

# WW - FCC (Financial Closing Cockpit) - Maintenance

## Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country\_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk\_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south\_korea, thailand, singapore, new\_zealand, emea\_transversal, apac\_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
  - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
    - Labels to be used: **ww, financial\_accounting, central\_fin\_proc\_compliance**
  - E.g. 2: France Operation in Financial Accounting:
    - Labels to be used: **country\_accounting, france, financial\_accounting**  
(for country operations, the Domain is always country\_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain:

Responsibility area:

## Table of contents

- Tasks to be completed when documenting an operation (from creation to publication)
  - 1. Enter the Title of the operation / page
  - 2. Add the following Labels:
    - Scope of applicability: ww, country\_accounting
    - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk\_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south\_korea, thailand, singapore, new\_zealand, emea\_transversal, apac\_transversal
    - Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
  - 3. Fill in all fields as described above
  - 4. Name the title of each section using OPD methodology naming convention - Infinitive verb without the "to", mainly action verb...something) -" I do something..."
  - 5. Once the description of the operation is completed, ensure it is approved and published by launching the SBS-Finance approval workflow
- Table of contents
  - 1. Objective and Scope
    - 1.1. Objective of this Operation
    - 1.2. Scope
  - 2. Definitions
  - 3. Maintenance of Task List - Z\_FSL\*
  - 3.1. Assigning a company code to a folder
    - 3.1.1. I check that the tasks have no company code assigned
    - 3.1.2. I assign a company code to the folder
  - 4.1. Assigning a company code as Organizational Level in the folder
    - 4.1.1. I update the Organizational level in the folder

## Scope

---



? Unknown Attachment

## ERP

---



? Unknown Attachment

## Frequency

---



? Unknown Attachment

? Unknown Attachment

## References

---

## Forms

---

## Attachments

---

<< WW - FCC (Financial Closing Cockpit) - Maintenance >>

# 1. Objective and Scope

## 1.1. Objective of this Operation

The document in this document is to assist in adding company codes to tasks on the FCC Task List (e.g. Z\_FSL\_CUR).

The FCC is a tool used by Finance to carry out a good execution of activities.

## 1.2. Scope

WW. Applicable for WBP environment on SAP BW - Production. This procedure has to be when creating a new folder at the company code level.

## 2. Definitions

See [Finance Glossary](#):

- [SAP](#)
- FCC - Financial Closing Cockpit

## 3. Maintenance of Task List - Z\_FSL \*

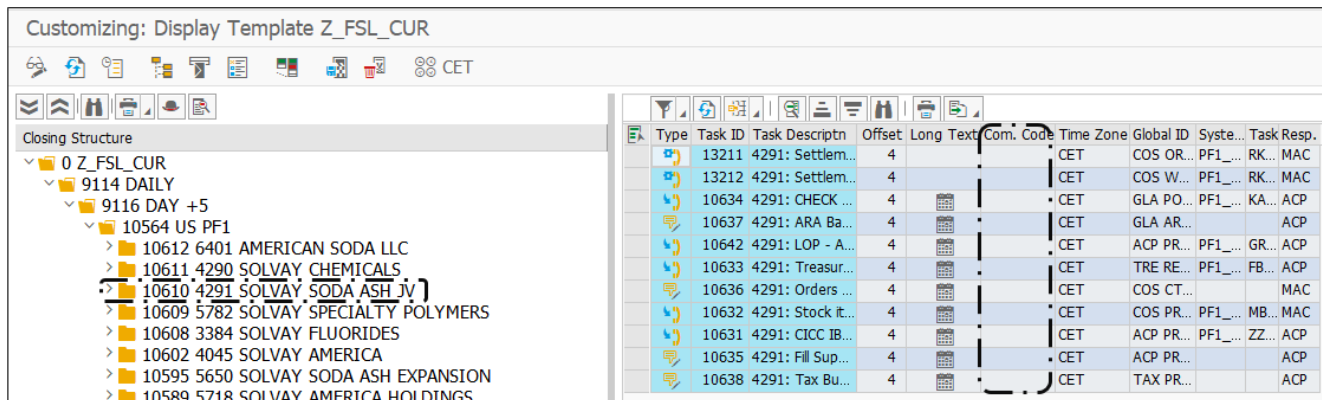
This procedure describes the required/requested FCC maintenance step by step.

