIONI GRATUITE**" button

Aggiornamento mensile

Ricerca per :

Società 0270

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord.Vendita e Fatture

In the next display we shall see the DDT list of documents still to be invoiced. It appears as follow:

Ricerca per :

Società **0270** **SOLVAY CHIMICA (IT)**

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord. Vendita e Fatture

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| Div. Cliente | nr Interno              | rg        | IVA | % | CdPg | Conto COGE | Analitica | Descrizione                           | Quantità |
|--------------|-------------------------|-----------|-----|---|------|------------|-----------|---------------------------------------|----------|
| ROA          | AQUALE S.P.R.L.         | 710002871 | 1   | 0 | 0    |            |           | CAMPIONI ACQUA DI FALDA               | 1,1      |
| ROA          | BASF ITALIA SRL         | 710002950 | 1   | 0 | 0    |            |           | CAMPIONI DI SOLVESSO                  | 25,1     |
| ROA          | BRENNTAG NV             | 710002909 | 1   | 0 | 0    |            |           | CLORURO DI CALCIO - CASO FCC          | 1,1      |
| ROA          | ECOGOMMA S.P.A.         | 710002756 | 1   | 0 | 0    |            |           | CLORURO DI CALCIO PAGLIETTE           | 2.500,1  |
| ROA          | PUNCH INDUSTRIES        | 710002767 | 1   | 0 | 0    |            |           | OXYPER BLEND 60-40                    | 420,1    |
| ROA          | REGAL ITALIA S.R.L.     | 710002898 | 1   | 0 | 0    |            |           | LETTIERE                              | 674,1    |
| ROA          | ROTO STAMPA             | 710002847 | 1   | 0 | 0    |            |           | DEPLANTS PUBBLICITARI                 | 273,1    |
| ROA          | SOLVAY CARBONATE FRANCE | 710002824 | 1   | 0 | 0    |            |           | CAMPIONI FANGO USCITA FLP DEPURAZIONE | 4,1      |
| ROA          | SOLVAY CHIMIE HONNINGEN | 710002757 | 1   | 0 | 0    |            |           | DETERSIVO                             | 6,1      |
| ROA          | SOLVAY CHIMIE HONNINGEN | 710002778 | 1   | 0 | 0    |            |           | CARBONATO DI SODIO PEROSSIDRATO       | 1,1      |
| ROA          | SOLVAY S.A.             | 710002772 | 1   | 0 | 0    |            |           | LETTIERE                              | 470,1    |
| ROA          | SOLVAY S.A. NOH         | 710002957 | 1   | 0 | 0    |            |           | CAMPIONI DI PONT                      | 1,1      |

You will find some columns in blank, important information that will allow us to process the posting in SAP. You will have to enter in each the following data:

|      | Customer | Tax code | Payment conditions | Conto Coge |
|------|----------|----------|--------------------|------------|
|      | CLIENTE  | IVA      | CdPg               | CONTO CoGe |
| 0270 | 400002   | N2       | L007               | 2740000000 |

After all data is there press "enter" and the yellow symbol should turn a green symbol if it is to be processed:

Ricerca per :

