

# IT - Final Postings for Year End Closure

## Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country\_accounting
  - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk\_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south\_korea, thailand, singapore
  - Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
    - **E.g. 1:** WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
      - Labels to be used: **ww, financial\_accounting, central\_fin\_proc\_compliance**
    - **E.g. 2:** France Operation in Financial Accounting:
      - Labels to be used: **country\_accounting, france, financial\_accounting**
- (for country operations, the Domain is always country\_accounting)

3. Fill in all fields as described above

4. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

**Domain:** Country Accounting

**Responsibility area:** N/A

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Scope

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ERP

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Frequency

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[IT 8090 Manual Postings Diversi](#)

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## 1. Objective and Scope

### 1.1. Objective of this Operation

The Italian General Accounting usages demand that at year end all the accounts should close through the account "Closing balance sheet"- Bilancio di chiusura. This means that, after the regular balance carry forward of the general ledger (F.16) postings are made to close the fiscal year, which causes the actual G/L accounts in this fiscal year to balance to zero. At the same time, the identical amount is posted as an opening posting into the new fiscal year in a period selected.

This procedure explains how to run the standard ERP transaction (program RFSUMB00) that process the final postings that will close the balance sheet at year end for all Italian entities. The first phase closes the profit and loss accounts and the second step makes the year end closing and opening postings for balance sheet accounts.

### 1.2. Scope

This procedure is applicable to all Italian companies from both systems PF2 and WP2.

### 1.3. Periodicity

This procedure should run after the General Shareholders' Meeting (around April) and after CAD or CAM approval .

## 2. Definitions

See [Finance Glossary](#).

## 3. Tasks description

### 3.1. Responsibilities

- **CAD/CAM's** are responsible to communicate when statutory financial statements are finalized so you can start run the closing procedure.
- **Acc. Platform team** is fully responsible for the procedure execution in accordance with the operations explained in this document.

### 3.2. *I perform the year end closure activity for PF2 entities*

When statutory financial statements are finalized you use a program in new General Ledger Accounting to perform the closing and opening of accounts balance for a change in fiscal year, this procedure is know as Diversi a Diversi..

As you may know, master data is a sensitive topic and it is under service units responsibility to maintain them updated. As this procedure is done once a year and very restrict rules exist your first step is to ensure that you have the accesses to process the transactions described.

During the execution (and just to prevent further questions) we have to aggregate the outcome of the transactions after each step and send the information to CAM (according to each company code).

We need to have:

- BS data - period 16 before execution of each Variant (GR55 - Z4F1)
- Retrieve of the Diversi Transaction F\_IT\_01 (same in HTML format and change to excel after)
- BS data - period 16 after execution of each Variant (GR55 - Z4F1)
- F.08 before manual posting
- F.08 After manual posting
- Posting documents and final check outcome.

Documentation from previous years are archived in Gdrive:

#### 3.2.1. *I ask for the necessary accesses to perform the procedure*

**To run this procedure it is mandatory to have authorization to the transaction FS02 and FSS2.**

Go to [SyRA Digital Workplace](#) and create a [SAP Access Request](#) to assign you both transactions temporarily (1 month) and note that it is important that you clearly identify the procedure and explain why we need the access.

Take as example:

Italian Procedure - Year End closure of Fiscal Year "Diversi a Diversi" - Temporary access request for user XXXXXXXX.

Approval was received to start the execution of the of accounting procedure Year End closure of Fiscal Year "Diversi a Diversi".

This is a specific procedure to be executed in WP2 and PF2, once a year we need to run specific transactions only for Italian entities and for this reason access that is usually forbidden we need to activate temporarily to FS02 and FSS2 (2 months).

#### 3.2.2. *I request to unblock the GL accounts and Cost centers*

It is under service units responsibility to open/close the GL accounts and cost centers.

You have to login on in **PRS / PF2 client 050** and launch transaction **ZZF\_MDWF\_REQUEST** to create a request by company code to unblock:

Guidelines on how to complete the request to unblock the master data is available here below:

[ZZF\\_MDWF\\_REQUEST - Fast track for G/L company views](#)

### [ZZF\\_MDWF\\_REQUEST - Cost Centers request using the Workflow](#)

Share also by email with the team responsible the validation you have received from the CAD/CAM to support your request and speed up the process.

Taking previous years as example here a list of GL accounts and cost centers we must ask to be unblocked before starting the procedure.

5835	6306	6428
8900090002	8900090002	8900090002
8900090003		
8900090004		
8900090005		
8900060013		
591EUR0279		
505DHEUR70		

The cost centers to be unblocked are:

ZZ5835ALFA
ZZ6306ALFA
ZZ6428ALFA

### *3.2.3. I perform the opening of periods*

To start the task it is necessary to manage some **past periods opening**:

#### **1) Transaction OB52 – opening the periods**

Using the transaction OB52 you have to open the accounting period nr.16 of the previous year and period 01 of the current year, **please ask the team responsible to do it.**

#### **2) Transaction /N/FIN3/OKP1\_BK – opening the periods for CO postings**

Using the transaction /N/FIN3/OKP1\_BK you have to open the accounting period 16 of the previous year and period 01 of the current year for CO postings – "CO Through-postings from FI".

### *3.2.4. I perform the year end closure/opening of accounts*

The transaction to run the year end closure activity is **F\_IT\_01** (program RFSUMB00):

### Year-End Postings

**G/L account selection**

Chart of accounts  to

G/L account  to

Company code  to

**Selection using search help**

Search help ID

Search string

**Transaction Figures Selection**

Fiscal Year  to

Business area  to

**Further Selections**

Posting Periods  to

**Additional Selection Options**

Account Selection

Create Batch Input Update Run

Batch Input Session Name

Hold processed session

Report Variant for Table TRVOR

For each company code there are 4 variants to be selected and run with the following order:

Variant Catalog for Program RFSUMB00	
Variant name	Short Description
5835-CHIU.ALF.	5835-CHIU.ALF.
5835-CHIU.ECO.	5835-CHIU.ECO.
5835-CHIU.ECO1	5835-CHIU.ECO.
5835-CHIU.PAT.	5835-CHIU.PAT.

Each variant will be explained in detail in this procedure and also the parameters that need to be updated in each tab of the transaction to ensure that every GL account is balance

Each variant will carry forward the data and in Balance Sheet report GR55 – Z4F1 you can control the outcome after each batch session is processed.

When running the transaction in real mode a Batch Input Session will be created in SM35 with the following names:

- XXXX CHIUS 1 – for first variant (Conti Alphanumerical)
- XXXX CHIUS 2 – for second variant (Conti Economic)
- XXXX CHIUS 2- for second variant (Conti Economic) (exists due to the implementation of KE30 for Solvay entities and this will limit the number of errors to be manually processed as some PL accounts do not allow the usage of a cost center)
- XXXX CHIUS 3 – for third variant (Conti Patrimoniale)

When processing SM35 batch input, errors might be displayed on every variant, those are explained in section 3.2.6 of this procedure.

### 3.2.4.1. | Run the 1<sup>st</sup> Variant – Balance Alphanumeric (F and G)

Open transaction F\_IT\_01 and select 1<sup>st</sup> variant "XXXX CHIU.ALF.":

### Year-End Postings

**G/L account selection**

Chart of accounts	COCA	to		
G/L account	A000000000	to	Z999999999	
Company code	5835	to		

**Selection using search help**

Search help ID

Search string

Search help

**Transaction Figures Selection**

Fiscal Year	2019	to		
Business area	*	to		

**Selections** | Accounts | Postings | Other Parameters

**Further Selections**

Posting Periods	1	to	16	
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**Additional Selection Options**

Account Selection	E
Create Batch Input Update Run	<input type="checkbox"/>
Batch Input Session Name	5835 CHIU.S 1
<input checked="" type="checkbox"/> Hold processed session	
Report Variant for Table TRVOR	00



Pay **very attention** on the selections that need to be updated every year, all the other fields are fixed:

- **Fiscal Year** must be always the one we are closing
- **TAB Selections - Create Batch** Input Update Run – If the field is empty you are in **TEST MODE** when you select "X" the batch session will be created. By default this field will be empty.

Selections	Accounts	Postings	Other Parameters
<b>Further Selections</b>			
Posting Periods	1	to	16
<b>Additional Selection Options</b>			
Account Selection	E		
Create Batch Input Update Run			
Batch Input Session Name	5835 CHIUS 1		
<input checked="" type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR	00		

- **TAB Postings** - the **date of the postings** (doc date and posting date) have to be updated accordingly to the year that is being close and reopened, doc type and period should remain (S8 – period 16 and S7 – period 01)

Selections	Accounts	Postings	Other Parameters
<b>Parameters for Closing Postings</b>			
Document Type	S8		
Posting Date	31.12.2019		
Document Date	31.12.2019		
Posting Period	16		
<b>Parameters for Opening Postings</b>			
Document Type	S7		
Posting Date	31.01.2020		
Document Date	31.01.2020		
Period	1		



If these fields are ok and you are in **test mode** run transaction by selecting

When the report finish, scroll down the data until the end of the page where will find a total amount resuming all the alphanumerical accounts G and F type.

RFSUMB00000 EUR 5835 /02U 10.12/07		
F710000000	Add tax due or paid	
F710000000	EUR 5835	260.245,84-
F710000009 9-Add tax due/paid		
F710000009	EUR 5835	1.972.927,81-
<b>** Total</b>		
	EUR	267.884,51

RFSUMB00-Year-End Postings- 3  
Account Selection: P&L Statement Accts (Test Run)

AT	BusA	Crcy	Accumulated balance
C		EUR	2.233.173,65-
C	3420	EUR	18.241,97-
C	3490	EUR	2.470.903,72
C	8500	EUR	48.396,41
*		EUR	267.884,51

Now we have to confront the data with report GR55 - Z4F1:

### BFC balance sheet - year overview: Selection

Variation
 Output Parameters...
 Data Source...
 Extract Parameters...
 Reports...

**Selection values**

Fiscal Year

To period

**Selection groups**

Company code

Or value(s)  to

+	*	Z1F-A-TO-A-ACC	Local accountts A to A (Balance)	459.155.648,57
+	*	Z1F-B-TO-B-ACC	Local accountts B to B (Balance)	-27.077.071,90
+	*	Z1F-C-TO-C-ACC	Local accountts C to C (Balance)	-338.054.216,01
+	*	Z1F-D-TO-D-ACC	Local accountts D to D (Balance)	-129.648.518,30
+	*	Z1F-E-TO-E-ACC	Local accountts E to E (Balance)	35.355.776,74
+	**	A to E local accounts		-268.380,90
+	*	F to G local accounts		267.884,51

If the amount in lines (F and G) are the same, then we can run the program in **real mode**.

Go back to the main screen of the transaction, all selections are the same except on **Create Batch Input Update Run** where we need to insert "X" to create the batch session:

Selections	Accounts	Postings	Other Parameters
<b>Further Selections</b>			
Posting Periods	1	to	16
<b>Additional Selection Options</b>			
Account Selection	E		
Create Batch Input Update Run	X		
Batch Input Session Name	5835 CHIUS 1		
<input checked="" type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR	00		

The outcome will be exactly the one displayed before but **instead of test run you will see Update Run** – this means that a batch session has been created.



Before processing the batch session **never forget** to save this outcome, you will need to send it to CAM along with the excel with the final checks performed.

The screenshot shows the SAP 'Year-End Postings' menu. The 'List' option is highlighted, and its sub-menu is open, showing 'Save' as the selected option. The 'Save' sub-menu is also open, showing 'Local File' as the selected option. The background shows a table of account data.

G/L acct	Short Text	Crcy	CoCd	BusA
F020100000	Genstech it-dir			
F020100000	EUR 5916			
F091003900	Init inv SpParts			
F091003900	EUR 5916			7.261,54

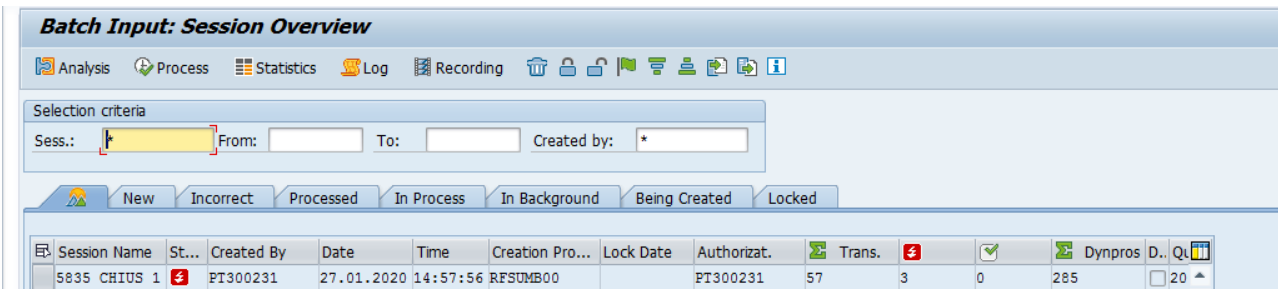
Choose:

The dialog box asks 'In which format should the list be saved?' and provides the following options:

- unconverted
- Spreadsheet
- Rich text format
- HTML Format
- In the clipboard

Save this file in one folder, open it in Excel and save it back in XLS, in the end will be send with the other two variants outcome to CAM.

Now **go to transaction SM35** select the line with batch session name "XXXX CHIUS 1" and run it in mode display errors only.



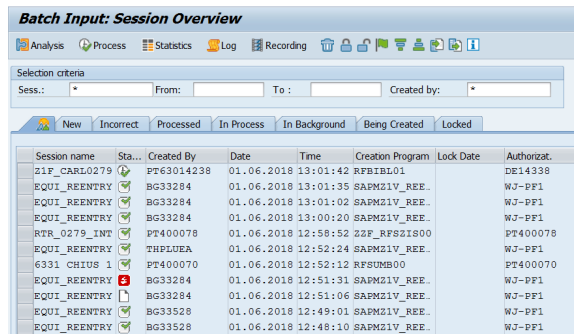
**STEP 1**

**Use transaction code: SM35**

**i** SM35 - Batch Input: Initial Screen

**i** Batch input is a SAP interface that allows you to transfer large amounts of data to an SAP system. You can use batch input to transfer legacy data and perform periodic imports of external data.

**i** A batch input session is a sequence of transactions supplied with user data by a program. SAP stores these transactions on a stack until you decide to process them online. No database updates are performed until the session has been processed. Using this technique, you can transfer large amounts of data to SAP in a short time.



**STEP 2**

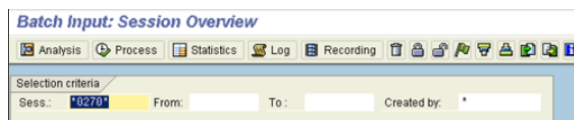
**Look for the batch input session to be processed**

**i** If you don't know the session name you can run this transaction using the "Selection criteria" in the top of the screen.

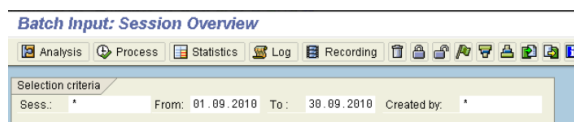
These selection criteria can be combined in order to strengthen the list of batch input sessions.

**Selection by**

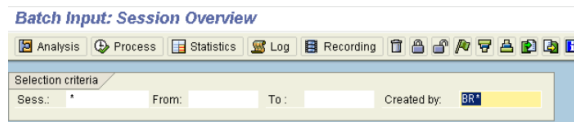
- **Session:** where you can insert the session name you are looking for



- **Period:** where you can insert the period for which the batch was created



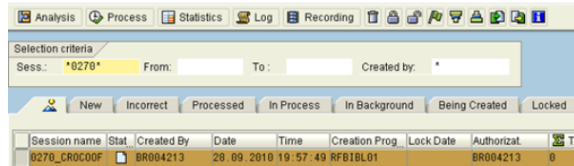
- **Created By:** where you can insert the user who created the batch input session



**STEP 3**

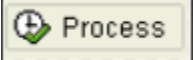
Select the batch input session to be processed

After you find the session, select the line with the batch input that you want to run:



**STEP 4**

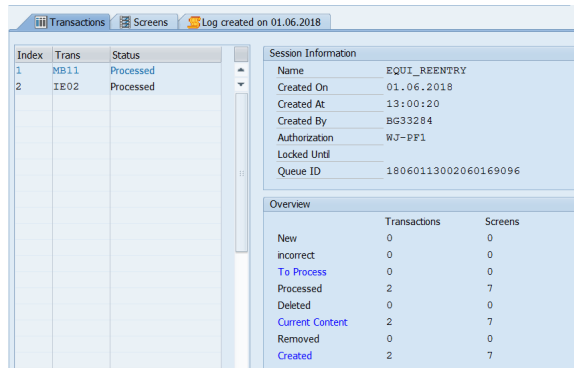
Start processing by clicking on



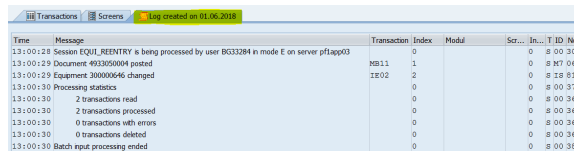
**STEP 5**

Check the status of the batch input session

Double click over the session.