### 3.1. Assigning a company code to a folder

#### 3.1.1. I check that the tasks have no company code assigned

Go to the transaction FCLOCOC in WPB and select the task list.

I select the company code level folder and I notice that the company code field is blank:



The screenshot shows the SAP Customizing interface for 'Display Template Z\_FSL\_CUR'. On the left, a tree view under 'Closing Structure' shows a hierarchy of folders: 0\_Z\_FSL\_CUR, 9114 DAILY, 9116 DAY +5, 10564 US PF1, and a sub-tree for 10612 6401 AMERICAN SODA LLC, including 10611 4290 SOLVAY CHEMICALS, 10610 4291 SOLVAY SODA ASH JV, 10609 5782 SOLVAY SPECIALTY POLYMERS, 10608 3384 SOLVAY FLUORIDES, 10602 4045 SOLVAY AMERICA, 10595 5650 SOLVAY SODA ASH EXPANSION, and 10589 5718 SOLVAY AMERICA HOLDINGS. On the right, a table lists tasks with columns: Type, Task ID, Task Descriptn, Offset, Long Text, Com. Code, Time Zone, Global ID, Syste..., and Task Resp. A dashed box highlights the 'Com. Code' column, which is empty for all tasks.

Type	Task ID	Task Descriptn	Offset	Long Text	Com. Code	Time Zone	Global ID	Syste...	Task Resp.
	13211	4291: Settlem...	4			CET	COS OR...	PF1_...	RK... MAC
	13212	4291: Settlem...	4			CET	COS W...	PF1_...	RK... MAC
	10634	4291: CHECK ...	4			CET	GLA PO...	PF1_...	KA... ACP
	10637	4291: ARA Ba...	4			CET	GLA AR...		ACP
	10642	4291: LOP - A...	4			CET	ACP PR...	PF1_...	GR... ACP
	10633	4291: Treasur...	4			CET	TRE RE...	PF1_...	FB... ACP
	10636	4291: Orders ...	4			CET	COS CT...		MAC
	10632	4291: Stock it...	4			CET	COS PR...	PF1_...	MB... MAC
	10631	4291: CICC IB...	4			CET	ACP PR...	PF1_...	ZZ... ACP
	10635	4291: Fill Sup...	4			CET	ACP PR...		ACP
	10638	4291: Tax Bu...	4			CET	TAX PR...		ACP

#### 3.1.2. I assign a company code to the folder

Go to the transaction FCLOCOC in WPB and select the task list.

In change mode, in the folder that needs the company code select "Change Values":

Customizing: Change Template Z\_FSL\_CUR

The screenshot shows the SAP Customizing interface for 'Change Template Z\_FSL\_CUR'. On the left, a 'Closing Structure' tree is expanded to show a folder '10610 4291 SOLVAY SODA ASH JV'. A context menu is open over this folder, listing various actions such as 'Cut', 'Copy', 'Paste', 'Delete', 'Rename', 'Change Folder', 'Create Task', 'Create Subfolder', 'Display Details', 'Display Tasks in Selection', 'Export to Files', 'Assign Task Groups', 'Update from Task Groups', 'Copy to All Organizational Units', 'Replace in All Organizational Units', 'Delete from All Organizational Units', 'Automatic Time Determination', and 'Change Values'. The 'Change Values' option is highlighted at the bottom of the menu. On the right, a table displays task details for the selected folder.

