

Flexdesk

What's Flexdesk ?



Flex Desk practically speaking...

- The Flexdesk groups together a set of workstations (*maximum of 60% of headcounts for administrative activities*) in pre-existing "office" areas. They are accessible to the members of the entity :
- There will no longer be dedicated office / workstation
 - Notion of Homebase : a place to anchor your entity in a defined area in order to find your colleagues
- The clean desk policy is an integrated part of the concept. It implies that you leave the workstation as you found it (clean & empty).
- All meeting rooms and bubbles are available to the community (no longer dedicated to a specific entity).

Meeting rooms are bookable via Google Calendar. Bubbles are **NOT** bookable, their use must be done in a responsible way, respecting the common good

The similarities between SWoW and Flex desk :

- No dedicated place
- Clean desk is mandatory
Resources available outside the working area (meeting center, eat & meet, garden, buffer zone, ...)

The main differences between SWoW and Flex desk :

- In Flex desk, workzones are the same, standard positions
- SWOW allows the activity based working principle
- Flex desk workstation can be booked
- Flex desk can be implemented in any surface
- Flex desk can be an intermediate phase in the deployment of a SWOW environment

Let's discover the FLEX DESK Concept