

# PREV (Forecast / Budget) category in BFC SYENSQO

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## 1. Objective and Scope

The purpose of this document is to describe the BFC Admin activities related to the maintenance of the **PREV category** in BFC.

PREV phase is **operated by the Corporate Controlling** team (not GAR) and **used by GBU controllers to report and consolidate forecasted / budgeted Dec. Y and quarters Y+1:**

- **Budgeting process** conducted at **detailed level in Controlling tools**, **BFC being the final step to aggregate GBU's forecasts** as well as to provide **Consolidated Forecasts at SYENSQO Group level**
- **5 periods** : Dec. Y / Quarterly 03 06 09 12 Y+1
- Reporting to BFC **not handled by legal company but at the GBU level** using fictive reporting companies (1 package per GBU + 3 dedicated central packages for Corp Controlling, all handled in K.Euros)
- **Note that single consolidation method "IG / fully conso" for each fictive package.** *Non Conso, Equity Methods and IP methods being directly integrated as such in GBU package, not relying on consolidation treatments*
- **Reporting content** made of **P&L (Sales to Net result), Balance Sheet (Working Capital, Fixed Assets), CAPEX, SCF (Simplified Cash Flow / GBU) and FCF (Free Cash Flow / Group)**
  - using some **aggregated headings** (compared to detailed chart of headings used in ACTUAL's category)
  - using **limited flows** : Closing balance F99 F99EX F99AJ for P&L (to manage both IFRS and Underlying sets of Financial statements), closing balance F99 for BS and some variations flows for CAPEX and SCF/CFS
- **Purpose of PREV Exchange Rates** : not used for the consolidation of Budget data (as packages are reported directly in K. Euros) but **used in RSB (Restated Y-1) consolidations (variant 2) for future months** (when ACTUAL rates are not yet available)

From a **customizing point of view**, this category has its **own**:

- **Scope** (PREVSYENSQO code)
- **Exchange rates** (PREV version)
- **Category scenario** (PREV code)
- **Package schedules / folders and Controls**

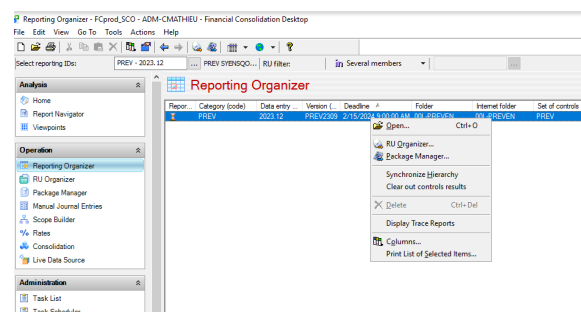
## 2. Reporting Setup

### 2.1 Reporting setup - Reporting Organizer

The **opening of PREV** phase should occur in **July**.

To create a new Reporting ID for the period, select the one of the previous year in the field **Select Reporting IDs**.

Then in **Reporting Organizer** module **Open** it and **Save As**.



PREV - 2023.12 - Reporting ID - PREV SYENSQO 2023/2024

File View Tools Help

New Ctrl+N Save Ctrl+S Save As... Print... Ctrl+P Close Alt+F4

Package Restrictions Operation

Reporting ID

PREV Budget

Data entry period: 2023.12 2023.December

Short description: PREV SYENSQO 2023/2024

Long description: PREV SYENSQO 2023/2024

The **General** tab defines the general properties of the reporting ID.

Enter the following information:

- **Category** - PREV
- **Data entry period** - YYYY.12
- **Short & Long description** - PREV SYENSQO YYYY / YYYY+1

PREV - 2023.12 - Reporting ID - PREV SYENSQO 2023/2024

File View Tools Help

General Definition Package Restrictions Operation

Type: Reporting ID

Category: PREV Budget

Data entry period: 2023.12 2023.December

Short description: PREV SYENSQO 2023/2024

Long description: PREV SYENSQO 2023/2024

The **Definition** tab will define the associated category scenario and the start and end dates for the reporting.

Enter the following information:

- **Version of category scenario**: PREVxxxx (latest version to be selected)
- **Start & End Date**: Adjust start and end date.

PREV - 2023.12 - Reporting ID - PREV SYENSQO 2023/2024

File View Tools Help

General Definition Package Restrictions Operation

Reporting is prepared

Definition

Category scenario: PREV - PREV2309 Budget

Category: PREV Budget

Version: PREV2309 PREV category

Calendar

Start date: Friday, November 24, 2023 - 3:42:00

End date: Tuesday, December 31, 2024 - 3:42:00

The **Package** tab defines the data entry settings applicable to packages:

- **Windows and Internet folder**: 00L-PREVEN
- **Set-of controls**: PREV
- **Control level to be reached**: PREV
- **Blocking** - Flag the option **Blocking**.
- **Apply to central manual journal entries as well** - it **MUST NOT be flagged**
- **Opening balance data** : **not applicable**: Budget is focused on future, not needing any link with the past ACTUAL's or PREV's

PREV - 2023.12 - Reporting ID - PREV SYENSQO 2023/2024

File View Tools Help

General Definition Package Restrictions Operation

Windows and Internet folder: 00L-PREVEN Spring Forecast ENTREPRISE

Internet-specific folder: 00L-PREVEN Spring Forecast ENTREPRISE

Set of controls: PREV Controls for PREV

Group control level: PREV Quarterly Statutory Controls

Blocking

Apply to central manual journal entries as well

Lock on publication: Total

Set of rules:

Opening balance data: Consolidated Preconsolidated

Consolidation: Category

Data entry period:

Scope:

Variant:

Consolidation currency:

Associate opening balance data periods:

The **Restrictions** tab defines the data entry restrictions which are applied when the data is entered.

- There are **no restrictions to be set up**. Compared to ACTUAL's categories, PREV category does not require any link or reference to the past to build a full Balance Sheet by flows (no need for F00 "opening balance")

The screenshot shows the 'Restrictions' tab in the software interface. It includes sections for 'Read-only data' with 'Read-only flows' and 'Read-only periods' dropdowns, 'Data Entry Restrictions' with a 'Restriction' dropdown, and 'Protected technical origin' with 'Read-only technorig' and 'Intercompany' checkboxes.

The **Operation** tab defines the settings associated with packages publication.

In the **Deadline** it has to be informed the deadline for package's publication. it has not such an importance as packages are directly completed centrally by Corporate Controlling

- Deadline 15.02.YYYY+1.:** Setting the deadline at mid Feb YYYY+1 will allow Corporate Controlling team to update packages all during the Budget year

The screenshot shows the 'Operation' tab. It features a 'Package publication' section with a 'Deadline' dropdown set to 'Thursday, February 15, 2024 - 9:0' and a checkbox for 'authorized advance publications'. Below is the 'Automatic integration' section with 'After publication' and 'After reception' sub-sections, each containing checkboxes for 'Published in standard mode', 'Published by special permission', and 'Published in advance mode', along with 'Control level reached' dropdowns.

## 2.2 Reporting setup - RU Organizer and Package Manager

As general rule, BFC Admin should **copy the list of packages completed in the previous PREV exercise**:

- GBU packages using fictive GBU companies (GEST-xxx or SCO-xx, xxx code representing an abbreviation of GBU name)
- 1 Central package (SCO-ADJ)

| Pack | Category (code) | Date entry period | Company (Long description) | Country (code) | On each generated   | Folder     | Internal folder | Set of controls |
|------|-----------------|-------------------|----------------------------|----------------|---------------------|------------|-----------------|-----------------|
| PREV | 2023.12         | GEST-CH           | SCO Composite Materials    | EUR            | 11-04-2023 11:23:30 | BL-PREV-01 | BL-PREV-01      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-02 | BL-PREV-02      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-03 | BL-PREV-03      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-04 | BL-PREV-04      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-05 | BL-PREV-05      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-06 | BL-PREV-06      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-07 | BL-PREV-07      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-08 | BL-PREV-08      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-09 | BL-PREV-09      | PREV            |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | EUR            | 11-04-2023 11:23:30 | BL-PREV-10 | BL-PREV-10      | PREV            |

However, the list of packages to be created **must always be confirmed by Syensqo Corporate Controlling team**:

- in case of new GBU created** since the previous PREV exercise, **most probably that a GBU fictive company will have to be created, integrated in PREV scope and its PREV package created as well**
- in case of GBU divested or merged** since the previous PREV exercise, **most probably that its package will not be required anymore and that its fictive company will be excluded from the PREV scope**

| Pack | Category (code) | Date entry period | Company (Long description) | Country (code) | Reporting unit (code) | Locking effective |
|------|-----------------|-------------------|----------------------------|----------------|-----------------------|-------------------|
| PREV | 2023.12         | GEST-CH           | SCO Composite Materials    | FR             | GEST-CH               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | GEST-CS               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | GEST-OG               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | GEST-PA               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | GEST-SP               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | GEST-TS               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | SCO-ADJ               | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | SCO-CB                | -                 |
| PREV | 2023.12         | GEST-CH           | SCO Newsprint              | FR             | SCO-GY                | -                 |

**Final step** in package manager, launching the **generation of packages**.

## 3. PREV consolidation scope

## 3.1 Scope definition

PREVSYENSQO scope must be created in BFC\_Top\_SCO and piloted to BFC\_Prod\_SCO.

