

Performance Activities in my HR Services - HR

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PERFORMANCE ACTIVITIES IN MY HR SERVICES

- The scope for the tool is all cadre and all white-collar non-cadre;
- My HR Services is available in English and translates to all European languages, with plans to offer more local languages in the future;
- Check-In's and Snapshots happen in the tool and in one form;
- [Get a Performance Report](#) and have an overview of your scope;
- Managers and employees can both open as many Check-In/ Snapshot forms as they wish to throughout the year;
- The Year-End Assessment form will open automatically and feed the following calibration and compensation process;
- Feedback can be requested and provided flexibly via My HR Services;

Historical Check-In's and Snapshots remain available in the employee file - learn how to find them [here](#)

Date last updated: 28 Oct 2024

How to use the tool

- [User Guide - How to Use the Tool](#)
- [How to get a Performance Report - Operating Procedure](#)
- [My HR Services Deployment for Performance and Talent](#)

Video Tutorials/Sessions

- [Video giving a general overview of the new tool](#)
- [Video tutorial to complete end of year review](#)
- [Video tutorial for the check-ins & snapshot in the new tool](#)