

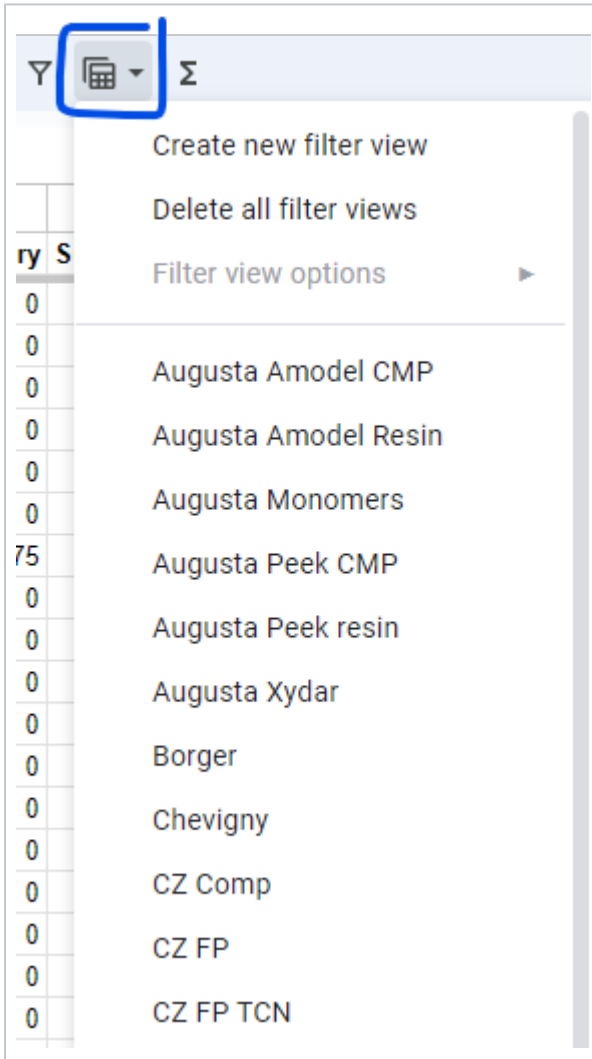
# Review (monthly) Production Adherence

Upon reception of the monthly notification, you want to:

1. validate the schedule snapshot (the current month schedule)
2. review and comment the adherence performances of last month (last month schedule vs last month actual)

## Step-by-step guide

1. **Validate the schedule snapshot** (this month's schedule snapshot, in order to prepare for the next Adherence cycle)
  - a. open the [SpP PA Sch Data Keep](#) file.
  - b. open the MYYYYMM sheet. YYYYYMM is the current month. E.g. if today is April 03 2023, you want to work on M202304.
  - c. Use a filter view to help. Many have been already created. Feel free to use them or create yours.



d. Here, in this example:

- i. February 2024 production schedule is highlighted.
- ii. The schedule of February has been downloaded from Picaso into that spreadsheet on February the 1st.