Società **0270** **SOLVAY CHIMICA (IT)**

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord. Vendita e Fatture

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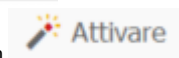
| Div. Cliente | nr Interno | rg                      | IVA       | % | CdPg       | Conto COGE | Analitica | Descrizione                           | Quantità  | UM |
|--------------|------------|-------------------------|-----------|---|------------|------------|-----------|---------------------------------------|-----------|----|
| ROA          | 400002     | AQUALE S.P.R.L.         | 710002871 | 1 | Q7 20 L007 | 2740000000 |           | CAMPIONI ACQUA DI FALDA               | 1,000     | KG |
| ROA          | 400002     | BASF ITALIA SRL         | 710002950 | 1 | Q7 20 L007 | 2740000000 |           | CAMPIONI DI SOLVESSO                  | 25,000    | 1L |
| ROA          | 400002     | BRENNTAG NV             | 710002909 | 1 | Q7 20 L007 | 2740000000 |           | CLORURO DI CALCIO - CASO FCC          | 1,000     | KG |
| ROA          | 400002     | ECOGOMMA S.P.A.         | 710002756 | 1 | Q7 20 L007 | 2740000000 |           | CLORURO DI CALCIO PAGLIETTE           | 2.500,000 | KG |
| ROA          | 400002     | PUNCH INDUSTRIES        | 710002767 | 1 | Q7 20 L007 | 2740000000 |           | OXYPER BLEND 60-40                    | 420,000   | KG |
| ROA          | 400002     | REGAL ITALIA S.R.L.     | 710002898 | 1 | Q7 20 L007 | 2740000000 |           | LETTIERE                              | 674,000   | KG |
| ROA          | 400002     | ROTO STAMPA             | 710002847 | 1 | Q7 20 L007 | 2740000000 |           | DEPLANTS PUBBLICITARI                 | 273,000   | KG |
| ROA          | 400002     | SOLVAY CARBONATE FRANCE | 710002824 | 1 | Q7 20 L007 | 2740000000 |           | CAMPIONI FANGO USCITA FLP DEPURAZIONE | 4,000     | KG |
| ROA          | 400002     | SOLVAY CHIMIE HONNINGEN | 710002757 | 1 | Q7 20 L007 | 2740000000 |           | DETERSIVO                             | 6,000     | KG |
| ROA          | 400002     | SOLVAY CHIMIE HONNINGEN | 710002778 | 1 | Q7 20 L007 | 2740000000 |           | CARBONATO DI SODIO PEROSSIDRATO       | 1,000     | KG |
| ROA          | 400002     | SOLVAY S.A.             | 710002772 | 1 | Q7 20 L007 | 2740000000 |           | LETTIERE                              | 470,000   | KG |
| ROA          | 400002     | SOLVAY S.A. NOH         | 710002957 | 1 | Q7 20 L007 | 2740000000 |           | CAMPIONI DI PONT                      | 1,000     | PI |

The following steps consists in:

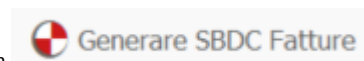
1. Select all lines visible using button



2. Then click Attivare (Enabling) button



3. And to finalize Generare the SBDC fatture (generate batch input session) button



At this point the procedure asks for confirmation of the invoice date:

If the proposed date is correct press the "confermare" button, otherwise change the date manually.

After confirming the following screen appear indicating the number of batch inputs created:

Press this key:

It will jump to the transaction and the following screen than appears:

| Nome cart. | Autore  | Data       | Ora      | Data bl. | Autor.  | Stato | Trans. | Dynpro | C. | ID cod. |
|------------|---------|------------|----------|----------|---------|-------|--------|--------|----|---------|
| FB01-FATT  | IT71035 | 02.08.2007 | 10:50:35 |          | IT71035 | Nvo   | 1      | 0      | 0  | 0708    |
| FB01-FATT  | IT71035 | 02.08.2007 | 10:50:35 |          | IT71035 | Nvo   | 1      | 0      | 0  | 0708    |

Select the batch session created "FB01-FATT" and press the "process" key in mode display only errors.

The posting of the self-invoice will be done automatically, to visualize it open the account number 2740000000 through the transaction **FBL3N** and search for doc type C1.

Take note of the document number C1 generated, you will need it in the next step.

### 3.4.1 I run Z1M\_IT\_ZIVA: Free sampling and issuing of self invoices - print and archive pdf

Open transaction Z1M\_IT\_ZITA; choose **VENDITE CONTABILI (CTA)** and select **Z1M\_IT\_ZIV3** to print the self -invoicing.

