

I perform the Bank accounts' clearings.

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Treasury Accounting

Responsibility area: Ensure the daily bank reconciliation process

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-

Scope



WW

Please remove the icon when not applicable.

ERP



Unknown Attachment

Please remove the icon when not applicable.

Frequency



Month

Please remove the icon when not applicable.

References

Forms

Attachments

<< I perform the Bank accounts' clearings. >>

. Objective and Scope

1.1. Objective of this Operation

1.2. Scope

2. Definitions

See [Finance Glossary](#):

- ...

3. Tasks description

3.1. I receive on the ticket to clear the Bank accounts from the Treasury Operations Team.

3.1.1. Clearing in one account adding the posting to the P&L account



EMEA, treasury.ops (sent by thais.purcinonogueirasilva@syensqo.com)

to Solvay, treasury.fo, treasury.accounting, me ▾

Hi Tânia,

please, clear below items.

Bellow item It is related to share buyback. Please, book accordingly. Document issued by the bank attached for your records

Account	Assignment	DocumentNo	BusA Type	Doc. Date	Value Date	PK Amount	in doc. curr.	Curr
50501EUR72	0055652200004	9000266365	TO	13.11.2024	13.11.2024	40	3.711.857,93	EUR

Account	Assignment	DocumentNo	BusA Type	Doc. Date	Value Date	PK Amount	in doc. curr.	Curr
50501USD73	000836997	9000266083	8590 TQ	13.11.2024	13.11.2024	40	80.000.000,00	USD
50501USD73	000836997	9000266083	8590 TQ	13.11.2024	13.11.2024	40	10.222,22	USD
50501USD73	000951266/STDeposi	9000266110	8590 TQ	13.11.2024	13.11.2024	50	80.000.000,00-	USD
50501USD73	0055650000002	9000266355	TO	13.11.2024	13.11.2024	40	80.000.000,00	USD
50501USD76	0055631400001	9000265660	TI	13.11.2024	13.11.2024	50	80.010.222,22-	USD

Account	Assignment	DocumentNo	BusA Type	Doc. Date	Value Date	PK Amount	in doc. curr.	Cur
505AUUSD76	0055658700001	9000266484	TI	13.11.2024	13.11.2024	50	2.296.627,45-	USD
505CNUSD72	0055654500002	9000266427	TO	13.11.2024	13.11.2024	40	2.296.627,45	USD

Account	Assignment	DocumentNo	BusA Type	Doc. Date	Value Date	PK Amount	in doc. curr.	Curr
505CPAUD72	0055654100001	9000266421	TO	13.11.2024	13.11.2024	40	33.573,23	AUD
505EBAUD76	0055654800001	9000266431	TI	13.11.2024	13.11.2024	50	33.573,23-	AUD

3.2. I perform the Bank accounts's clearings.

3.2.1. Clearing in one account adding the posting to the P&L account

Transaction : **F-03**

Use the subaccount from the BO request

Clearing date: today

Select doc number and add the documents from BO request

Process open item

Clear G/L Account: Header Data

Process open items

Account Clearing Date Period
 Company Code Currency

Open Item Selection

Normal OI

Additional Selections

None
 Amount
 Document Number
 Posting Date
 Dunning Area
 Reference
 Payment order
 Collective invoice
 Document Type
 Business Area
 Tax code
 Others

Process open item

Clear G/L Account Enter selection criteria

Other selection: Other account Process open items

Parameters entered

Company Code
 Account
 Account Type
 Special G/L ind. Standard OIs

Document Number

From	To	String	Initial
9000266083		<input type="checkbox"/>	<input type="checkbox"/>
9000266355		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

When you press the button you can add a posting line. In this case you can add bank charge account 6599000400.

Clear G/L Account Process open items

Distribute Difference **Charge off diff.** Editing Options

Standard Partial Pmt Res.Items WH Tax

Account items 50501ZAR76 Fortis Bank Brussels (ZAR) Credit trfs received TR

Assignment	D Reference	Document Nu...	D... P...	Posting Date	Document ...	EUR Gross
00556841000	210BETRZAR24051	9000267214	TI 50	15.11.20	18.11.20	435.255,13-

Clear G/L Account Add G/L account item

Choose open items Process open items More data Acct model

G/L Account: 6599000400 Bank charges related to payments (AP, HR,...)
 Company Code: 2232 SYENSQO SA TREASURY

Item 1 / Debit entry / 40

Amount: 10,00 ZAR Amount in LC: EUR
 Calculate tax
 Business Area: Trdg Part.BA:
 Cost Center: 6VD859 859
 Profit Center:
 Assignment:
 Text: Long Texts

Next Line Item

PstKy: Account: SGL Ind: New co.code:

Note: the cost center is added automatically. If the cost center for P&L account is not input please check previous postings in the account.