To see detailed information (e.g. document numbers generated), click on "Log created on dd.mm.yyyy":



**STEP 6**

Check batch input session via **SM37** transaction

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Aug 07, 2018	Actor	Type	Activity	Version
Published	Cátia Pinto	State	changed state to <b>Published</b> at 3:58 pm	v20
Draft	Cátia Pinto	State	gave <i>Approvers</i> approval at 3:58 pm	
<b>Jun 01, 2018</b>				
	Cátia Pinto	Edit	updated the page at 1:09 pm	
	Cátia Pinto	Edit	created the page at 1:05 pm	
		State	changed state to <b>Draft</b> at 11:05 am	v1

During this process some **errors** might be displayed, please consult **section 3.2.6** to see how they are solved.

After complete SM35 we need to open again **GR55 - Z4F1** and see what happen in column **definitive** lines G and L:

**BFC balance sheet - year overview: Selection**

Variation Output Parameters... Data Source... Extract Parameters... Reports...

Selection values

Fiscal Year: 2019  
To period: 16

Selection groups

Company code:   
Or value(s): 5835 to

As expected accounts have been balanced, we can go ahead to next variant.

GRU Z4F1 Z4F10001	BFC - Blance sheet	Date of selection 07.08.2014 15:49:10	Page 2 of 2	
Company Code/Group 5916 - 5916 SOL.MARE	Chart of Accounts COCA - Solvay chart	User PI300057		
Fiscal Year/Group 2013	all values in Normal EUR	020 FOCUS Production		
Lead column		November	December	Definitive
** ZFC-L47200	Accrued interests payable	46,73-	293,31-	
* ZFC-L51900-LI	Banks - Credit-LI	3.153,56-		
** ZFC-L51900	Banks, Credit	3.153,56-		
** ZFC-L58200	Treasury accounts, Credit	57.018,16-		
*** ZFC-L500	Current financial debts & loans	60.216,45-	293,31-	
**** ZFC-L100-L-C	LIABILITIES, CURRENT	1.005.395,73-	892.639,15-	892
***** ZFC-L	LIABILITIES	1.120.378,53-	1.007.570,58-	1.007
***** ZFC-EL	EQUITY & LIABILITIES	1.650.111,07-	1.604.345,21-	1.604
***** Total				
* Z1F-A-TO-A-ACC	Local accounts A to A (Balance)	32.699,62-	32.012,95-	32
* Z1F-B-TO-B-ACC	Local accounts B to B (Balance)			
* Z1F-C-TO-C-ACC	Local accounts C to C (Balance)	58.521,23	58.521,23	21
* Z1F-D-TO-D-ACC	Local accounts D to D (Balance)	3.611,14	3.611,14	10
** A to E local accounts		29.432,75	30.119,42	
* F to G local accounts		29.432,75-	30.119,42-	

### 3.2.4.2. I run the 2<sup>nd</sup> Variant – Balance P &L Accounts (Net Result)

Open transaction F\_IT\_01 and select 2<sup>nd</sup> variant "XXXX-CHIU.ECO." and afterward 3rd variant XXXX-CHIU.ECO1 :

**Year-End Postings**

G/L account selection

Chart of accounts	COCA	to		
G/L account	1	to	999999999	
Company code	5835	to		

Selection using search help

Search help ID:

Search string:

Search help

Transaction Figures Selection

Fiscal Year	2019	to		
Business area	*	to		

Selections Accounts Postings Other Parameters

Further Selections

Posting Periods	1	to	16	
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Additional Selection Options

Account Selection	E
Create Batch Input Update Run	<input type="checkbox"/>
Batch Input Session Name	5835 CHIUS 2
<input checked="" type="checkbox"/> Hold processed session	
Report Variant for Table TRVOR	00



The 3rd Variant has the same purpose as the second variant, however, the difference is that some accounts don't need cost centers and for that purpose was created the third variant to avoid unnecessary errors.

Make the same selection you have chosen in the first variant, additionally confirm that in the last tab "other parameters" you have one cost center identified. Usually this data should be saved in the variant although in case this does not happen go to section errors 3.2.6 and choose the right object according to the company code you are taking care.

Selections Accounts Postings Other Parameters

Additional Parameters for Postings

Debit Posting Key	40			
Credit Posting Key	50			
Input Tax Code	UQ			
Output Tax Code	LB			
Tax Jurisdiction				
Text	CHIUSURA CONTI			
Cost Center	JF89900001			
Accts with Cost Center Posting		to		
Transaction Type				
Debit Posting Key: Fixed Asset	70			



After confirmation that all selections are ok, click on and run the transaction, **first in test**. When outcome is displayed, scroll down the report and **cross check** the result with balance sheet report GR55 – Z4F1 in heading **L12000 - Profit/Loss for the period**.

F\_IT\_01 outcome:

8900060008	Gen & technic init		
8900060008	EUR	5835 3490	74.492,19-
8900060008	EUR	5835 9GF0	74.662,19
<b>** Total</b>			
	EUR		94.056.295,81-

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Account Selection: P&L Statement Accts (Test Run)

AT	BusA	Crcy	Accumulated balance
*		EUR	858.044,53
*	3100	EUR	23.378.516,13-
*	3420	EUR	186.316,30-
*	3450	EUR	129.408,58-
*	3460	EUR	9.445.404,53-
*	3490	EUR	153.887.286,25-
*	7250	EUR	103,08
*	7270	EUR	0,49-
*	7330	EUR	33.307,77-
*	7820	EUR	1.586.651,45-
*	8500	EUR	88.094.888,35
*	8590	EUR	6.963.365,53-
*	8890	EUR	12.524.457,48
*	9GF0	EUR	115.874,82
*	9MNO	EUR	15.171,77-
*	9MY0	EUR	515,50
*	9SNO	EUR	24.750,77-
*		EUR	94.056.295,81-

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Account Selection: P&L Statement Accts (Test Run)

Number	Acct Type	Accumulated balance	Crcy
291	Profit & Loss Statement Account	697.635.599,82	EUR
	Balance Sheet Accounts	0,00	EUR
291	Profit & Loss Statement Account		
291	Profit & Loss Statement Account		
72	Only Accounts That Can Be Post	791.691.895,63-	EUR
*	945	94.056.295,81-	EUR

GR55 – Z4F1 Outcome

*	ZFC-L10100-BAL	Share Capital-BAL	-374.187.0
**	ZFC-L10100	Share Capital	-374.187.0
**	ZFC-L11000	Issue premiums	-196.291.3
**	ZFC-L12000	Profit/Loss for the period	-94.056.4
**	ZFC-L12800	Retained earnings	137.677.8
**	ZFC-L12840	Def tax on actuarial gains/(losses)	-2.830.9
**	ZFC-L12850	Actuarial gain/(loss) on post-empl ben	11.795.6
***	ZFC-L100	Equity attributable to equity holders	-517.892.2

If pre-check is ok, follow the same actions explained in **1<sup>st</sup> variant run**:

- **Run transaction in real mode**
- Extract the outcome in HTML and convert in xls.
- Run batch session named "**XXXX CHIU 2**"
- Open log and confirm that documents were posted

During the batch session running some errors can be displayed, you need to consult the section 3.2.6.

Afterwards open again GR55 – Z4F1 and look to column definitive confirm that amount was carry forward (set to zero).

Lead column		November	December	Definitive
**** ZFC-A500	Cash & Cash equivalents		315.357,78	31
***** ZFC-AS-C	CURRENT	1.361.458,28	1.317.319,10	1.31
***** ZFC-AS	ASSETS	1.650.111,07	1.604.345,21	1.60
* ZFC-L10100-BAL	Share Capital-BAL	479.000,00-	479.000,00-	47
** ZFC-L10100	Share Capital	479.000,00-	479.000,00-	47
** ZFC-L12000	Profit/Loss for the period	245.460,08	178.417,99	
** ZFC-L12800	Retained earnings	296.192,62-	296.192,62-	11
*** ZFC-L100	Equity attributable to equity holders	529.732,54-	596.774,63-	59

If yes we can proceed and run the last variant.

### 3.2.4.3. I run the 4th Variant - Balance Sheet Accounts Balanced

Open transaction F\_IT\_01 and select 4th variant "XXXX-CHIU.PAT.":

Follow the same selections and actions has in first variant ensure the update of:

Transaction Figures Selection

Fiscal Year  to

Business area  to

Selections Accounts **Postings** Other Parameters

Parameters for Closing Postings

Document Type

Posting Date

Document Date

Posting Period

Parameters for Opening Postings

Document Type

Posting Date

Document Date

Period

In this step of the procedure the TEST running outcome seems different from the one when you run in REAL MODE

**Test Outcome**

ACCOUNT SELECTION: BALANCE SHEET ACCTS (TEST RUN)

Number	Acct Type	Accumulated balance	Crcy
	Profit & Loss Statement Account	0,00	EUR
256	Balance Sheet Accounts	655.748.531,67-	EUR
	Profit & Loss Statement Account		
	Profit & Loss Statement Account		
69	Only Accounts That Can Be Post	925.661.610,52	EUR
* 325		269.913.078,85	EUR

**Real Mode Outcome**

Number	Acct Type	Accumulated balance	Crcy
	Profit & Loss Statement Account	267.884,51	EUR
256	Balance Sheet Accounts	655.748.531,67-	EUR
	Profit & Loss Statement Account		
	Profit & Loss Statement Account		
69	Only Accounts That Can Be Post	925.661.610,52	EUR
* 325		270.180.963,36	EUR

No issues with this, we can continue the work and generate the last batch input session with name "XXXX CHIUS 3".  
**In case of errors displayed consult section 3.2.6** of this procedure.

One important highlight in this step are the posting booked in this case per each line two posting are done, one in **past year** and other in the **new year** for the opening balance.  
 Example:

Item	PK	Account	Tr.prt	Clrng doc.	Net due dt.	Account short text	IX	Amount	Crry	Amt.in loc.cur.	LCurr	Clearing	Text	Cost Ctr	Partne
1	40	8900090002				Pick-up account-2		250.000,00	EUR	250.000,00	EUR		CHIUSURA/RIAPERTURA CONTI		
2	50	1100000000				Conces,...-acq		250.000,00-	EUR	250.000,00-	EUR		CHIUSURA/RIAPERTURA CONTI		

Item	PK	Account	Tr.prt	Clrng doc.	Net due dt.	Account short text	IX	Amount	Crry	Amt.in loc.cur.	LCurr	Clearing	Text	Cost Ctr	Partne
1	40	1100000000				Conces,...-acq		250.000,00	EUR	250.000,00	EUR		CHIUSURA/RIAPERTURA CONTI		
2	50	8900090002				Pick-up account-2		250.000,00-	EUR	250.000,00-	EUR		CHIUSURA/RIAPERTURA CONTI		

In this last variant there is no need to make any pre-check against Balance Sheet Report GR55 – Z4F1, only after we book all the documents we open the report and **column "Definitive" has to be blank, all the G/L balances have been carry forward.**

Lead column	November	December	Definitive
**** ZFC-A480 Deferred tax asset, Net	84.577,43	84.323,30	
** ZFC-A20900 Long-term receivables	3.685,91	3.685,91	
*** ZFC-A270-G Other n/current financial assets, Gross	3.685,91	3.685,91	
**** ZFC-A270 Other n/current financial assets - Net	3.685,91	3.685,91	
***** ZFC-A5-NC ASSETS NON-CURRENT	288.652,79	287.026,11	
** ZFC-A31000 Inv raw materials	7.261,54	7.261,54	
*** ZFC-A300-G Inventories	7.261,54	7.261,54	
**** ZFC-A300 Inventories - Net	7.261,54	7.261,54	
** ZFC-A41100-AUX Trade receiv-AUX	586.409,78	583.247,16	
** ZFC-A41100-CIC-BAL Trade receiv-CIC-BAL	630.027,16		
** ZFC-A41100-ORD-LI Trade receiv-ORD-LI			
** ZFC-A41100-L40100-ORD-LI Trade receiv/pay-ORD-LI			
*** ZFC-A41100 Trade receivables	1.216.436,94	883.247,16	
**** ZFC-A410 Trade receivables, Net	1.216.436,94	883.247,16	
* ZFC-A44100-BAL Income taxes receiv-BAL	30.580,66	30.580,66	
** ZFC-A44100 Income taxes receivable	30.580,66	30.580,66	
** ZFC-A40160-BAL Advances paid to suppliers-BAL	63.939,00	63.939,00	
** ZFC-A40160 Advances paid to suppliers	63.939,00	63.939,00	
** ZFC-A42100 Staff - Debit	4.250,00-	8.500,00-	
** ZFC-A44700-BAL State: Other taxes - Debit-BAL	3.038,80	7.786,93	
** ZFC-A44700 State: Other taxes - Debit	3.038,80	7.786,93	
* ZFC-A44800-BAL State: VAT - Debit-BAL	22.771,09		
** ZFC-A44800-L44700 State: VAT - Debit/Credit	22.771,09		
** ZFC-A44800 State: VAT - Debit	22.771,09		
** ZFC-A46130-LI Other receiv non-trade-LI	6.103,18-	6.103,18-	
* ZFC-A46130-BAL Other receiv non-trade-BAL	1.492,57	1.492,57	
* ZFC-A46130-L46900-EXT Oth receiv n/trade/Oth ST pay-EXT	325,50		
** ZFC-A46130 Other receivables non-trade	4.285,11-	4.610,61-	
** ZFC-A47900 Insurance premiums - Debit	25.965,34	22.256,00	
*** ZFC-A400-G Other ST receivables	137.759,78	111.451,98	
**** ZFC-A400 Other ST receivables, Net	137.759,78	111.451,98	
** ZFC-A47100 Accrued interests receivable	0,02	0,64	
*** ZFC-A550-G Other current financial assets, Gross	0,02	0,64	
**** ZFC-A550 Other current financial assets	0,02	0,64	

If the running of the procedure went well the balance sheet was set to zero at year end YYYY and we can go ahead with the final steps described in section 3.2.4.

### 3.2.5. I perform the final postings and checks


#### 3.2.5.1. I check the balance on F.08 to perform the final postings

Once you complete all steps described in section 3.2.3 in order to finalize you should come up with all GL accounts set to zero except the following ones :

- 3042000000 Retained earnings-current year
- C042000000 Retained earnings-current year (only if there are differences between statutory and GAAP balance sheet)
- 89000900002 Pick-up account nr. 2




The final balance has to be any how at zero and you need to perform a final posting to ensure that.



Open transaction F.08 and fill in the information listed here under and run the report by clicking on  :


- Company Code
- Fiscal Year
- Reporting periods


**G/L Account Balances**


  

---

**G/L account selection**

Chart of accounts  to  

G/L account  to  


Company code  to  

---

**Selection using search help**


Search help ID


Search string

 Search help

---

**Transaction Figures Selection**

Fiscal Year  to  


Business area  to  


Currency type

---

**Further selections**

Reporting Periods  to

Account currency  to  

Account balance  to  

Include Opening/Closing Entries

---

**Output control**

Corporate group version

Balances in foreign currency

Business Area Allocation

Subtotal at level

Subtotal at level

Subtotal at level

Print accounts not posted to

Alternative account number

List separation requested

Print microfiche line

Additional heading

Keep Print Parameters for Output

If amounts are displayed in accounts mentioned, two postings have to be booked:

1) In closure year		2) In new year	
Period 16 – 31/12/201Y		Period 01 – 31/01/201+Y	
Doc Type S8		Doc Type S7	
50/40	3042000000	40/50	3042000000
40/50	C042000000	50/40	C042000000
40/50	89000900002	50/40	89000900002

In both posting the same descriptions to include are:

- In reference field text: CLOSE/OPEN
- In assignment field text: Chiusura/Apertura
- In text field: CHIUSURA CONTI



The second posting is the opposite of the first one, the only changes are the document type, posting date, period and the posting keys used.

