

# Setup a material in Picaso

You want to create a new material in Picaso. The first steps are actually done in SAP. Once the SAP setup is complete, you need to take additional steps in Picaso. This document walks you through the Picaso setup.

## Step-by-step guide

1. Have the old material number field of the SAP Material code updated:

<p>Prd_name &amp; Package code (in SAP, transaction MM02, basic view 1)</p>	<div style="border: 1px solid gray; padding: 5px;"> <p>Material <input type="text" value="205534"/> <input type="text" value="PK KT-820 BK95 S25 P1000"/></p> <p><b>General Data</b></p> <p>Base Unit of Measure <input type="text" value="KG"/> kg <input type="text" value="Material Group"/></p> <p>Old material number <input type="text" value="TYA8BJ"/> <input type="text" value="Ext. Matl Group"/></p> </div>
<p>The overnight will create the material code in ADM. Therefore, 24 h later, update the Search code (default is 999). The number of fields populated from the overnight program is very limited . So once you find your new material master , compare to similar product and update the fields in the new material master . Change the search code field from 999 to 1 (ARO), or 2 ( FP ) or 4 ( PVDC ) or 7 ( FP Intermediates )</p> <p>Some of the critical fields to update are Material type, UM, Product family ( PRD Field 2 ) and H4</p>	<div style="border: 1px solid gray; padding: 5px;"> <p><b>Editing Materials</b></p> <p>*Material TYA8</p> <p>*Nome Code <input type="text" value="TYA8"/></p> <p>Description <input type="text" value="KT-820 BK 95"/></p> <p>*Manager <input type="text" value="- select one -"/></p> <p>*Material Type <input type="text" value="- select one -"/></p> <p>Lot Size <input type="text" value="0"/></p> <p>*Unit of Measure <input type="text" value="- select one -"/></p> <p>Search Code <input type="text" value="999"/></p> </div>

The overnight also inserts a new record in the SKU Code mapping:

Tips



use the SKO Code mapping table to find the Picaso material (use the SKU Code = SAP Material number).



#### Unknown Attachment

Picaso SKU Code is a 7 digit number and it **needs leading zeroes**.

e.g. SAP Material code = 205534  
=> Picaso SKU Code = 0205534

NOTE: Sometimes the material master is set up but a new package code was set up in SAP later. Most likely you will need to manually add new SAP code to SKU code table

**Alternatively:** insert a new record in the [material table](#) in Picaso. Probably better/easier to copy from a similar product.

- a. cross-reference the Picaso material with the SAP material in the [SKU Code Mapping table](#). This key table will
- b. Once this is done, wait for 24h. A series of overnight job will work their magic and bring additional data over.

## Editing SKU Code Mappings (Material = TYA8)

\*Material TYA8

\*Package BJ - BAGS, 25 KG

\*SKU Code 0205534

SKU Description CPDS PEEK KetaSpire

2. if the QC time is location dependent, add the locations where the QC time differs from the default one you set in the materials. Do this in the [Quality Test Lag table](#)

Tips



use the table shortcut to production standards to verify if the material is indeed produced in other locations.

3. The next day, you may continue your material setup. You will have to setup:
  - a. safety stocks, high targets, stock policy (MTS or STK) and the min order quantity, for each package code and plant where applies. Do this in the [Inventory Targets and Preferences table](#)
  - b. verify that all SAP BoM's have loaded in Picaso. SAP BoM's are known in Picaso as [Formulas](#). Check that table and make sure you take notes of the formula numbers. You will need them for the next steps
  - c. identify production lines that are qualified for the new product, in the [Production Standard table](#)
  - d. For each production line (therefore, for each Production Standard), Picaso needs to know what the rate and the formula is. Record them in the [Production Standard effectivity table](#)
  - e. Finally, you want to update the [Product Family / Business Unit table](#) to ensure that H4, Business Unit, and Finance Material Type are autopopulated in the material master
4. Circumstance depending:
  - a. If the production plants run the QM Module, you want to use the [Schedule Upload Lag Adjustment table](#) to avoid that Picaso QC Lags and SAP QM Time add to each other.
  - b. If necessary, maintain [transition tables](#) to that Picaso adds setup times between runs automatically



## Related articles

- [Access Picaso / EP / PicReport](#)
- [Run the weekly adherence Report](#)
- [Run the monthly adherence Report](#)
- [Redirect a forecast from a ship-to to another ship-to](#)
- [Setup a material in Picaso](#)