Process open item.

Save and the clearing is done.

3.2.2. Treasury BO request to cancel the posting (Bank reject)

Transaction: **FB03**

Display Document: Initial Screen

Document List First Item Editing Options

Keys for Entry View

Document Number: 6000105878
 Company Code: 2232
 Fiscal Year: 2024

Select in Environment: Payment usage to analyze the docs.

Document Edit Goto Extras Settings Environment System Help

Document Changes
 Check Information
Payment Usage
 Document Environment
 Additional Assignments
 Valuation
 Correspondence
 Balance Sheet Adjustment
 Addtln components...
 Reference Object

Display Document: Overview

Display Currency Reversal D

Document Number: 6000233638 Company C
 Document Date: 16.08.2017 Posting Date
 Reference: Cross-CC no
 Currency: CAD Texts exist

Items in document currency

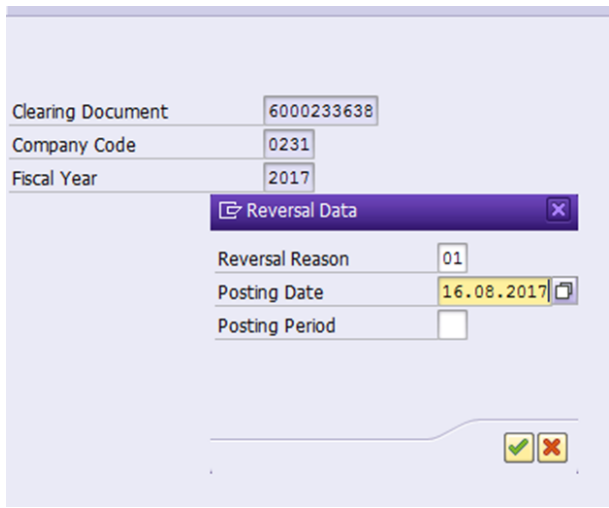
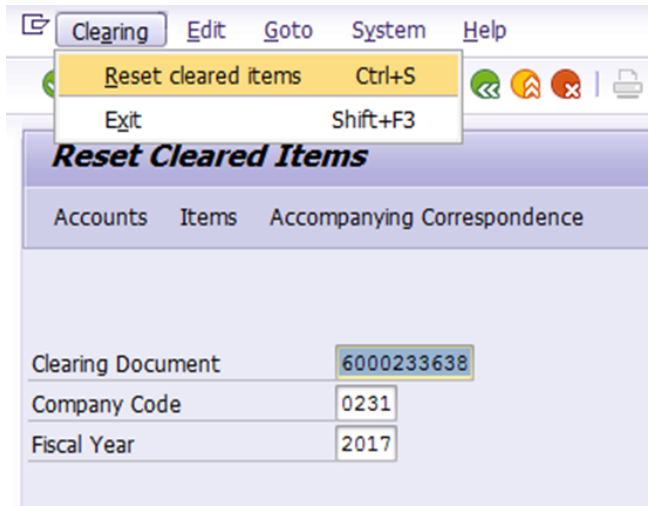
Itm PK	BusA	Acct no.	Description	Tx	Amount in CAD
001	40	5080100000	C1 pmt request/RIBA		6.000.000,00
002	50	50564CAD72	JPMORGANLo CAD Ct>TR		6.000.000,00-

5080100000 Clearing payment request/ passage annulation RIBA
0231

DocumentNo	BusA	Type	Doc. Date	Postng Date	Value Date	PK	Amount in doc. curr.	Curr.	Amount in local cur.	LCurr	Tx	Clrng doc.
6000233638		KZ	16.08.2017	16.08.2017		40	6.000.000,00	CAD	4.010.963,30	EUR		6000233638
9002960360		TI	16.08.2017	16.08.2017	16.08.2017	50	6.000.000,00-	CAD	4.010.963,30-	EUR		6000233638
							0,00	CAD	0,00	EUR		
0							0,00	CAD	0,00	EUR		

In this case, you can see that the doc number is the same as clearing document. That should be uncleared and reversed.

For this example you have to use transaction **FBRA** to unclear and reverse the Doc:



3.2.3. Clearing with 2 accounts

In transaction **F-03** - don't forget to select the correct currency that must be the document currency (In that case; select ZAR in tab Currency)

Select transaction **F-03** and the first account in this case 50501ZAR76

Clear G/L Account: Header Data

Process open items

Account Clearing Date Period
 Company Code Currency

Open Item Selection

Normal OI

Additional Selections

- None
- Amount
- Document Number
- Posting Date
- Dunning Area
- Reference
- Payment order
- Collective invoice
- Document Type
- Business Area
- Tax code
- Others

Add the document number provided by BO Team:

Clear G/L Account Enter selection criteria

Other selection Other account Process open items

Parameters entered

Company Code
 Account
 Account Type
 Special G/L ind. Standard OIs

Document Number

From	To	String	Initial value
<input type="text" value="9000267214"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select "Other account" and insert the second sub account in that case 50501ZAR73

Press doc number and insert the doc.