### E.g. Company 5835 closure year 2018

Posting in period 16

Item	FK	Account	Tr.prt	Clrng doc.	Net due dt	Account short text	Tx	Amount	Crcy	Amt.in loc.cur.	LCurr	Clearing	Text	Cost Ctr	Partner	Trs	BusA	IT
1	40	3042000000				Retained earn-curr		155.393.146,92	EUR	155.393.146,92	EUR		CHIUSURA/RIAPERTURA CONTI					
2	40	0042000000				Retained earn-curr		20.731.604,66	EUR	20.731.604,66	EUR		CHIUSURA/RIAPERTURA CONTI					
3	50	8900090002				Pick-up account-2		176.124.751,58	EUR	176.124.751,58	EUR		CHIUSURA/RIAPERTURA CONTI					

The correspondent opposite in 2019

Item	FK	Account	Tr.prt	Clrng doc.	Net due dt	Account short text	Tx	Amount	Crcy	Amt.in loc.cur.	LCurr	Clearing	Text	Cost Ctr	Partner	Trs	BusA	IT
1	50	3042000000				Retained earn-curr		155.393.146,92	EUR	155.393.146,92	EUR		CHIUSURA/RIAPERTURA CONTI					
2	50	0042000000				Retained earn-curr		20.731.604,66	EUR	20.731.604,66	EUR		CHIUSURA/RIAPERTURA CONTI					
3	40	8900090002				Pick-up account-2		176.124.751,58	EUR	176.124.751,58	EUR		CHIUSURA/RIAPERTURA CONTI					

Once postings are finalized, go back to F.08 and run it again with the same selections.

The report will show all the accounts line by line with **accumulated balance**, if this column total is zero all is ok and we can consider the year end closure procedure completed.

G/L Account Balances									
CoCd	G/L acct	Short Text	Crcy	BusA	Balance Carryforward	Balance,prev.periods	Debit rept.period	Credit report per.	Accumulated balance
5835	1100000000	Conces,...-acq	EUR		0,00	0,00	9.852.918,05	9.852.918,05	0,00
5835	1100100000	Patents,lic-acq	EUR		0,00	0,00	10.845.243,01	10.845.243,01	0,00
5835	1100300000	Software-acq	EUR		0,00	0,00	15.446.459,16	15.446.459,16	0,00
5835	1101000000	Conces,...-am	EUR		0,00	0,00	3.076.798,36	3.076.798,36	0,00
5835	1101100000	Patents,lic-am	EUR		0,00	0,00	9.269.601,25	9.269.601,25	0,00
5835	1101300000	Software-am	EUR		0,00	0,00	11.904.407,17	11.904.407,17	0,00
5835	1102000000	Conces,...-wd	EUR		0,00	0,00	660.280,57	660.280,57	0,00
5835	1130000000	Develop exp-acq	EUR		0,00	0,00	21.455.641,58	21.455.641,58	0,00
5835	1131000000	Develop exp-am	EUR		0,00	0,00	12.276.343,30	12.276.343,30	0,00
5835	1150000000	CIP-acq	EUR		0,00	0,00	4.942.816,51	4.942.816,51	0,00
5835	1153000000	Develop-CIP-acq	EUR		0,00	0,00	18.707.253,43	18.707.253,43	0,00
5835	1180000000	Conso diff	EUR		0,00	0,00	150.000,00	150.000,00	0,00
5835	1200100000	Lands-acq	EUR		0,00	0,00	16.472.719,70	16.472.719,70	0,00

### 3.2.5.2. I do a final validation with BFC result

Compare amount in heading L12800 from report GR55 Z4F1 with BFC in January of the current year:

* ZFC-L10100-BAL	Share Capital-BAL	-374.187.000,00
** ZFC-L10100	Share Capital	-374.187.000,00
** ZFC-L11000	Issue premiums	-196.291.364,08
** ZFC-L12000	Profit/Loss for the period	-17.919.662,24
** ZFC-L12800	Retained earnings	-193.402.782,99
** ZFC-L12840	Def tax on actuarial gains/(l	-1.970.720,81
** ZFC-L12850	Actuarial gain/(loss) on post	8.197.333,18
*** ZFC-L100	Equity attributable to equity	-775.574.196,94

	F00 OPENING	F99 CLOSING
L10100 Share Capital	374,187	374,187
L10610 Group consolidated reserves	-	-
L11000 Issue premiums	196,291	196,291
L12000 Profit/Loss for the period	108,837	17,920
L12200 Translation reserve	-	-
L12800 Retained earnings	84,566	193,403

### 3.2.5.3. I check customer and vendor final balances to clear open items

After complete all the steps described on the previous points we can make one additional check on customer and suppliers closing balance and confirm that have been updated correctly.

- **Customers balances**

Open report **S\_ALR\_87012172**, and select the company code, the year that is being closed and the reporting periods 1 to 16.  
Afterwards in OUTPUT CONTROL choose "**normal balances**":

### Customer Balances in Local Currency

🏠 📄 🌐 ⓘ

**Customer selection**

Customer account  to  👉

Company code  to  👉

**Selection using search help**

Search help ID

Search string

👉 Search help

**Reporting Time Frame**

Fiscal Year  to  👉

**Further selections**

Reporting Periods  to  👉

Reconciliation Account  to  👉

Account Balance  to  👉

Special G/L Indicator  to  👉

**Output control**

Corporate Group Version

Normal Balances

Special G/L Balances

Confirm that customers are set to zero in column Balance Carryforward.

If you look carefully you will find customer account "410759 CHIUSURA" has the counterpart balance (fictitious customer created in the system to close and reopen the balances).

**Customer Balances in Local Currency**

SOLVAY VALOR ALCALI Customer Balances in Local Currency Time 10:59:02 Date  
 ROSIGNANO SOLVAY RFDSLD00/PT300057 Page  
 Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013

CoCd	Reconciliation acct	Customer	SearchTerm	SGL Ind.	Balance Carryforward	Debit rept.period	Credit report per.	Accumula
1083	2200000000	400001	SLV/BOLL		0,00	1,81	1,81	
1083	2200000000	400002	SLV SCHM-I		28.142,70	397.320,25	403.051,10	
1083	2200000000	402126	CHIMET		6.395,53	234.017,08	224.492,97	
1083	2200000000	406814	MARANGONI		23.816,10	734.646,24	714.634,73	
1083	2200000000	406848	HERA		0,00	0,00	31.602,19	
1083	2200000000	407679	COSMARI		0,00	5.579,20	3.164,00	
1083	2200000000	408328	MISTRAL		5.680,95	0,00	5.680,95	
1083	2200000000	408387	MARANGONI		13.753,30	54.756,02	68.509,32	
1083	2200000000	409868	BIASCI		0,00	167,76	167,76	
1083	2200000000	410164	PIGLIACELL		0,00	1.196,17	1.196,17	
1083	2200000000	410759	CHIUSURA		957.314,23-	1.213.184,34	749.342,86	
1083	2200000000	414828	ECOITALIA		15.488,88	637.415,32	629.568,71	
1083	2200000000	414909	A2A AMBIEN		0,00	357.676,72	151.154,03	
1083	2200000000	415469	AMSA		262.722,46	1.123.547,73	1.386.270,19	
1083	2200000000	417294	HERA		157.816,19	1.316.692,03	1.264.736,33	
1083	2200000000	417502	ECOACCCIAI		0,00	209,48	209,48	
1083	2200000000	419053	ARIA		397.138,93	1.148.425,58	1.654.226,98	
1083	2200000000	419260	GTS		46.359,19	315.533,77	320.821,09	
1083	2200000000	420061	TVA		0,00	51.936,17	38.962,00	
1083	2200000000	420090	TRM		0,00	164.853,38	109.366,38	
*	1083	2200000000			0,00	7.757.159,05	7.757.159,05	
**	1083				0,00	7.757.159,05	7.757.159,05	
***					0,00	7.757.159,05	7.757.159,05	

SOLVAY VALOR ALCALI Customer Balances in Local Currency Time 10:59:02 Date 07.08.2014  
 ROSIGNANO SOLVAY RFDSLD00/PT300057 Page 2  
 Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013  
 \*\*\* TOTALS FROM ALL COMPANY CODES \*\*\*

Crcy	CoCd	SG	Balance Carryforward	Debit rept.period	Credit report per.	Accumulated balance
EUR	1083		0,00	7.757.159,05	7.757.159,05	0,00
*EUR			0,00	7.757.159,05	7.757.159,05	0,00

Repeat the operation for "Special G/L balances" using the same previous selections:

**Customer Balances in Local Currency**

SOLVAY VALOR ALCALI Customer Balances in Local Currency Time 11:02:32 Date  
 ROSIGNANO SOLVAY RFDSL00/PT300057 Page  
 Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013

CoCd	Reconciliation acct	Customer	SearchTerm	SQL Ind.	Balance Carryforward	Debit rept.period	Credit report per.	Accumula
1083	2200000000	400001	SLV/BOLL	Y	0,00	1,81	1,81	
1083	2200000000	400002	SLV SCHM-I	Y	0,00	403.051,10	403.051,10	
1083	2200000000	402126	CHIMET	Y	12.605,74	224.492,97	209.775,26	
1083	2200000000	406814	MARANGONI	Y	73.225,02	714.634,73	660.519,07	
1083	2200000000	408328	MISTRAL	Y	10.777,21	5.680,95	16.458,16	
1083	2200000000	408387	MARANGONI	Y	51.181,31	68.509,32	119.690,63	
1083	2200000000	410164	PIGLIACELL	Y	0,00	1.196,17	1.196,17	
1083	2200000000	410759	CHIUSURA	Y	230.153,76-	230.153,76	241.366,91	
1083	2200000000	414828	ECOITALIA	Y	82.364,48	604.937,36	600.599,06	
1083	2200000000	420061	TVA	Y	0,00	38.962,00	38.962,00	
1083	2200000000	420090	TRM	Y	0,00	56.820,90	56.820,90	
*	1083	2200000000			0,00	2.348.441,07	2.348.441,07	
**	1083				0,00	2.348.441,07	2.348.441,07	
***					0,00	2.348.441,07	2.348.441,07	

SOLVAY VALOR ALCALI Customer Balances in Local Currency Time 11:02:32 Date 07.08.2014  
 ROSIGNANO SOLVAY RFDSL00/PT300057 Page 2  
 Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013  
 \*\*\* T O T A L S F R O M A L L C O M P A N Y C O D E S \*\*\*

Crcy	CoCd	SG	Balance Carryforward	Debit rept.period	Credit report per.	Accumulated balance
EUR	1083	Y	0,00	2.348.441,07	2.348.441,07	0,00
*EUR			0,00	2.348.441,07	2.348.441,07	0,00

o **Vendor Balance**

Now we need to apply the same check for supplier's balances with report **S\_ALR\_87012082**.  
 The selections to be considered are exactly the same has for Customers.

### Vendor Balances in Local Currency

🕒 🌐 🇺🇸 📘

**Vendor selection**

Vendor account  to

Company code  to

**Selection using search help**

Search help ID

Search string

Search help

**Reporting Time Frame**

Fiscal Year  to

**Further selections**

Reporting periods  to

Reconciliation account  to

Account balance  to

Sp.G/L indicator  to

**Output control**

Corporate group version

Normal balances

Special G/L balances

Drill down one-time accounts

Accounts not posted to

Vendors w. debit balances only

Vendor address

List separation

Microfiche line

Additional header

Keep Print Parameters for Output

**Output Variants**

<input checked="" type="checkbox"/> Detail List	Layout	<input type="text"/>		Configure
<input checked="" type="checkbox"/> Details List: One-Time Cust.	Layout	<input type="text"/>		Configure
<input checked="" type="checkbox"/> Totals from All Company Codes	Layout	<input type="text"/>		Configure

The column Balance Carry forward should be set to zero and the supplier fictitious "406188153" has the counterpart balance (fictitious vendor created in the system to close and reopen the balances).

CoCd	Reconciliation acct	Vendor	SearchTerm	SGL Ind.	Balance Carryforward	Debit rept.period	Credit report per.	Accumula
1083	2300000000	406185242	HEWLETT RE		0,00	1.634,96		1.634,96
1083	2300000000	406185632	RIVOIRA		0,00	206,92		206,92
1083	2300000000	406185664	RS		359,21-	1.279,69		1.569,25
1083	2300000000	406185704	SECUR		61,95-	61,95		117,85
1083	2300000000	406185876	ONDEO NALC		1.164,02-	1.164,02		0,00
1083	2300000000	406186436	BRT		254,83-	254,83		0,00
1083	2300000000	406186469	ACME		361,79-	361,79		0,00
1083	2300000000	406186754	ORLANDI		0,00	376,77		376,77
1083	2300000000	406186798	SIAF		2.608,25-	2.608,25		0,00
1083	2300000000	406187360	MODULSNAP		0,00	262,57		262,57
1083	2300000000	406188153	CHIUSURA		300.613,10	248.270,13	301.883,60	
1083	2300000000	406188185	SOFTLINE		0,00	2.504,10		2.504,10
1083	2300000000	406188340	METTLER		1.863,40-	8.857,20		6.993,80
1083	2300000000	406188889	ASCO		0,00	5.263,50		5.263,50
1083	2300000000	406188896	SEFAR		0,00	1.394,36		1.394,36
1083	2300000000	406189074	ATCIMPANTI		1.830,61-	4.100,71		2.506,93
1083	2300000000	406190184	VWR		0,00	2.589,40		2.589,40
1083	2300000000	406190449	TESECO		635,25-	6.506,75		5.871,50
1083	2300000000	406190511	2000		12.457,67-	71.147,13		64.833,86
1083	2300000000	406190881	CARLSBERG		40,50	0,00		40,50
1083	2300000000	406190886	LYRECO		294,34-	546,32		251,98
1083	2300000000	406190987	GUERRINI		0,00	2.250,60		2.250,60
1083	2300000000	406191021	ISOIL		0,00	4.769,82		4.769,82
1083	2300000000	406191043	TERMISOL		0,00	656,28		1.433,00
.....					.....	.....		.....

* 1083	2300000000				0,00	2.369.264,16		2.369.264,16
1083	2486010000	P009999999	TRAVEL EXP		0,00	6.384,94		6.384,94
* 1083	2486010000				0,00	6.384,94		6.384,94
** 1083					0,00	2.375.649,10		2.375.649,10
***					0,00	2.375.649,10		2.375.649,10

Crcy	CoCd	SG	Balance Carryforward	Debit rept.period	Credit report per.	Accumulated balance
EUR	1083		0,00	2.375.649,10	2.375.649,10	0,00
*EUR			0,00	2.375.649,10	2.375.649,10	0,00

Repeat the operation for "Special G/L balances" using the same previous selections:

<b>Vendor Balances in Local Currency</b>							
SOLVAY VALOR ALCALI				Vendor Balances in Local Currency		Time 13:49:10 Date	
ROSIGNANO SOLVAY						RFKSLD00/PT300057 Page	
Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013							
CoCd	Reconciliation acct	Vendor	SearchTerm SGL Ind.	Balance Carryforward	Debit rept.period	Credit report per.	Accumula
1083	2300000000	406201255	CENTRO RIC Y	0,00	38,72	38,72	
1083	2300000000	406201611	ROBUSCHI Y	0,00	1.932,85	1.932,85	
1083	2300000000	406202151	FRANCHI Y	0,00	30,00	30,00	
1083	2300000000	702719060	EUROFLEETI Y	0,00	70,00	70,00	
1083	2300000000	702721288	FLEET LOGI Y	0,00	165,00	165,00	
1083	2300000000	902061331	SBS/CARN ( Y	14.020,55-	68.841,10	62.206,55	
* 1083 2300000000				0,00	2.071.921,16	2.071.921,16	
** 1083				0,00	2.071.921,16	2.071.921,16	
***				0,00	2.071.921,16	2.071.921,16	
FOCUS Production				Vendor Balances in Local Currency		Time 13:49:10 Date 11.08.2014	
Bruxelles						RFKSLD00/PT300057 Page 2	
Carryforwd Perio 00 - 00 2013 Reporting Period 01 - 16 2013							
T O T A L S F R O M A L L C O M P A N Y C O D E S							
Crcy	CoCd	SG		Balance Carryforward	Debit rept.period	Credit report per.	Accumulated balance
EUR	1083	A		0,00	11.448,00	11.448,00	0,00
EUR	1083	Y		0,00	2.060.473,16	2.060.473,16	0,00
*EUR				0,00	2.071.921,16	2.071.921,16	0,00

### 3.2.5.4. I clear Customer, Vendor and G/L accounts

After the previous check we need to proceed with clearings on the fictitious customer and supplier number and also per each type of Special GL indicator linked to both.