It has to include the **list of companies for which PREV packages have been created**.

- **Consolidation method - FC Full conso** : as explained above, special consolidation methods (Equity methods, IP, Non Conso) are directly integrated in packages, not relying on consolidation treatments
- **Rate - 100%**

The screenshot shows the 'Definition' tab of the 'PREVSYENSQO - 2023.12 - S-1 - Scope' window. The 'General' section includes fields for 'Code' (PREVSYENSQO), 'Period' (2023.12), and 'Version' (S-1). The 'Filter' section has checkboxes for 'Reporting unit filter' and 'Reporting ID'. The 'Details' section shows 'Type' as 'Reporting' and 'Main parent RU' as 'SCO'. A comment at the bottom states: '23.11.2023 : created from save as of PREV 2023.12 / adjusted to include only SCO entities required for PREV SYENSQO (list from Corp Controlling)'.

The screenshot shows the 'Scope' tab of the 'PREVSYENSQO - 2023.12 - S-1 - Scope' window. The 'Properties of sub-subdivisions' section lists various entities like 'GEST-CS', 'GEST-OG', 'GEST-PA', etc. The 'Rates and method' section shows 'Reporting unit' as 'GEST-CM - GBU Composites Multibale', 'Financial interest (in %)' as '100.00', 'Ownership interest (in %)' as '100.00', and 'Consolidation method and rate (in %)' as 'Full (FC)' and '100.00'.

## 3.2 Piloting to BFC\_Prod\_SCO database

Task SCO-ADMIN has to be used to pilot PREV consolidation scope.

The screenshot shows the 'SCO-ADMIN - Task - SCO-ADMIN' window. The 'Send Data' section shows a table with columns 'Selection', 'Item', 'Description', 'Date created', and 'Last changed'. The table contains one row: 'SCO Builder', 'PREVSYENSQO - 2023.12 - S-1', and dates '8/29/2024 3:18:2' and '7/23/2024 4:49:3'.

## 4. PREV Exchange rates

As in ACTUAL (=REEL) Exchange Rates tables, there are the **6 types of conversion rates** updated and used in PREV category:

- **TC - Closing rate** - used for Balance Sheet
- **TMN - Average cumulative rate** - used for P&L
- **TMN-1 - Average rate Dec.Y-1**
- **TO - Opening rate** (equals to Dec.Y-1 closing rate) - used for Balance Sheet
- **TCN-1 - Closing rate N-1** (closing rate / same period of previous year)
- **TMYN-1 - Average rate N-1** (average rate / same period of previous year)

PREV Exchange rates are **provided by Syensqo Corporate Controlling team**.

FX update 2023 BFR12 and 2024 Budget in PREV >> 100-BFCAdminBFC recurringExchange rates >>

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to: S&FC-Admin, Aileen, Justin, Maria, Xiangrong, Nicolas >>

Dear BFC Admin Team,

In the frame of the 2023 BFR12 and 2024 Budget exercise, could you please proceed with the following tasks regarding **PREV rates**:

- 1/ Copy all 2023 **PREV rates** (original budget **rates**) into **PREV-1**
- 2/ Copy 09.2023 and 12.2023 **SIMUL rates** into **PREV** (overwrite, so please proceed only once 2023 **PREV** is copied into **PREV-1**)
- 3/ Lead 2024 **PREV rates** with the values from enclosed file (sheet BFC INPUT)
- 4/ Run RSB cresses Variant 2

Thank you very much,

Kind regards,

Charles Antoine JANCOVICI

Corporate Controlling

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Rates - FCTop\_Test - GUER6453 - Financial Consolidation Desktop

File Edit View Go To Tools Help

Select reporting Dir: RU filter: Several memb...

Analysis

- Home
- Report Navigator
- Navigation
- Operations
- Reporting Organizer
- RUI Organizer
- Package Manager
- Manual Journal Entries
- Scope Builder
- Consolidation
- Live Data Source

o/o Rates

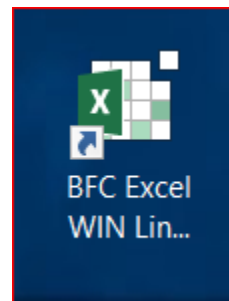
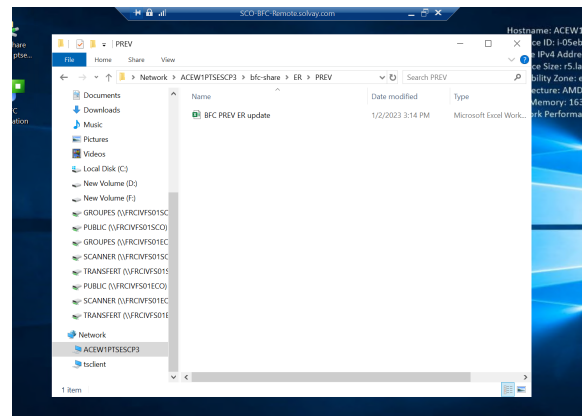
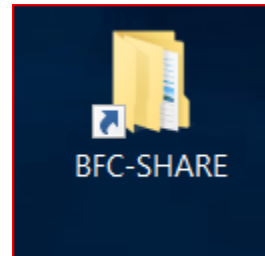
Conversion Rates

Tax Rates

| Period  | Period de | Version | Version  | Lang    | Date created        | Created by |
|---------|-----------|---------|----------|---------|---------------------|------------|
| 2023.12 | 2023.12   | PREV    | Forecast | English | 18/2023 10:31:06 AM | GUER6453   |
| 2023.09 | 2023.09   | PREV    | Forecast | English | 18/2023 10:30:46 AM | GUER6453   |
| 2023.06 | 2023.06   | PREV    | Forecast | English | 18/2023 10:30:04 AM | GUER6453   |
| 2023.03 | 2023.03   | PREV    | Forecast | English | 18/2023 9:59:46 AM  | GUER6453   |
| 2022.12 | 2022.12   | PREV    | Forecast | English | 17/2023 5:38:06 PM  | GUER6453   |
| 2022.09 | 2022.09   | PREV    | Forecast | English | 17/2023 5:37:42 PM  | GUER6453   |
| 2022.06 | 2022.06   | PREV    | Forecast | English | 17/2023 5:37:28 PM  | GUER6453   |
| 2022.03 | 2022.03   | PREV    | Forecast | English | 17/2023 5:37:14 PM  | GUER6453   |
| 2021.12 | 2021.12   | PREV    | Forecast | English | 17/2023 4:25:37 PM  | GUER6453   |
| 2021.09 | 2021.09   | PREV    | Forecast | English | 17/2023 4:25:17 PM  | GUER6453   |
| 2021.06 | 2021.06   | PREV    | Forecast | English | 17/2023 4:24:53 PM  | GUER6453   |
| 2021.03 | 2021.03   | PREV    | Forecast | English | 17/2023 4:24:38 PM  | GUER6453   |
| 2020.12 | 2020.12   | PREV    | Forecast | English | 17/2023 3:16:46 PM  | ADUVERA    |
| 2020.09 | 2020.09   | PREV    | Forecast | English | 17/2023 3:16:03 PM  | ADUVERA    |
| 2020.06 | 2020.06   | PREV    | Forecast | English | 17/2023 3:16:17 PM  | ADUVERA    |

There's an Excel workbook - [BFC PREV ER update.xlsx](#) - that should be used to prepare the BFC tables update.

The file - [BFC PREV ER update.xlsx](#) - is saved in this folder on the remote desktop `\\Acw1ptssescp3\\BFC-SHARE\\IER\\IPREV`



Open **BFC Excel WIN Link Prod** and then open the file.

