

Tile - insert existing

Overview

A Tile is a type of content that you can insert into the homepage of your space for promotional purposes.

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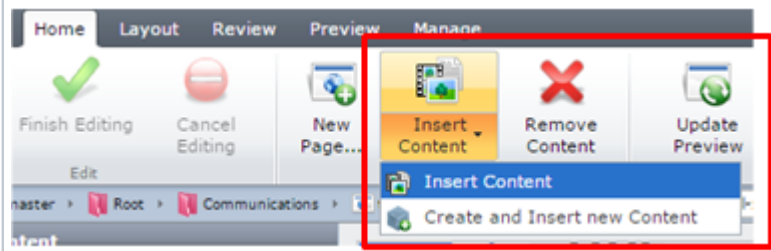
Step-by-step guide

Step 1: Reach to the page

1. By using the navigation, go to the page where you want to insert an existing Tile.

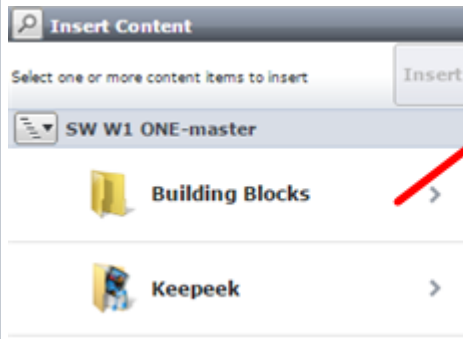
Step 2: Insert content (Tile)

1. Activate XPM by clicking on the "SDL Tridion" button, then in the ribbon toolbar, go to **Home** tab and click on **Insert Content** > **Insert Content**.



2. Onclick, you will see the structure of Solvay ONE in the left panel.

Click on the ">" sign to browse to the spotlight you want to insert into the page.



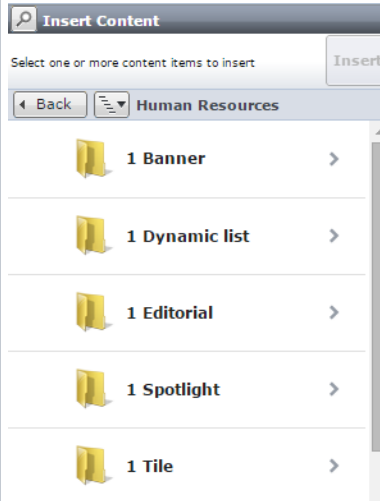
Browse existing tile



Tips

blocked URL Tiles are normally arranged in each Entity's folder.

To arrive to the location, click on **Building Blocks > Component > 1 ONE > <entity name> > 1 Tile**



3. Drag'n drop the Tile component that you want to insert to the correct location.



Cannot insert the component?

IF you get an error message, you probably double-clicked the concerned item or uses the "Green" button, instead of drag'n dropping the item to the expected location.

Can't find information?

- [Web support contact](#)

Related articles

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