

# Common use links

## 2026

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### RIC Shanghai & Admin

[New order form PUR](#) [Check order condition \(](#)

[Reader\)\(Syensqo1\)](#)

[\(PUR\)](#)

### ANA

[Outsourcing and intern time](#)

### Material

[Work plan of Material team\\_excel\\_Jan.](#)

### Technical Support

## 2025

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### RIC Shanghai & Admin

[AI training course](#)

[logobrand](#)

[E2P2L open shared equipment booking excel](#)

### Technical Support

### ANA

[Outsourcing and intern time](#)

[Training of Instrument Operation of intern](#)

### Industrial Support

### Material

[Work plan of Material team\\_excel\\_Jan.](#)

[Novecare support monthly report\\_G drive](#)

### Fine Organics

### Networks

[Network meeting plan for 2025](#)

[News publishing schedule on A&C space](#)

[Name list of different email groups](#)

[GAN members](#)

### Technical Support

### Useful information

[Syensqo slide templates 2025](#)

### Industrial Support

## 2024

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### RIC Shanghai & Admin

[New order form\\_PUR](#) [Check order condition \(](#)

[E2P2L\\_Consumables\\_Purchase List-20240625](#)

[RICS// \(](#)

[Replicon](#)

[Payment in advance request](#)

[Innovation Academy Digital Booklet \(Excel\\_KP I related\)](#)

[Stationery request form](#)

[CAPEX application form](#) [CAPEX disposal application form\(Asset removal\)](#)

### ANA

[Outsourcing and intern time](#)

[Gas ordering plan-Linde](#)

[ANA lab PC/instrument management\\_updated 20240619](#)

[Equipment in ANA\\_2023](#)

[Technical report \(TR\) list 2024\\_excel](#) [TR 2024-G drive](#)

[Highlights 2024\\_excel G drive](#)

[SALTS-G drive](#)

[Laboratory Employee Skills Summary](#)

### ANA

[ANA website on The-hub](#)

[ANA broadcasting-PPT introduction & capability](#)

[Open Tool Usage Record / Equipment use record](#)

[SOP Shanghai](#)

[Balance calibration-](#)

[ppt](#)

Temporary vendor application form  
PPT template    New group template  
Syensqo Branding-G drive 2024  
RIC Shanghai website on The-hub  
IT needs collection\_Excel  
2023-2025 ()  
Pur list 2024

Management Procedure SMP\_G drive  
Monthly meeting PPT inside\_G drive  
ACD/Labs web version

## HSE related

Gensuite  
CHA template\_syensqo  
PPE-  
HSE RICS-G drive  
ANA HSE-G drive  
Emergency contact for gas detector  
-ANA

## ONELims

ONELims website  
ONELims summary 2024  
ONELIMS training  
Worksheet Content  
Account management

## Outsourcing

Sciclub-  
Appsheet-Outsourcing  
Outsourcing and intern time  
outsourcing  
Frequent Supplier Contact

## Aroma & Fluorine

SOP  
Fineorganic  
Fine organic  
COAs

## Fine organics

## Material & Inorganics

Work plan of Material team\_excel\_Aug.  
Bimonthly meeting 2024\_G drive

## GBUs

XRD-LY plant-G drive  
RHA reports (XRD/ICP/Purity)-G drive  
RHA sample\_G sheet  
Silica\_Spent foundary sand & mining tailing-G sheet

## IT support

Ticket raise-Service one  
Laptop C disk clean  
DT needs & demands 2024 S1, 2024 S2

## HR related

HR website (performance\_leave...)

## Others

### A&C space

TheHUB-Google folder  
SolvayONE-Google folder  
Techniques and Training summary  
User guide for TheHUB  
  
Global A&C shared drive

## Useful tools

SyGPT    Useful information about SyGPT  
Mindjet on line  
DeepL\_translator/writing  
Online timer  
Mentimeter\_Online survey  
Online tools  
Online image editor  
Online image background remover by one-click

[Chemistry tools](#)

[Z-library \(Website\\_1...\)](#)

[Aminer search](#)

[lucid](#)

[Icon finder](#)

## 2023

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[Work plan of Material team](#)

[Outsourcing and intern time](#)

[Pur list](#)

[Parental leave plan](#)