Type	Task ID	Task Description	Planned Duration	Long Text	Com. Code	Offset	De
	13211	4291: Settlement of CO and PM Orders	0 00:05:00			4	4
	13212	4291: Settlement of WBS	0 00:05:00			4	4
	10634	4291: CHECK KALC	0 00:30:00			4	4
	10637	4291: ARA Bank Accounts	0 00:30:00			4	
	10642	4291: LOP - Asahi Reporting	0 00:30:00			4	4
	10633	4291: Treasury Accounts Reconciliation	0 00:30:00			4	
		WBS check	0 00:15:00			4	4
		ns extraction	0 00:30:00			4	4
		- Internal of Business Account	0 00:30:00			4	4
		/Demand FIN OPS CUR	0 00:30:00			4	4
		et File	0 00:30:00			4	4

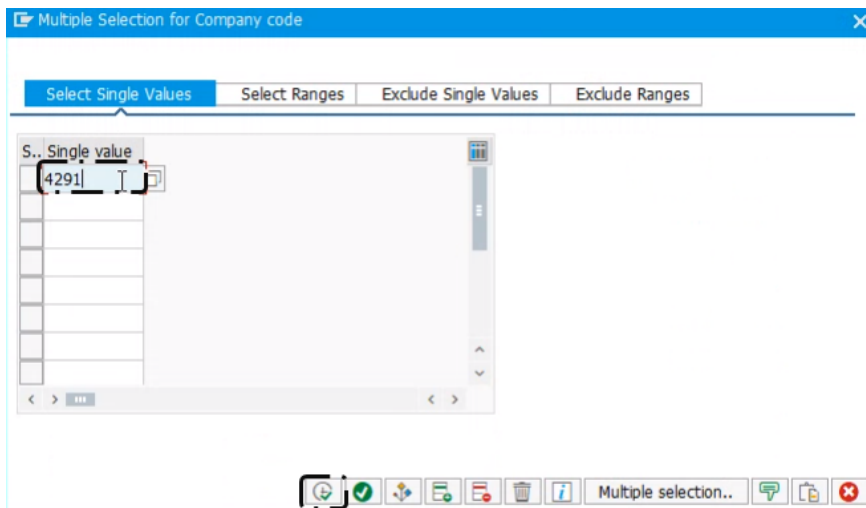
\*If the "Change Values" is not enabled, please proceed to check the Organization Level of the folder, it should always be "Company code".

Select the "Change selection":

The screenshot shows the 'Change Characteristic Values for 4291 SOLVAY SODA ASH JV' dialog box. It contains a table with the following data:

Char. Values	Organizational Type	Value	Fiscal Year Variant	Chart of ...
- SOLVAY (SCH)	Company code	0001	K4	COCA
- SOLVAY PARTICIP. BE	Company code	0003	K4	COCA
- SOLVAY CHEM INT	Company code	0005	K4	COCA
- HESTIA	Company code	0007	K4	COCA
- PROPYLOX *D*	Company code	0010		
- IMMOLEASE *D*	Company code	0011		
- SOLVAY HOLDING (NL) *D*	Company code	0012	K4	COCA

Add the company code:



\*For FAC/MAC - tasks/folders managed by region, we suggest assigning MOCO to PF1 and XEU1 to WP1.

Now, the company code was assigned:

Char. Values	Organizational Type	Value	Fiscal Year Variant	Chart of Accounts
+ SOLVAY SODA ASH JV	Company code	4291	Y4	COCA
- SOLVAY (SCH)	Company code	0001	K4	COCA
- SOLVAY PARTICIP. BE	Company code	0003	K4	COCA
- SOLVAY CHFMT	Company code	0005	K4	COCA



Type	Task ID	Task Description	Planned Duration	Long Text	Com. Code	Offset
🔧	13211	4291: Settlement of CO and PM Orders	0 00:05:00		4291	4
🔧	13212	4291: Settlement of WBS	0 00:05:00		4291	4
🔧	10634	4291: CHECK KALC	0 00:30:00	📅	4291	4
🔧	10637	4291: ARA Bank Accounts	0 00:30:00	📅	4291	4
🔧	10642	4291: LOP - Asahi Reporting	0 00:30:00	📅	4291	4
🔧	10633	4291: Treasury Accounts Reconciliation	0 00:30:00	📅	4291	4
🔧	10636	4291: Orders & WBS check	0 00:15:00	📅	4291	4
🔧	10632	4291: Stock items extraction	0 00:30:00	📅	4291	4
🔧	10631	4291: CICC IBA - Internal of Business Account	0 00:30:00	📅	4291	4
🔧	10635	4291: Fill Supply/Demand FIN OPS CUR	0 00:30:00	📅	4291	4
🔧	10638	4291: Tax Budget File	0 00:30:00	📅	4291	4