|     | A        | B        | C    | D        | E        | F    | G        | H        | I       | J        | K        | L    | M        | N        | O    | P        | Q        | R    | S        | T        | U    | V        | W        | X    | Y        | Z        |
|-----|----------|----------|------|----------|----------|------|----------|----------|---------|----------|----------|------|----------|----------|------|----------|----------|------|----------|----------|------|----------|----------|------|----------|----------|
|     | 2022.03  |          |      |          | 2022.06  |      |          |          | 2022.09 |          |          |      | 2022.12  |          |      |          |          |      |          |          |      |          |          |      |          |          |
|     | TC       | TC       | TC   | TC       | TC       | TC   | TC       | TC       | TC      | TC       | TC       | TC   | TC       | TC       | TC   | TC       | TC       | TC   | TC       | TC       | TC   | TC       | TC       | TC   | TC       | TC       |
|     | Rate     | Rate     | Rate | Rate     | Rate     | Rate | Rate     | Rate     | Rate    | Rate     | Rate     | Rate | Rate     | Rate     | Rate | Rate     | Rate     | Rate | Rate     | Rate     | Rate | Rate     | Rate     | Rate | Rate     | Rate     |
| AED | 4.07785  | 4.10043  | AED  | 13.81725 | 4.095539 | AED  | 3.5258   | 3.90756  | AED     | 1.981373 | 3.989114 | AED  | 1.981373 | 3.989114 | AED  | 1.981373 | 3.989114 | AED  | 1.981373 | 3.989114 | AED  | 1.981373 | 3.989114 | AED  | 1.981373 | 3.989114 |
| ARS | 123.104  | 119.5009 | ARS  | 129.9529 | 122.4809 | ARS  | 143.321  | 127.1811 | ARS     | 129.6875 | 127.9077 | ARS  | 129.6875 | 127.9077 | ARS  | 129.6875 | 127.9077 | ARS  | 129.6875 | 127.9077 | ARS  | 129.6875 | 127.9077 | ARS  | 129.6875 | 127.9077 |
| AUD | 1.48365  | 1.548975 | AUD  | 1.51035  | 1.519795 | AUD  | 1.5073   | 1.504086 | AUD     | 1.503918 | 1.504044 | AUD  | 1.503918 | 1.504044 | AUD  | 1.503918 | 1.504044 | AUD  | 1.503918 | 1.504044 | AUD  | 1.503918 | 1.504044 | AUD  | 1.503918 | 1.504044 |
| BGN | 1.95565  | 1.955884 | BGN  | 1.9557   | 1.95543  | BGN  | 1.95575  | 1.955851 | BGN     | 1.95558  | 1.955847 | BGN  | 1.95558  | 1.955847 | BGN  | 1.95558  | 1.955847 | BGN  | 1.95558  | 1.955847 | BGN  | 1.95558  | 1.955847 | BGN  | 1.95558  | 1.955847 |
| BRL | 5.30235  | 5.870298 | BRL  | 5.42215  | 5.552495 | BRL  | 5.4221   | 5.461268 | BRL     | 5.46     | 5.480951 | BRL  | 5.46     | 5.480951 | BRL  | 5.46     | 5.480951 | BRL  | 5.46     | 5.480951 | BRL  | 5.46     | 5.480951 | BRL  | 5.46     | 5.480951 |
| CAD | 1.3901   | 1.420845 | CAD  | 1.3425   | 1.389731 | CAD  | 1.33875  | 1.364104 | CAD     | 1.331    | 1.352678 | CAD  | 1.331    | 1.352678 | CAD  | 1.331    | 1.352678 | CAD  | 1.331    | 1.352678 | CAD  | 1.331    | 1.352678 | CAD  | 1.331    | 1.352678 |
| CHF | 1.02705  | 1.094958 | CHF  | 0.995    | 1.031839 | CHF  | 0.95552  | 1.011844 | CHF     | 1.024414 | 1.014897 | CHF  | 1.024414 | 1.014897 | CHF  | 1.024414 | 1.014897 | CHF  | 1.024414 | 1.014897 | CHF  | 1.024414 | 1.014897 | CHF  | 1.024414 | 1.014897 |
| CLP | 874.8655 | 907.1218 | CLP  | 965.9833 | 902.2823 | CLP  | 935.7874 | 912.2192 | CLP     | 912.6697 | 912.3318 | CLP  | 912.6697 | 912.3318 | CLP  | 912.6697 | 912.3318 | CLP  | 912.6697 | 912.3318 | CLP  | 912.6697 | 912.3318 | CLP  | 912.6697 | 912.3318 |
| CNY | 7.5821   | 7.121344 | CNY  | 6.95705  | 7.060353 | CNY  | 6.91075  | 7.016286 | CNY     | 6.93     | 6.986224 | CNY  | 6.93     | 6.986224 | CNY  | 6.93     | 6.986224 | CNY  | 6.93     | 6.986224 | CNY  | 6.93     | 6.986224 | CNY  | 6.93     | 6.986224 |
| CZK | 24.44    | 24.85145 | CZK  | 24.743   | 24.64816 | CZK  | 24.541   | 24.62353 | CZK     | 24.72349 | 24.64852 | CZK  | 24.72349 | 24.64852 | CZK  | 24.72349 | 24.64852 | CZK  | 24.72349 | 24.64852 | CZK  | 24.72349 | 24.64852 | CZK  | 24.72349 | 24.64852 |
| EGP | 20.27225 | 18.03327 | EGP  | 19.5379  | 18.88431 | EGP  | 19.04275 | 19.0173  | EGP     | 19.8513  | 19.2183  | EGP  | 19.8513  | 19.2183  | EGP  | 19.8513  | 19.2183  | EGP  | 19.8513  | 19.2183  | EGP  | 19.8513  | 19.2183  | EGP  | 19.8513  | 19.2183  |
| EUR |          |          | EUR  |          |          | EUR  |          |          | EUR     |          |          | EUR  |          |          | EUR  |          |          | EUR  |          |          | EUR  |          |          | EUR  |          |          |
| GBP | 0.84575  | 0.836372 | GBP  | 0.85795  | 0.842221 | GBP  | 0.88065  | 0.846988 | GBP     | 0.85     | 0.847741 | GBP  | 0.85     | 0.847741 | GBP  | 0.85     | 0.847741 | GBP  | 0.85     | 0.847741 | GBP  | 0.85     | 0.847741 | GBP  | 0.85     | 0.847741 |
| HKD | 8.68045  | 8.751173 | HKD  | 8.15555  | 8.554886 | HKD  | 7.65915  | 8.332713 | HKD     | 7.65915  | 8.332713 | HKD  | 7.65915  | 8.332713 | HKD  | 7.65915  | 8.332713 | HKD  | 7.65915  | 8.332713 | HKD  | 7.65915  | 8.332713 | HKD  | 7.65915  | 8.332713 |
| HUF | 369.77   | 364.5874 | HUF  | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 | HUF     | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 | HUF  | 366.8    | 375.1109 |
| ILS | 15.96    | 16.09    | ILS  | 15.48    | 15.80    | ILS  | 14.84    | 15.54    | ILS     | 14.84    | 15.54    | ILS  | 14.84    | 15.54    | ILS  | 14.84    | 15.54    | ILS  | 14.84    | 15.54    | ILS  | 14.84    | 15.54    | ILS  | 14.84    | 15.54    |
| INR | 84.1254  | 84.38519 | INR  | 82.07215 | 83.29074 | INR  | 79.28885 | 82.28962 | INR     | 79.28885 | 82.28962 | INR  | 79.28885 | 82.28962 | INR  | 79.28885 | 82.28962 | INR  | 79.28885 | 82.28962 | INR  | 79.28885 | 82.28962 | INR  | 79.28885 | 82.28962 |
| JPY | 135.0281 | 130.4968 | JPY  | 141.6342 | 134.3213 | JPY  | 140.9443 | 135.9692 | JPY     | 140.9443 | 135.9692 | JPY  | 140.9443 | 135.9692 | JPY  | 140.9443 | 135.9692 | JPY  | 140.9443 | 135.9692 | JPY  | 140.9443 | 135.9692 | JPY  | 140.9443 | 135.9692 |
| KRW | 1345.618 | 1352.29  | KRW  | 1345.362 | 1347.276 | KRW  | 1384.081 | 1348.027 | KRW     | 1384.081 | 1348.027 | KRW  | 1384.081 | 1348.027 | KRW  | 1384.081 | 1348.027 | KRW  | 1384.081 | 1348.027 | KRW  | 1384.081 | 1348.027 | KRW  | 1384.081 | 1348.027 |
| KZT | 522.75   | 515.10   | KZT  | 488.71   | 483.46   | KZT  | 464.53   | 488.48   | KZT     | 464.53   | 488.48   | KZT  | 464.53   | 488.48   | KZT  | 464.53   | 488.48   | KZT  | 464.53   | 488.48   | KZT  | 464.53   | 488.48   | KZT  | 464.53   | 488.48   |
| LVL |          |          | LVL  |          |          | LVL  |          |          | LVL     |          |          | LVL  |          |          | LVL  |          |          | LVL  |          |          | LVL  |          |          | LVL  |          |          |
| MDL | 22.083   | 22.99809 | MDL  | 20.98855 | 22.16472 | MDL  | 19.64105 | 21.55798 | MDL     | 19.64105 | 21.55798 | MDL  | 19.64105 | 21.55798 | MDL  | 19.64105 | 21.55798 | MDL  | 19.64105 | 21.55798 | MDL  | 19.64105 | 21.55798 | MDL  | 19.64105 | 21.55798 |
| MYR | 4.66815  | 4.702893 | MYR  | 4.5805   | 4.682589 | MYR  | 4.51895  | 4.616007 | MYR     | 4.51895  | 4.616007 | MYR  | 4.51895  | 4.616007 | MYR  | 4.51895  | 4.616007 | MYR  | 4.51895  | 4.616007 | MYR  | 4.51895  | 4.616007 | MYR  | 4.51895  | 4.616007 |
| NAD | 16.7145  | 17.08219 | NAD  | 17.08885 | 16.84019 | NAD  | 17.5273  | 16.8454  | NAD     | 17.5273  | 16.8454  | NAD  | 17.5273  | 16.8454  | NAD  | 17.5273  | 16.8454  | NAD  | 17.5273  | 16.8454  | NAD  | 17.5273  | 16.8454  | NAD  | 17.5273  | 16.8454  |
| NOK | 9.69785  | 9.917338 | NOK  | 10.333   | 9.972481 | NOK  | 10.54875 | 9.991199 | NOK     | 10.54875 | 9.991199 | NOK  | 10.54875 | 9.991199 | NOK  | 10.54875 | 9.991199 | NOK  | 10.54875 | 9.991199 | NOK  | 10.54875 | 9.991199 | NOK  | 10.54875 | 9.991199 |
| NZD | 1.60785  | 1.658227 | NZD  | 1.6712   | 1.648451 | NZD  | 1.71575  | 1.646344 | NZD     | 1.71575  | 1.646344 | NZD  | 1.71575  | 1.646344 | NZD  | 1.71575  | 1.646344 | NZD  | 1.71575  | 1.646344 | NZD  | 1.71575  | 1.646344 | NZD  | 1.71575  | 1.646344 |

