

Travel & Expenses Sprint Report 15

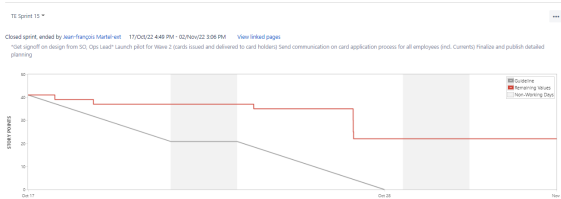
Sprint Report

On this page:

- [Sprint Report](#)
 - [Burndown Chart](#)
 - [Issues Status Report](#)

	24 Nov 2022		
Start	17 Oct 2022	End	02 Nov 2022
Sprint Goal (s)	<p>Get signoff on design from SO, Ops Lead</p> <p>Launch pilot for Wave 2 (cards issued and delivered to card holders)</p> <p>Send communication on card application process for all employees (incl. Currents)</p> <p>Finalize and publish detailed planning</p>		
Comments	We switched to a hybrid (Agile / Waterfall) for this project and do not calculate story points anymore		

Burndown Chart



Issues Status Report

Status Report ** Issue added to sprint after start time

View in Issue Navigator

Key	Summary	Issue Type	Priority	Status	Story Points (SP)
TI-433	Build detailed planning for wave 2	Task	Minor	Done	5
TI-454	Organize call with Thailand request to get green light to allow treasury payments	Task	Minor	Done	3
TI-476	Create issue log with HSBC to track ongoing activities (leave 1 pending actions for the moment)	Task	Low	Done	5
TI-480	Contact the CAU to understand where the cards should be shipped	Task	Minor	Done	1
TI-481	To identify who, in the IC team, will sign the cards to each side	Task	Minor	Done	1
TI-484	Send email to confirm signoff on design to SO and Ops Lead	Task	Minor	Done	1
TI-485	Signoff design wave 2 (gross)	Task	Minor	Done	1
TI-491	Kick off to launch pilot testing	Task	Minor	Done	2
TI-493	Check for Wave 2 for payment in US dollars (sgp Thailand and South Korea)	Task	Minor	Done	-
TI-495	Confirm to HSBC the delivery of bank statements of Oct before or after coding for EDI is updated to remove repeated reference issue	Task	High	Done	-
TI-492	Build ADM File for initial BULK Upload	Task	High	Done	-
TI-502	Expense type "personal expense to refund" was found available for any payment type and should be only for HSBC TAB	Bug	Priority 1	Done	-