Press the Z1M\_IT\_ZIV3 transaction key: the following screen appears:

|              |  |            |   |  |   |
|--------------|--|------------|---|--|---|
| Società      |  | 0270       | A |  | → |
| N. documento |  | 1010000013 | A |  | → |
| Esercizio    |  | 2007       | A |  | → |

|                               |  |  |   |  |   |
|-------------------------------|--|--|---|--|---|
| <b>Delimitazioni generali</b> |  |  |   |  |   |
| Data di registrazione         |  |  | A |  | → |
| Numero di riferimento         |  |  | A |  | → |

|                                               |  |  |  |  |  |
|-----------------------------------------------|--|--|--|--|--|
| <b>Parametrizzazione tecnica</b>              |  |  |  |  |  |
| <input type="checkbox"/> Legg. posizioni seq. |  |  |  |  |  |

|                                       |  |  |   |  |   |
|---------------------------------------|--|--|---|--|---|
| <b>Altre Delimitazioni generali :</b> |  |  |   |  |   |
| Tipo di Documento                     |  |  | A |  | → |

|                                                     |  |       |  |  |  |
|-----------------------------------------------------|--|-------|--|--|--|
| <b>Limiti per emissione Bollo su Fattura in EUR</b> |  |       |  |  |  |
| Importo Fattura                                     |  | 77,47 |  |  |  |
| Importo Bollo                                       |  | 1,81  |  |  |  |

|                            |  |  |  |  |  |
|----------------------------|--|--|--|--|--|
| <b>Parametri di stampa</b> |  |  |  |  |  |
| Unità di Output            |  |  |  |  |  |
| Numero di Copie            |  |  |  |  |  |

You will have to enter the

- Company
- self-invoicing document number processed in the previous step
- year of issue

Press the "Execute" button:

An image of the self-invoicing document appears, and then it will be necessary to proceed as follows:

1. Printing the document in PDF format Print ZPDF > add your email address;
2. SAP sends the invoice to your mail (it can take some minutes);
3. Attach the pdf to the SAP document processed in the previous step for optical storage.

### 3.4.2 I clear GL accounts

The process ends with the balancing of:

- Account 2740000000 - transaction F-03;
- Customer account 400002; transaction F-32 or FB05.

Choose the customer account select the information concerned to the self billing generated and use account 6470000000 – (NON – DEDUCTIBLE VAT ON FREE SUPPLIES) with cost center XU800CPFIN.

