

I perform the Internal Control RtR.GAC.02.12 - P&L Check BFC vs SAP

Domain: Finance Data & Reporting

Responsibility area: Ensure consistency P&L BFC vs SAP

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Scope



WW

ERP



PF1



WP1



PI1

Frequency



Month

References

Forms

Attachments

8. Add the link to attachments or external links

1. Objective and Scope

1.1 Objective of this Operation

The objective of this procedure is to describe the process to perform the monthly IC RtR.GAC.02.12 - P&L Check BFC vs SAP.

1.2 Scope

The scope of this procedure is worldwide.

2. Definitions

See [Finance Glossary](#).

Deadline proposal: **Every Month**, on D+7 until the end of the day.

Why?: Deadline to reopen the BFC is until D+6 at 12pm Local Time.

3. Tasks description

3.1 I perform the IC RtR.GAC.02.12 - P&L Check BFC vs SAP

STEP 1

Access the [Internal control - Equity](#) in Google Drive, create a new file and name with the new month.

Shared with me > ... > Internal control - Equity > 2023 ▾

Type ▾	People ▾	Modified ▾
Name ↑		Last mo... ▾
01.2023		Feb 20, 2023
02.2023		Mar 10, 2023
03.2023		Apr 12, 2023
04.2023		May 9, 2023
05.2023		Jun 8, 2023
06.2023		Jul 5, 2023
08.2023		Sep 11, 2023
09.2023		Nov 13, 2023
10.2023		Nov 13, 2023

STEP 2

Use as an example a file from the previous quarter for the formulas be copied, download the file so we can work in Excel.

> After the check is complete, upload the file to the new folder created and rename with the current month.

Shared with me > ... > 2023 > 09.2023 ▾

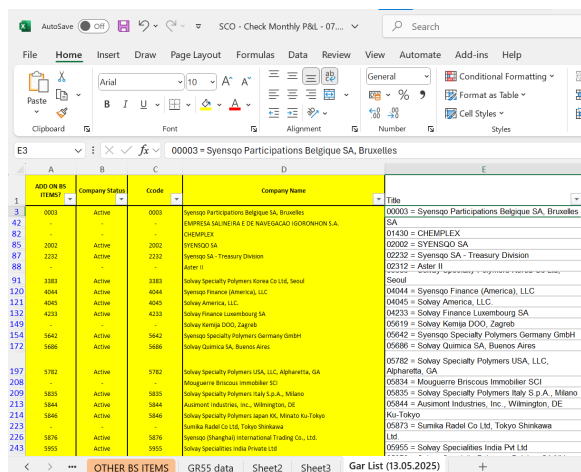
Type ▾	People ▾	Modified ▾
Name ↑		
 Check Monthly P&L - 09.2023.xlsm		

STEP 3

Update GAR List:

GAR list must be updated **every quarter** or whenever we know of a change or existence of a new entity.

Go to [Legal Entity Card](#) > Execute “Document Export”.