The file has several tabs:

- Copy BFC format
- PREV 03 , PREV 06 , PREV 09 , PREV 12
- PREV 09 update (Y) - *to be used in Oct. YY to update with Sept. YY ACTUAL rates*

- PREV 03 update (Y+1), PREV 06 update (Y+1), PREV 09 update (Y+1), PREV 12 update (Y+1)- *to be used in Jan.YY+1 to update with Dec. YY ACTUAL rates*

**Tab Copy BFC format** - is the one to which we should *copy/paste* the values we receive in BFC input from Corporate Controlling

|     | 2022.06   |          |      | 2022.09 |          |          | 2022.12 |          |          |
|-----|-----------|----------|------|---------|----------|----------|---------|----------|----------|
|     | TC        | TMN      | TMN  | TC      | TMN      | TMN      | TC      | TMN      | TMN      |
|     | C Rate    | Aver     | Aver | C Rate  | Aver     | Aver     | C Rate  | Aver     | Aver     |
| AED | 3.61725   | 4.015539 |      | AED     | 3.6796   | 3.90756  | AED     | 3.981373 | 3.926014 |
| ARS | 129.9625  | 122.4029 |      | ARS     | 143.321  | 127.1811 | ARS     | 128.6875 | 127.8077 |
| AUD | 1.51035   | 1.519795 |      | AUD     | 1.5073   | 1.504086 | AUD     | 1.503919 | 1.504044 |
| BGN | 1.9557    | 1.955843 |      | BGN     | 1.95575  | 1.955851 | BGN     | 1.955836 | 1.955847 |
| BRL | 5.42215   | 5.552495 |      | BRL     | 5.2421   | 5.461268 | BRL     | 5.46     | 5.460951 |
| CAD | 1.3425    | 1.389731 |      | CAD     | 1.33875  | 1.364104 | CAD     | 1.31     | 1.350576 |
| CHF | 0.995     | 1.031839 |      | CHF     | 0.95555  | 1.011844 | CHF     | 1.024414 | 1.014987 |
| CLP | 965.9033  | 902.2523 |      | CLP     | 935.7874 | 912.2192 | CLP     | 912.6697 | 912.3318 |
| CNY | 6.95705   | 7.080363 |      | CNY     | 6.91075  | 7.018296 | CNY     | 6.93     | 6.986224 |
| CZK | 24.743    | 24.64616 |      | CZK     | 24.541   | 24.62033 | CZK     | 24.72349 | 24.64852 |
| EGP | 19.5379   | 18.8431  |      | EGP     | 19.04275 | 19.0173  | EGP     | 19.6213  | 19.2183  |
| EUR | 1         | 1        |      | EUR     | 1        | 1        | EUR     | 1        | 1        |
| GBP | 0.85795   | 0.842221 |      | GBP     | 0.85855  | 0.848988 | GBP     | 0.85     | 0.847741 |
| HKD | 8.15355   | 8.544865 |      | HKD     | 7.95915  | 8.332713 | HKD     | 8.28321  | 8.520115 |
| HRK | 7.53      | 7.542225 |      | HRK     | 7.52505  | 7.533782 | HRK     | 7.524605 | 7.531487 |
| HUF | 396.8     | 375.1109 |      | HUF     | 421.775  | 384.7608 | HUF     | 397.3873 | 387.9174 |
| IDR | 15.48     | 15.89    |      | IDR     | 14.84    | 15.54    | IDR     | 15.52    | 15.53    |
| INR | 82.07219  | 83.29274 |      | INR     | 79.28085 | 82.28962 | INR     | 88       | 83.71722 |
| JPY | 135.02811 | 130.4668 |      | JPY     | 140.9443 | 135.9692 | JPY     | 135      | 135.7269 |
| KRW | 1345.618  | 1352.29  |      | KRW     | 1394.289 | 1348.027 | KRW     | 1354.5   | 1349.645 |
| KZT | 522.75    | 515.10   |      | KZT     | 464.53   | 488.48   | KZT     | 470.75   | 484.05   |
| LVL | 0         | 0        |      | LVL     | 0        | 0        | LVL     | 0        | 0        |
| MXN | 22.083    | 22.99669 |      | MXN     | 19.64105 | 21.55798 | MXN     | 22.1     | 21.69349 |
| MYR | 4.68815   | 4.702863 |      | MYR     | 4.51895  | 4.616007 | MYR     | 4.49247  | 4.624317 |
| NAD | 16.17145  | 17.08219 |      | NAD     | 17.5273  | 16.9454  | NAD     | 16.69432 | 16.8263  |
| NOK | 9.69765   | 9.917338 |      | NOK     | 10.54975 | 9.999199 | NOK     | 10.30619 | 10.07595 |
| NZD | 1.60165   | 1.658227 |      | NZD     | 1.71575  | 1.646344 | NZD     | 1.664594 | 1.650906 |
| PEN | 4.11589   | 4.273577 |      | PEN     | 3.87755  | 4.058577 | PEN     | 3.951863 | 4.031899 |
| PHP | 57.4473   | 57.82421 |      | PHP     | 57.133   | 56.3005  | PHP     | 56.76182 | 56.88063 |
| PLN | 4.6537    | 4.623409 |      | PLN     | 4.8525   | 4.672721 | PLN     | 4.645853 | 4.666686 |
| RON | 4.9464    | 4.946519 |      | RON     | 4.9493   | 4.934894 | RON     | 4.944396 | 4.930727 |
| RSD | 147.7256  | 112.6214 |      | RSD     | 117.2869 | 117.6881 | RSD     | 117.6233 | 117.4616 |
| RUB | 90.75865  | 90.28967 |      | RUB     | 56.37353 | 85.18573 | RUB     | 85       | 76.82909 |
| SAR | 4.16485   | 4.206683 |      | SAR     | 3.89935  | 4.10143  | SAR     | 3.9375   | 3.979161 |

|     | 2022.03   |          |      | 2022.06 |          |          | 2022.09 |          |          | 2022.12 |          |          |
|-----|-----------|----------|------|---------|----------|----------|---------|----------|----------|---------|----------|----------|
|     | TC        | TMN      | TMN  | TC      | TMN      | TMN      | TC      | TMN      | TMN      | TC      | TMN      | TMN      |
|     | C Rate    | Aver     | Aver | C Rate  | Aver     | Aver     | C Rate  | Aver     | Aver     | C Rate  | Aver     | Aver     |
| AED | 3.61725   | 4.015539 |      | AED     | 3.6796   | 3.90756  | AED     | 3.981373 | 3.926014 | AED     | 3.981373 | 3.926014 |
| ARS | 129.9625  | 122.4029 |      | ARS     | 143.321  | 127.1811 | ARS     | 128.6875 | 127.8077 | ARS     | 128.6875 | 127.8077 |
| AUD | 1.51035   | 1.519795 |      | AUD     | 1.5073   | 1.504086 | AUD     | 1.503919 | 1.504044 | AUD     | 1.503919 | 1.504044 |
| BGN | 1.9557    | 1.955843 |      | BGN     | 1.95575  | 1.955851 | BGN     | 1.955836 | 1.955847 | BGN     | 1.955836 | 1.955847 |
| BRL | 5.42215   | 5.552495 |      | BRL     | 5.2421   | 5.461268 | BRL     | 5.46     | 5.460951 | BRL     | 5.46     | 5.460951 |
| CAD | 1.3425    | 1.389731 |      | CAD     | 1.33875  | 1.364104 | CAD     | 1.31     | 1.350576 | CAD     | 1.31     | 1.350576 |
| CHF | 0.995     | 1.031839 |      | CHF     | 0.95555  | 1.011844 | CHF     | 1.024414 | 1.014987 | CHF     | 1.024414 | 1.014987 |
| CLP | 965.9033  | 902.2523 |      | CLP     | 935.7874 | 912.2192 | CLP     | 912.6697 | 912.3318 | CLP     | 912.6697 | 912.3318 |
| CNY | 6.95705   | 7.080363 |      | CNY     | 6.91075  | 7.018296 | CNY     | 6.93     | 6.986224 | CNY     | 6.93     | 6.986224 |
| CZK | 24.743    | 24.64616 |      | CZK     | 24.541   | 24.62033 | CZK     | 24.72349 | 24.64852 | CZK     | 24.72349 | 24.64852 |
| EGP | 19.5379   | 18.8431  |      | EGP     | 19.04275 | 19.0173  | EGP     | 19.6213  | 19.2183  | EGP     | 19.6213  | 19.2183  |
| EUR | 1         | 1        |      | EUR     | 1        | 1        | EUR     | 1        | 1        | EUR     | 1        | 1        |
| GBP | 0.85795   | 0.842221 |      | GBP     | 0.85855  | 0.848988 | GBP     | 0.85     | 0.847741 | GBP     | 0.85     | 0.847741 |
| HKD | 8.15355   | 8.544865 |      | HKD     | 7.95915  | 8.332713 | HKD     | 8.28321  | 8.520115 | HKD     | 8.28321  | 8.520115 |
| HRK | 7.53      | 7.542225 |      | HRK     | 7.52505  | 7.533782 | HRK     | 7.524605 | 7.531487 | HRK     | 7.524605 | 7.531487 |
| HUF | 396.8     | 375.1109 |      | HUF     | 421.775  | 384.7608 | HUF     | 397.3873 | 387.9174 | HUF     | 397.3873 | 387.9174 |
| IDR | 15.48     | 15.89    |      | IDR     | 14.84    | 15.54    | IDR     | 15.52    | 15.53    | IDR     | 15.52    | 15.53    |
| INR | 82.07219  | 83.29274 |      | INR     | 79.28085 | 82.28962 | INR     | 88       | 83.71722 | INR     | 88       | 83.71722 |
| JPY | 135.02811 | 130.4668 |      | JPY     | 140.9443 | 135.9692 | JPY     | 135      | 135.7269 | JPY     | 135      | 135.7269 |
| KRW | 1345.618  | 1352.29  |      | KRW     | 1394.289 | 1348.027 | KRW     | 1354.5   | 1349.645 | KRW     | 1354.5   | 1349.645 |
| KZT | 522.75    | 515.10   |      | KZT     | 464.53   | 488.48   | KZT     | 470.75   | 484.05   | KZT     | 470.75   | 484.05   |
| LVL | 0         | 0        |      | LVL     | 0        | 0        | LVL     | 0        | 0        | LVL     | 0        | 0        |
| MXN | 22.083    | 22.99669 |      | MXN     | 19.64105 | 21.55798 | MXN     | 22.1     | 21.69349 | MXN     | 22.1     | 21.69349 |
| MYR | 4.68815   | 4.702863 |      | MYR     | 4.51895  | 4.616007 | MYR     | 4.49247  | 4.624317 | MYR     | 4.49247  | 4.624317 |
| NAD | 16.17145  | 17.08219 |      | NAD     | 17.5273  | 16.9454  | NAD     | 16.69432 | 16.8263  | NAD     | 16.69432 | 16.8263  |
| NOK | 9.69765   | 9.917338 |      | NOK     | 10.54975 | 9.999199 | NOK     | 10.30619 | 10.07595 | NOK     | 10.30619 | 10.07595 |
| NZD | 1.60165   | 1.658227 |      | NZD     | 1.71575  | 1.646344 | NZD     | 1.664594 | 1.650906 | NZD     | 1.664594 | 1.650906 |

