

Launching Page Devnya

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User	Edits	Comments	Labels
Vidhyadharan-ext, Vaishna	1	0	0

Welcome part

TO DO List

Link to template	File to edit	Done ?	Action launched on :	Task done on :
Welcome Email	Devnya Welcome Email	Yes No		

Approvers Part

Approver's Name	Approval Status	Approval launched on :	Approval Date
	Choose a status Review in progress Approved Rejected		
	Choose a status Review in progress Approved Rejected		

1. Welcome Email
2. Workshop Schedule
3. Onsite Kick-Off Meeting
4. Site Workshop
5. Next Step email

Workshops schedules

TO DO List

Step	Template	Done ?	Date planned
Kick Off Date to define	Invitation kickoff template	Yes No	
Site Visite - Date to define	Template invitation site visite	Yes No	
WorkShop 1 to plan	Template invit	Yes No	
WorkShop 2 to plan	Template invit	Yes No	

1. Welcome Email
2. Workshop Schedule
3. Onsite Kick-Off Meeting
4. Site Workshop
5. Next Step email

Resources

Approvers Part

Approver's Name	Approval Status	Approval Date
	Choose a status Review in progress Approved Rejected	
	Choose a status Review in progress Approved Rejected	

Workshops schedules

To Do List

Topic	Task	Link to your presentation	Done ?	End Date
Kick Off Meeting	Update your own presentation to be ready for the Meeting	Here	Yes No	

1. Welcome Email
2. Workshop Schedule
3. Onsite Kick-Off Meeting
4. Site Workshop
5. Next Step email

Workshop Template

Approvers Part

Approver's Name	Approval Status	Approval Date
	Choose a status Review in progress Approved Rejected	
	Choose a status Review in progress Approved Rejected	

Site Workshop

1. Welcome Email
2. Workshop

To Do List

Step	Template	Done ?	Date planned
Plan a meeting on site	Invitation Site Visit template	Yes No	

- Schedule
3. Onsite Kick-Off Meeting
4. Site Workshop
5. Next Step email

Resources needed

Pain points file

Wish List File

Next Step Email

To Do List

1. Welcome Email
2. Workshop Schedule
3. Onsite Kick-Off Meeting
4. Site Workshop
5. Next Step email