I close the reconciliation accounts

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
  - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore
  - Unit and Domain according to the List of labels to be used in the Finance Service Line space
    - **E.g. 1:** WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
      - Labels to be used: ***ww, financial_accounting, central_fin_proc_compliance***
    - **E.g. 2:** France Operation in Financial Accounting:
      - Labels to be used: ***country_accounting, france, financial_accounting***
        (for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Once the description of the operation is completed, ensure it is approved and published by launching the SBS-Finance approval workflow

Domain: Central Finance Processes & Compliance	**Responsibility area:** Coordinate Accounts Reconciliation and Analysis

Table of contents

Scope

WW

ERP

WP1 PI1

PF1

Frequency

Month

References

Forms

Attachments

8. Add the link to attachments or external links

I maintain master data << I close the reconciliation accounts >> *I manage threshold accounts*

1. Objective and Scope

1.1 Objective of this Operation

Understand how you can change accounts status

1.2 Scope

All companies released according ARA Timetable

2. Definitions

See Finance Glossary:

- Add if necessary.

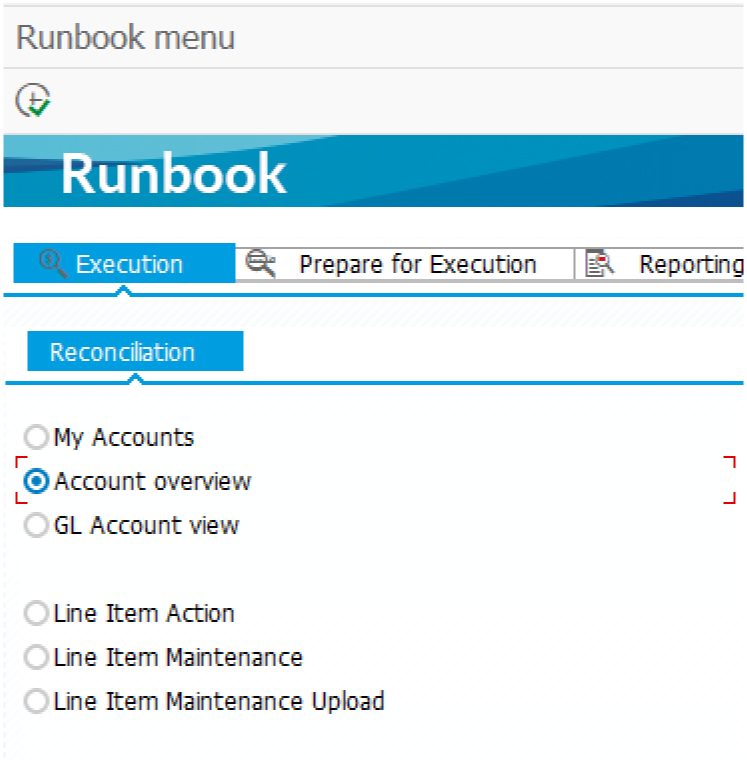
3. Tasks description

How to change the accounts status from Reviewer to Closed after reconciliations finished

