Trade Compliance Home

Welcome to Syensqo Trade Compliance

General Counsel / Compliance Function

A foundation of any company wanting to conduct business internationally is a Trade Compliance Program. This page provides resources and guidelines for all employees to follow in order to conduct business in compliance with import / export laws and regulations. While you find relevant policy / procedures to ensure operations compliance, it is important to remember a Trade Compliance Program is only as strong as the people it employs. We can only be successful with you!

- Group Policy
- Group Trade Compliance Program + Appendices
- Group Organization
- General Presentation
- Trade Compliance Community
- Code of Business Integrity
- Speak Up Ethic Helpline

Applicable Regulations & Classification Process

- WW applicable regulations and control lists (Appendix 01)
- Main applicable regulations and control lists (presentations)
- GBU Materials : new product classification request form

Third Party Risk Management

- List of countries at risk / List of forbidden activities / List of red flag warnings
- Screening request to Know Your Business Partner
- Approval request form for sensitive operations
- Export Compliance clauses to be inserted into agreements
- Summary chart to use the right End Use-User Certificate & Compliance Statement
- Template compliance letter to answer KYC requests + Short Version EN / Version FR

Industrial Practical Tools

- List of industrial sites concerned by export control regulations
- List of products subject to trade / export control per GBU
- Export Control Access Flag Tool (for user to know his own set of flags)

R&I Practical Tools

- Export classification screening tool
- Training support on Export Control / Video module 2
- R&I project assessment form
- R&I information sessions Q&A
- Export Control tool box (Living doc)
- Technology Classification Process (shared with Industrial BSA)
- Group Technology Control Map

Awareness and Training Materials

- Trade Compliance COBI Training Module
- List of Trade Compliance Training Courses
- Awareness E-Learning Video for onboarding
- Training support on Controlled Technology Transfer
- Introduction video to Export Control (FR)
- GBU Materials Export Control & Sanctions Training
- Atlas Program General Presentation

Communication Tools / Publications

- Group and GBUs posters
- Publications on Syensqo One
- Group Policies at glance
- Video : the 8 Commitments of Trade Compliance
- GBUs Trade Compliance Commitments
- The journal of Export Control and Sanctions

GBU Materials

- US : Technical Assistance Agreements (TAA) procedure
- US : Greenville, TX Visitor Management Process
- UK : Wrexham & Heanor export process for samples
- UK : Customs Clearance Procedure –Shipments under export license
- UK : End-use/End-user certificate program considerations at order entry
- Legal control blocks & release in GTS
- DRAFT License determination procedure
- Cambodia, China, Russia, Burma or Venezuela military end-users due diligence
- Visitor Management program
- Policy at glance: customer service related activities
- End-use/End-user certificate program

For Trade Compliance Stakeholders

- Share Drive SYENSQO - Governance / Operations - Wikipage
- Group Trade Compliance Risk Dashboard (updated May 2023)
- WW Audit & Assessments Follow up
- WW Perfect Match Cases Analysis
- Global Trade ECS team - Miro Board
- 2023 Operational Road Map / Priorities/ Objectives

Main Contacts / Speak Up!

- Compliance : mariano.ithuralde@Syensqo.com
- Head of Global Trade: nicolas.khedir@syensqo.com
- Global Trade - Export Control & Sanctions Lead : allegra.sacchetti@syensqo.com (Maternity Leave until November 2024)
- Global Trade - Export Control & Sanctions Operations : Contacts List to Release Blocks in GTS
- GBUs : Trade Compliance Ambassadors (TCA)
- BSAs : Trade Compliance Correspondents
- Global Trade - Export Control & Sanctions team : Awesome table / email: sco-ecsc-process-expert@syensqo.com
- Have your voice heard! SPEAK UP ! Speak Up Ethic Helpline