**Tab Copy BFC format** - is the one to which we should *copy/paste* the values we receive in BFC input from Corporate Controlling

#### PREV 03 and PREV 06 tabs:

- TC & TMN** (columns C & D) - values are retrieved through Excel formulas from tab "Copy BFC format" => **Rates are Forecasted ones !**
- TMN-1 & TO** (columns E & F) - values are retrieved from BFC (PREV / Dec. Y-1) => **Rates are Forecasted ones !**
- TCN-1 & TMYN-1** (columns G & H) - values are retrieved from BFC (REEL / N-1) => **Rates are Actual ones !**

|     | 2021.03   |          |      | 2021.06 |          |          | 2021.09 |          |          | 2021.12 |          |          |
|-----|-----------|----------|------|---------|----------|----------|---------|----------|----------|---------|----------|----------|
|     | TC        | TMN      | TMN  | TC      | TMN      | TMN      | TC      | TMN      | TMN      | TC      | TMN      | TMN      |
|     | C Rate    | Aver     | Aver | C Rate  | Aver     | Aver     | C Rate  | Aver     | Aver     | C Rate  | Aver     | Aver     |
| AED | 3.61725   | 4.015539 |      | AED     | 3.6796   | 3.90756  | AED     | 3.981373 | 3.926014 | AED     | 3.981373 | 3.926014 |
| ARS | 129.9625  | 122.4029 |      | ARS     | 143.321  | 127.1811 | ARS     | 128.6875 | 127.8077 | ARS     | 128.6875 | 127.8077 |
| AUD | 1.51035   | 1.519795 |      | AUD     | 1.5073   | 1.504086 | AUD     | 1.503919 | 1.504044 | AUD     | 1.503919 | 1.504044 |
| BGN | 1.9557    | 1.955843 |      | BGN     | 1.95575  | 1.955851 | BGN     | 1.955836 | 1.955847 | BGN     | 1.955836 | 1.955847 |
| BRL | 5.42215   | 5.552495 |      | BRL     | 5.2421   | 5.461268 | BRL     | 5.46     | 5.460951 | BRL     | 5.46     | 5.460951 |
| CAD | 1.3425    | 1.389731 |      | CAD     | 1.33875  | 1.364104 | CAD     | 1.31     | 1.350576 | CAD     | 1.31     | 1.350576 |
| CHF | 0.995     | 1.031839 |      | CHF     | 0.95555  | 1.011844 | CHF     | 1.024414 | 1.014987 | CHF     | 1.024414 | 1.014987 |
| CLP | 965.9033  | 902.2523 |      | CLP     | 935.7874 | 912.2192 | CLP     | 912.6697 | 912.3318 | CLP     | 912.6697 | 912.3318 |
| CNY | 6.95705   | 7.080363 |      | CNY     | 6.91075  | 7.018296 | CNY     | 6.93     | 6.986224 | CNY     | 6.93     | 6.986224 |
| CZK | 24.743    | 24.64616 |      | CZK     | 24.541   | 24.62033 | CZK     | 24.72349 | 24.64852 | CZK     | 24.72349 | 24.64852 |
| EGP | 19.5379   | 18.8431  |      | EGP     | 19.04275 | 19.0173  | EGP     | 19.6213  | 19.2183  | EGP     | 19.6213  | 19.2183  |
| EUR | 1         | 1        |      | EUR     | 1        | 1        | EUR     | 1        | 1        | EUR     | 1        | 1        |
| GBP | 0.85795   | 0.842221 |      | GBP     | 0.85855  | 0.848988 | GBP     | 0.85     | 0.847741 | GBP     | 0.85     | 0.847741 |
| HKD | 8.15355   | 8.544865 |      | HKD     | 7.95915  | 8.332713 | HKD     | 8.28321  | 8.520115 | HKD     | 8.28321  | 8.520115 |
| HRK | 7.53      | 7.542225 |      | HRK     | 7.52505  | 7.533782 | HRK     | 7.524605 | 7.531487 | HRK     | 7.524605 | 7.531487 |
| HUF | 396.8     | 375.1109 |      | HUF     | 421.775  | 384.7608 | HUF     | 397.3873 | 387.9174 | HUF     | 397.3873 | 387.9174 |
| IDR | 15.48     | 15.89    |      | IDR     | 14.84    | 15.54    | IDR     | 15.52    | 15.53    | IDR     | 15.52    | 15.53    |
| INR | 82.07219  | 83.29274 |      | INR     | 79.28085 | 82.28962 | INR     | 88       | 83.71722 | INR     | 88       | 83.71722 |
| JPY | 135.02811 | 130.4668 |      | JPY     | 140.9443 | 135.9692 | JPY     | 135      | 135.7269 | JPY     | 135      | 135.7269 |
| KRW | 1345.618  | 1352.29  |      | KRW     | 1394.289 | 1348.027 | KRW     | 1354.5   | 1349.645 | KRW     | 1354.5   | 1349.645 |
| KZT | 522.75    | 515.10   |      | KZT     | 464.53   | 488.48   | KZT     | 470.75   | 484.05   | KZT     | 470.75   | 484.05   |
| LVL | 0         | 0        |      | LVL     | 0        | 0        | LVL     | 0        | 0        | LVL     | 0        | 0        |

BFC PREV 09 update (Read-Only) - Excel

2023.03

|    | B          | C          | D          | E          | F          | G          | H          |
|----|------------|------------|------------|------------|------------|------------|------------|
|    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    |
|    | TC         | TC         | TC         | TC         | TC         | TC         | TC         |
| 1  | 123.104    | 118.000004 | 114.800010 | 114.800010 | 123.104000 | 118.000004 | 114.800010 |
| 2  | 1.48305    | 1.548975   | 1.576900   | 1.576900   | 1.483050   | 1.548975   | 1.576900   |
| 3  | 1.95045    | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   |
| 4  | 5.72       | 5.72       | 6.240000   | 6.240000   | 5.720000   | 5.720000   | 5.720000   |
| 5  | 1.375      | 1.375      | 1.464000   | 1.464000   | 1.375000   | 1.375000   | 1.464000   |
| 6  | 1.07000    | 1.070000   | 1.094000   | 1.094000   | 1.070000   | 1.070000   | 1.094000   |
| 7  | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   |
| 8  | 7.26       | 7.26       | 7.260000   | 7.260000   | 7.260000   | 7.260000   | 7.260000   |
| 9  | 24.44      | 24.44      | 24.440000  | 24.440000  | 24.440000  | 24.440000  | 24.440000  |
| 10 | 20.27225   | 18.032172  | 18.032172  | 18.032172  | 20.272250  | 18.032172  | 18.032172  |
| 11 | 1          | 1          | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 12 | 0.85       | 0.85       | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 13 | 8.69245    | 8.751727   | 9.350100   | 9.350100   | 8.692450   | 8.751727   | 9.350100   |
| 14 | 7.544      | 7.544333   | 7.490000   | 7.490000   | 7.544000   | 7.544333   | 7.490000   |
| 15 | 369.77     | 364.587429 | 349.404820 | 349.404820 | 369.770000 | 364.587429 | 349.404820 |
| 16 | 15.9454575 | 15.9454575 | 17.268440  | 17.268440  | 15.9454575 | 15.9454575 | 17.268440  |