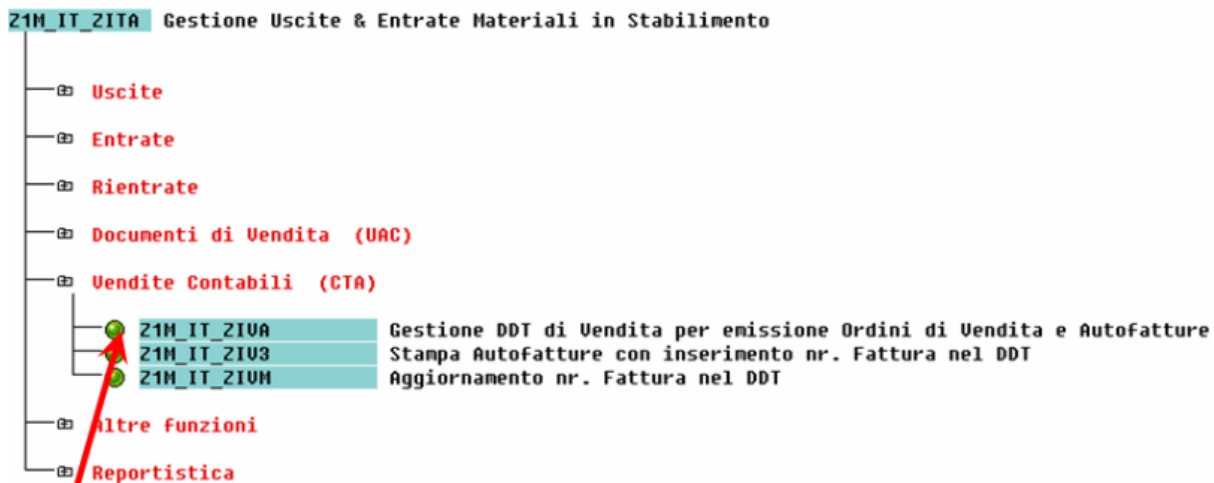


THIS CASE DOESN'T PRODUCE ANY INVOICE

### 3.5. I run Z1M\_IT\_ZITA: Goods leaving the warehouse with a DDT for order processing

At the end of the month we will resume all the delivery notes for each sales document and will authorize the creation of the standard sales order with automatic VA01 for final accounting. The final outcome is generation of a CROCO Invoice.

Launch the Z1M\_IT\_ZITA transaction and the following display appears



Premere il tasto sulla variante Z1M\_IT\_ZIVA e si aprirà la seguente videata:

The screenshot shows the SAP Z1M\_IT\_ZIVA screen, titled "Aggiornamento mensile". The screen is divided into two main sections:

**Ricerca per :**

|                    |      |   |
|--------------------|------|---|
| Società            | 0270 | ↓ |
| Divisione          |      |   |
| Cliente            |      |   |
| Doc. di Vendita    |      |   |
| Numero Interno     |      |   |
| Materiale e descr. |      |   |

**DDT da Elaborare**

|                       |
|-----------------------|
| Vendite               |
| Cessioni Gratuite     |
| Ordini di Lavorazione |

**DDT Elaborati**

|                        |
|------------------------|
| Ord. Vendita e Fatture |
|------------------------|

Enter Company code  
Press key: Ordini di Lavorazione

The following display with the DDT document list for invoicing to our BICARJET client appears:

Doc.Vend. DDT Attivare Disattivare Creare Ord.Vendita

Ricerca per:

Società 0270 SOLVAY CHIMICA (IT)

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord.Vendita e Fatture

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| Div. Cliente | Doc. Vend. | pos. | nr Interno | rg | Iva | % CdPg | Ordine CO | Descrizione                           | Quantità   | UM |
|--------------|------------|------|------------|----|-----|--------|-----------|---------------------------------------|------------|----|
| ROA          | BICARJET   |      | 710002933  | 1  |     | 0      |           | MELTRON GG - Sacchi 25 kg su pls 1400 | 28.000,000 | KG |
| ROA          | BICARJET   |      | 710002935  | 1  |     | 0      |           | MELTRON GG - Sacchi 25 kg su pls 1400 | 33.600,000 | KG |

DDTs are always presented in red cell because there are still the following elements to be added:

1. Sales document issued by the Purchasing Office n°2004000021
2. The position of the sales document on the basis of the material description, that have different prices check in Z1M\_IT\_ZIV4 Ordine di Lavorazione Visualizzare. Then insert 2004000021 and click on "Dettaglio Posizioni", Select the position corresponding to the material that should be invoiced

Numero Documento 2004000021

Società 0270 SOLVAY CHIMICA (IT)