ADD ON BS ITEMS	Company Status	Code	Company Name	Title
0003	Active	0003	Syensqo Participations Belgique SA, Bruxelles	00003 = Syensqo Participations Belgique SA, Bruxelles
01430	Active	01430	EMPRESA SALINERA E DE NAVEGACAO ISONONHO E.A.	01430 = CHEMPLEX
02002	Active	2002	SYENSQO SA	02002 = SYENSQO SA
2232	Active	2232	Syensqo SA - Treasury Division	02232 = Syensqo SA - Treasury Division
3583	Active	3583	Syensqo Specialty Polymers Korea Co Ltd, Seoul	03583 = Syensqo Specialty Polymers Korea Co Ltd, Seoul
4044	Active	4044	Syensqo Finance (America), LLC	04044 = Syensqo Finance (America), LLC
4045	Active	4045	Solvay America, LLC	04045 = Solvay America, LLC
4233	Active	4233	Solvay Finance Luxembourg SA	04233 = Solvay Finance Luxembourg SA
5642	Active	5642	Syensqo Specialty Polymers Germany GmbH	05642 = Syensqo Specialty Polymers Germany GmbH
5686	Active	5686	Solvay Quimica SA, Buenos Aires	05686 = Solvay Quimica SA, Buenos Aires
5782	Active	5782	Solvay Specialty Polymers USA, LLC, Alpharetta, GA	05782 = Solvay Specialty Polymers USA, LLC, Alpharetta, GA
5834	Active	5834	Mouguerre Briscous Immobilier SCI	05834 = Mouguerre Briscous Immobilier SCI
5835	Active	5835	Solvay Specialty Polymers Italy S.p.A., Milano	05835 = Solvay Specialty Polymers Italy S.p.A., Milano
5844	Active	5844	Ausimont Industries, Inc., Wilmington, DE	05844 = Ausimont Industries, Inc., Wilmington, DE
5846	Active	5846	Solvay Specialty Polymers Japan KK, Minato Ku Tokyo	05846 = Solvay Specialty Polymers Japan KK, Minato Ku Tokyo
5873	Active	5873	Sumika Radel Co Ltd, Tokyo Shinkawa	05873 = Sumika Radel Co Ltd, Tokyo Shinkawa
5874	Active	5874	Syensqo (Shanghai) International Trading Co., Ltd.	05874 = Syensqo (Shanghai) International Trading Co., Ltd.
5955	Active	5955	Syensqo Specialties India Private Ltd	05955 = Syensqo Specialties India Pvt Ltd

STEP 4

Add new companies:

- Sheet “GAR List” > Check column A for “ADD”;

- Add those companies on sheet "**Other BS items**";
- Extend formula from the previous line;
- Manually add information in column **E (SAP Code)** and **J (Code 1)**, the rest of the information will appear automatically with the formula;

⚠ Only perform check for companies with the **Status Active** and **Consolidation method Fully consolidated (IG)** or **Proportionally consolidated (IP)** or **Equity method (ME)***

A2 : =IF(B2="Active";IFERROR(VLOOKUP(C2;"OTHER BS ITEMS"!'SE\$22:\$E\$1048

	A	B	C	D	E
	ADD ON ITEMS	Company Status	Code	Company Name	Title
209	ADICIONARI	Active	5835	Solvay Specialty Polymers Italy S.p.A. Milano	(5835 = Solvay Specialty Polymers Italy)
214	ADICIONARI	Active	5846	Solvay Specialty Polymers Japan KK, Minato Ku Tokyo	(5846 = Solvay Specialty Polymers Jap
226	ADICIONARI	Active	5978	Solvay (Shanghai) Co Ltd	(5978 = Solvay (Shanghai) Co Ltd

In tab **OTHER BS ITEMS** update dates of Periods:

- **Period 1** > Update cell **F6** with a date from the last month already closed;
- **Period 2** > Update cell **F7** with a date from the month we are closing.

💡 Example: If we are closing April, Period 1 is March and Period 2 is April*.

CONSO COMPANIES	
PERIOD 1	March-22
PERIOD 2	April-22

Instructions	OTHER BS ITEMS	Gar List (29.08.2023)	RU Company 5785	Other Data
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AutoSave Off SCO - Check Monthly P&L - 06....

File Home Insert Draw Page Layout Formulas Data Review View

Paste Clipboard Font Alignment

M12 :

	A	B	C	D	E
	Second Period	Year	First Period	Year	
1		6	2025	5	2025
2					
3					
4					
5	PF2				
6	Company Code	6/2025	5/2025	Variation	
7	0003	4860223,19	1283647,04	3576576,15	
8	2002	-49344760,01	1018407639	-1067752399	
9	3383	5359013075	4516127286	842885789	
10	4045	-12700979,22	-10548515,47	-2152463,75	
11	4233	144214293,6	169372173,9	-25157880,31	
12	5642	-607880,89	-936762,07	328881,18	
13	5686	879442787	380145636,8	499297150,2	
14	5782	-88161149,74	-79084403,01	-9076746,73	
15	5835	75389699,76	70469439,67	4920260,09	
16	5844	-1153389,2	-252823,32	-900565,88	
17	5846	401294290	475438809	-74144519	
18	5876	29891199,44	37462024,93	-7570825,49	
19	5955	591460673,2	415717124,2	175743549	
20	5978	7253014,42	7995118,4	-742103,98	

Instructions OTHER BS ITEMS GR55 data Sheet2 SI

Rtr.GAC.04.12 - Monthly P&L
Late Entries - SAP vs BFC

CONSO COMPANIES	
PERIOD 1	May-25
PERIOD 2	June-25

OTHER BALANCE SHEET ITEMS

STEP 6

Extract data from BFC:

Tab "Add-Ins" > Financial Consolidation > Autonomous Mode > Import > In Sheet.