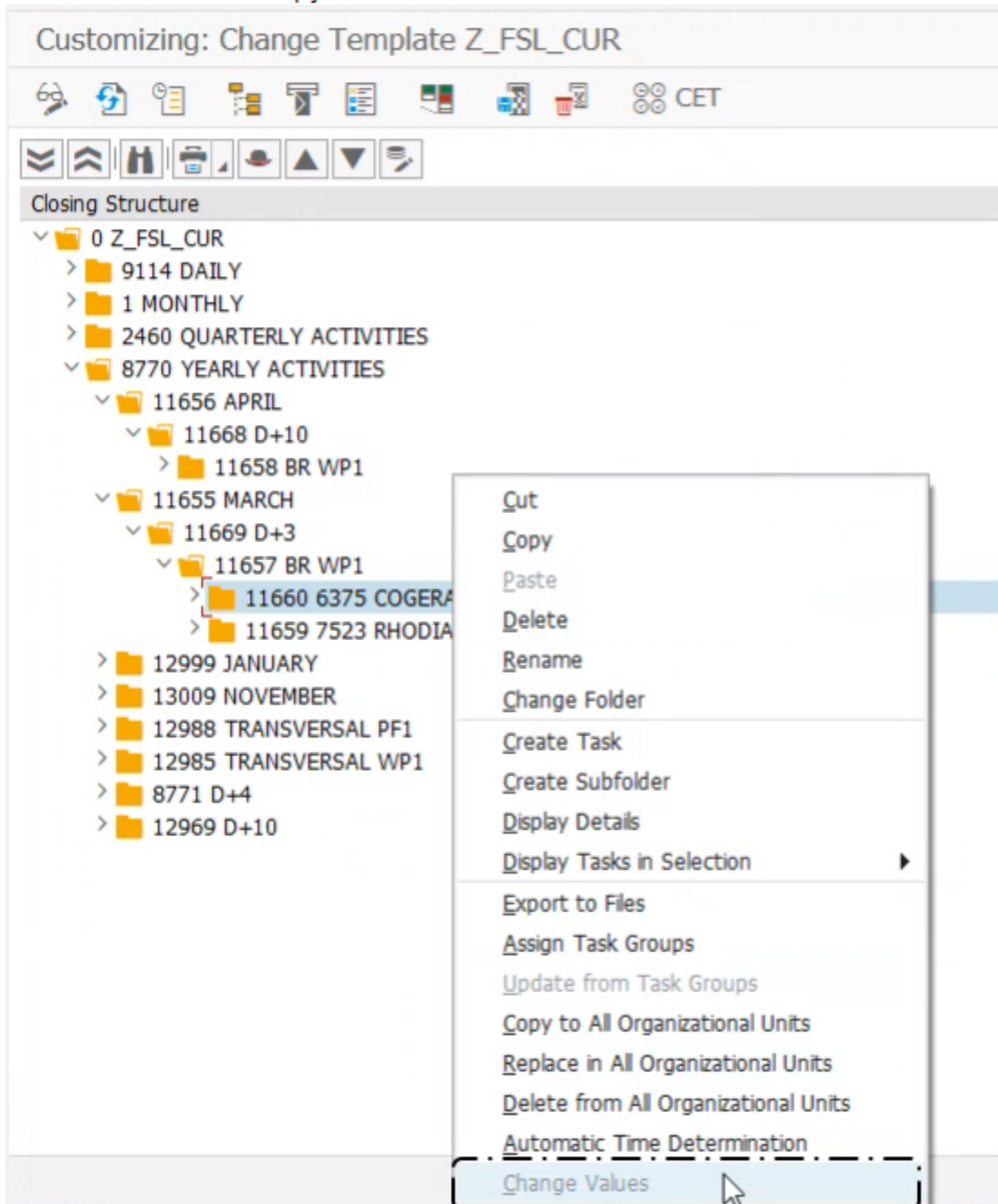
Save.