Hereunder the number to be consider equal for all Italian companies:

- Customer - 410759
- Supplier - 406188153

**Customer data to clear:**

Customer Normal Customer Normal Items - open FBL5N Customer Normal Items - open FBL5N.

### Customer Line Item Display

Data Sources

Customer selection

Customer account: 410759 to [ ]

Company code: 5835 to [ ]

Selection using search help

Search help ID: [ ]

Search string: [ ]

Search help

Line item selection

Status

Open items

Open at key date: 13.05.2015

Cleared items

Clearing date: [ ] to [ ]

Open at key date: [ ]

All items

Posting date: [ ] to [ ]

Type

Normal items

Special G/L transactions

Noted items

Parked items

Vendor items

List Output

Layout: [ ]

Maximum number of items: [ ]

Cliente: 410759  
 Società: 5835  
 Nome: 2200000000 CLIENTI  
 Località: ROSIGNANO

Lv	N. doc.	Tp.	Data doc.	Attribuzione	Riferimento	Sc. netto	C	Sc	Importo in DI	D.int	Doc. par.	Testo	
<input type="checkbox"/>	5070002248	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			205.550,09	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5070002249	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			7.631,10	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5070002250	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			23.532.892,53	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5070002251	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			9.750.603,86	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5070002252	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			12.619.698,24	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5070002253	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014			792.681,16	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005237	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			205.550,09	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005238	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			7.631,10	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005239	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			23.532.892,53	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005240	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			9.750.603,86	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005241	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			12.619.698,24	EUR		CHIUSURA/RIAPERTURA CONTI	
<input type="checkbox"/>	5080005242	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013			792.681,16	EUR		CHIUSURA/RIAPERTURA CONTI	
*									0,00	EUR			
**	Conto 410759									0,00	EUR		



After open F-32 and clear the data open.




## Customer Line Item Display

 Data Sources

### Customer selection

Customer account  to    
Company code  to  

### Selection using search help

Search help ID   
Search string   
 Search help

### Line item selection

#### Status

Open items

Open at key date

Cleared items

Clearing date  to  

Open at key date

All items

Posting date  to  

#### Type

- Normal items
- Special G/L transactions
- Noted items
- Parked items
- Vendor items

Customer Line Item Display

Navigation icons: Home, Back, Forward, Print, Refresh, etc. Selections Dispute Case

Customer 410759  
 Company Code 5835  
 Name 2200000000 CLIENTI  
 City ROSIGNANO

St	DocumentNo	Typ	Doc. Date	Assignment	Reference	Net due dt	S	DD	Ant in loc.cur.	LCurr	Clrng doc.	Text
	5070000051	S7	31.01.2009	Close/open	CLOSE/OPEN	31.12.2008	X	F	21.776,20	EUR		CHIUSURA/RIAPERTURA CONTI
	5070000105	S7	31.01.2009	Close/open	CLOSE/OPEN	31.12.2008	A	F	53.230,11	EUR		CHIUSURA/RIAPERTURA CONTI
	5080000423	S8	31.12.2008	Close/open	CLOSE/OPEN	31.12.2008	X	F	21.776,20	EUR		CHIUSURA/RIAPERTURA CONTI
	5080000477	S8	31.12.2008	Close/open	CLOSE/OPEN	31.12.2008	A	F	53.230,11	EUR		CHIUSURA/RIAPERTURA CONTI
	5070000382	S7	31.01.2010	Close/Open	CLOSE/OPEN	31.01.2010	X	F	6.051,34	EUR		CHIUSURA/RIAPERTURA CONTI
	5070000449	S7	31.01.2010	Close/Open	CLOSE/OPEN	31.01.2010	A	F	53.230,11	EUR		CHIUSURA/RIAPERTURA CONTI
	5070000851	S7	31.01.2011	Close/Open	CLOSE/OPEN	31.01.2011	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5070000852	S7	31.01.2011	Close/Open	CLOSE/OPEN	31.01.2011	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5070001257	S7	31.01.2012	Close/Open	CLOSE/OPEN	31.01.2012	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5070001258	S7	31.01.2012	Close/Open	CLOSE/OPEN	31.01.2012	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5070001732	S7	31.01.2013	Close/Open	CLOSE/OPEN	31.01.2013	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5070001733	S7	31.01.2013	Close/Open	CLOSE/OPEN	31.01.2013	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002267	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	X	F	232.127,46	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002268	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	X	F	14.379.468,36	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002269	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	B	F	59.673,00	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002270	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	B	F	88.940,35	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002271	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	B	F	6.185,40	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002358	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002359	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	A	F	40.795,60	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002360	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	A	F	12.145,00	EUR		CHIUSURA/RIAPERTURA CONTI
	5070002361	S7	31.01.2014	Close/Open	CLOSE/OPEN	31.01.2014	A	F	175.895,97	EUR		CHIUSURA/RIAPERTURA CONTI
	5080001154	S8	31.12.2009	Close/Open	CLOSE/OPEN	31.12.2009	X	F	6.051,34	EUR		CHIUSURA/RIAPERTURA CONTI
	5080001221	S8	31.12.2009	Close/Open	CLOSE/OPEN	31.12.2009	A	F	53.230,11	EUR		CHIUSURA/RIAPERTURA CONTI
	5080002045	S8	31.12.2010	Close/Open	CLOSE/OPEN	31.12.2010	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5080002046	S8	31.12.2010	Close/Open	CLOSE/OPEN	31.12.2010	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5080002864	S8	31.12.2011	Close/Open	CLOSE/OPEN	31.12.2011	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5080002865	S8	31.12.2011	Close/Open	CLOSE/OPEN	31.12.2011	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5080003979	S8	31.12.2012	Close/Open	CLOSE/OPEN	31.12.2012	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5080003980	S8	31.12.2012	Close/Open	CLOSE/OPEN	31.12.2012	A	F	53.126,83	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005256	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	X	F	232.127,46	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005257	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	X	F	14.379.468,36	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005258	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	B	F	59.673,00	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005259	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	B	F	88.940,35	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005260	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	B	F	6.185,40	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005347	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	A	F	52.093,93	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005348	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	A	F	40.795,60	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005349	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	A	F	12.145,00	EUR		CHIUSURA/RIAPERTURA CONTI
	5080005350	S8	31.12.2013	Close/Open	CLOSE/OPEN	31.12.2013	A	F	175.895,97	EUR		CHIUSURA/RIAPERTURA CONTI
*									0,00	EUR		
**	Account 410759								0,00	EUR		

For each type of special GL make a clearing in F-32.

### Clear Customer: Header Data

Process open items

Account   Clearing Date  Period   
Company Code  Currency

#### Open Item Selection

Special G/L Ind   Normal OI

#### Additional Selections

- None
- Amount
- Document Number
- Posting Date
- Dunning Area
- Reference
- Payment order
- Collective invoice
- Document Type
- Business Area
- Tax code
- Others

## Clear Customer Process open items

Distribute Difference Charge off diff. Editing Options

Standard Partial Pmt Res.Items WH Tax

Account items 410759 2200000000 CLIENTI

Assignment	Document...	D.	P..	Posting ...	Docum...	EUR Gross	CashDiscount	CDPer.
Close/Open	5080002046	S8	09	31.12.2...	31.12.2...	53.126,83		
Close/Open	5070000851	S7	09	31.01.2...	31.01.2...	52.093,93		
Close/Open	5070000852	S7	19	31.01.2...	31.01.2...	53.126,83-		
Close/Open	5080002864	S8	19	31.12.2...	31.12.2...	52.093,93-		
Close/Open	5080002865	S8	09	31.12.2...	31.12.2...	53.126,83		
Close/Open	5070001257	S7	09	31.01.2...	31.01.2...	52.093,93		
Close/Open	5070001258	S7	19	31.01.2...	31.01.2...	53.126,83-		
Close/Open	5080003979	S8	19	31.12.2...	31.12.2...	52.093,93-		
Close/Open	5080003980	S8	09	31.12.2...	31.12.2...	53.126,83		
Close/Open	5070001732	S7	09	31.01.2...	31.01.2...	52.093,93		
Close/Open	5070001733	S7	19	31.01.2...	31.01.2...	53.126,83-		
Close/Open	5080005347	S8	19	31.12.2...	31.12.2...	52.093,93-		
Close/Open	5080005348	S8	09	31.12.2...	31.12.2...	40.795,60		
Close/Open	5080005349	S8	09	31.12.2...	31.12.2...	12.145,00		
Close/Open	5080005350	S8	09	31.12.2...	31.12.2...	175.895,97		
Close/Open	5070002358	S7	09	31.01.2...	31.01.2...	52.093,93		
Close/Open	5070002359	S7	19	31.01.2...	31.01.2...	40.795,60-		
Close/Open	5070002360	S7	19	31.01.2...	31.01.2...	12.145,00-		
Close/Open	5070002361	S7	19	31.01.2...	31.01.2...	175.895,97-		
Close/open	5080000477	S8	19	31.12.2...	31.12.2...	53.230,11-		
Close/open	5070000105	S7	09	31.01.2...	31.01.2...	53.230,11		

Navigation icons: back, forward, search, etc.

Am... Gross<... Currency Items Items Disc. Disc.

### Processing Status

Number of items	<input type="text" value="24"/>	Amount entered	<input type="text" value="0,00"/>
Display from item	<input type="text" value="4"/>	Assigned	<input type="text" value="0,00"/>
Reason code	<input type="text"/>	Difference postings	<input type="text"/>
Display in clearing currency		Not assigned	<input type="text" value="0,00"/>

Document 6512712787 was posted in company code 5835

### Vendor data to clear:

Open FBL1N and choose first normal items for supplier.

## Vendor Line Item Display

Data Sources

### Vendor selection

Vendor account  to

Company code  to

### Selection using search help

Search help ID

Search string

### Line item selection

**Status**

Open items

Open at key date

Cleared items

Clearing date  to

Open at key date

All items

Posting date  to

**Type**

Normal items

Special G/L transactions

Noted items

Parked items

Customer items

Vendor: 406188153  
 Company Code: 5835  
 Name: 2300000000 FORNITORE  
 City:

St	G/L	Tr.Frt	Vendor	Reference	Inv. ref.	DocumentNo	Type	Doc. Date	Postng Date	Time	Entry Date	Net due dt	S	PK	SD	Amount in local cur.	LCurr	Clrng doc.	Text
			406188153	CLOSE/OPEN	5070002283	5070002283	57	31.01.2014	31.01.2014	17:24:50	18.08.2014	31.01.2014				43.352.286,50	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002284	5070002284	57	31.01.2014	31.01.2014	17:24:51	18.08.2014	31.01.2014				248.187,16	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002285	5070002285	57	31.01.2014	31.01.2014	17:24:51	18.08.2014	31.01.2014				6,97	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002286	5070002286	57	31.01.2014	31.01.2014	17:24:52	18.08.2014	31.01.2014				435.624,00	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002287	5070002287	57	31.01.2014	31.01.2014	17:24:52	18.08.2014	31.01.2014				2.468.496,07	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002288	5070002288	57	31.01.2014	31.01.2014	17:24:52	18.08.2014	31.01.2014				4.974.970,14	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5070002289	5070002289	57	31.01.2014	31.01.2014	17:24:53	18.08.2014	31.01.2014				9.814.489,20	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005272	5080005272	58	31.12.2013	31.12.2013	17:24:49	18.08.2014	31.12.2013				43.352.286,50	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005273	5080005273	58	31.12.2013	31.12.2013	17:24:50	18.08.2014	31.12.2013				148.157,16	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005274	5080005274	58	31.12.2013	31.12.2013	17:24:51	18.08.2014	31.12.2013				6,97	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005275	5080005275	58	31.12.2013	31.12.2013	17:24:51	18.08.2014	31.12.2013				435.624,00	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005276	5080005276	58	31.12.2013	31.12.2013	17:24:52	18.08.2014	31.12.2013				2.468.496,07	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005277	5080005277	58	31.12.2013	31.12.2013	17:24:52	18.08.2014	31.12.2013				4.974.970,14	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
			406188153	CLOSE/OPEN	5080005278	5080005278	58	31.12.2013	31.12.2013	17:24:53	18.08.2014	31.12.2013				9.814.489,20	EUR	6512614790	CHIUSURA/RIAPERTURA CONTI
																6,00	EUR		

After select again supplier but now with Special G/L transactions.

### Vendor Line Item Display

Vendor selection

Vendor account: 406188153 to [ ]

Company code: 5881 to [ ]

Selection using search help

Search help ID: [ ]

Search string: [ ]

Search help

Line item selection

Status

Open items

Open at key date: 13.05.2015

Cleared items

Clearing date: [ ] to [ ]

Open at key date: [ ] to [ ]

All items

Posting date: [ ] to [ ]

Type

Normal items

Special G/L transactions

Noted items

Parked items

Customer items

Vendor: 406188153  
 Company Code: 5881  
 Name: 2300000000 FORNITORI  
 City: [ ]

St	G/L	Tr.Prt	Vendor	Reference	Inv. ref.	DocumentNo	Type	Doc. Date	Prng Date	Time	Entry Date	Net due dt	S	PK	ID	Amount in local cur.	Lcurr	Clrng doc.	Text
	2230000000		406188153	CLOSE/OPEN	5070002272	5070002272	57	31.01.2014	31.01.2014	17:24:43	18.08.2014	31.01.2014	A	29		1.821.787,96	EUR	6512614791	CHIUSURA/RIAPERTURA CONTI
	2230000000		406188153	CLOSE/OPEN	5070002273	5070002273	57	31.01.2014	31.01.2014	17:24:44	18.08.2014	31.01.2014	A	39		230.805,12	EUR	6512614791	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002302	5070002302	57	31.01.2014	31.01.2014	17:24:59	18.08.2014	31.01.2014	Y	39		2.530,50	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002303	5070002303	57	31.01.2014	31.01.2014	17:25:00	18.08.2014	31.01.2014	Y	39		14.182,10	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002304	5070002304	57	31.01.2014	31.01.2014	17:25:00	18.08.2014	31.01.2014	Y	39		3.806.367,79	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002305	5070002305	57	31.01.2014	31.01.2014	17:25:01	18.08.2014	31.01.2014	Y	39		25.600,00	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002306	5070002306	57	31.01.2014	31.01.2014	17:25:01	18.08.2014	31.01.2014	Y	29		18.017,66	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002307	5070002307	57	31.01.2014	31.01.2014	17:25:01	18.08.2014	31.01.2014	Y	39		8.789.630,73	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002308	5070002308	57	31.01.2014	31.01.2014	17:25:02	18.08.2014	31.01.2014	Y	39		4.540.678,84	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5070002309	5070002309	57	31.01.2014	31.01.2014	17:25:02	18.08.2014	31.01.2014	Y	39		295.008,00	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2230000000		406188153	CLOSE/OPEN	5080005261	5080005261	58	31.12.2013	31.12.2013	17:24:43	18.08.2014	31.12.2013	A	39		1.821.787,96	EUR	6512614791	CHIUSURA/RIAPERTURA CONTI
	2230000000		406188153	CLOSE/OPEN	5080005262	5080005262	58	31.12.2013	31.12.2013	17:24:43	18.08.2014	31.12.2013	A	29		230.805,12	EUR	6512614791	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005291	5080005291	58	31.12.2013	31.12.2013	17:24:59	18.08.2014	31.12.2013	Y	29		2.530,50	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005292	5080005292	58	31.12.2013	31.12.2013	17:24:59	18.08.2014	31.12.2013	Y	29		14.182,10	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005293	5080005293	58	31.12.2013	31.12.2013	17:25:00	18.08.2014	31.12.2013	Y	29		3.806.367,79	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005294	5080005294	58	31.12.2013	31.12.2013	17:25:00	18.08.2014	31.12.2013	Y	29		25.600,00	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005295	5080005295	58	31.12.2013	31.12.2013	17:25:01	18.08.2014	31.12.2013	Y	39		18.017,66	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005296	5080005296	58	31.12.2013	31.12.2013	17:25:01	18.08.2014	31.12.2013	Y	29		8.789.630,73	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005297	5080005297	58	31.12.2013	31.12.2013	17:25:02	18.08.2014	31.12.2013	Y	29		4.540.678,84	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
	2300101000		406188153	CLOSE/OPEN	5080005298	5080005298	58	31.12.2013	31.12.2013	17:25:02	18.08.2014	31.12.2013	Y	29		295.008,00	EUR	6512614792	CHIUSURA/RIAPERTURA CONTI
																0,00	EUR		

The clearing is to be performed in F-44 first to normal items and after for special G/L transactions following the same steps as explained for the customer accounts.

