

Co\$ta - Tool to track PO Material Group change

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there is currently a SOLVAY process for updating the "material group" field in purchase orders. Because "material group" is used to determine "Package /Subpackage" , this process may have a retroactive impact on COSTA queries.



In order to facilitate the analysis of changes of "material group" field in purchase orders, a dedicated query have been created to to monitor modified documents. This query focus on "restated " Purchase Order for a for a period of months of document modification. The query also focus on COSTA posting where Costa Package have been derivated from Purchase Order (Cost Package derivation = "PURCHDOC").

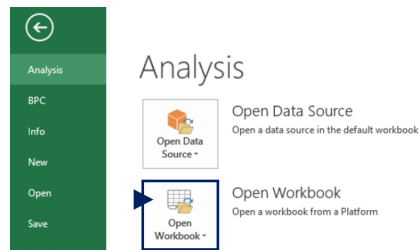
Remark : a Purchase order can be updated many times . Period of months of document modification is the month of the last Purchase order modification .

Access the workbook

The workbook to be used is **BW_WBK_COSTA_0007 – Tool to track PO Material Group change**

=> Go to Analysis for Office in excel

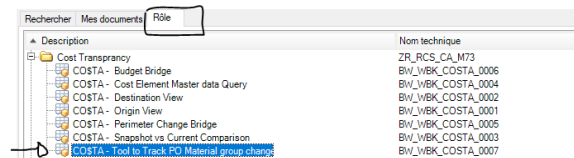
=> Click "Open Workbook"



Go to the tab "Role"

Open the folder "Cost Transparency" and select the workbook **"BW_WBK_COSTA_0007 – Tool to track PO Material Group change"**

Double-click on the workbook to open it



If you can not access the workbook => go to the page [Co\\$ta - BW Authorization](#)

Run the workbook

Enter:

- A Period FROM and TO (even if there is one month, you must enter FROM 01.2020 TO 01.2020). It's the Fiscal period of data you are looking for (1)