#### 4.1. Assigning a company code as Organizational Level in the folder

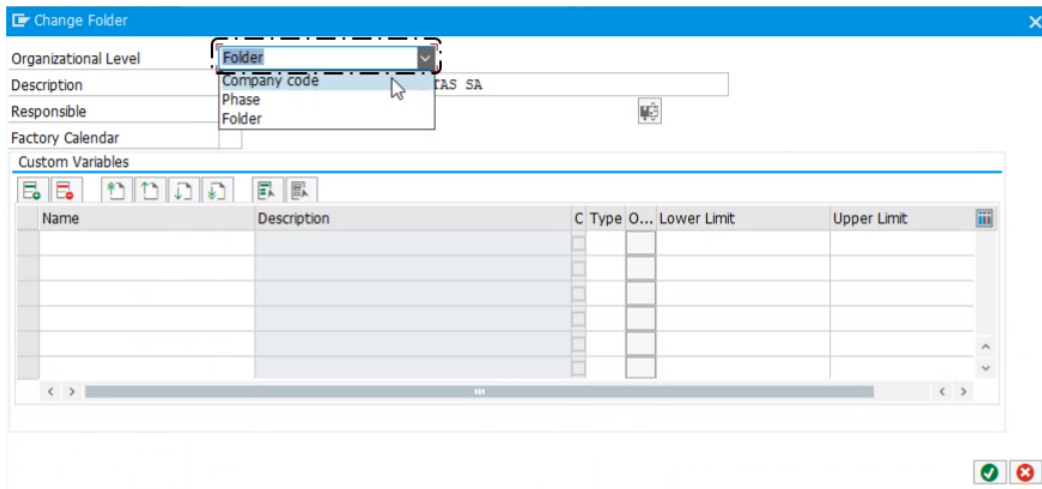
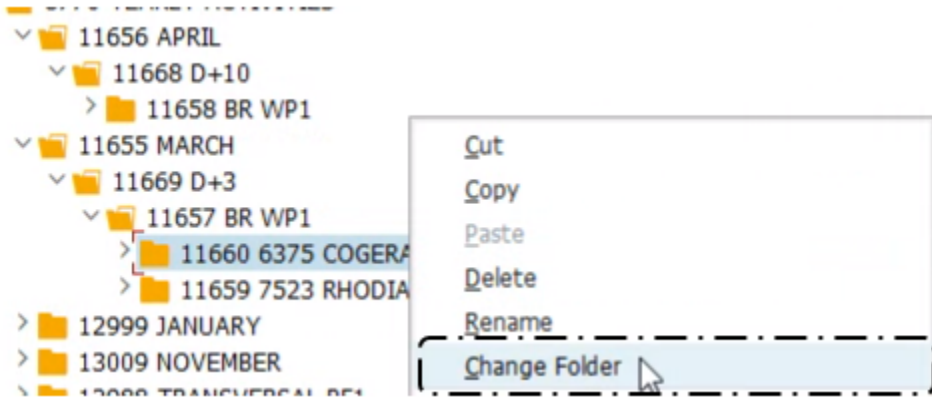
#### 4.1.1. I update the Organizational level in the folder

Go to the transaction FCLOCOC in WPB and select the task list.