### G/L accounts data to clear:

In this step we need to drill down the G/L accounts that we have seen in the F.08 report and clear the ones that are managed by open items. The transaction to be use can be the automatic clearing F.13 by inserting all the accounts and run it or the F-03 clear individually.

### 3.2.6. I perform the final actions

I close periods in OB52 and /FIN3/OKP1\_BK and close again all master data open during the execution of the procedure (GL accounts and cost centers).



When completing the all the tasks and send data to CAMs; it is mandatory to **close all the periods** (FI and CO) has described in the beginning of this documentation.

### 3.2.7. I identify and solve possible errors in the variants

Note: Some errors described below, can be common to other variants also systems and transversal to all companies, like the periods and accounts blocked.

#### 3.2.7.1. I identify errors in 1<sup>st</sup> variant

**Error 1** – "Account F790000000 or F100000001 requires an assignment to a CO Object"

The screenshot shows the SAP transaction 'Post Foreign Currency Valn Add G/L account item'. The G/L Account is F790000000 (Deferred tax-expenses) and the Company Code is 5916 (SOL.MARE). The transaction amount is 605,82 EUR. An error message is displayed: 'Account F790000000 requires an assignment to a CO object'. The error message is associated with the 'Cost Object' field in the 'Assignment' section.

For each company code one cost center was defined to be use in this case. See the table bellow with all companies cost centers and orders to be considered.

0270	ZZ0270ALFA	40551005341
0279	ZZ0270ALFA	40151002060
5835	ZZ5835ALFA	42258000140
6306	ZZ6306ALFA	40551005723
6277	ZZ6277ALFA	40551005721
6428	ZZ6428ALFA	40551005722

**Error 2** - " Posting period is not opened"

### Post Foreign Currency Valn: Header Data

Acct model  Fast Data Entry  Post with reference  Editing Options

Document Date: 31.12.2013    Type: S8    Company Code: 5894  
 Posting Date: 31.12.2013    Period: 16    Currency/Rate: EUR  
 Document Number:    Translatn Date:     
 Reference: Close/Open  
 Doc.Header Text: Year-end closing    Branch number:     
 Trading Part.BA:    Number of Pages:    Tax Report Date:   

**Performance Assistant**

**Posting period 016 2013 is not open**

Message no. F5201

**Diagnosis**

Period 016 of fiscal year 2013 is not open for posting for the variant of posting period GCIT.

**System Response**

Processing cannot be continued.

Batch input barcode entry

Document type: \*    Doc:     
 Reference Doc.:

First line item

PstKy: 40    Account: 8900090002

In this case open the periods 16 and 1 with transaction OB52

**Error 3** – "Transaction CO through postings from FI has been locked"

### Enter Misc. operations S8: Add G/L account item

More data    Act assignmt model...    G/L item fast entry    Tax amounts

G/L account: 6000100111    Purchase electrical energy  
 Company code: 0345    SOC ELES0

Item 2 / Credit entry / 50  
 Amount: 318.199,82    EUR

**Coding Block**

Business area: 7530    Trdg part.BA:     
 Asset:     
 Cost center: ET89999999  
 Order:     
 Profit center:     
 Cost object:       Profit segment:        Detail  
 WBS element:       Network:     
 Sales order:     
 Material:     
 WBS elerr:   

**Coding Block**

Transaction CO Through-postings from FI has been locked

Open the periods 16/2013 and 01/2014 with transaction /FIN3/OKP1\_BK, both have to be opened.

### Change Actual Period Lock : Edit

Lock Period   Lock Transaction   Unlock Period   Unlock Transaction

Controlling Area   CHEF   P SOLVAY  
 Fiscal Year   2013

Transaction	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
Automat. WIP/results analysis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CO Through-postings from FI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

And

### Change Actual Period Lock : Edit

Lock Period   Lock Transaction   Unlock Period   Unlock Transaction

Controlling Area   CHEF   P SOLVAY  
 Fiscal Year   2014

Transaction	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
CO Through-postings from FI	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Error 4** - "G/L account in tax code DZ not found"

### Post Foreign Currency Valn Display Overview

Display Currency   Acct model   Fast Data Entry   Taxes

Document Date   31.12.2013   Type   S8   Company Code   0345  
 Posting Date   31.12.2013   Period   16   Currency   EUR  
 Document Number   INTERNAL   Fiscal Year   2013   Translatn Date   31.12.2013  
 Reference   CLOSE/OPEN  
 Doc.Header Text   Year-end closing   Trading Part.BA  
 Branch number   Number of Pages

PK	BusA	Acct		EUR	Amount	Tax amnt
001	40	7310 7620300000	Prov-env prot-rev		251.045,50	DZ
002	50	7310 3042000000	Retained earn-curr		251.045,50-	DZ

D 251.045,50   C 251.045,50

Other line item  
 PstKy   Account   SG

**G/L account 2411030033 in tax code DZ not found**

Message no. FS716

In this case **continue** to process the batch session until the end by selecting in the toolbar – **System - Services – Batch Input – Next transaction**. Leave these errors to be the last ones to processed they will be booked by running the batch session in Foreground mode. Per each line that is displayed with tax code "DZ" delete this code and give enter for the next screen, repeat this operation until the end and ensure you remove all "DZ" tax codes.

**Error 5** - Error 2"CHEF/ET89999999 CTR belong to business area 7310 not 7530"

## Enter Misc. operations S8: Add G/L account item

More data Act assgnmt model... G/L item fast entry Tax amounts

G/L account 6000100111 Purchase electrical energy  
Company code 0345 SOC ELESO

Item 2 / Credit entry / 50  
Amount 318.199,82 EUR

Coding Block

Business area 7530 Trdg part.BA  
Asset  
Cost center ET89999999  
Order  
Profit center  
Cost object Profit segment  Detail  
WBS element Network  
Sales order  
Material Plant  
WBS element

✓ ↺ ✗

Coding Block


⚠ CHEF/ET89999999 CTR belong to business area 7310:  
not 7530

✓ ?

In this case you have to cancel the business area. Push Enter and the system starts again.

**Error 6** - "Create account 6xxxxxxx for 31/12/2007 has a cost element in controlling area CHEF "

G/L account	6000000100	Main raw materials-warehouses
Company code	0345	SOC ELESO
Item 2 / Credit entry / 50		
Amount	1.569,49 EUR	
Coding Block		
Business area	7310	Trdg part.BA
Asset		
Cost center	ET89999999	
Order		
Profit center		
Cost object		Profit. segment <input type="checkbox"/> Detail
WBS element		Network
Sales order		
Material		Plant
WBS element		

 Create account 6000000100 for 31.12.2007 as a cost element in controlling area CHEF

In this case you need to delete the cost center and push enter to continue to process the batch impute session.

**Error 7** – "Field quantity is a required field for G/L account 6141030000"



Process

Press on **Process** and the batch starts again in **manual mode**. Then you click until account 6141030000 is pointed out. Now you have to input Quantity = 1 and Type = KM. You have to continue manually until you meet a document without the aforesaid account inside. Then return to a processing using only a blocking error in this way:  
System  
Batch-input  
Display errors only  
The transaction starts automatically again.

**Error 8** – Amount higher then 1.999.999.999,99

**Enter Misc. operations S8: Add G/L account item**

More data Acct model Fast Data Entry Taxes

G/L Account 3042000000 Retained earnings-current year  
Company Code 1083 SOLVAY VALOR ALCALI

Item 1 / Debit entry / 40

Amount 12770.152.778,10 EUR  
Tax Code  Calculate tax  More  
Quantity   
Value Date 26.06.2012 Due on   
Assignment Close/Open  
Text CHIUSURA CONTI Long Texts

Next Line Item  
PstKy 50 Account 6096010000 SGL Ind  TType  New co.code

**!** You may only post documents up to EUR 1.999.999.999,99

To solve this problem is necessary to open a fas connect

### 3.2.7.2. I identify errors in 3<sup>rd</sup> variant

**Error 1** - Account 410759 in company 5916 is blocked for posting

**Post Foreign Currency Valn: Header Data**

Acct model  Fast Data Entry  Post with reference  Editing Options

Document Date	31.12.2013	Type	SB	Company Code	5916
Posting Date	31.12.2013	Period	16	Currency/Rate	EUR
Document Number		Translatn Date			
Reference	CLOSE/OPEN				
Doc.Header Text	Year-end closing	Branch number			
Trading Part.BA		Number of Pages		Tax Report Date	
		Request Number			

Document origin details

Reference Transact.

Reference Key

Logical System

Batch input barcode entry

Document type  Doc. ID

Reference Doc.


First line item

PstKy 08 Account 410759 SGL Ind  TType

Performance Assistant

**Account 410759 5916 is blocked for posting**

Message no. F5351

Open transaction FD02, select the account and company code in error and afterwards in header select the tab . Choose fields (Blocking data and Deletion flags) and unblock everything.

Leave the batch session with the following control:

Session Edit Goto Utilities System Help

/nend

Enter again and process using the option display errors only.



After process the batches **don't forget** to re-block the account in the fields changed before.

**Error 2**– "Account 1200000000 0270 is blocked for posting"

**Post Foreign Currency Valn Add G/L account item**

More data    Acct model    Fast Data Entry

G/L Account: 8900090002 Pick-up account-2  
 Company Code: 0270 SOLVAY CHIMICA (IT)

Item 1 / Debit entry / 40

Amount: 18.892.085,27 EUR    Amount in LC: 18.892.085,27 EUR  
 More

Purchasing Doc. [ ] [ ]

Value Date: 13.08.2014    Quantity: [ ] [ ]  
 Due on: [ ] [ ]

Assignment: Close/Open    Asst retirement:

Text: CHIUSURA/RIAPERTURA CONTI    Long Texts

Next Line Item

PstKy: 50    Account: 1200000000    SGL Ind: [ ]

Performance Assistant

**Account 1200000000 0270 is blocked for posting**

Message no. F5351

In this case the first check to be done is to understand in which level account is blocked:  
**At Client Level (COCA) - Open FS02 and in the main menu toolbar choose G/L account - Block**

G/L account    Edit    Goto    Extras    Environment    Settings    System    Help

- Other G/L account
- Create
- Create with reference
- Change
- Display
- Block**
- Set delete flag
- Check
- Save
- Exit    Shift+F3

**Centrally**

Edit financial statement version    Edit set    Edit cost element

Gen & techn items excl packag-acq val MM  
 CHIMICA (IT)    With Template

Create/bank/interest    Key word/translation    I...

Control in chart of accounts

Account Group: [ ]

P&L statement acct

Detailed control for P&L statement accounts

P&L Statement Acct Type:

Balance Sheet Account

Description

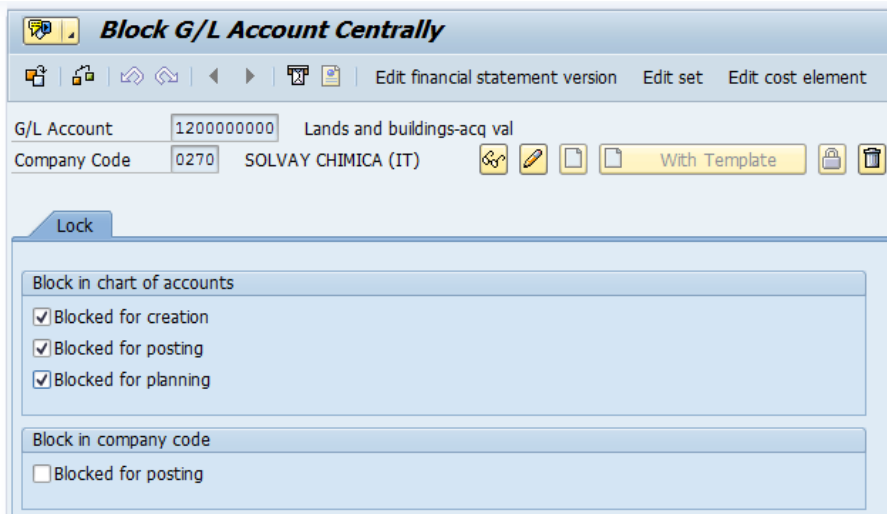
Short Text: [ ]

G/L Acct Long Text: [ ]

Consolidation data in chart of accounts

Trading Partner: [ ]

The following window is displayed:



Remove all the blocks that are selected save the data



go back to SM35 and process the batch input session in error.

**STEP 1**

Use transaction code: **SM35**

**i** SM35 - Batch Input: Initial Screen

**i** Batch input is a SAP interface that allows you to transfer large amounts of data to an SAP system. You can use batch input to transfer legacy data and perform periodic imports of external data.

**i** A batch input session is a sequence of transactions supplied with user data by a program. SAP stores these transactions on a stack until you decide to process them online. No database updates are performed until the session has been processed. Using this technique, you can transfer large amounts of data to SAP in a short time.

**Batch Input: Session Overview**

Analysis Process Statistics Log Recording

Selection criteria  
Sess.: \* From: To: Created by: \*

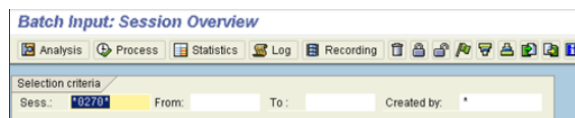
Session name	Sta...	Created By	Date	Time	Creation Program	Lock Date	Authorizat.
ZIF_CARLO279		PF63014238	01.06.2018	13:01:42	RFBIL01		DE14338
EQUI_REENTRY	✓	BG33284	01.06.2018	13:01:35	SAPM21V_REE...		WJ-PP1
EQUI_REENTRY	✓	BG33284	01.06.2018	13:01:02	SAPM21V_REE...		WJ-PP1
EQUI_REENTRY	✓	BG33284	01.06.2018	13:00:20	SAPM21V_REE...		WJ-PP1
RTR_0279_INP	✓	PF400078	01.06.2018	12:58:52	ZZF_RFSZIS00		PF400078
EQUI_REENTRY	✓	THELJEA	01.06.2018	12:52:24	SAPM21V_REE...		WJ-PP1
6331_CHIUS 1	✓	PF400070	01.06.2018	12:52:12	RFSTMB00		PF400070
EQUI_REENTRY	✗	BG33284	01.06.2018	12:51:31	SAPM21V_REE...		WJ-PP1
EQUI_REENTRY	⬇	BG33284	01.06.2018	12:51:06	SAPM21V_REE...		WJ-PP1
EQUI_REENTRY	✓	BG33528	01.06.2018	12:49:01	SAPM21V_REE...		WJ-PP1
EQUI_REENTRY	✓	BG33528	01.06.2018	12:48:10	SAPM21V_REE...		WJ-PP1

**STEP 2**

Look for the batch input session to be processed

Selection by

- **Session:** where you can insert the session name you are looking for

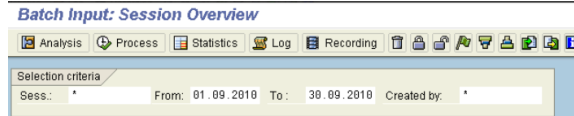




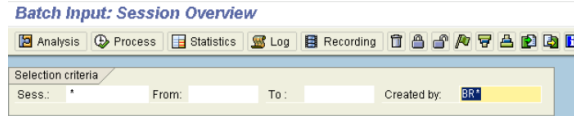
If you don't know the session name you can run this transaction using the "Selection criteria" in the top of the screen.

These selection criteria can be combined in order to strengthen the list of batch input sessions.