Once the data have been refreshed we should copy the tables into BFC:

- Select C4:H44 range and copy / paste into BFC

2023.03

|    | B          | C          | D          | E          | F          | G          | H          |
|----|------------|------------|------------|------------|------------|------------|------------|
|    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    |
|    | TC         | TC         | TC         | TC         | TC         | TC         | TC         |
| 1  | 123.104    | 118.000004 | 114.800010 | 114.800010 | 123.104000 | 118.000004 | 114.800010 |
| 2  | 1.48305    | 1.548975   | 1.576900   | 1.576900   | 1.483050   | 1.548975   | 1.576900   |
| 3  | 1.95045    | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   |
| 4  | 5.72       | 5.72       | 6.240000   | 6.240000   | 5.720000   | 5.720000   | 5.720000   |
| 5  | 1.375      | 1.375      | 1.464000   | 1.464000   | 1.375000   | 1.375000   | 1.464000   |
| 6  | 1.07000    | 1.070000   | 1.094000   | 1.094000   | 1.070000   | 1.070000   | 1.094000   |
| 7  | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   |
| 8  | 7.26       | 7.26       | 7.260000   | 7.260000   | 7.260000   | 7.260000   | 7.260000   |
| 9  | 24.44      | 24.44      | 24.440000  | 24.440000  | 24.440000  | 24.440000  | 24.440000  |
| 10 | 20.27225   | 18.032172  | 18.032172  | 18.032172  | 20.272250  | 18.032172  | 18.032172  |
| 11 | 1          | 1          | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 12 | 0.85       | 0.85       | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 13 | 8.69245    | 8.751727   | 9.350100   | 9.350100   | 8.692450   | 8.751727   | 9.350100   |
| 14 | 7.544      | 7.544333   | 7.490000   | 7.490000   | 7.544000   | 7.544333   | 7.490000   |
| 15 | 369.77     | 364.587429 | 349.404820 | 349.404820 | 369.770000 | 364.587429 | 349.404820 |
| 16 | 15.9454575 | 15.9454575 | 17.268440  | 17.268440  | 15.9454575 | 15.9454575 | 17.268440  |

2023.03 - PREV - Rates - 2023 March - Forecast Exchange Rates

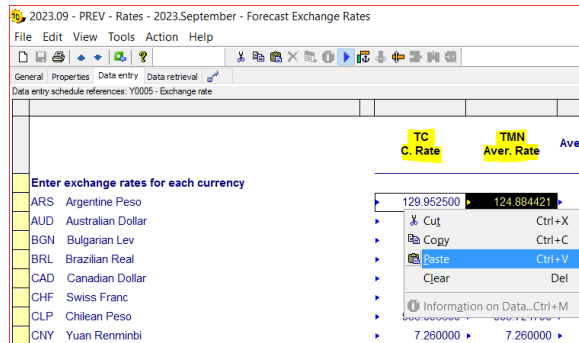
|    | B          | C          | D          | E          | F          | G          | H          |
|----|------------|------------|------------|------------|------------|------------|------------|
|    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    |
|    | TC         | TC         | TC         | TC         | TC         | TC         | TC         |
| 1  | 123.104    | 118.000004 | 114.800010 | 114.800010 | 123.104000 | 118.000004 | 114.800010 |
| 2  | 1.48305    | 1.548975   | 1.576900   | 1.576900   | 1.483050   | 1.548975   | 1.576900   |
| 3  | 1.95045    | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   | 1.950450   |
| 4  | 5.72       | 5.72       | 6.240000   | 6.240000   | 5.720000   | 5.720000   | 5.720000   |
| 5  | 1.375      | 1.375      | 1.464000   | 1.464000   | 1.375000   | 1.375000   | 1.464000   |
| 6  | 1.07000    | 1.070000   | 1.094000   | 1.094000   | 1.070000   | 1.070000   | 1.094000   |
| 7  | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   |
| 8  | 7.26       | 7.26       | 7.260000   | 7.260000   | 7.260000   | 7.260000   | 7.260000   |
| 9  | 24.44      | 24.44      | 24.440000  | 24.440000  | 24.440000  | 24.440000  | 24.440000  |
| 10 | 20.27225   | 18.032172  | 18.032172  | 18.032172  | 20.272250  | 18.032172  | 18.032172  |
| 11 | 1          | 1          | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 12 | 0.85       | 0.85       | 0.860000   | 0.860000   | 0.860000   | 0.860000   | 0.860000   |
| 13 | 8.69245    | 8.751727   | 9.350100   | 9.350100   | 8.692450   | 8.751727   | 9.350100   |
| 14 | 7.544      | 7.544333   | 7.490000   | 7.490000   | 7.544000   | 7.544333   | 7.490000   |
| 15 | 369.77     | 364.587429 | 349.404820 | 349.404820 | 369.770000 | 364.587429 | 349.404820 |
| 16 | 15.9454575 | 15.9454575 | 17.268440  | 17.268440  | 15.9454575 | 15.9454575 | 17.268440  |

## PREV 09 and PREV 12

- TC & TMN (columns C & D) - values are retrieved through Excel formulas from tab Copy BFC input => Rates are forecasted ones!
- TMN-1 & TO & TCN-1 & TMYN-1 - Actual rates 09 YY and 12 YY not available in July => no action, columns will stay empty
- Select C4:D44 range and copy / paste into BFC

2023.03

|    | B          | C          | D          | E          | F          |
|----|------------|------------|------------|------------|------------|
|    | 2023.03    | 2023.03    | 2023.03    | 2023.03    | 2023.03    |
|    | TC         | TC         | TC         | TC         | TC         |
| 1  | 123.104    | 118.000004 | 114.800010 | 114.800010 | 123.104000 |
| 2  | 1.48305    | 1.548975   | 1.576900   | 1.576900   | 1.483050   |
| 3  | 1.95045    | 1.950450   | 1.950450   | 1.950450   | 1.950450   |
| 4  | 5.72       | 5.72       | 6.240000   | 6.240000   | 5.720000   |
| 5  | 1.375      | 1.375      | 1.464000   | 1.464000   | 1.375000   |
| 6  | 1.07000    | 1.070000   | 1.094000   | 1.094000   | 1.070000   |
| 7  | 874.8545   | 874.8545   | 874.8545   | 874.8545   | 874.8545   |
| 8  | 7.26       | 7.26       | 7.260000   | 7.260000   | 7.260000   |
| 9  | 24.44      | 24.44      | 24.440000  | 24.440000  | 24.440000  |
| 10 | 20.27225   | 18.032172  | 18.032172  | 18.032172  | 20.272250  |
| 11 | 1          | 1          | 0.860000   | 0.860000   | 0.860000   |
| 12 | 0.85       | 0.85       | 0.860000   | 0.860000   | 0.860000   |
| 13 | 8.69245    | 8.751727   | 9.350100   | 9.350100   | 8.692450   |
| 14 | 7.544      | 7.544333   | 7.490000   | 7.490000   | 7.544000   |
| 15 | 369.77     | 364.587429 | 349.404820 | 349.404820 | 369.770000 |
| 16 | 15.9454575 | 15.9454575 | 17.268440  | 17.268440  | 15.9454575 |



## 4.2 Update Sept. PREV with Sept. YY REEL Exc. rates

Once 09 YY REEL rates become available (last working day of the month),

- In **BFC PREV ER update.xlsx**, there's a tab **PREV 09 update (Y)** created to retrieve 09 YY REEL rates and to update TCN-1 & TMYN-1 columns in 09 YY+1 PREV rates table.
- Once the data have been refreshed (connecting to BFC\_TOP) we should copy the 2 columns into BFC.