Clear G/L Account Select open items

Process open items

Open item selection	Additional selections
Company Code <input type="text" value="2232"/> Account <input type="text" value="50501ZAR73"/> Account Type <input type="text" value="S"/> Special G/L ind. <input type="text"/> <input checked="" type="checkbox"/> Normal OI Pmnt advice no. <input type="text"/>	<input type="radio"/> None <input type="radio"/> Amount <input checked="" type="radio"/> Document Number <input type="radio"/> Posting Date <input type="radio"/> Dunning Area <input type="radio"/> Reference <input type="radio"/> Collective invoice <input type="radio"/> Document Type <input type="radio"/> Business Area <input type="radio"/> Tax code <input type="radio"/> Branch account <input type="radio"/> Currency <input type="radio"/> Posting Key <input type="radio"/> Document Date <input type="radio"/> Assignment <input type="radio"/> Billing Document <input type="radio"/> Contract Type <input type="radio"/> Others
<input type="checkbox"/> Other accounts <input type="checkbox"/> Distribute by age <input type="checkbox"/> Automatic search	

Press process open items

Clear G/L Account Enter selection criteria

Other selection Other account **Process open items**

Parameters entered

Company Code 2232
 Account 50501ZAR73
 Account Type S
 Special G/L ind. Standard OIs

Document Number

From	To	String	Initial value
9000267215	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
9000267216	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check that all amount selected with "blue" color and Save (post).



3.2.4. Clearing with IBA account

In transaction **F-03** :

Process open items

Account 50515gbp16 Clearing Date 25.08.2017 Period 8
 Company Code 0231 Currency gbp

Open Item Selection

Normal OI

Additional Selections

None
 Amount
 Document Number
 Posting Date

Press process open items:

Choose open items Process open items More data Acct model

G/L Account 591GBP7771 C/Cp Cytec Engineered Materials ltd (UK)-GBP
 Company Code 0231 SOLVAY SA - TREASURY DPT

Item 1 / Credit entry / 50

Amount 271,43 GBP Amount in LC EUR
 Calculate tax
 W/o Cash Dscnt
 Business Area Trdg Part.BA
 Value Date 25.08.2017 Due on
 Assignment 7771/OPDI
 Text retour de fonds Amber Valley Long Texts

Input the not assigned amount

Value date : if not communicate by BO use value date of the document provided

example: doc 9002970629 : value date 25.08.2017

Assignment : input company code + /OPDI 7771/OPDI

Text : communicated in the ticket : "retour de fonds Amber Valley"

Press process open items

Clear G/L Account Process open items

Distribute Difference Charge off diff. Editing Options

Standard Partial Pmt Res.Items WH Tax

Account Items 50515GBP16 Forts London (GBP) Credit trfs received CU

Assignment	G/L Account	Document...	D...P...	Posting Date	Document...	Value Date	GBP Gross
0030624700001GBP	50515GBP16	9002970629	TI 50	24.08.2017	25.08.2017	25.08.2017	271,43-

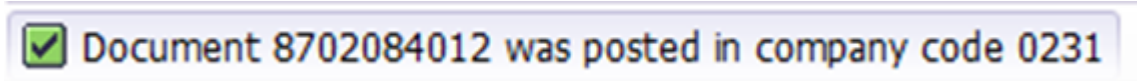
Processing Status

Number of items	1	Amount entered	271,43-
Display from item	1	Assigned	271,43-
Display in clearing currency		Not assigned	0,00



Not assigned tab is 0,00 ok to clear press

Select



and send this message in the ticket to BO Team.

3.3. *I inform the requester that the clearing has been done.*

CASE-0001739294

2232 | CODA 19.11.2024

Modified:
Nov 19, 2024 at 10:33 AM

Comments (3)

 Tânia Ascensão

From: Tânia Ascensão

To: treasury.ops.emea@syensqo.com; Verushka Lawrence;

Cc: Solvay Finance Service Support Mailbox; treasury.fo@syensqo.com; treasury.accounting@syensqo.com;

Subject: Re: ##2820045##:2232 | CODA 19.11.2024

Hello Susana,

Document 8700259096 was posted in company code 2232
Document 8700259097 was posted in company code 2232
Document 8700259098 was posted in company code 2232
Document 8700259099 was posted in company code 2232
Document 8700259100 was posted in company code 2232
Document 8700259101 was posted in company code 2232
Document 8700259102 was posted in company code 2232
Document 5010009246 was posted in company code 2232

End of document.