- *Period*: where you can insert the period for which the batch was created



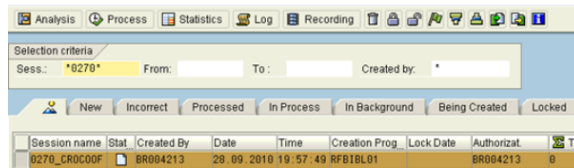
- *Created By*: where you can insert the user who created the batch input session



**STEP 3**

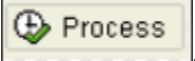
Select the batch input session to be processed

After you find the session, select the line with the batch input that you want to run:



**STEP 4**

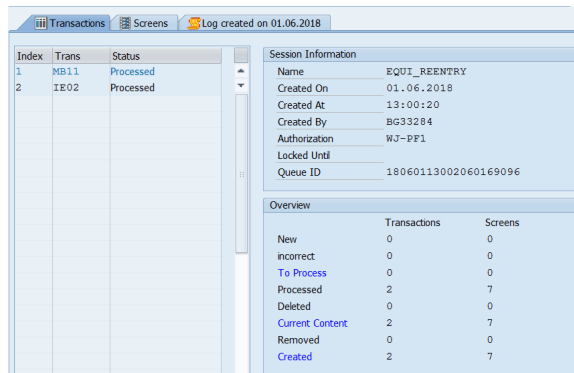
Start processing by clicking on



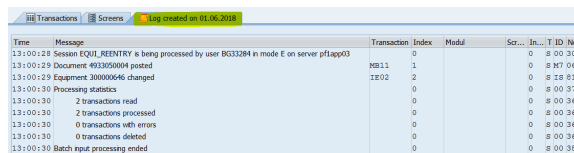
**STEP 5**

Check the status of the batch input session

Double click over the session.



To see detailed information (e.g. document numbers generated), click on "Log created on dd.mm.yyyy":







**STEP 6**

Check batch input session via [SM37](#) transaction

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Aug 07, 2018	Actor	Type	Activity	Version
Published	 Cátia Pinto	State	changed state to <b>Published</b> at 3:58 pm	v20
Draft	 Cátia Pinto	State	gave <i>Approvers</i> approval at 3:58 pm	
Jun 01, 2018				
	 Cátia Pinto	Edit	updated the page at 1:09 pm	
	 Cátia Pinto	Edit	created the page at 1:05 pm	
		State	changed state to <b>Draft</b> at 11:05 am	v1



When you complete to process the information **NEVER FORGET** to come back again in FS02 and set back the original blockings. These accounts are not allowed to be used for postings in any company of the group.

**Error 3** - " Make an entry in all required fields – **due date** "

The system requires a due date. This date has no consequences, so you can input the end of previous year.

## Enter Misc. operations S8: Add Customer item

More data   Act assignmt model...   G/L item fast entry   Tax amounts   Withh

Customer 410759   2200000000 CLIENTI   G/L acc 2200101000  
Company code 0345  
SOC ELES0   ROSIGNANO

Item 2 / CICC / 19 Y

Amount 20.855,35 EUR  
Tax  
 Calculate tax   Tax code L8  
Bus. area 7530  
Due on   
Invoice ref. / /  
Assignment Close/open  
Text CHIUSURA/RIAPERTURA CONTI   Long Text

Next line item  
Pstky   Account   Sp.G/L   Trans.type   New co.code

Error

Make an entry in all required fields

OK   Help

Input the date 31-12-2013 and press enter, the batch session will starts again.

### **Error 4** - " Make an entry in all required fields – Business Area"

If the business area is missing, you have just to input the preponderant one and push enter, the batch session will continue to be processed

## Enter Misc. operations S8: Add G/L account item

More data Act assignmt model... G/L item fast entry Tax amounts

G/L account 2700000000 Prepaid expenses-external  
Company code 0345 SOC ELESO


Item 1 / Debit entry / 40  
Amount 3.047,47 EUR

Coding Block

Business area  Trdg part.BA   
Material  Transactn type

Next line item  
PstKy 50 Account 8900090002 Sp.G/L  Trans.type  New co.code

Coding Block

 Make an entry in all required fields:

**Error 5** - " Make an entry in all required fields – **Material and Partner**"  
If the Material and partner is missing you have to add this information

G/L account 2220210000 Invoices to be issued-Asset-cross company  
Company code 0270 SOLVAY CHIMICA (IT)


Item 2 / Credit entry / 50  
Amount 378.750,00 EUR

Coding Block

Business area  Trdg part.BA   
Material  Partner

Next line item  
PstKy  ide

Coding Block

 Make an entry in all required fields:

For company 5835

- Material: [20132617](#)
- Partner: [409015](#)

**Error 6** - Provision accounts field "transaction type" missing

### Enter Misc. operations S8: Add G/L account item

The screenshot shows the SAP S/4HANA interface for adding a G/L account item. The main form includes fields for G/L Account (4003000000), Company Code (0210), and Item 1 / Debit entry / 40 with an amount of 42.140,50 EUR. A 'Coding Block' is visible with Business Area 7340 and Transactn Type checked. An 'Error' dialog box is displayed with the message: "Fill in all required entry fields:". The error dialog has a red warning icon and a question mark icon.

Go to FSS0 open account 4003000000 in change mode and in tab "Creat/bank/interest" change the parameter "Field status group" from GEN3 to GENE.

The screenshot shows the SAP S/4HANA 'FSS0' transaction in change mode. The G/L Account is 4003000000 and the Company Code is 0210. The 'Control Data' tab is active, showing the 'Field status group' parameter set to GEN3. The 'Information' tab is also visible, showing the 'Control of document creation in company code' section with options for 'Post automatically only', 'Supplement auto. postings', and 'Recon. acct ready for input'.

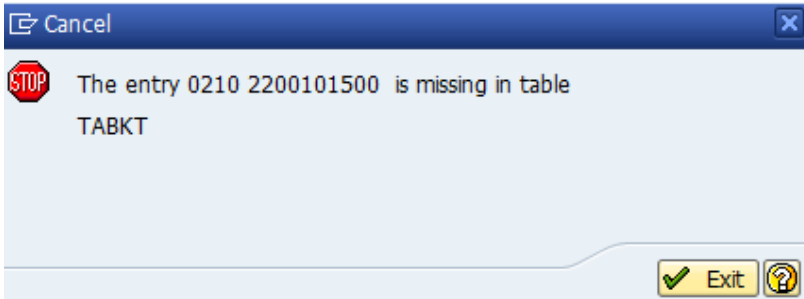
Go back to the batch session, in order to the system assume the new customization for the account it is necessary to leave the batch session (type /NEND) and start again processing display errors only.



After process the batch input **don't forget** to open again FSS0 in change mode and set up again the correct group "GEN3" on "Field status group".

**Error 7** – "Missing data in table TABKT"

Open transaction SM30 and confirm in table TABKT that account displayed in error is missing for the company being treated.



We need to open a IS ticket to request the table update, meantime contact Accounting Platform and CAM team in order to inform them about the issue.

In case of information needed they will provide.

Note: In case G/L exist in other company, it is possible to copy the data with reference.

If amounts are displayed in accounts mentioned, two postings have to be booked:

**1 – In closure year - 2018**

<b>Period 16 – Posting date 31/12/2018</b>			
<b>Doc Type S8</b>			
50/40	<b>3042000000</b>		
40/50	<b>C042000000</b>		
40/50	<b>8900090002</b>	◦ €	

**2 – In new year - 2019**

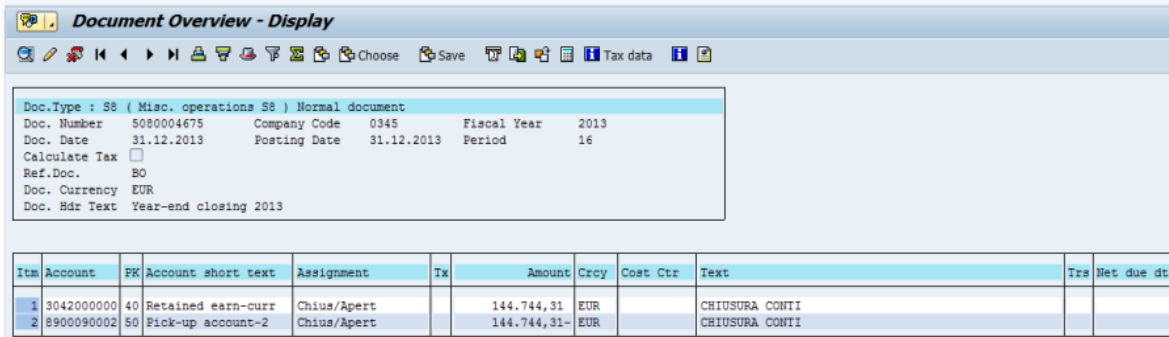
<b>Period 01 – 31/01/2019</b>			
<b>Doc Type S7</b>			
40/50	<b>3042000000</b>		
50/40	<b>C042000000</b>		
50/40	<b>8900090002</b>	◦ €	

In both posting the same descriptions is considered:

- In reference field text: **Year-end closing 2019**
- In assignment field text: **Chiusura/Apertura**
- In text field: **CHIUSURA CONTI**

**NOTE:**

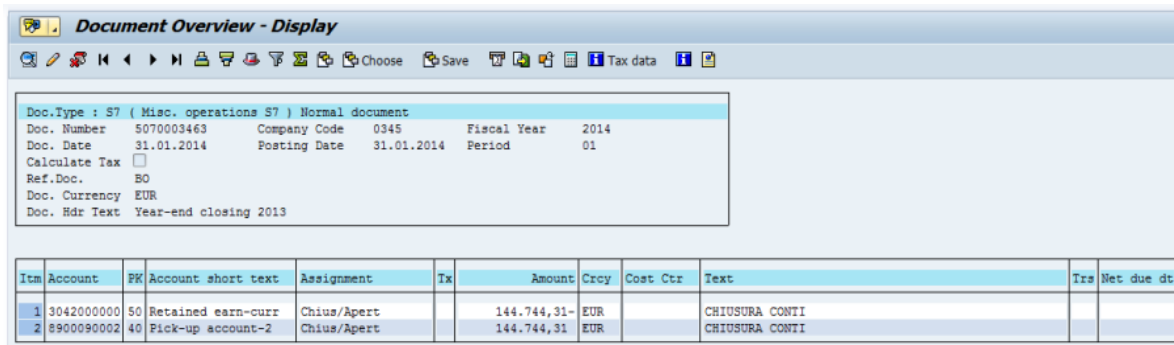
The second posting is the opposite of the first one, the only changes are: posting date, period and the posting keys used.  
Eg: Company 0345 closure year 2013  
Posting in period 16



Doc.Type : S8 ( Misc. operations S8 ) Normal document  
Doc. Number 5080004675 Company Code 0345 Fiscal Year 2013  
Doc. Date 31.12.2013 Posting Date 31.12.2013 Period 16  
Calculate Tax   
Ref.Doc. BO  
Doc. Currency EUR  
Doc. Hdr Text Year-end closing 2013

Item	Account	PK	Account short text	Assignment	Tx	Amount	Crcy	Cost Ctr	Text	Tra	Net due dt
1	3042000000	40	Retained earn-curr	Chius/Apert		144.744,31	EUR		CHIUSURA CONTI		
2	8900090002	50	Pick-up account-2	Chius/Apert		144.744,31-	EUR		CHIUSURA CONTI		

The correspondent opposite in 2014



Doc.Type : S7 ( Misc. operations S7 ) Normal document  
Doc. Number 5070003463 Company Code 0345 Fiscal Year 2014  
Doc. Date 31.01.2014 Posting Date 31.01.2014 Period 01  
Calculate Tax   
Ref.Doc. BO  
Doc. Currency EUR  
Doc. Hdr Text Year-end closing 2013

Item	Account	PK	Account short text	Assignment	Tx	Amount	Crcy	Cost Ctr	Text	Tra	Net due dt
1	3042000000	50	Retained earn-curr	Chius/Apert		144.744,31-	EUR		CHIUSURA CONTI		
2	8900090002	40	Pick-up account-2	Chius/Apert		144.744,31	EUR		CHIUSURA CONTI		

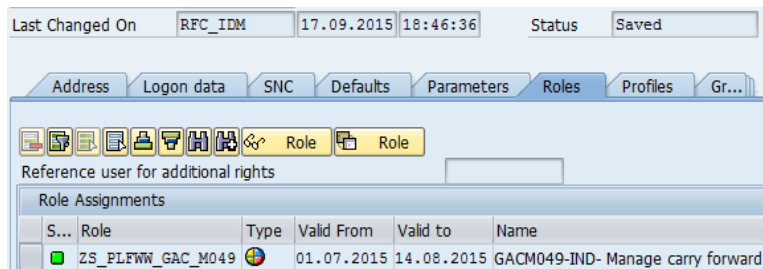
In case we don't see the figures in this report on column "Balance carry forward we need to open a Fas connects.

### 3.3. I perform the year end closure activity for WP1 entities

#### 3.3.1. I ask for the necessary accesses to perform the procedure

Follow the steps mentioned in 3.2.1 we need to activate temporarily transaction FS02/FSS2 and ZWFA32A.

#### RCS Role GACM049 - IND - Manage carry forward for Italian companies



Last Changed On RFC\_IDM 17.09.2015 18:46:36 Status Saved

Address Logon data SNC Defaults Parameters Roles Profiles Gr...

Reference user for additional rights

S...	Role	Type	Valid From	Valid to	Name
<input checked="" type="checkbox"/>	ZS_PLFWW_GAC_M049		01.07.2015	14.08.2015	GACM049-IND- Manage carry forward

### 3.3.2. I request to unblock the GL accounts and Cost centers and update some parameters in the GL accounts

As you may know, master data is a sensitive topic and it is under service units responsibility to maintain them updated.

You have to login on in **PRS / PF1 client 050** and launch transaction **ZZF\_MDWF\_REQUEST** to create a request by company code to unblock.

Guidelines on how to complete the request to unblock the master data is available here below:

[ZZF\\_MDWF\\_REQUEST - Fast track for G/L company views](#)

[ZZF\\_MDWF\\_REQUEST - Cost Centers request using the Workflow](#)

Share also by email with the team responsible the validation you have received from the CAD/CAM to support your request and speed up the process.

These are the accounts that need to be unblocked:

Account	Description
89899999	REPORT ITALIE COMPTE DE RESULTAT
85999900	REPORT ITALIE COMPTE DE BILAN CLOTURE
85999901	REPORT ITALIE COMPTE DE BILAN OUVERTURE
18000100	REPRISE STOCKS
18000200	REPRISE CLIENTS
18000300	REPRISE FOURNISSEURS
18000400	REPRISE COMPTES GENERAUX
<b>Cost center</b>	
8090-9999	ZZZZ Milano Reprise

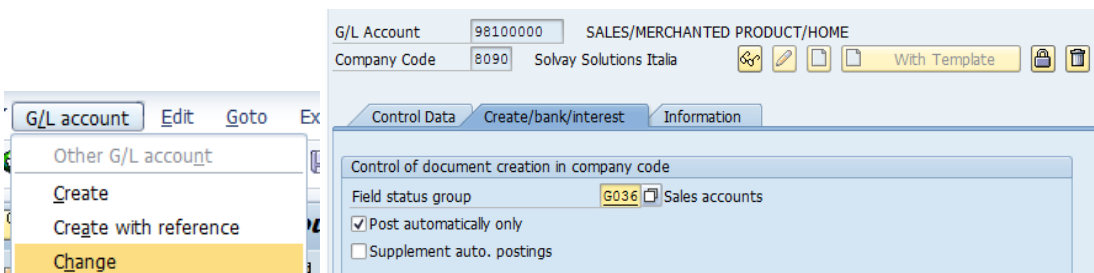
### Transaction FSS0 – Change G/L account parameter

Some results of analytic accounts with a mandatory charge the "cost center" area is not accessible.

In fact, the accounts listed in the table below include a group zone where the cost center is hidden.

For these accounts, the group zone must be temporarily changed with G004 value (where the cost center is available) of the time of the passage of closing entries.