| A           | B                                      | C                             | D                              |
|-------------|----------------------------------------|-------------------------------|--------------------------------|
|             | PREV 2023.09                           | CONV-PE=2022.09<br>EXCH-TY=TC | CONV-PE=2022.09<br>EXCH-TY=TMN |
|             | Enter exchange rates for each currency | TCN-1 Closing Rate N-1        | TMYN-1 Aver. Rate YTI          |
| CONV-CU=ARS | ARS Argentine Peso                     | 0.0000000                     | 0.000                          |
| CONV-CU=AUD | AUD Australian Dollar                  | 0.0000000                     | 0.000                          |
| CONV-CU=BGN | BGN Bulgarian Lev                      |                               | 0.000                          |
| CONV-CU=BRL | BRL Brazilian Real                     |                               | 0.000                          |
| CONV-CU=CAD | CAD Canadian Dollar                    |                               | 0.000                          |
| CONV-CU=CHF | CHF Swiss Franc                        |                               | 0.000                          |
| CONV-CU=CLP | CLP Chilean Peso                       |                               | 0.000                          |
| CONV-CU=CNV | CNY Yuan Renminbi                      |                               | 0.000                          |
| CONV-CU=CZK | CZK Czech Koruny                       |                               | 0.000                          |
| CONV-CU=EGP | EGP Egyptian Pound                     |                               | 0.000                          |
| CONV-CU=EUR | EUR Euro                               |                               | 0.000                          |
| CONV-CU=GBP | GBP Pound Sterling                     |                               | 0.000                          |
| CONV-CU=HKD | HKD Hong Kong Dollar                   |                               | 0.000                          |
| CONV-CU=HRK | HRK Kuna                               |                               | 0.000                          |
| CONV-CU=HUF | HUF Forint                             |                               | 0.000                          |
| CONV-CU=IDR | IDR Rupiah                             |                               | 0.000                          |
| CONV-CU=INR | INR Indian Rupee                       |                               | 0.000                          |
| CONV-CU=JPY | JPY Yen                                |                               | 0.000                          |
| CONV-CU=KRW | KRW Won                                |                               | 0.000                          |
| CONV-CU=KZT | KZT Tenge (Kazakhstan)                 |                               | 0.000                          |
| CONV-CU=MXN | MXN Mexican Peso                       |                               | 0.000                          |
| CONV-CU=MYR | MYR Malaysian Ringgit                  |                               | 0.000                          |
| CONV-CU=NAD | NAD Dollar (Namibia)                   |                               | 0.000                          |

|                                        | TC<br>C. Rate | TMN<br>Aver. Rate | TCN-1<br>Aver. Rate Dec. N-1 | TO<br>Op. Rate | TCN-1<br>Closing Rate N-1 | TMYN-1<br>Aver. Rate YTI | TMYN-1<br>Aver. Rate         |
|----------------------------------------|---------------|-------------------|------------------------------|----------------|---------------------------|--------------------------|------------------------------|
| Enter exchange rates for each currency |               |                   |                              |                |                           |                          |                              |
| ARS Argentine Peso                     | 129.952500    | 124.884421        | 112.381971                   | 116.387760     | 114.175022                | 111.658881               | -                            |
| AUD Australian Dollar                  | 1.510150      | 1.514503          | 1.574832                     | 1.563960       | 1.57                      | 1.568881                 | Ctrl+X                       |
| BGN Bulgarian Lev                      | 1.955700      | 1.955841          | 1.955889                     | 1.955880       | 1.95                      | 1.955881                 | Ctrl+C                       |
| BRL Brazilian Real                     | 5.720800      | 5.720800          | 5.727798                     | 5.720800       | 5.72                      | 5.720800                 | Ctrl+V                       |
| CAD Canadian Dollar                    | 1.375500      | 1.375500          | 1.485271                     | 1.440160       | 1.4                       | 1.440160                 | Del                          |
| CHF Swiss Franc                        | 0.965000      | 1.020364          | 1.081168                     | 1.033000       | 1.0                       | 1.033000                 | Information on Data...Ctrl+M |
| CLP Chilean Peso                       | 965.961000    | 965.724790        | 889.559290                   | 864.587450     | 934.202520                | 882.548880               | -                            |
| CNY Yuan Renminbi                      | 7.260000      | 7.260000          | 7.627528                     | 7.218800       | 7.488000                  | 7.736520                 | -                            |
| CZK Czech Koruny                       | 24.743000     | 24.671836         | 25.640471                    | 24.872500      | 25.514500                 | 25.731400                | -                            |
| EGP Egyptian Pound                     | 19.537900     | 19.198543         | 18.588043                    | 17.793950      | 18.188700                 | 18.771950                | -                            |

## 4.3 Update PREV with Dec. YY REEL Exc. rates

Once 12 YY REEL rates become available (last working day of the month), YY+1 PREV rates tables can be updated.

- In **BFC PREV ER update.xlsx** (\\Acew1ptsescp3\BFC-SHARE\IER\PREV) there are 4 tabs **PREV 03 update(Y+1)**, **PREV 06 update(Y+1)**, **PREV 09 update(Y+1)** and **PREV 12 update(Y+1)** created to retrieve 12 YY REEL rates and update Dec. YY-1 in PREV rates.

**PREV 03 update(Y+1), PREV 06 update(Y+1), PREV 09 update(Y+1) tabs:**

- In these tables we need to update **TMN-1** & **TO** columns.
- Once the data have been refreshed (connecting to BFC\_TOP) we should copy the 2 columns in each corresponding BFC table.

|    | A           | B                                      | C                         | D               | E                   |
|----|-------------|----------------------------------------|---------------------------|-----------------|---------------------|
| 1  |             | PREV 2023 03                           | CONV-PE=2022.12           | CONV-PE=2022.12 |                     |
| 2  |             |                                        | EXCH-TY=TMN               | EXCH-TY=TC      |                     |
| 3  |             | Enter exchange rates for each currency | TMN-1 Aver. Rate Dec. N-1 | TO Op. Rate     |                     |
| 4  | CONV-CU-ARS | ARS Argentine Peso                     | 0                         | 0               |                     |
| 5  | CONV-CU-AUD | AUD Australian Dollar                  | 0                         | 0               |                     |
| 6  | CONV-CU-BGN | BGN Bulgarian Lev                      | 0                         | 0               |                     |
| 7  | CONV-CU-BRL | BRL Brazilian Real                     | 0                         | 0               |                     |
| 8  | CONV-CU-CAD | CAD Canadian Dollar                    | 0                         | 0               |                     |
| 9  | CONV-CU-CHF | CHF Swiss Franc                        | 0                         | 0               |                     |
| 10 | CONV-CU-CLP | CLP Chilean Peso                       | 0                         | 0               |                     |
| 11 | CONV-CU-CNY | CNY Yuan Renminbi                      | 0                         | 0               |                     |
| 12 | CONV-CU-CZK | CZK Czech Koruna                       | 0                         | 0               |                     |
| 13 | CONV-CU-EGP | EGP Egyptian Pound                     | 0                         | 0               |                     |
| 14 | CONV-CU-EUR | EUR Euro                               | 0                         | 0               |                     |
| 15 | CONV-CU-GBP | GBP Pound Sterling                     | 0                         | 0               |                     |
| 16 | CONV-CU-HKD | HKD Hong Kong Dollar                   | 0                         | 0               |                     |
| 17 | CONV-CU-HRK | HRK Kuna                               | 0                         | 0               |                     |
| 18 | CONV-CU-HUF | HUF Forint                             | 0                         | 0               |                     |
| 19 | CONV-CU-IDR | IDR Rupiah                             | 0                         | 0               |                     |
| 20 | CONV-CU-INR | INR Indian Rupee                       | 0                         | 0               |                     |
| 21 | CONV-CU-JPY | JPY Yen                                | 0                         | 0               |                     |
| 22 | CONV-CU-KRW | KRW Won                                | 0                         | 0               |                     |
| 23 | CONV-CU-KZT | KZT Tenge (Kazakhstan)                 | 0                         | 0               |                     |
| 24 | CONV-CU-MXN | MXN Mexican Peso                       | 0                         | 0               |                     |
| 25 | CONV-CU-MYR | MYR Malaysian Ringgit                  | 0                         | 0               |                     |
| 26 | CONV-CU-NAD | NAD Dollar (Namibia)                   | 0                         | 0               |                     |
| 27 | CONV-CU-NOK | NOK Norwegian Krone                    | 0                         | 0               |                     |
| 28 | CONV-CU-NZD | NZD New Zealand Dollar                 | 0                         | 0               |                     |
| 29 | CONV-CU-PEN | PEN Nuevo Sol                          | 0                         | 0               |                     |
| 30 | CONV-CU-PHP | PHP Philippine Peso                    | 0                         | 0               |                     |
| 31 | CONV-CU-PLN | PLN Zloty                              | 0                         | 0               |                     |
| 32 | CONV-CU-RON | RON Leu Romain                         | 0                         | 0               |                     |
| 4  | PREV 03     | PREV 06                                | PREV 09                   | PREV 12         | PREV 09 update (Y)  |
|    |             |                                        |                           |                 | PREV 03 update(Y+1) |
|    |             |                                        |                           |                 | PREV 06 update(Y+1) |

#### PREV 12 update(Y+1) tab:

- In these table we need to update **TMN-1, TO, TCN-1 & TMYN-1** columns.
- Once the data have been refreshed (connecting to BFC\_TOP) we should copy the 4 columns in 12.YY+1 BFC table.