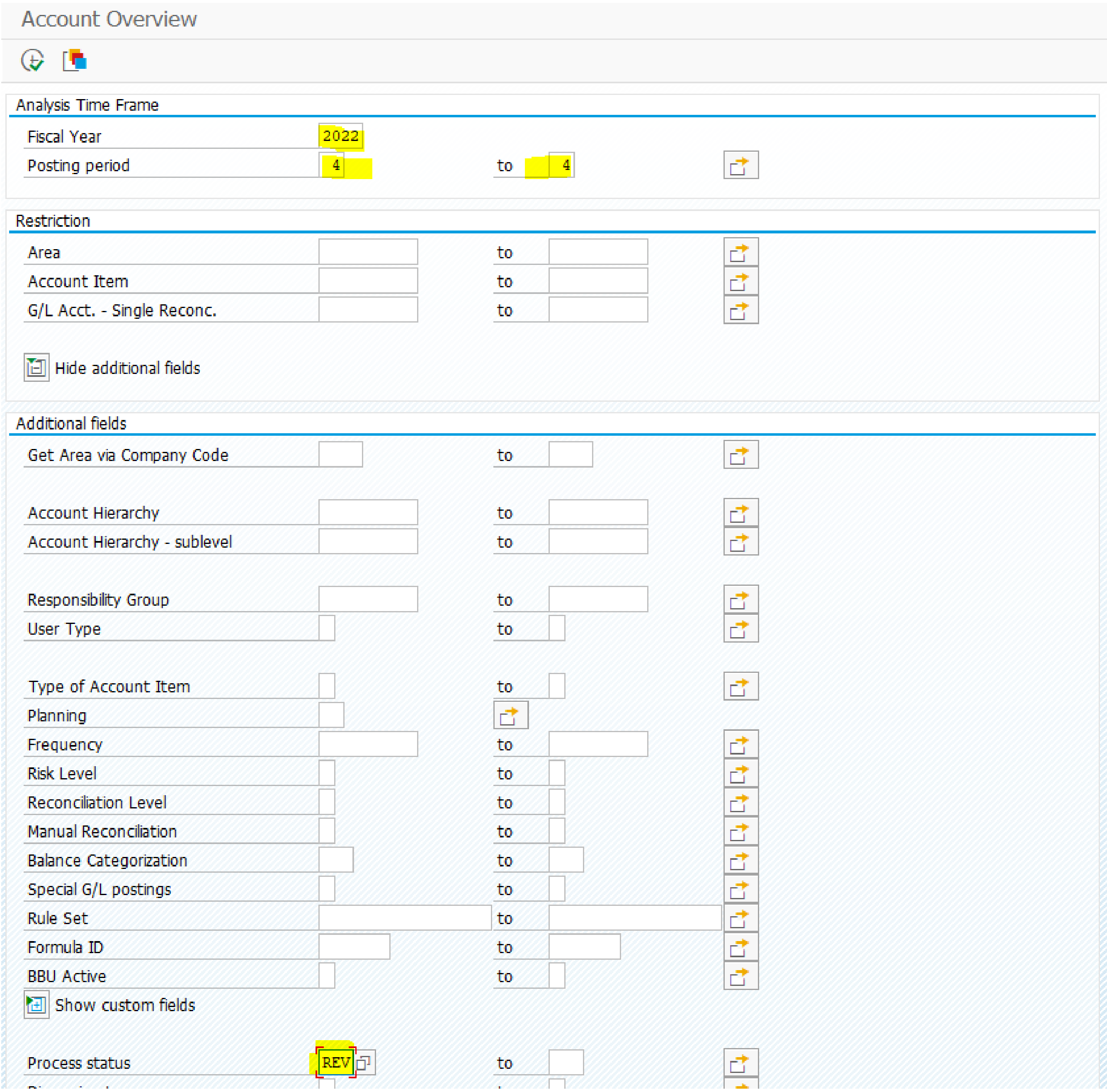
3.1. I open accounts reconciled

3.1.1.

