

# Procurement Community

## Procurement Community

### Welcome!

We hope you'll always feel free to speak up, share your thoughts and challenge us. We're all going to grow together here, and we look forward to it!

In order to help you feel at ease in your new job at the soonest, we have sent you the [Procurement Onboarding Curriculum](#) via our learning platform YouGrow.

The curriculum includes self-paced e-learning and virtual courses for you to learn more about the Procurement BSA in general, tools, policies, etc.

You have 90 days to complete it. Once you have completed the curriculum, we recommend that you organize a quick review meeting with your first line manager to see what went well, which questions you may have and what courses may still be needed for you to perform better in your new job.

More information available in the "[My Learning & Development](#)" section below.

### Do you want to learn or to review our structure and teams?

Check our Procurement BSA Organizational Chart [Procurement Org Chart](#)

### This overview is not enough?

You are looking for a Category Buyer, a Regional Buyer or a Capex Buyer?

Check the list of buyers [Buyers List](#)

Our future growth relies on competitiveness and innovation, skills and productivity... and these in turn rely on the education of our people.

Julia Gillard, former Prime Minister of Australia.

### The Procurement Academy

The Procurement Academy is a Global Learning Path for the Procurement Family. Its purpose is to enhance the right set of strategic competencies and achieve a higher level of expertise, developing skills and strengthening capabilities along the core procurement process (SPP).

[Procurement Academy Roadmap](#)

[Curriculum for newcomers](#)

[Procurement Regional Buyer Curriculum](#)

[Procurement Skills Marketplace Catalogue](#)

[Procurement Negotiation Readiness Playbook](#)

### YouGrow

You are looking for a specific course or your team needs to be trained on specific subjects. Look what is available in You Grow

[YouGrow](#)

### Check Your Agenda Before Registering for a Virtual Course

We are facing more and more 'no shows' to virtual classes.

When registering for a course, keep in mind that a trainer is working on it for you and will block some of his / her time to make sure you can attend the course that is proposed. Cancelling at the last minute or no showing up at all may affect the quality of the course. It is also a lack of respect towards the trainer and the other participants.

**IT ONLY TAKE A MINUTE TO DROP THE COURSE YOU HAVE REGISTERED TO.**

Keep in mind that a cancellation fee up to EUR 1 500,00 can be imposed to your service in case of late cancellation.

## YouGrow Tips - for virtual classes

When you will register to a course in YouGrow, you will receive:

- an email to confirm your registration with the link of the GoogleMeet call.
- an invitation in your calendar without any GoogleMeet details

The day of the training, you might look for the GoogleMeet link to join the class. But where is it?

To avoid this stress, go to the Procurement BSA Calendar, look for the class, click on the class and select "Copy data in my calendar"



### Still some questions?

Contact the [Procurement Academy](#). We will do our best to help you!

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- RH wiki page: **My Onboarding**
- Procurement Onboarding Curriculum
- YouGrow

- Procurement Organization chart
- Buyers list

- RH wiki page: **My Learning & Development**
- YouGrow

- Procurement Regional Buyer Curriculum

- HR wiki page: **My Offboarding Process**