

90.LPM integration (draft)

Main steps:

1. **Assess**
2. **Prepare**
3. **Launch**
4. **Accelerate**
5. **Sustain and improve**

Assumptions to agree on:

- LPM is a **full eco-system**: forums, roles, best practices, guardrails, constant connection with value streams, RTEs, Business Owners, Epic Owner
- **Sponsorship** of top management is essential: cascading decisions, agree set-up, ensure roles and responsibilities at LPM level
- **Decentralization** of decision making based on guardrails, otherwise it's killing the LPM empowerment

Steps	Ideal timeline before launch	Topic	Jira epics	Notes
Assess	6 months	Need for change set - Vision - Economic view	N/A	MERTENS, Simon see: : 0. Why Moving Ahead with SAFe, is the Right Choice?
Assess	6 to 4 months	Connection with SAFe. (tools and goal: lean/agility) Establish and Agree on the Portfolio Flow Initiatives vs epics	N/A	Agreed on the flow with : LEMOS, Barbara to see the complexity of adding a delivery state into the tool - no impact on Agility cycle. FYI MERTENS, Simon
Prepare!	3 months	Agree on format for request. Align on the selected value stream. (SAFe journey) <i>Value stream = full stream</i> Agree and schedule ceremonies Agree on the KPIs. (SAFe journey) Have the tools set Trainings on LPM and how it connects to SAFe?	Epic cycle set (phase 1): ☐ Agree on format for request. ☐ Agree on strategic themes ☐ Have the tools chosen and set ☐ Define champions ☐ Communicate and train ☐ Enforce the epic cycle and requests ☐ Align on the selected value stream. (SAFe journey). <i>Value stream = full stream</i> ☐ Agree and schedule ceremonies ☐ Agree on the KPIs. (SAFe journey) ☐ Trainings on LPM and how it connects to SAFe?	<i>This is the right time time to define the training for the teams .</i> MERTENS, Simon to confirm the epic template.

Prep are	2 months	Agree and schedule ceremonies Agree on the KPIs. (SAFe journey)	☐ Agree and schedule ceremonies ☐ Agree on the KPIs. (SAFe journey)	<i>Ceremonies will feed into the PI planning and should be schedule around 1 month before the PI to discuss feedback and final prio.</i> LEMOS, Barbara Discussed with MERTENS, Simon on the cadence to be aligned with PI planning and it seems feasible. To agree on the PI planning cadence : at least 4 sprints of 2 weeks + 1 retribution week .
La un ch	Launch day	Launch day!		
Ac cel era te		Better prioritization		<i>Train Teams on WSJF</i> <i>Ensure all teams understand the WSJF concepts and calculations. Provide training, examples, and make sure there is consistency in how job estimates and other inputs are derived.</i>
		Better KPIs		

Establish Portfolio Flow

- **Funnel:** Contains all the EPICs proposed that could be candidate one day to enter in a PI
- **Reviewing:** This column contains all the EPICs to give focus on. Epic owner is assigned. Hypothesis statement & Acceptance criteria are defined.
- **Analyzing:** This column contains all the EPICs being refined. A potential feature can be created at this stage that will be completed in next PI to assess the context and create a mutual agreement stage.
- **Ready:** This column will contain EPICs that are ready to be prioritized for next PIs.
- **Implementing:** This column contains the EPICs that are **already started** (One of its child Features is In progress). This step should be automatized
- **Done:** This column contains the EPICs that are completed (All child Features are in Done - Accepted or Archived status).