I go to /n/bsar/menu on tab prepare for execution and select Account overview



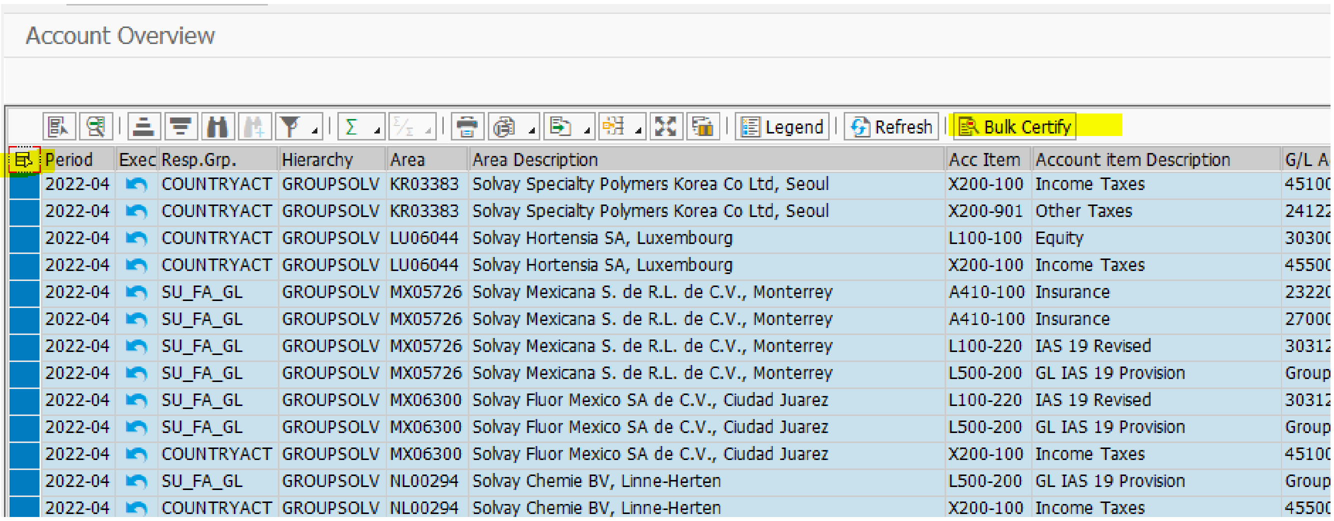
I select the reconciliation period and process status reviewer:



I run the transaction.

3.1.2.

After the transaction run, I select all accounts and click on Bulk certify.



Period	Exec	Resp.Grp.	Hierarchy	Area	Area Description	Acc Item	Account item Description	G/L A
2022-04		COUNTRYACT	GROUPSOLV	KR03383	Solvay Specialty Polymers Korea Co Ltd, Seoul	X200-100	Income Taxes	4510(
2022-04		COUNTRYACT	GROUPSOLV	KR03383	Solvay Specialty Polymers Korea Co Ltd, Seoul	X200-901	Other Taxes	2412:
2022-04		COUNTRYACT	GROUPSOLV	LU06044	Solvay Hortensia SA, Luxembourg	L100-100	Equity	3030(
2022-04		COUNTRYACT	GROUPSOLV	LU06044	Solvay Hortensia SA, Luxembourg	X200-100	Income Taxes	4550(
2022-04		SU_FA_GL	GROUPSOLV	MX05726	Solvay Mexicana S. de R.L. de C.V., Monterrey	A410-100	Insurance	2322(
2022-04		SU_FA_GL	GROUPSOLV	MX05726	Solvay Mexicana S. de R.L. de C.V., Monterrey	A410-100	Insurance	2700(
2022-04		SU_FA_GL	GROUPSOLV	MX05726	Solvay Mexicana S. de R.L. de C.V., Monterrey	L100-220	IAS 19 Revised	30312
2022-04		SU_FA_GL	GROUPSOLV	MX05726	Solvay Mexicana S. de R.L. de C.V., Monterrey	L500-200	GL IAS 19 Provision	Group
2022-04		SU_FA_GL	GROUPSOLV	MX06300	Solvay Fluor Mexico SA de C.V., Ciudad Juarez	L100-220	IAS 19 Revised	30312
2022-04		SU_FA_GL	GROUPSOLV	MX06300	Solvay Fluor Mexico SA de C.V., Ciudad Juarez	L500-200	GL IAS 19 Provision	Group
2022-04		COUNTRYACT	GROUPSOLV	MX06300	Solvay Fluor Mexico SA de C.V., Ciudad Juarez	X200-100	Income Taxes	4510(
2022-04		SU_FA_GL	GROUPSOLV	NL00294	Solvay Chemie BV, Linne-Herten	L500-200	GL IAS 19 Provision	Group
2022-04		COUNTRYACT	GROUPSOLV	NL00294	Solvay Chemie BV, Linne-Herten	X200-100	Income Taxes	4550(

I click on OK for next boxes, and the accounts will closed:

End of document.