

BR: Positive Certificate of Securities Debts

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain:

Responsibility area:

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 - 1. Objective and Scope
 - 1.1. Objective of this Operation
 - 1.2. Scope
 - 2. Definitions
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Scope



WW



Unknown Attachment

ERP



WP1

Frequency



Month



Unknown Attachment



Unknown Attachment

References

Forms

Attachments

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1. Objective and Scope

1.1. Objective of this Operation

Check the municipal pending issues that are pending Payment.

1.2. Scope

This procedure is applicable for company of Brazil in WP1 ERP.

2. Definitions

See [Finance Glossary](#):

- WP1

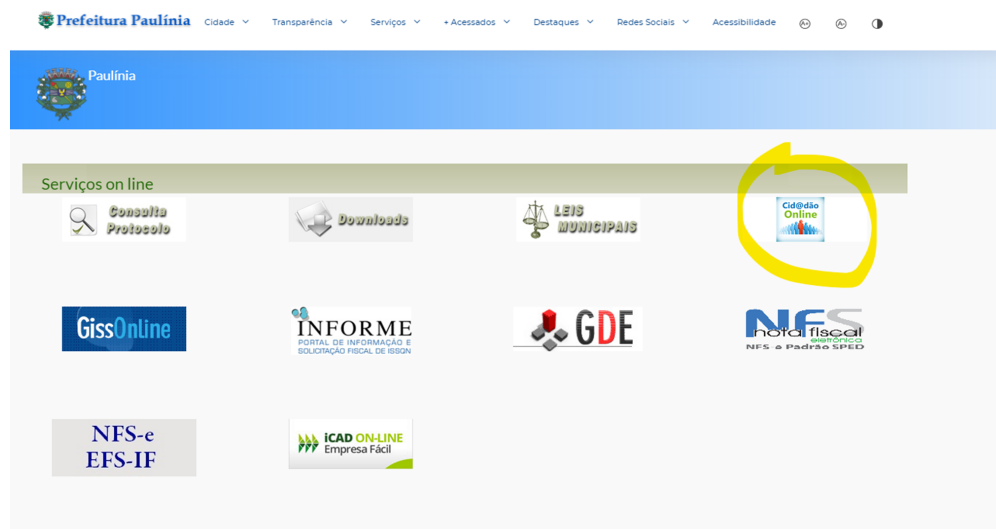
3. Tasks description

This conference is very important, as it prevents the company from having a positive certificate of debts, which can disrupt the company's business.

3.1. I do something...

Go to <http://www.paulinia.sp.gov.br/servicos>

Click in



Then click on



Consultas e Certidões:

- Consulta Débitos IPTU/ISSQN/Outros Exercício 2021
- Consulta Débitos Dívida Ativa e Parcelamentos**
- ITBI
- Certidão de Quitação do ITBI
- Certidão Valor Venal
- Validação de Certidões
- Espelho IPTU
- Certidão de Nada Consta
- Certidão de Débitos
- Certidão de Quitação
- Acesso Exclusivo Cartórios
- Declaração de compromissário IPTU
- Agendamento Eletrônico

Inform data for access.

Informar a Inscrição

*** Tipo de Inscrição**

Imobiliária Mobiliária/Não Estabelecido

Inscrição Mobiliária / Não Estabelecido

9706

Tipo de Documento

CPF CNPJ

57.507.626/0004-59

VOLTAR

CONSULTAR

Then, Click on the pending line, and issue the Payment Guide

Inscrição	Contribuinte	Documento
9706	RHODIA BRASIL LTDA	-

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<input type="checkbox"/>	<u>Exercicio</u>	<u>Nome Tributo</u>	<u>Tipo</u>	<u>Aviso</u>	<u>Valor Principal</u>	<u>Correção</u>	<u>Multa</u>	<u>Juros</u>	<u>Honorários</u>	<u>Total</u>	<u>Situacao</u>
<input type="checkbox"/>	2021	944 - ISS TOMADOR	944	1315762	18,05	0	3,61	,54	0	22,20	Parcela em Aberto - Divida Ativa
<input type="checkbox"/>	2021	944 - ISS TOMADOR	944	1320617	504,79	0	100,96	20,19	0	625,94	Parcela em Aberto - Divida Ativa
<input type="checkbox"/>	2021	944 - ISS TOMADOR	944	1320620	561,00	0	112,2	16,83	0	690,03	Parcela em Aberto - Divida Ativa

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