Codice Cliente 409059 BICARJET SRL

VIA IX STRADA 4

35129 PADOVA PD IT

Divisione ROA SCHM-IT /ROSIGNANO (SU)ROSIGNANO SOLVAY

Incoterms EXW EXW - Franco fabbrica

Cond. di Pagamento 0412 90 D EOM InvD

Lingua IT Italiano

Data di consegna 05.03.2004

Data di fine rapporto 31.12.2004

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| pos | Div. | Materiale | Descrizione materiale                    | Quantità prevista | UM | Prezzo in EUR | per   | Ordine CO   | Iva % |
|-----|------|-----------|------------------------------------------|-------------------|----|---------------|-------|-------------|-------|
| 1   | ROAB | 20132817  | Lavorazione MELTRON                      | 56.000,000        | KG | 20,00         | 1.000 | 40651000500 | 05 20 |
| 2   | ROAB | 20132817  | Lavorazione MELTRON GG SACCHI DA 25 KG   | 100.000,000       | KG | 40,00         | 1.000 | 40651000500 | 05 20 |
| 3   | ROAB | 20132817  | Lavorazione MELTRON GG SACCHI DA 1000 KG | 50.000,000        | KG | 30,00         | 1.000 | 40651000500 | 05 20 |
| 4   | ROAB | 20132817  | Lavorazione MELTRON GG SFUSO             | 50.000,000        | KG | 10,00         | 1.000 | 40651000500 | 05 20 |
| 5   | ROAB | 20132817  | Lavorazione MELTRON MD SACCHI DA 25 KG   | 50.000,000        | KG | 40,00         | 1.000 | 40651000500 | 05 20 |
| 6   | ROAB | 20132817  | Lavorazione MELTRON MD SACCHI DA 1000 KG | 50.000,000        | KG | 30,00         | 1.000 | 40651000500 | 05 20 |
| 7   | ROAB | 20132817  | Lavorazione MELTRON MD SFUSO             | 50.000,000        | KG | 10,00         | 1.000 | 40651000500 | 05 20 |
| 8   |      |           |                                          |                   |    |               |       |             | 0     |
| 9   |      |           |                                          |                   |    |               |       |             | 0     |
| 10  |      |           |                                          |                   |    |               |       |             | 0     |

Press enter until cells go green:

Doc.Vend. DDT Attivare Disattivare Creare Ord.Vendita

Ricerca per:

Società 0270 SOLVAY CHIMICA (IT)

Divisione

Cliente

Doc. di Vendita

Numero Interno

Materiale e descr.

DDT da Elaborare

Vendite

Cessioni Gratuite

Ordini di Lavorazione

DDT Elaborati

Ord.Vendita e Fatture

Pag. 1 / 1

| Div. Cliente | Doc. Vend.   | pos. | nr Interno | rg | Iva | % CdPg | Ordine CO | Descrizione | Quantità                              | UM         |    |
|--------------|--------------|------|------------|----|-----|--------|-----------|-------------|---------------------------------------|------------|----|
| ROA 409059   | BICARJET SRL | 2    | 710002933  | 1  | 05  | 20     | 0412      | 40651000500 | MELTRON GG - Sacchi 25 kg su pls 1400 | 28.000,000 | KG |
| ROA 409059   | BICARJET SRL | 2    | 710002935  | 1  | 05  | 20     | 0412      | 40651000500 | MELTRON GG - Sacchi 25 kg su pls 1400 | 33.600,000 | KG |

1. Press "activate" key
2. Press the "sales order creation "key"

The following screen appears:

**Creazione Ordine di Vendita**

**Cliente** 409059 BICARJET SRL - ANGERA  
**Ordine di Vendita** 2004000021  
**Posizione** 2  
**Materiale** 20132817 Lavorazione MELTRON GG SACCHI DA 25 KG

? **Data di Fatturazione** 30.07.2007
 confermare
interrompere

1. Invoice date updating
2. Press "confirm"

After confirming the following screen appears with the following message:

**Unit measurement KG must be modified in AF**

DRVS Nota debit Serv

Valore netto 0,00

Committente 0000409059

Destin. merci 0000409059

N. ord. acq. CROCO/ZI/2004000021 0002 Data ORDACQ

Vendita Riepilogo posizioni Dettaglio posizione Autore ord. d'acq. Approvvigionamento Causa del rifiuto

Data doc. fatt. 30.07.2007 DtPrestServ.

