

Stage 8 - I (TSU Tools & BAM) introduce the changes in Bank Account Repository (AODOCS eBAM).

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) - " I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: TSU Tools & BAM

Responsibility area:

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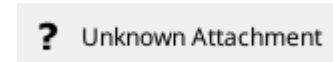
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 - 1.2. Scope
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- 3.2. I (TSU Tools & BAM) supports the CAMs to update the POA Section of the Bank Account Repository AODOCS eBAM:

Scope



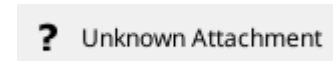
Please remove the icon when not applicable.

ERP



Please remove the icon when not applicable.

Frequency



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References

Forms

Attachments

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introduce the changes in Bank
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eBAM). >>

1. Objective and Scope

1.1. Objective of this Operation

1.2. Scope

2. Definitions

See [Finance Glossary](#):

- ...

3. Tasks description

3.1. I (TSU Tools & BAM) support the CAMs to upload the latest version of the POA in [AODOCS TSU Documents](#).

3.2. I (TSU Tools & BAM) supports the CAMs to update the POA Section of the [Bank Account Repository AODOCS eBAM](#):

- Legal Admin or Delegate: person who is sub-delegating his signature to approve payments;
- Payment initiators: list of people authorised to create payments in the EBS;
- Signatories or Group A: list of authorised signatories or people in Group A;
- Group B and Group C (if applicable);
- POA / Signatories linked to the POA letter;
- Threshold for payments: Limit. Indicate 999999999 if there is no limit.

Company POAs

Legal Administrators or Delegate ?

Please choose a person X

Payment initiators ?

Please choose a person X

Signatories or Group A ?

Please choose a person X

Group B (if applicable) ?

Please choose a person X

Group C (if applicable)

Please choose a person X

POA / Signatories ?

Please enter a URL here X

+

Threshold for payments ?

Please enter text here X

0/400

End of document.