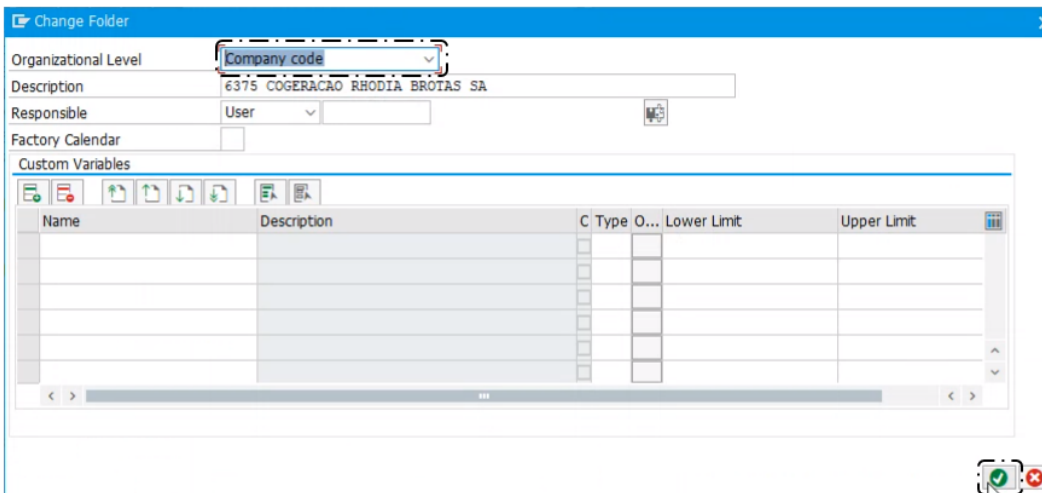
In change mode, in the folder that needs the company code select "Change Values":



If the "Change Values" is not enabled, go to the "Change Folder":



Change the Organizational Level to "Company Code":



Once updated, the "Change Values" field will be enabled:

## Customizing: Change Template Z\_FSL\_CUR



### Closing Structure

- ▼ 0 Z\_FSL\_CUR
  - > 9114 DAILY
  - > 1 MONTHLY
  - > 2460 QUARTERLY ACTIVITIES
  - ▼ 8770 YEARLY ACTIVITIES
    - ▼ 11656 APRIL
      - ▼ 11668 D+10
        - > 11658 BR WP1
    - ▼ 11655 MARCH
      - ▼ 11669 D+3
        - ▼ 11657 BR WP1
          - > 11660 6375 COGERACAO RH
          - > 11659 7523 RHODIA POLYA
    - > 12999 JANUARY
    - > 13009 NOVEMBER
    - > 12988 TRANSVERSAL PF1
    - > 12985 TRANSVERSAL WP1
    - > 8771 D+4
    - > 12969 D+10

- Cut
- Copy
- Paste
- Delete
- Rename
- Change Folder
- Create Task
- Create Subfolder
- Display Details
- Display Tasks in Selection ▶
- Export to Files
- Assign Task Groups
- Update from Task Groups
- Copy to All Organizational Units
- Replace in All Organizational Units
- Delete from All Organizational Units
- Automatic Time Determination
- Change Values

Save.

**WARNING**

Please, during the procedure, if the missing of authorization is noticed during or the missing of company code in the list, a request must be made to the DT by Service One.

SAP Access Request - [Link](#)

Raise a SAP Access Request, and select SAP WBP.

WBP - BW Business Warehouse : Select the Business Role Choose: BW\_Transaction

BW\_Transaction Add: FCLOCOC

and in the comment section:

- WBP - BW Business Warehouse : Comment indicate to assign ONLY the Business Role (BR) "ROLE:BUSINESS:PR: FCC - BUSINESS MAINTENANCE CENTRAL" to the user (your user id)

- WBP - BW Business Warehouse : Please describe why you need a user modification

**End of document.**

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Apr 12, 2025	Actor	Type	Activity	Version
Published	<a href="#">LI, Qiaosi (Joice)</a>	State	changed state to <b>Published</b> at 1:11 pm	<a href="#">v11</a>
Draft	<a href="#">LI, Qiaosi (Joice)</a>	State	gave <i>Approvers</i> approval at 1:11 pm	
Sept 07, 2022				
	 <a href="#">DA SILVA, Patrik Erandes</a>	Edit	updated the page at 4:18 pm	
	 <a href="#">DA SILVA, Patrik Erandes</a>	Edit	created the page at 3:16 pm	
		State	changed state to <b>Draft</b> at 1:16 pm	<a href="#">v1</a>