

Stage 8 - I introduce the changes in Authorizations Platforms.

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww**, **financial_accounting**, **central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting**, **france**, **financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) - "I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: TSU Tools & BAM

Responsibility area:

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- 3. Tasks description
- 3.1. I (TSU Tools & BAM) create and/or update the power of attorney (authorizations roles) in the respective platforms and/or systems (Solvay Treasury Online, BNPP Connexis, BOFA Cashpro, JP Morgan, Citi Direct...)

Scope



WW

Please remove the icon when not applicable.

ERP



PF1



WP1



PE1



Unknown Attachment

Please remove the icon when not applicable.

- 3.2. I (TSU Tools & BAM) remove, in case of replacement, the power of attorney (authorizations roles) who previously had the respective competence;
- 3.3. When concerning ERPs (BCM - Bank Communication Management), TSU Tools & BAM must create a request for the IS authorisations team to add the authorisation roles.

Frequency



Month

? Unknown Attachment

? Unknown Attachment

Please remove the icon when not applicable.

References

Forms

Attachments

<< Stage 8 - I introduce the changes in Authorizations Platforms. >>

1. Objective and Scope

1.1. Objective of this Operation

1.2. Scope

2. Definitions

See [Finance Glossary](#):

- ...

3. Tasks description

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