|    | A           | B                                      | C                         | D               | E                      | F                         |
|----|-------------|----------------------------------------|---------------------------|-----------------|------------------------|---------------------------|
| 1  |             | PREV 2023 12                           | CONV-PE=2022.12           | CONV-PE=2022.12 | CONV-PE=2022.12        | CONV-PE=2022.12           |
| 2  |             |                                        | EXCH-TY=TMN               | EXCH-TY=TC      | EXCH-TY=TC             | EXCH-TY=TMN               |
| 3  |             | Enter exchange rates for each currency | TMN-1 Aver. Rate Dec. N-1 | TO Op. Rate     | TCN-1 Closing Rate N-1 | TMYN-1 Aver. Rate YTD N-1 |
| 4  | CONV-CU-ARS | ARS Argentine Peso                     | 0                         | 0               | 0                      | 0                         |
| 5  | CONV-CU-AUD | AUD Australian Dollar                  | 0                         | 0               | 0                      | 0                         |
| 6  | CONV-CU-BGN | BGN Bulgarian Lev                      | 0                         | 0               | 0                      | 0                         |
| 7  | CONV-CU-BRL | BRL Brazilian Real                     | 0                         | 0               | 0                      | 0                         |
| 8  | CONV-CU-CAD | CAD Canadian Dollar                    | 0                         | 0               | 0                      | 0                         |
| 9  | CONV-CU-CHF | CHF Swiss Franc                        | 0                         | 0               | 0                      | 0                         |
| 10 | CONV-CU-CLP | CLP Chilean Peso                       | 0                         | 0               | 0                      | 0                         |
| 11 | CONV-CU-CNY | CNY Yuan Renminbi                      | 0                         | 0               | 0                      | 0                         |
| 12 | CONV-CU-CZK | CZK Czech Koruna                       | 0                         | 0               | 0                      | 0                         |
| 13 | CONV-CU-EGP | EGP Egyptian Pound                     | 0                         | 0               | 0                      | 0                         |
| 14 | CONV-CU-EUR | EUR Euro                               | 0                         | 0               | 0                      | 0                         |
| 15 | CONV-CU-GBP | GBP Pound Sterling                     | 0                         | 0               | 0                      | 0                         |
| 16 | CONV-CU-HKD | HKD Hong Kong Dollar                   | 0                         | 0               | 0                      | 0                         |
| 17 | CONV-CU-HRK | HRK Kuna                               | 0                         | 0               | 0                      | 0                         |
| 18 | CONV-CU-HUF | HUF Forint                             | 0                         | 0               | 0                      | 0                         |

## 4.4 Piloting to BFC\_Prod\_SCO database

Task SCO-ADMIN has to be used to pilot PREV Exchange rates tables.

No need for Internal control evidences as maintenance of exchange rates is considered as Recurring activities from BFC administration team.

| Type                                                       | Code        | Active | Status | Priority | Last run              | Run next | Last changed by |
|------------------------------------------------------------|-------------|--------|--------|----------|-----------------------|----------|-----------------|
| Type of Task : Receive objects (9 items)                   |             |        |        |          |                       |          |                 |
| Type of Task : Run audit (40 items)                        |             |        |        |          |                       |          |                 |
| Type of Task : Run consolidation (38 items)                |             |        |        |          |                       |          |                 |
| Type of Task : Run intercompany reconciliations (18 items) |             |        |        |          |                       |          |                 |
| Type of Task : Scan objects (1 item)                       |             |        |        |          |                       |          |                 |
| Type of Task : Send objects (1658 items)                   |             |        |        |          |                       |          |                 |
| SCO-ADMIN                                                  | SCO-ADMIN   | ✓      | ✓      | →        | 1/5/2024 1:45:07 PM   | -        | ADMCMATHIEU     |
| SCO-GESTION                                                | SCO-GESTION | ✓      | ✓      | →        | 1/4/2024 5:13:00 PM   | -        | ADMCMATHIEU     |
| SCO-WORK                                                   | SCO-WORK    | ✓      | ✓      | →        | 12/7/2023 3:22:08 PM  | -        | ADMCMATHIEU     |
| SCO-CTRLFIN                                                | SCO-CTRLFIN | ✓      | ✓      | →        | 12/5/2023 9:41:38 AM  | -        | ADMCMATHIEU     |
| SCO-CONS                                                   | SCO-CONS    | ✓      | ✓      | →        | 11/17/2023 9:55:51 AM | -        | ADMCMATHIEU     |

| Selection | Item            | Description    | Date created        | Last changed        |
|-----------|-----------------|----------------|---------------------|---------------------|
| ✓         | Conversion rate | 2024 03 - PREV | 1/5/2024 3:26:07... | 1/2/2024 3:34:19... |
| ✓         | Conversion rate | 2024 06 - PREV | 1/5/2024 3:26:07... | 1/2/2024 3:34:29... |
| ✓         | Conversion rate | 2024 09 - PREV | 1/5/2024 3:26:07... | 1/2/2024 3:34:58... |
| ✓         | Conversion rate | 2024 12 - PREV | 1/5/2024 3:26:07... | 1/2/2024 3:35:38... |

## 5. Consolidation definition

1 single data entry period of PREV consolidation with 5 consolidated periods:

- Unique data entry period 12.YY
- 5 consolidated periods 12.YY; 03.YY+1; 06.YY+1; 09.YY+1; 12.YY+1

In the tab **General** , the following parameters have to be selected:

- Category:** PREV
- Data entry period:** YYYY.12
- Scope:** PREVSYSQO
- Variant:** 2
- Currency:** EUR
- Long Description:** PREV SYENSQO YYYY- YYYY+1

In the tab **Properties** should contain the following information:

| PREV - 2023.12 - PREVSYSQO - 2 - EUR - Consolidation definition - PREV SYENSQO 2023/2024 |                          |
|------------------------------------------------------------------------------------------|--------------------------|
| File View Tools Actions Help                                                             |                          |
| General Properties Opening balances Options Periods Filters Attachments Statistics       |                          |
| Type:                                                                                    | Consolidation definition |
| Reporting ID:                                                                            | PREV - 2023.12           |
| Category:                                                                                | PREV                     |
| Data entry period:                                                                       | 2023.12                  |
| Scope:                                                                                   | PREVSYSQO                |
| Variant:                                                                                 | 2                        |
| Currency:                                                                                | EUR                      |
| Long description:                                                                        | PREV SYENSQO 2023/2024   |

- **Scope Period:** YYYY.12
- **Version:** S-1
- **Set of rules:** PREV12
- **Multiply thresholds by:** 1
- **Conversion Rate Period:** YYYY.12
- **Conversion Rate Version:** PREV

PREV - 2023.12 - PREVSYSQO - 2 - EUR - Consolidation definition - PREV SYENSQO 2023/2024

File View Tools Actions Help

General Properties Opening balances Options Periods Filters Attachments Statistics

Scope

Scope code: PREVSYSQO - 2023.12 PREV SYENSQO

Period: 2023.12 2023.December

Version: S-1 Final scope version

Set of rules: PREV12

Multiply thresholds by: 1

Conversion

Conversion rate: 2023.12 - PREV 2023.December - Forecast Exchange Rates

Period: 2023.12 2023.December

Version: PREV Forecast Exchange Rates

Cat. scen. used

Category scenario: PREV - PREV2309 Budget

Category: PREV Budget

Version: PREV2309 PREV category

In the tab **Opening Balances: not applicable**, as explained earlier in this procedure, Budget is focused on future, not needing any link with the past ACTUAL's or PREV's

PREV - 2023.12 - PREVSYSQO - 2 - EUR - Consolidation definition - PREV SYENSQO 2023/2024

File View Tools Actions Help

General Properties Opening balances Options Periods Filters Attachments Statistics

Opening balance data

Consolidation:

Category:

Data entry period:

Scope:

Variant:

Currency:

Source period:

In the tab **Periods** for each period source of Exc. Rates has to be **adjusted with the corresponding PREV table**

PREV - 2023.12 - PREVSYSQO - 2 - EUR - Consolidation definition - PREV SYENSQO 2023/2024

File View Tools Actions Help

General Properties Opening balances Options Periods Filters Attachments Statistics

Process periods consecutively

Carry forward one period to another

Consolidate specific periods:

|                         | Default | Default link | 2023.12      | 2024.03      | 2024.06      | 2024.09      | 2024.12      |
|-------------------------|---------|--------------|--------------|--------------|--------------|--------------|--------------|
| Exclude from processing |         |              |              |              |              |              |              |
| Opening balance period  |         |              |              |              |              |              |              |
| Conversion rate         |         |              | 2023.12.PREV | 2024.03.PREV | 2024.06.PREV | 2024.09.PREV | 2024.12.PREV |
| - Period                |         |              | 2023.12      | 2024.03      | 2024.06      | 2024.09      | 2024.12      |
| - Version               |         |              | PREV         | PREV         | PREV         | PREV         | PREV         |
| Replacement             |         |              |              |              |              |              |              |
| - Reporting ID          |         |              |              |              |              |              |              |
| - Category              |         |              |              |              |              |              |              |
| - Data entry period     |         |              |              |              |              |              |              |
| - Period                |         |              |              |              |              |              |              |
| - Audit ID forced to    |         |              |              |              |              |              |              |
| Scope                   |         |              | PREVSYSQO.2  | PREVSYSQO.2  | PREVSYSQO.2  | PREVSYSQO.2  | PREVSYSQO.2  |
| - Scope code            |         |              | PREVSYSQO    | PREVSYSQO    | PREVSYSQO    | PREVSYSQO    | PREVSYSQO    |
| - Period                |         |              | 2023.12      | 2023.12      | 2023.12      | 2023.12      | 2023.12      |
| - Version               |         |              | S-1          | S-1          | S-1          | S-1          | S-1          |
| Secondary scope         |         |              |              |              |              |              |              |
| - Scope code            |         |              |              |              |              |              |              |
| - Period                |         |              |              |              |              |              |              |
| - Version               |         |              |              |              |              |              |              |

## 6. Communication to Syensqo Corporate Controlling

In July at the initialization phase and at each update of **PREV** customizing objects, e-mail has to be sent to Syensqo Corporate Controlling to **confirm the availability of changes in the BFC\_Prod\_SCO** database.

END OF THIS PROCEDURE