LOCATION_CODE	PRD_CLASS	UNIT_NAME	PROD_FLD_2	PROD_FLD_11	PRD_NAME	PRD_NOME_NAME	SKU_CODE	PROD_FLD_10	INV_UNIT_COD	sum Month Qty
5D13	P	RTPFW T29	RYTON	Ryton Flash Compound	TRCD	PPS R-4-209BL	197950	Z58-36205	KG	75200
5D13	P	RTPFW T29	RYTON	Ryton Flash Compound	TRBH	PPS R-7-120BL	197957	Z58-36287	KG	55000
5D13	P	RTPFW T29	RYTON	Ryton Flash Compound	TRCG	PPS R-4-220BL	198362	Z58-36390	KG	43036
5D13	P	RTPFW T29	RYTON	Ryton Flash Compound	TRBC	PPS R-7-121BL	198412	Z58-36404	KG	18000
5D13	P	RTPFW T29	RYTON	Ryton Flash Compound	TREC	PPS XE4050BL	198442	Z58-36414	KG	17500
5D13	R	RTPREPACK	RYTON	Ryton Flash Resin	TRFJ	PPS V-1	201840	Z58-36288	KG	4500
5D13	R	RTPREPACK	RYTON	Ryton Quench Resin	TRQA	PPS QA281N	201873	Z58-36292	KG	4200
5D13	R	RTPREPACK	RYTON	Ryton Flash Resin	TRFL	PPS PR26	201842	Z58-36337	KG	2000
5D16	P	PET CURE	RYTON	Ryton Quench Compound	TRBR	PPS XE5000NA 010	211385	Z58-40949	KG	10000
5D16	P	PET CURE	RYTON	Ryton Quench Compound	TRBN	PPS XE5000NA 020	211644	Z58-41715	KG	13007
5D30	P	SHIP RPK	RYTON	Ryton Flash Compound	TRBH	PPS R-7-120BL	197960	Z58-36287	KG	37000
5D30	P	SHIP RPK	RYTON	Ryton Flash Compound	TRCH	PPS R-4-220NA	198369	Z58-36391	KG	1000
5D30	P	SHIP RPK	RYTON	Ryton Flash Compound	TRBB	PPS R-7-120NA	198411	Z58-36403	KG	6000
AIS	P	YF	KETA	Ketaspire	TYA3	KT-820 SL 30	63542	Z58-24932	KG	1853
AIS	P	YF	AVASP	Avaspire	TZA5	AV-630 NT	65800	Z58-29012	KG	500
AIS	P	YF	KETA	Ketaspire	TYBP	KT-880 FW30	191752	Z58-33884	KG	2000
AIS	P	YF	KETA	Ketaspire	TYCV	KT-810 CF30	204270	Z58-37102	KG	4000
AIS	P	YF	KETA	Ketaspire	TYCB	KT-820 SL 32	200969	Z58-37835	KG	3000
AIS	P	YF	KETA	Ketaspire	TYEA	KT-880 ACF30	207869	Z58-40736	KG	2007
AIS	P	YF	KETA	Ketaspire	TYPO6	KT-853 NT	210755	Z58-41541	KG	3500
AIS	P	YF	KETA	Ketaspire	TYPOC	KT-857 NT	211067	Z58-41636	KG	1000
AIS	P	YF	KETA	Ketaspire	TYPOG	KT-856 NT	211334	Z58-41710	KG	2400
AQS	P	D	AMODL	Amodel Compound	TFWC	A-1133 HS BK 324	149779	Z58-19181	KG	18000
AQS	P	D	AMODL	Amodel Compound	TFWD	A-1145 HS BK 324	66072	Z58-19184	KG	18000
AQS	P	D	AMODL	Amodel Compound	TFSF	AS-1133 HS BK 324	66234	Z58-19232	KG	27000
AQS	P	D	AMODL	Amodel Compound	TFSE	AS-1133 HS BK 324	149864	Z58-19232	KG	9000
AQS	P	D	AMODL	Amodel Compound	TFSK	AS-1145 HS BK 324	66244	Z58-19235	KG	45000
AQS	P	D	AMODL	Amodel Compound	TFSP	AS-1145 HS BK 324	149869	Z58-19235	KG	45000
AQS	P	D	AMODL	Amodel Compound	TFSP	AS-1933 HS BK 324	66253	Z58-19241	KG	63000
AQS	P	D	AMODL	Amodel Compound	TFSP	AS-1933 HS BK 324	149869	Z58-19241	KG	63000
AQS	P	D	AMODL	Amodel Compound	TFSQ	AS-1945 HS BK 324	149872	Z58-19243	KG	9000
AQS	P	D	AMODL	Amodel Compound	TFSN	AS-4133 HS BK 324	149875	Z58-19244	KG	36000
AQS	P	D	AMODL	Amodel Compound	TFSN	AS-4133 HS BK 324	151555	Z58-19244	KG	180000

- e. Review/validate these numbers, and make necessary adjustments. When should you adjust these numbers?
- if you made schedule changes on the first days of the month, that you think should have been accounted for in the monthly snapshot
  - if for any reason, you could not update the schedule prior to the snapshot (prior to April 1st) and you think they should be accounted for in the snapshot.
- f. Once you are done, open the "Schedule Validation Punch Card" sheet.

	A	B	C
1		Schedule OK	If not, and
2	<b>Changshu</b>		
3	VF2	<input type="checkbox"/>	<input type="checkbox"/>
4	Tecnoflon bisp. FKM	<input type="checkbox"/>	<input type="checkbox"/>
5	Solef PVDF	<input type="checkbox"/>	<input type="checkbox"/>
6	Polymist Micr. PTFE	<input type="checkbox"/>	<input type="checkbox"/>
7	Compounding	<input type="checkbox"/>	<input type="checkbox"/>
8		<input type="checkbox"/>	<input type="checkbox"/>
9	<b>Panoli</b>		
10	Neat Resin Bridge	<input type="checkbox"/>	<input type="checkbox"/>
11	Veradel PESU Neat Resin Sparkle	<input type="checkbox"/>	<input type="checkbox"/>
12	Ketaspire PEEK Neat Resin	<input type="checkbox"/>	<input type="checkbox"/>
13	Veradel PESU Compounding	<input type="checkbox"/>	<input type="checkbox"/>

- i. let me know that you are done and that the numbers are validated:

- ii. if you think there is something wrong with the extraction and want to let me know, check the other box:

## 2. Review and comment the adherence performances of last month

- open the [SpP PA - Heat Map](#) file.
- You will be reviewing last month's performances. E.g. if today is April 03 2023, you will be reviewing the performances of March 2023
- Open the your sheet (=your plant). It shows this:

d. Open the "Monthly" section

- i. Summary per product line on top
- ii. Details per product on the bottom.

e. validate actual production (all in MT on that sheet)

f. update comments as follows

- i. where Adherence is **green** or **blue**: no comment necessary. Adherence is within range of, or higher than, the target. Just enter "OK" to confirm that you have reviewed the performances.
- ii. where Adherence is **orange** or **red**: adherence is lower than target. Provide with a high level, one or two liner that recaps what happened
- iii. use a category that best represents the type of root cause. You may pick up to three.
- iv. see example below

## Related articles

- [Access Picaso / EP / PicReport](#)
- [Run the weekly adherence Report](#)
- [Run the monthly adherence Report](#)
- [Redirect a forecast from a shipt-to to another ship-to](#)
- [Setup a material in Picaso](#)