Blocco fattura Data prezzo 30.07.2007

| Pos. | Materiale | Qtà prevista  | UM | Val.netto | Causa del rifiuto |
|------|-----------|---------------|----|-----------|-------------------|
| 10   | 20132817  | 61.600,000 AF | ↓  |           |                   |

Press "enter "and a display with an error message appears:

|           |          |                     |     |           |
|-----------|----------|---------------------|-----|-----------|
| Posizione | 10       | Cat. pos.           | L2W | Richiesta |
| Materiale | 20132817 | SERVICES - full tax |     |           |

|           |           |            |         |            |         |         |       |                    |       |           |                      |            |
|-----------|-----------|------------|---------|------------|---------|---------|-------|--------------------|-------|-----------|----------------------|------------|
| Vendite A | Vendite B | Spedizione | Fattura | Condizioni | Contab. | Partner | Testi | Dati ordine d'acq. | Stato | Struttura | Dati supplementari A | Dati suppl |
|-----------|-----------|------------|---------|------------|---------|---------|-------|--------------------|-------|-----------|----------------------|------------|

|     |              |         |          |
|-----|--------------|---------|----------|
| Qtà | 61.600,00 AF | Netto   | 0,00 EUR |
|     |              | Imposta | 0,00     |

|  | Tp.c | Definizione    | Importo | Div. | per   | UM | Valore condizione | Div. | Ft.crv | UMB  | D.conv | UM   |
|--|------|----------------|---------|------|-------|----|-------------------|------|--------|------|--------|------|
|  |      | Profit Margin  | 0,00    | EUR  | 1     | AF | 0,00              | EUR  |        | 0 AF |        | 0 AF |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  | PDIV | Prezzo "OPDIV" | 40,00   | EUR  | 1.000 | KG |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |
|  |      |                |         |      |       |    |                   |      |        |      |        |      |

E: Posizione 000010 condizione PDIV (Unità di misura KG non ammessa)

Modify the unit measurement in AF in PDIV line:

|           |          |                     |     |           |
|-----------|----------|---------------------|-----|-----------|
| Posizione | 10       | Cat. pos.           | L2W | Richiesta |
| Materiale | 20132817 | SERVICES - full tax |     |           |

|           |           |            |         |            |         |         |       |                    |       |           |
|-----------|-----------|------------|---------|------------|---------|---------|-------|--------------------|-------|-----------|
| Vendite A | Vendite B | Spedizione | Fattura | Condizioni | Contab. | Partner | Testi | Dati ordine d'acq. | Stato | Struttura |
|-----------|-----------|------------|---------|------------|---------|---------|-------|--------------------|-------|-----------|

|     |              |         |          |
|-----|--------------|---------|----------|
| Qtà | 61.600,00 AF | Netto   | 0,00 EUR |
|     |              | Imposta | 0,00     |

|  | Tp.c | Definizione    | Importo | Div. | per   | UM | Valore condizione | Div. |
|--|------|----------------|---------|------|-------|----|-------------------|------|
|  |      | Profit Margin  | 0,00    | EUR  | 1     | AF | 0,00              | EUR  |
|  |      |                |         |      |       |    |                   |      |
|  |      |                |         |      |       |    |                   |      |
|  |      |                |         |      |       |    |                   |      |
|  |      |                |         |      |       |    |                   |      |
|  | PDIV | Prezzo "OPDIV" | 40,00   | EUR  | 1.000 | AF |                   |      |
|  |      |                |         |      |       |    |                   |      |
|  |      |                |         |      |       |    |                   |      |

Press "enter" and this display appears:

Ordine di Vendita

|                   |            |                                        |
|-------------------|------------|----------------------------------------|
| Cliente           | 409059     | BICARJET SRL - ANGERA                  |
| Ordine di Vendita | 2004000021 |                                        |
| Posizione         | 2          |                                        |
| Materiale         | 20132817   | Lavorazione MELTRON GG SACCHI DA 25 KG |

CREATO : ORDINE di VENDITA nr. 1000166864

✓ chiudere



THIS OPERATION CREATES A SALES ORDER FOLLOWING THE INVOICE STANDARD PROCEDURE. PLEASE ENSURE INVOICE IS ISSUED.

End of document.