Go to FSS0 and select change mode:



These are the accounts that need to be changed:

Company	Accounts	Origin group Zone	Target Group Zone
XXXX	98100000	G036	G004
XXXX	98100010	G036	G004

XXXX	98100020	G036	G004
XXXX	98100030	G036	G004
XXXX	98100100	G036	G004
XXXX	98100110	G036	G004
XXXX	98100120	G036	G004
XXXX	98100130	G036	G004
XXXX	98100200	G036	G004
XXXX	98100210	G036	G004
XXXX	98100250	G036	G004
XXXX	98100260	G036	G004
XXXX	98100400	G036	G004
XXXX	98100450	G036	G004
XXXX	98120100	G036	G004
XXXX	98150362	G100	G004
XXXX	98300853	G100	G004
XXXX	98360101	G036	G004
XXXX	98360102	G036	G004
XXXX	98360106	G036	G004
XXXX	98360107	G036	G004

Ensure that the customers/vendors listed below are unblocked at company level by using transaction FD03/FK03:

Type	Account	Description
Suppliers	59812	FOURNISSEUR COMPTABLE TECHNIQUE 1
Suppliers	59813	FOURNISSEUR COMPTABLE TECHNIQUE 2
Suppliers	59814	FOURNISSEUR COMPTABLE TECHNIQUE 3
Suppliers	59815	FOURNISSEUR COMPTABLE TECHNIQUE 4
Suppliers	59816	FOURNISSEUR COMPTABLE TECHNIQUE 5
Suppliers	59817	FOURNISSEUR COMPTABLE TECHNIQUE 6
Suppliers	59818	FOURNISSEUR COMPTABLE TECHNIQUE 7
Suppliers	59819	FOURNISSEUR COMPTABLE TECHNIQUE 8
Customers	56215	COMPTABLE CLIENT TECHNIQUE 1
Customers	56221	COMPTABLE CLIENT TECHNIQUE 2

Go to [Service One Digital Workplace](#) and create a [SAP Access Request](#) to assign you both transactions temporarily and note that it is important that you clearly identify the procedure and explain why we need the access.

### 3.3.3. I perform the opening of periods

#### 3.3.3.1. Transaction OB\_GLACC12

Some general accounts are defined with the group of statutes Z001 areas "Gen Accounts. With flow carat obliged codes ".

For these accounts the "consolidation movement Code" field is mandatory.

However, this information is not taken into account by the generation program closing / opening writings.

The number of accounts affected is about 80 account by society. This group will be replaced by the ZZ01 group (where the area in question has the status "Optional").

After recognition of the parts, the group will be reset to Z001 state.

**Note: ZZ01 group was created specifically for this treatment, and is therefore used only temporarily.**

1. Go to OB\_GLACC12 and select variant: RAN\_8090

**Mass Maintenance: G/L Account**

Object Type

Variant Name  Variant Name

**Mass Maintenance: G/L Account**

Data Records to Be Changed

Restrict Data Records to Be Changed

Company Code	<input type="text" value="8090"/>	To	<input type="text"/>
G/L Account	<input type="text"/>	To	<input type="text"/>
Field status group	<input type="text" value="Z001"/>	To	<input type="text"/>

Execute:

**Mass Maintenance: G/L Account**

Restrictions Old Values

✓ G/L account master (company code)

38 Entries

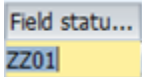
Company C...	G/L Account	Short Text	Field statu...
New Values			ZZ01

Co...	G/L Account	Short Text	File...
8090	10100100	PAID SHARE CAPITAL	Z001
8090	12100000	RES C/F NEW EQ VALUE	Z001
8090	15600100	PROV RETIREMENT LT	Z001
8090	15900300	PROV OTHER LT	Z001
8090	15920000	PROV GUARANTEE LT	Z001
8090	20200100	INTEGRATION GOODWILL	Z001
8090	20800300	PURCHASED GOODWILL	Z001
8090	20800310	***DO NOT USE***	Z001
8090	20800400	TRANSITION DEBIT	Z001
8090	21700100	PLANT MACH EQUIPT	Z001
8090	25500100	INVEST IN OTHER	Z001
8090	26000200	STAFF LOAN LT	Z001
8090	26000300	HOUSING LOANS / LT	Z001
8090	27100000	SI LOAN REC LT	Z001
8090	27200000	SI LT LOANS RECEIV.	Z001
8090	29080300	PURCH. GOODWILL AMOR	Z001
8090	29150591	DEPN OTHER FA	Z001
8090	29170100	DEPN PM&E	Z001
8090	29550100	VAL ALLOW INV OTHER	Z001
8090	29917000	OTH TANG ASSETS DEPR	Z001
8090	29920000	DEPREC. GOODWILL	Z001
8090	29960000	DEPN DEV EXPS IMP	Z001
8090	45600100	PROV PENSION ST	Z001
8090	46950110	PROV LITIGATION ST	Z001
8090	46950140	ACCR LIABILITIES ST	Z001
8090	47100100	ACCRUED INT REC	Z001
8090	47200101	ACCRUED INT PAY 3RD	Z001
8090	48100000	DEFER TAX DEBIT LT	Z001

**NOTE: Select all the accounts and copy to excel, after the procedure you will have to run this again to change again from ZZ01 to Z001.**

Change all accounts from area Z001 to ZZ01



Following messages appear:

Messages Were Saved in the Application Log MASS BUS3006 038320

Errors: 0      Warning: 0      Information: 38

Mass Maint. Status		
Icon	Message Text	Notifica...
OO	0098340420 // 8090 : Data saved	FH512
OO	0098340320 // 8090 : Data saved	FH512
OO	0081560020 // 8090 : Data saved	FH512
OO	0057000101 // 8090 : Data saved	FH512
OO	0054000100 // 8090 : Data saved	FH512
OO	0049820000 // 8090 : Data saved	FH512
OO	0049810000 // 8090 : Data saved	FH512
OO	0048600000 // 8090 : Data saved	FH512
OO	0048500000 // 8090 : Data saved	FH512
OO	0048200000 // 8090 : Data saved	FH512
OO	0048100000 // 8090 : Data saved	FH512
OO	0047200101 // 8090 : Data saved	FH512
OO	0047100100 // 8090 : Data saved	FH512
OO	0046950140 // 8090 : Data saved	FH512
OO	0046950110 // 8090 : Data saved	FH512
OO	0045600100 // 8090 : Data saved	FH512
OO	0029960000 // 8090 : Data saved	FH512
OO	0029920000 // 8090 : Data saved	FH512
OO	0029917000 // 8090 : Data saved	FH512
OO	0029550100 // 8090 : Data saved	FH512
OO	0029170100 // 8090 : Data saved	FH512
OO	0029150591 // 8090 : Data saved	FH512
OO	0029080300 // 8090 : Data saved	FH512
OO	0027200000 // 8090 : Data saved	FH512
OO	0027100000 // 8090 : Data saved	FH512
OO	0026000300 // 8090 : Data saved	FH512
OO	0026000200 // 8090 : Data saved	FH512
OO	0025500100 // 8090 : Data saved	FH512
OO	0021700100 // 8090 : Data saved	FH512
OO	0020800400 // 8090 : Data saved	FH512
OO	0020800310 // 8090 : Data saved	FH512
OO	0020800300 // 8090 : Data saved	FH512

### 3.3.3.2. Transaction ZWFA32A

Some accounts are set to be charged only by automatic input (through integration with other modules).

The postings related with opening and closing accounts are from manual input for this reason is necessary to change some accounts settings. This is taken into account by the RFSUMB00 program and treatment is provided in the batch input.

For Cons, the RCS model, automatic imputation setting only became compulsory for all accounts attached to AUTO group account.

A specific program **ZWFAI01300** allows changing the group account by selecting the accounts to change from **AUTO group**. These are modified with **Zsák group account** (for special treatment).

This will put the accounts in the initial state after closing registrations.

**Warning !!!** This treatment is a change in the general level of the account plan. Therefore quickly process Batch Input accounting records in order to put the accounts in their original condition, with the AUTO group account.

Go to Transaction ZWFA32A

Make the selection:

- |   |
|---|
| <p><b>Accounts = Z001</b></p> <ul style="list-style-type: none"><li>• Account Group SOURCE = AUTO</li><li>• Account Group TARGET = ZSÁK</li></ul> |
|---|

**W1.3.2 (005) BTI Balance carer forward italie1**

GL Account Nb selection criteria

Chart of Accounts

G/L Account  to

SOURCE Account Group

TARGET Account Group

The following screen appears:

W1.3.2 (005) BTI Balance carer forward italie1

Rhodia Core System W1.3.2 (005) BTI Balance carer forward italie1 Date 25.08.2015  
 WPI/400/17:23:56 ZWFAI01300/ Page 0

188 GL Account group Changed.

GL Account Nb modification summary :

GL account nb	Charts of acc	Old Acc grp	New Acc grp	Modif Error
31000100	Z001	AUTC	ZSAK	
31000160	Z001	AUTC	ZSAK	
31000200	Z001	AUTC	ZSAK	
31000225	Z001	AUTC	ZSAK	
31000300	Z001	AUTC	ZSAK	
37000100	Z001	AUTC	ZSAK	
37000200	Z001	AUTC	ZSAK	
37000400	Z001	AUTC	ZSAK	
37000450	Z001	AUTC	ZSAK	
37000451	Z001	AUTC	ZSAK	
40100300	Z001	AUTC	ZSAK	
40100315	Z001	AUTC	ZSAK	
40100380	Z001	AUTC	ZSAK	
66666665	Z001	AUTC	ZSAK	
66666666	Z001	AUTC	ZSAK	
77777777	Z001	AUTC	ZSAK	
89810001	Z001	AUTC	ZSAK	
98100000	Z001	AUTC	ZSAK	
98100001	Z001	AUTC	ZSAK	
98100010	Z001	AUTC	ZSAK	
98100011	Z001	AUTC	ZSAK	
98100020	Z001	AUTC	ZSAK	
98100030	Z001	AUTC	ZSAK	
98100040	Z001	AUTC	ZSAK	
98100059	Z001	AUTC	ZSAK	
98100100	Z001	AUTC	ZSAK	
98100101	Z001	AUTC	ZSAK	
98100110	Z001	AUTC	ZSAK	
98100111	Z001	AUTC	ZSAK	
98100120	Z001	AUTC	ZSAK	
98100130	Z001	AUTC	ZSAK	
98100140	Z001	AUTC	ZSAK	
98100142	Z001	AUTC	ZSAK	
98100145	Z001	AUTC	ZSAK	
98100150	Z001	AUTC	ZSAK	
98100161	Z001	AUTC	ZSAK	
98100162	Z001	AUTC	ZSAK	
98100163	Z001	AUTC	ZSAK	
98100164	Z001	AUTC	ZSAK	

**NOTE: Select all the accounts and copy to excel, after the procedure you will have to run this again to change again from ZSAK to AUTO:**

**W1.3.2 (005) BTI Balance carer forward italie1**

GL Account Nb selection criteria

Chart of Accounts:

G/L Account:  to

SOURCE Account Group:

TARGET Account Group:

You will insert the accounts in the G/L account fields.

W1.3.2 (005) BTI Balance carer forward italie1

Rhodia Core System W1.3.2 (005) BTI Balance carer forwa  
 WP1/400/17:18:13 ZWFAI01300/

188 GL Account group Changed.

GL Account Nb modification summary :

GL account nb	Charts of acc	Old Acc grp	New Acc grp	Modif Error
31000100	Z001	ZSAK	AUTC	
31000160	Z001	ZSAK	AUTC	
31000200	Z001	ZSAK	AUTC	
31000225	Z001	ZSAK	AUTC	
31000300	Z001	ZSAK	AUTC	
37000100	Z001	ZSAK	AUTC	
37000200	Z001	ZSAK	AUTC	
37000400	Z001	ZSAK	AUTC	
37000450	Z001	ZSAK	AUTC	
37000451	Z001	ZSAK	AUTC	
40100300	Z001	ZSAK	AUTC	
40100315	Z001	ZSAK	AUTC	
40100380	Z001	ZSAK	AUTC	
66666665	Z001	ZSAK	AUTC	
66666666	Z001	ZSAK	AUTC	
77777777	Z001	ZSAK	AUTC	
89810001	Z001	ZSAK	AUTC	

### 3.3.3.3. Transaction OB52 – opening the periods

Before starting the task it is necessary to open some past periods.

We need to open the accounting period 16 of the previous year and period 1 of the current year.

- Periods of 13-16 year N
- Period to 01 year N + 1 (or other period Opening writes)

**Change View "Posting Periods: Specify Time Intervals": Overview**

New Entries       BC Set: Change Field Values

	Var.	A	From acct	To account	From per.1	Year	To period	Year	From per.2	Year	To period	Year
	8090	+			7	2014	12	2014	13	2013	1	2014
	8090	A		ZZZZZZZZZZ	7	2014	12	2014	13	2013	1	2014
	8090	D		ZZZZZZZZZZ	7	2014	12	2014	13	2013	1	2014
	8090	K		ZZZZZZZZZZ	7	2014	12	2014	13	2013	1	2014
	8090	S	98100000	98100450	7	2014	12	2014	13	2013	1	2014
	8090	S		ZZZZZZZZZZ	7	2014	12	2014	13	2013	1	2014

### 3.3.3.4. Transaction n/FIN3/OKP1\_BK – opening the periods for CO postings

Open the accounting period 16 of the previous year and period 1 of the current year for CO postings – "CO Through-postings from FI", Select **Actual**, execute and change the columns of the "special periods" 13,14,15 & 16 and unflag the periods:

CO Area	2006 Rhodia Europe
Fiscal Year	2014
Type of objects to select	Company Code
Object to select or group	8090
Version	0

**Change Period Lock : Initial Screen**

Actual Lock all act. Plan Lock all plan

Lock Period	Lock Transaction	Unlock Period	Unlock Transaction													
CO Area	2006 Rhodia Europe															
Fiscal Year	2014															
Type of objects to select	Company Code															
Object to select	8090	Display selection														
Group Name																
Period locks																
Transaction	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16
ABC Actual process assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual Overhead Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual Overhead Distribution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual Periodic Repostings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual activity allocation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual cost center accrual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual cost center split	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual cost distrib. cost obj.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual inverse activity alloc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual non-alloc. activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual overhead (periodic)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual price calculation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual settlement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Actual template allocation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment to CO-PA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Automat. WIP/results analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CO Through-postings from FI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CO-PA Activity Allocation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CO-PA External Data Transfer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CO-PA Line Item Entry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CO-PA Template Allocation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COPA Periodic valuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COPA: TOP-DOWN: Actuals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Down payment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enter statistical key figures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interest calculation (actual)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 3.3.3.5. Transaction KEDR (for information)

Since the 1st of January 2007, Rhodia Geronazzo and Rhodia Engineering Plastics were merged into Rhodia Italia. Following this merging Rhodia Italia used the profit center.

For technical reasons it's necessary to create a temporary derivation rule using a dummy profit center: **Z006-9999**

	Derivation rule		Str.axis : Profit Center -->IECRA (WWE01)
--	-----------------	--	---

### 3.3.4. I start to execute the procedure

Go to Transaction **F\_IT\_01 (prog. RFSUMB00)**

This program creates the Batch Input files for posting the closing and opening entries.

Select the following variants of 8090:

Variant catalog for program RFSUMB00					
Variant name	Short Description	Environment	Protected	Changed by	Last changed on
8090BI_GRP	.	A		FF_IT_FA_00	07.11.2014
8090BI_HGRP		A		S8004335	10.06.2013
8090PL_GRP		A		S8004335	31.05.2013
8090PL_HGRP		A		S8004335	31.05.2013

**NOTE: We need to execute each variant by the order here mentioned and one by one:**

1 - 8090PL_HGRP	Income statements outside the group
2 - 8090PL_GRP	Income statements inside the group
3 - 8090BI_HGRP	Balance sheet accounts outside the group
4 - 8090BI_GRP	Group Balance Sheet Accounts

We run 1<sup>st</sup> in **TEST mode**, extract the reports, after checking the result we proceed with the **REAL mode**.