The values in columns **L** and **P** will be filled in automatically.

Check Monthly P&L

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW

Financial Consolidation

Autonomous Mode Import In Cell Range

Data Entry Connected Export In Sheet

Define Schedule In Workbook

Connect...

Disconnect

Personal Information

About Financial Consolidation Web...

Extract data from SAP:

Open a new window in SAP (if we're gonna do PF1, we open a PF1 window, and so on) > Perform macros "**Press for PF1**" and "**Press for WP1**" > the values in column Y will be filled in automatically > Perform "Text to columns" if necessary.

Login SAP and use transaction **GR55** >
Report Group **Z4F3** > Fill in the data.

For Systems PI1 (Only Manually):

- > Copy the value from the line **"Net Result"** and the column of the **month we intend**, to column **Y** in the excel file
- > Perform "Text to columns" if necessary.

[illegible]

Group balance sheet - 2 periods: Selection

 Data Source...

Selection values

Second period	4
Fiscal year for second period	2022
First period	3
Fiscal year for first period	2022

Selection groups

Company code	
Or value(s)	6078

Lead column	4 / 2022	3 / 2022	Variance
** 2FC-L12000 Profit/Loss for the period	6,868,109,94-	9,396,096,83-	2,527,986,89

BFC Monthly evolution (Loc Curr): Selection

 Data Source...

Selection values

Fiscal Year	2020	
Controlling Area	FIN1	
To Period	5	

Selection groups

Company Code(s)		
Or value(s)	4044	to
Profit Center / Group (1)	FINZCH005	
Or value(s)		to

Check for gaps between BFC and SAP:

Once the BFC (columns L and P) and SAP (column Y) values are complete, we will have the difference in EUR between the two in column V of the excel file > Filter these differences by values above and below 3k > The companies that have this difference will be the ones we will have to analyze.

[illegible]

Follow up the differences:

For the companies with gaps like described above, send email to CAM with the CAD in the loop as the example.

Company 07788 – RTR.GAC.02.12 – Monthly P&L Difference SAP vs BFC 03.2025/04.2025 [View](#) [Help](#)

Victoria, Michaela [michaela.victoria@myenergi.com](#)
to [Simon, John](#)

Dear Simon,

Could you please provide justification for the P&L difference identified between SAP and BFC in [March](#) and in [April](#)?

CHECK:

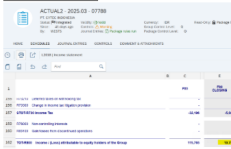


SAP GR03 ZAF3:

BFC ACTUAL 3 - 07788 2025.03



BFC ACTUAL 2 - 07788 2025.03



As you can see above, the values in SAP GR03 are -17,920.00 in [March](#) and -17,918.00 in [April](#), while the values in BFC are 17,920 in [March](#) and 17,790.00 in [April](#).

Twice a year (May and November perform the Check annual Net Equity F00 2022.

Use as reference a file from the previous check so the formulas are copied and apply the same procedure as:

- >Extract data from BFC - Financial Consolidation;
- >Extract data from SAP - Excel Macros;
- > Follow-up on the gaps.

Shared with me > ... > Internal control - Equity > 2023

1 selected

Name	Last modified	File size
10.2023	Nov 13, 2023	—
09.2023	Nov 13, 2023	—
08.2023	Sep 11, 2023	—
06.2023	Jul 5, 2023	—
05.2023	Jun 8, 2023	—
04.2023	May 9, 2023	—
03.2023	Apr 12, 2023	—
02.2023	Mar 10, 2023	—
01.2023	Feb 20, 2023	—
V2 - Check annual Net Equity FOO 2022 May23 (1).xlsx	Oct 6, 2023	780 KB
Check annual Net Equity FOO 2022 May23.xlsx	Sep 28, 2023	6 MB