

# Reporting tools & documents

Updated July 17 2023

Play the Onboarding pack

## ACCESS TO THE PROCEDURES

<b>General procedure "HSE Reporting"</b>	<b>Annex "List of Indicators"</b>	<b>Procedure + Definitions "Reporting of HSE events"</b>
<b>IND-HSE-01-PRO. pdf</b>	<b>IND-HSE-01- PRO-Appendix</b>	<b>IND-HSE-01.01-PRO</b>

## DECLARATION OF ACCIDENTS / INCIDENTS

<b>Occupational Safety (OS)</b>	<b>Process Safety (PS)</b>	<b>Transport Safety (TS)</b>
<ul style="list-style-type: none"> <li>• <b>Access to PURE to declare an accident</b></li> <li>• <b>Download the H-RII (High Severity Reportable Injury and Illness) Declaration Form</b></li> <li>• <b>Download Lessons Learned Bulletin Template</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Access to PURE to declare a PSI</b></li> <li>• <b>Upload the Process Safety Incidents Excel list</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Access to PURE to declare a Transport Safety Incident</b></li> </ul>

## PERIODICAL DATA REPORTING IN PURE AND OTHER REPORTING (SERF)

<b>OS, PS, IH, OH In PURE</b>	<b>Environment (Env)</b>
<ul style="list-style-type: none"> <li>• <b>Access to Pure to record your data for OS / PS / IH / OH</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>SERF - Solvay Environmental Reporting File</b></li> </ul>