### Variant 8090PL\_HGRP

**Year-End Postings**

---

G/L account selection

Chart of accounts  to

G/L account  to

Company code  to

---

Selection using search help

Search help ID

Search string

---

Transaction Figures Selection

Fiscal Year  to

Business area  to

---

Selections   Accounts   Postings   Other Parameters

---

Further Selections

Posting Periods  to

---

Additional Selection Options

Account Selection

Create Batch Input Update Run

Batch Input Session Name

Hold processed session

Report Variant for Table TRVOR

1 - Change the Fiscal Year: Y-1 (previous year)

2 - Tab Postings:

Selections	Accounts	Postings	Other Parameters
<b>Parameters for Closing Postings</b>			
Document Type		ZU	
Posting Date		31.12.2014	
Document Date		31.12.2014	
Posting Period		15	
<b>Parameters for Opening Postings</b>			
Document Type		ZU	
Posting Date		02.01.2015	
Document Date		02.01.2015	
Period		1	

**Parameters for Closing Postings:**

Change the Posting Date and Document Date = 31.12.Y-1  
(Last day of previous year)

**Parameters for Opening Postings:**

Change the Posting Date and Document Date = 01.01.Y  
(1<sup>st</sup> Day of the Current Year)

3 – Tab Other Parameters:

Selections	Accounts	Postings	Other Parameters
<b>Additional Parameters for Postings</b>			
Debit Posting Key		40	
Credit Posting Key		50	
Input Tax Code		CI	
Output Tax Code		1G	
Tax Jurisdiction			
Text		RIPORTO SALDI 2014	
Cost Center		8090-9999	
Accts with Cost Center Posti			to <input type="text"/>
Transaction Type			

Change the Text: RIPORTO SALDI YYYY

**Variant 8090PL\_GRP**

G/L account selection			
Chart of accounts	2001	to	<input type="text"/>
G/L account	98000000 <input type="button" value="copy"/>	to	98999999
Company code	8090	to	<input type="text"/>

Selection using search help	
Search help ID	<input type="text"/>
Search string	<input type="text"/>
<input type="button" value="Search help"/>	

Transaction Figures Selection			
Fiscal Year	2014	to	<input type="text"/>
Business area	<input type="text"/>	to	<input type="text"/>

Selections	Accounts	Postings	Other Parameters
Further Selections			
Posting Periods	1	to	16
Additional Selection Options			
Account Selection	E		
Create Batch Input Update Run	<input type="checkbox"/>		
Batch Input Session Name	RAN_8090PLGR		
<input type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR	00		

- 1 - Change the Fiscal Year: Y-1 (previous year)
- 2 - Tab Postings:

Selections	Accounts	Postings	Other Parameters
Parameters for Closing Postings			
Document Type	ZU		
Posting Date	31.12.2014		
Document Date	31.12.2014		
Posting Period	15		
Parameters for Opening Postings			
Document Type	ZU		
Posting Date	02.01.2015		
Document Date	02.01.2015		
Period	1		


**Parameters for Closing Postings:**

Change the Posting Date and Document Date = 31.12.Y-1  
(Last day of previous year)

**Parameters for Opening Postings:**





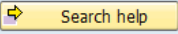



Change the Posting Date and Document Date = 01.01.Y  
(1<sup>st</sup> Day of the Current Year)

- 3 – Tab Other Parameters:

Selections	Accounts	Postings	Other Parameters
<b>Additional Parameters for Postings</b>			
Debit Posting Key		40	
Credit Posting Key		50	
Input Tax Code		CI	
Output Tax Code		1G	
Tax Jurisdiction			
Text		RIPORTO SALDI 2014	
Cost Center		8090-9999	
Accts with Cost Center Posti			to <input type="text"/> 
Transaction Type			

Change the Text: **RIPORTO SALDI YYYY**

### Variant 8090BI\_HGRP

<b>G/L account selection</b>			
Chart of accounts	2001	to	<input type="text"/> 
G/L account	81000000 	to	85999999 
Company code	8090	to	<input type="text"/> 
<b>Selection using search help</b>			
Search help ID	<input type="text"/>		
Search string	<input type="text"/>		
			
<b>Transaction Figures Selection</b>			
Fiscal Year	2014	to	<input type="text"/> 
Business area	<input type="text"/>	to	<input type="text"/> 
<b>Selections</b> Accounts   Postings   Other Parameters			
<b>Further Selections</b>			
Posting Periods	1	to	16 
<b>Additional Selection Options</b>			
Account Selection	P		
Create Batch Input Update Run	<input type="checkbox"/>		
Batch Input Session Name	RAN_8090BIHG		
<input type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR	00		

1 - Change the Fiscal Year: Y-1 (previous year)

2 - Tab Postings:

Selections	Accounts	Postings	Other Parameters
<b>Parameters for Closing Postings</b>			
Document Type		ZU	
Posting Date		31.12.2014	
Document Date		31.12.2014	
Posting Period		16	
<b>Parameters for Opening Postings</b>			
Document Type		ZU	
Posting Date		02.01.2015	
Document Date		02.01.2015	
Period		1	

**Parameters for Closing Postings:**

Change the Posting Date and Document Date = 31.12.Y-1  
(Last day of previous year)

**Parameters for Opening Postings:**

Change the Posting Date and Document Date = 01.01.Y  
(1<sup>st</sup> Day of the Current Year)

3 – Tab Other Parameters:

Selections	Accounts	Postings	Other Parameters
<b>Additional Parameters for Postings</b>			
Debit Posting Key		40	
Credit Posting Key		50	
Input Tax Code		CI	
Output Tax Code		1G	
Tax Jurisdiction			
Text		RIPORTO SALDI 2014	
Cost Center		8090-9999	
Accts with Cost Center Posti			to <input type="text"/>
Transaction Type			
Debit Posting Key: Fixed Asset		70	

Change the Text: **RIPORTO SALDI YYYY**

**Variant 8090BI\_GRP**

G/L account selection			
Chart of accounts	2001	to	<input type="text"/>
G/L account	10100000	to	59999999
Company code	8090	to	<input type="text"/>

Selection using search help	
Search help ID	<input type="text"/>
Search string	<input type="text"/>
<input type="button" value="Search help"/>	

Transaction Figures Selection			
Fiscal Year	2014	to	<input type="text"/>
Business area	<input type="text"/>	to	<input type="text"/>

Selections	Accounts	Postings	Other Parameters
Further Selections			
Posting Periods	1	to	16
Additional Selection Options			
Account Selection	P		
Create Batch Input Update Run	<input type="checkbox"/>		
Batch Input Session Name	RAN_8090BIRP		
<input type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR	00		

- 1 - Change the Fiscal Year: Y-1 (previous year)
- 2 - Tab Postings:

Selections	Accounts	Postings	Other Parameters
Parameters for Closing Postings			
Document Type	ZU		
Posting Date	31.12.2014		
Document Date	31.12.2014		
Posting Period	16		
Parameters for Opening Postings			
Document Type	ZU		
Posting Date	02.01.2015		
Document Date	02.01.2015		
Period	1		

**Parameters for Closing Postings:**

Change the Posting Date and Document Date = 31.12.Y-1  
(Last day of previous year)

**Parameters for Opening Postings:**

Change the Posting Date and Document Date = 01.01.Y  
(1<sup>st</sup> Day of the Current Year)

- 3 - Tab Other Parameters:

Selections	Accounts	Postings	Other Parameters
<b>Additional Parameters for Postings</b>			
Debit Posting Key		40	
Credit Posting Key		50	
Input Tax Code		CI	
Output Tax Code		1G	
Tax Jurisdiction			
Text		RIPORTO SALDI 2014	
Cost Center		8090-9999	
Accts with Cost Center Posti			to
Transaction Type			
Debit Posting Key: Fixed Asset		70	

Change the Text: **RIPORTO SALDI YYYY**

### 3.3.4.1. | Execute in Test Mode the Batch input

Execute one by one in **test** mode the variants:

Selections	Accounts	Postings	Other Parameters
<b>Further Selections</b>			
Posting Periods		1	to 16
<b>Additional Selection Options</b>			
Account Selection		P	
Create Batch Input Update Run		<input type="checkbox"/>	
Batch Input Session Name		RAN_8090BIRP	
<input type="checkbox"/> Hold processed session			
Report Variant for Table TRVOR		00	

**DO NOT Select Create Batch Input Update Run and Hold processed session.**  
Extract the reports and copy to excel file:

RFSUMB00-Year-End Postings- 4  
 Account Selection: P&L Statement Accts (Test Run)

Number	Acct Type	Accumulated balance	Crcy
11	Profit & Loss Statement Account	668.708,52	EUR
	Balance Sheet Accounts	0,00	EUR
11	Profit & Loss Statement Account		
11	Profit & Loss Statement Account		
	Only Accounts That Can Be Post	0,00	EUR
* 33		668.708,52	EUR

RFSUMB00-Year-End Postings- 3  
 Account Selection: Balance Sheet Accts (Test Run)

Number	Acct Type	Accumulated balance	Crcy
	Profit & Loss Statement Account	0,00	EUR
80	Balance Sheet Accounts	39.285.140,53-	EUR
	Profit & Loss Statement Account		
	Profit & Loss Statement Account		
44	Only Accounts That Can Be Post	39.587.000,59	EUR
* 124		301.860,06	EUR

RFSUMB00-Year-End Postings- 3  
 Account Selection: Balance Sheet Accts (Test Run)

Number	Acct Type	Accumulated balance	Crcy
	Profit & Loss Statement Account	0,00	EUR
32	Balance Sheet Accounts	668.708,52-	EUR
	Profit & Loss Statement Account		
	Profit & Loss Statement Account		
	Only Accounts That Can Be Post	0,00	EUR
* 32		668.708,52-	EUR

RFSUMB00-Year-End Postings- 4  
 Account Selection: P&L Statement Accts (Test Run)

Number	Acct Type	Accumulated balance	Crcy
119	Profit & Loss Statement Account	65.718.677,85	EUR
	Balance Sheet Accounts	0,00	EUR
119	Profit & Loss Statement Account		
119	Profit & Loss Statement Account		
73	Only Accounts That Can Be Post	75.767.798,86-	EUR
* 430		10.049.121,01-	EUR

**3.3.4.2. | Execute in Real Mode the Batch input**

Execute the variants in real mode to create the batches in SM35.

**SELECT Create Batch Input Update Run and Hold processed session.**

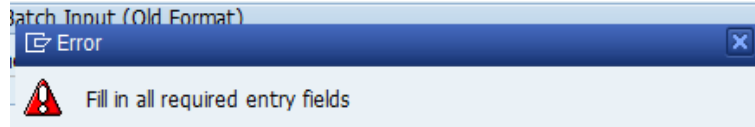
4 batches in SM35 are ready to run.

Session name	St...	Created By	Date	Time	Creation Pro...
RAN_8090BIGR	✓	LGHIRARD	28.10.2014	12:02:41	RFSUMB00
RAN_8090BIHG	✓	LGHIRARD	28.10.2014	12:02:10	RFSUMB00
RAN_8090PLGR	✓	LGHIRARD	28.10.2014	11:57:58	RFSUMB00
RAN_8090PLHG	✓	LGHIRARD	28.10.2014	11:56:04	RFSUMB00

(Note: you need to run them in the order mentioned before)

## Variants Errors

Bellow Listed types of errors to be manually processed during the execution of Batch Input files.



Common Errors while processing Batch-input	Solution
<b>Movement type field mandatory</b> Pour certains comptes, cette zone est rendue obligatoire via une procédure de validation FI	Fill the area with the "F99" value corresponding to the code used for occasions.
<b>Partner company code</b>	This information will be populated with the value corresponding to the Company being treated .Ex. : 77436 pour la société 7743 Rhodia Siliconi ★
<b>Value Date Mandatory</b> Mandatory for bank accounts	Closure period (31/12/NN)
<b>Baseline Date Mandatory</b> Mandatory for 3rd parties accounts with code CGS	Closure Period (31/12/NN)
<b>VAT CODE</b> Mandatory to insert the VAT code for Suppliers and Customers accounts	Codes to use : 1G for VAT collective (Customers)

## A profit center must be assigned to GL account 40100500

Use Profit center: Z006-9999



Others Errors may appear during procedure and could be similar to the one's that happen in PF1, check variants error for PF1.

### 3.3.5. I perform the final postings

Execute manually the posting template.

2013_15 P&L HG 89899999 Carry forward P&L	2013_15 P&L GR 89899999 Carry forward P&L	2013_15 P&L GR 12800320 Retired earning P&L	2013_15 P&L HG 81280032 P&L for the period
668,708.52	668,708.52	202,211.13	10,251,332.14
		10,251,332.14	202,211.13

2013_16 BI HG 85999900 BS account closing	2013_16 BI GR 85999900 BS account closing	2013_16 BI GR 12800320 Retired earning P&L	2013_16 BI HG 81280032 P&L for the period	12800600 Retain. Earn.-USGAAP
	121,740.13	10,049,121.01	668,708.52	9,502,152.62
	121,740.13			

2014_01 BI HG 85999901 BS account opening	2014_01 BI GR 85999901 BS account opening	2014_01 BI GR 12800320 Retired earning P&L	2014_01 BI HG 81280032 P&L for the period	12800600 Retain. Earn.-USGAAP
	121,740.13	10,049,121.01	668,708.52	9,502,152.62
	121,740.13			

Original postings from Carry Forward
Re-classification on 2014/15
Re-classification on 2014/16
Re-classification on 2015/01

**Batch input postings**

Dr/Cr	Account	Offset acct	Assignment	Batch Date	Doc. Date	Entry Date	Documents	Batch	Type	Dr	Credit	Local Gr
	89899999	89899999	12800320	12.12.2014	12.12.2014	12.12.2014	703000044	20	40	668,708.52		
	12800320	12800320	12800320	12.12.2014	12.12.2014	12.12.2014	703000044	20	40		10,251,332.14	
	12800320	12800320	12800320	12.12.2014	12.12.2014	12.12.2014	703000044	20	40		202,211.13	
												9,100,412.4

**Re-classification on 2014/15**

Dr	Credit	Account	Offset acct	Assignment	Batch Date	Doc. Date	Entry Date	Documents	Batch	Type	Dr	Credit	Local Gr
50		89899999			12.12.2014	12.12.2014	12.12.2014	703000044	20	40	668,708.52		
40		81280032			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		10,251,332.14	
40		89899999			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		202,211.13	
50		12800320			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		10,251,332.14	
50		89899999			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		202,211.13	
40		12800320			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		202,211.13	

**Re-classification on 2014/16**

Dr	Credit	Account	Offset acct	Assignment	Batch Date	Doc. Date	Entry Date	Documents	Batch	Type	Dr	Credit	Local Gr
40		85999900			12.12.2014	12.12.2014	12.12.2014	703000044	20	40	121,740.13		
40		12800320			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		10,049,121.01	
50		81280032			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		668,708.52	
50		12800600			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		9,502,152.62	

**reverse Posting Keys 2013/16**

Dr	Credit	Account	Offset acct	Assignment	Batch Date	Doc. Date	Entry Date	Documents	Batch	Type	Dr	Credit	Local Gr
50		85999901			12.12.2014	12.12.2014	12.12.2014	703000044	20	40	121,740.13		
50		12800320			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		10,049,121.01	
40		81280032			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		668,708.52	
40		12800600			12.12.2014	12.12.2014	12.12.2014	703000044	20	40		9,502,152.62	

Supporting file is available in appendix of this procedure.

### 3.3.6. I ensure consistency of data

After all the steps are done, we need to:

- 1 - Check the consistency and to reverse ALL the changes that we did before.
- 2 - Reverse all the changes done before
- 3 - Close the periods (OB52 and n/FIN3/OKP1\_BK)

### 3.3.7. I perform the final validation

Compare the heading L12800 form report GR55 Z4F1 with January BFC








**	ZFC-L10100	Share Capital	31.740.000,00-
**	ZFC-L12000	Profit/Loss for the per	1.511.937,60-
**	ZFC-L12800	Retained earnings	22.414.275,90-
**	ZFC-L12840	Def tax on actuarial ga	120.311,66-
**	ZFC-L12850	Actuarial gain/(loss) o	501.298,57
***	ZFC-L100	Equity attributable to	55.285.226,59-

	F00 OPENING	F99 CLOSING
L10100 Share Capital	31,740	31,740
L10610 Group consolidated reserves	-	-
L11000 Issue premiums	-	-
L12000 Profit/Loss for the period	1,432	1,512
L12200 Translation reserve	-	-
L12800 Retained earnings	20,982	22,414

End of document.

Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

From Sept 19, 2025 to Oct 21, 2025	Actor	Type	Activity	Version
Published	FURTADO, Catia and MARIANO, Sofia	Edit	multiple updates from  FURTADO, Catia and  MARIANO, Sofia Other contributors: 	
	 MARIANO, Sofia	State	changed state to <b>Published</b> at 9:45 am	v76
Draft	 MARIANO, Sofia	State	gave <i>Approvers</i> approval at 9:45 am  <i>Links were reviewed</i>	
Aug 13, 2025				
	 FURTADO, Catia	Edit	updated the page at 10:35 am	
		State	changed state to <b>Draft</b> at 8:35 am	v75
Jul 29, 2025				
Published	 MARIANO, Sofia	Edit	updated the page at 2:23 pm	