

# Legal & Contract Matters

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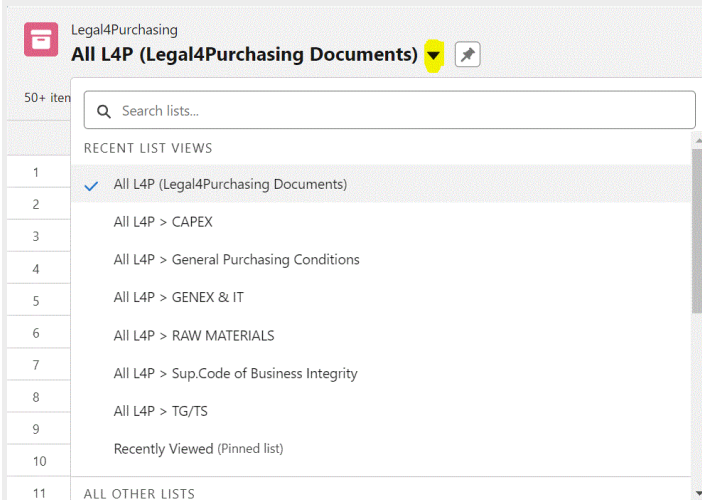
### Main description

Below you will find more information on:

## Our Contracts' Repository

### Legal templates available in Convergence

Legal templates are available in [Convergence](#). Check out for "Legal4Purchasing" in the search bar. Select the template category you are looking for by use the arrow to drop down the menu (see screenshot below). Then, select the category of the document.



The categories are the following:

- [All L4P > General Purchasing Conditions](#)
- [All L4P > Sup.Code of Business Integrity](#)
- [All L4P > CAPEX](#)
- [All L4P > GENEX & IT](#)
- [All L4P > TG/TS](#)
- [All L4P > RAW MATERIALS](#)



#### Few words on General Purchasing Conditions

The General Purchasing Conditions GPC (in other words: General Terms and Conditions GTC) have been updated and implemented in SAP on **October 13th, 2024 for APAC, EMEA, US and Canada.**

LATAM and Mexican GPC are still under review by the legal and insurance team.

## Syensqo Legal NDA Tool

### DIY NDA tool

NDA's are necessary and valuable tools. They allow us to advance important projects and collaborations while protecting Syensqo's confidential and proprietary information, by ensuring that information shared with partners can only be used for specific purposes.

However, NDAs can also be time consuming to draft, and your legal counsel may not always be available right away to help you. This is where our [DIY NDA tool](#) comes in.

Do you want to learn more about this new tool? Read the latest article shared by the Legal team [here!](#)

## Syensqo Legal Team

You want to contact our legal team?

## Ethics & Compliance

Main description

coming soon

## Insurance Contractual Terms

Insurance terms such as Responsibilities & Liabilities are key in our contracts.

In the Corporate Insurance & Prevention team website, you will be able to find contact to support you on any questions related to insurance matters and well as relevant information.



In 2024, new guidelines has been provided by the Insurance & Prevention team for our contracts. Please follow the Web-based session available in YouGrow.



The legal team are responsible to update their contracts' template over time. The General Purchasing Conditions (GPC) attached to POs released by SAP has been updated for APAC, EMEA and NAM (except Mexico). For LATAM GPC, it is still under review.

Look at useful links:

[What do our Group Insurance Programs cover? \(Executive Summaries\)](#)

[Global Insurance Policy related to transportation risk](#)

[A risk happens? Notify the claim here](#)

Date last update 16 Jul 2024

[Still some questions?](#)

[Contact Process team](#)