

Mass changes in ADM

I need to update data in ADM (Web DP or Master Data). How do I do it in an efficient manner?

Step-by-step guide

- 1. Open the ADM table and use the filter to show all rows that have to be updated

Materials													
Refresh Edit Add Copy Delete Show/Hide Filter Clear Filter Excel Import Excel Export Reset Settings Fields Formulations Inventory Targets Production Standards CPG Orders Inventory													
SKU Code Mappings Equivalents History Clone Material Classifications Quality Test Log													
Material	Nome Code	Material Type	Bag Size	Description	Manager	Quality Test Lag	Lot Size	Unit of M	Material Field 2	Material Field 3	Search Code	Bulk	Material Field 4
TF		Resins	0 A-1										
TFAY	TFAY	Resins	0 A-1006 PREM		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	MTO
TFG9	TFG9	Resins	0 A-1008 B		Yuan, Bri	6	1 Met Tons	AMODL	CP		900	0	MTO
TFMK	TFMK	Resins	0 A-1007		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFMT	TFMT	Resins	0 A-1007 B		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFAR	TFAR	Resins	0 A-1002		Yuan, Bri	0	0 Met Tons	AMODL	CP		900	0	MTO
TFMB	TFMB	Resins	0 A-1004 B		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFA9	TFA9	Resins	0 A-1006		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFJ1	TFJ1	Resins	0 A-1008 B		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFAM	TFAM	Resins	0 A-1004		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	STOCK
TFJG	TFJG	Resins	0 A-1004 PREM		Yuan, Bri	5	0 Met Tons	AMODL	CP		1	0	MTO
TFMF	TFMF	Resins	0 A-1007 PREM		Yuan, Bri	5	0 Met Tons	AMODL	CP		900	3.628	MTO
TFG2	TFG2	Resins	0 A-1006		Yuan, Bri	5	1 Met Tons	AMODL	CP		900	0	MTO

- 2. highlight the rows you want to update (same as with Excel, use the shift key)

Materials	
Refresh Edit Add	
SKU Code Mappings E	
Material	Nome Co
TF	
TFAY	TFAY
TFG9	TFG9
TFMK	TFMK
TFMT	TFMT
TFAR	TFAR
TFMB	TFMB
TFA9	TFA9
TFJ1	TFJ1
TFAM	TFAM
TFJG	TFJG
TFMF	TFMF
TFG2	TFG2

- 3. hit the Edit button. It opens a dialog window

Editing Materials (Multiple Rows)

✕

☐	*Material	
☐	*Nome Code	
☐	Description	
☐	*Manager	Yuan, Brian
☐	*Material Type	Resins
☐	Lot Size	
☐	*Unit of Measure	Met Tons
☐	Search Code	
☐	Quality Test Lag (days)	
☐	Bulk Density	0
☐	Box Liner Code	
☐	Box Shroud Code	
☐	Cust Tier	
☐	Margin	0
☐	Inv Cost	20000
☐	Bag Size Code	0
☐	Material Field 1	
☐	Material Field 2	AMODL
☐	Material Field 3	CP
☐	Material Field 4	AMODEL
☐	Material Field 5	Amodel RESIN
☐	Material Field 6	Amodel RESIN
☐	Material Field 7	
☐	Material Field 8	Amodel
☐	Material Field 9	
☐	Material Group	
☐	H4	Amodel Resin
☐	Business Unit	Crystalline
☐	Finance Material Type	Finished Products
☐	Archetype	
☐	Material Field 15	
☐	Material Field 16	
☐	Material Field 17	
☐	Material Field 18	X

Save

Cancel

a. fields with value: all selected rows have the same value for that field

☐

*Material Type

Resins

▼

b. blank fields: at least one row shows another value for that field

☐ Search Code

4. You want to update MatField 1 enter the target value in that field. Once you do, the checkbox is activated.

Editing Materials (Multiple Rows) X

☐

*Material

☐

*Nome Code

☐

Description

☐

*Manager

Yuan, Brian

▼

☐

*Material Type

Resins

▼

☐

Lot Size

☐

*Unit of Measure

Met Tons

▼

☐

Search Code

☐

Quality Test Lag (days)

☐

Bulk Density

☐

Box Liner Code

☐

Box Shroud Code

☐

Cust Tier

☐

Margin

☐

Inv Cost

☐

Bag Size Code

☒

Material Field 1

☐

Material Field 2

☐

Material Field 3

☐

Material Field 4

☐

Material Field 5

☐

Material Field 6

☐

Material Field 7

☐

Material Field 8

☐

Material Field 9

☐

Material Group

☐

H4

☐

Business Unit

☐

Finance Material Type

☐

Archetype

☐

Material Field 15

☐

Material Field 16

☐

Material Field 17

☐

Material Field 18

Save

5. hit

6. MatField1 is updated.

Materials											
Refresh Edit Add Copy Delete Show/Hide Filter Clear Filter Excel Import Excel Export Reset Settings Fields Formulations Inventory Targets Production Standards CPG Orders Inventory											
SKU Code Mappings Equivalents History WIP Clone Material Classifications Quality Test Log											
Material	Nome Code	Material Type	Bag Size	Description	Manager	Quality Test Lag	Lot Size	Unit of M	Material Field 2	Material Field 3	Search Code
TF		Res		A-1							
TFAY	TFAY	Resins	0	A-1006 PREM	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFG9	TFG9	Resins	0	A-1008 B	Yuan, Brl	6	1	Met Tons	AMODL	CP	900
TFMK	TFMK	Resins	0	A-1007	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFMT	TFMT	Resins	0	A-1007 B	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFAR	TFAR	Resins	0	A-1002	Yuan, Brl	0	0	Met Tons	AMODL	CP	900
TFMB	TFMB	Resins	0	A-1004 B	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFAB	TFAB	Resins	0	A-1006	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFJ1	TFJ1	Resins	0	A-1008 B	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFAM	TFAM	Resins	0	A-1004	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFJG	TFJG	Resins	0	A-1004 PREM	Yuan, Brl	5	0	Met Tons	AMODL	CP	1
TFMF	TFMF	Resins	0	A-1007 PREM	Yuan, Brl	5	0	Met Tons	AMODL	CP	900 3 62
TFG2	TFG2	Resins	0	A-1008	Yuan, Brl	5	1	Met Tons	AMODL	CP	900



The above works well when updating massive number of records with one value. E.g. setting all selected record to MTO stock policy.

For more complex mass changes, you want to touch base with Ion and give them a file to upload. Find a list of ADM tables that have been made MASS-change ready:

- Production Standard
- Production Standard Effectivity



Open the tables, filter on the data you want to update, and hit

. It export the selected data into an Excel spreadsheet you can update and send over to Ion.

Related articles

- [Access Picaso / EP / PicReport](#)
- [Run the weekly adherence Report](#)
- [Run the monthly adherence Report](#)
- [Redirect a forecast from a ship-to to another ship-to](#)
- [Setup a material in Picaso](#)