

I generate the Internal Bank Account(IBA) statements for month-end closing.

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww**, **financial_accounting**, **central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting**, **france**, **financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Treasury Accounting

Responsibility area: Ensure the IBA generation.

Table of contents

- Tasks to be completed when documenting an operation (from creation to publication)
 - 1. Enter the Title of the operation / page
 - 2. Add the following Labels:
 - Scope of applicability: ww, country_accounting
 - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
 - Unit and Domain according to the List of labels to be used in the Finance Service Line space
 - 3. Fill in all fields as described above
 - 4. Name the title of each section using OPD methodology naming convention - Infinitive verb without the "to", mainly action verb...something) -" I do something..."
 - 5. Once the description of the operation is completed, ensure it is approved and published by launching the SBS-Finance approval workflow
- Table of contents
- 1. Objective and Scope
 - 1.1. Objective of this Operation
 - 1.2. Scope
- 2. Definitions
- 3. Tasks description
 - 3.1. I stop the automatic generation of the daily IBA in PI2 on D+1.
 - 3.2. I check table ZZF_DIVERS in transaction SM30 to see if all the IBA's were generated until the last day of the closing month.
 - 3.3. I run the program for company codes 2232 and then check the output.

- 3.4. I transfer the IBA statements to the affiliates
- 3.5. I ensure that all documents have been Received
- 3.6. I control the IBA statements and the current accounts
- 3.7. For company code 4044 I start the procedure only after completing the task for 2232
- 3.8. I check that all the IBA statements were generated and then transfer them to the affiliates.

Scope



WW

Please remove the icon when not applicable.

ERP



PF1



WP1



PE1



Unknown Attachment

Please remove the icon when not applicable.

Frequency



Month



Unknown Attachment



Unknown Attachment

Please remove the icon when not applicable.

References

Forms

Attachments

<< I generate the Internal Bank Account(IBA) statements for month-end closing. >>

1. Objective and Scope

1.1. Objective of this Operation

The objective of this process is to generate IBA statements, ensure that these bank statements are complete / accurate and forward them to the affiliates, so that they can process them.

The IBA will be automatically posted in the accounting system of the affiliates and will provide them with their monthly cash balance and transactions details. This process is required on a monthly basis (closing task D1 – D2).

1.2. Scope

This operating procedure (OP) applies to the entity 2232 Syensqo SA - Treasury Division and 4044 Syensqo Finance America. The IBA statements are provided by these entities to the financial relays and the affiliates owning an IBA agreement.

2. Definitions

See [Finance Glossary](#):

- IBA - Internal Bank Account
- PI2 - ERP used by companies 2232 and 4044
- FCC - Financial Closing Cockpit
- OP - Operating procedure

3. Tasks description

For the monthly closure, the generation of IBA statements must be performed manually on D+1 and D+2 for the financial companies 2232 and 4044.

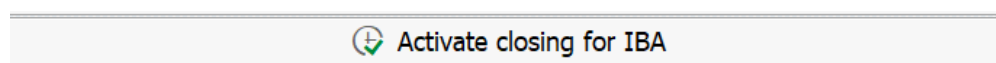
In FCC (Financial Closing Cockpit) the tasks should be performed accordingly on D1 and D2. If required, in case of additional manual postings in the IBA accounts, the steps described need to be rerun.

In this Operational procedure the steps will be described one by one.

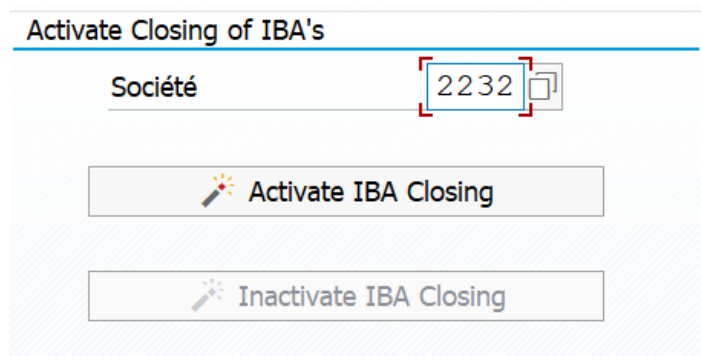
3.1. I stop the automatic generation of the daily IBA in PI2 on D+1.

The objective of this step is to stop the daily automatic generation of the IBA statements and allow the SU Treasury Accounting Team member to perform manually the entries for the last day of the month.

Go to our SAP Menu **Z3CTB** and select:



The following screen will appear:



Add the company code and select "Activate IBA closing" (Objective: block current month IBA's generation until closure activities are finalized).

3.2. I check table ZZF_DIVERS in transaction SM30 to see if all the IBA's were generated until the last day of the closing month.

The objective of this step is to ensure that all the IBA statements have been generated until the last day of the month.

SU Treasury Accounting Team member needs to check the transactions **SM30**.

Choose table **ZZF_DIVERS** and click on Maintain.

Table/View	zzf_divers		
Restrict Data Range			
☒ No Restrictions			
☐ Enter conditions			
☐ Variant			
 Display	 Maintain	 Transport	 Customizing

Then click on "Position" and put the program "Z3F_GEN_NIV_EXT" .

Change View "Paramérage des exécutions (anc. T900)": Overview

Paramétrage des exécutions (anc. T900)

Program	S-Prog	CyCd	Subdi	Subdi 2	Function
Z3F_BCM_SUMMARY_FILE		0231		001BA	20170501
Z3F_BCM_SUMMARY_FILE		0231		001BB	20991231
Another entry Program Name Z3F_GEN_NIV_EXT Sous Programme Company Code Subdivision WERK2 ✓ ✗					
Z3F_BCM_SUMMARY_FILE		0231		BOTJ2	20181006
Z3F_BCM_SUMMARY_FILE		0231		BOTJA	20181002
Z3F_BCM_SUMMARY_FILE		0231		FORIB	20991231
Z3F_BCM_SUMMARY_FILE		0231		HSBSA	20180912
Z3F_BCM_SUMMARY_FILE		0366		BOFA	20220501

Position...

Entry 1 of 321

The following tab will appear:

Program	S-Prog	CyCd	Subdi	Subdi 2	Function
Z3F_GEN_NIV_EXT		2232			18/11/2024
Z3F_GEN_NIV_EXT		4044			19/11/2024

Verify if the day before the last day of the month (D-2) in column "Function" for each company. (Ex: for May 2024 closure, 30.05.2024 must be indicated in that column before starting the IBA's generation).

3.3. I run the program for company codes 2232 and then check the output.

This step is performed in D+1 and D+2:

- First time in D+1, allowing to the Interco team to start their procedures and to make any adjustment if needed.
- Final in D+2, please note that the posting process is locked in D+1 end of the day.

Run the Program in FCC **Z3F_GEN_NIV_EXT** in order to generate IBA statements for 2232.

Sending account statements (IBA)



Financial company

2232

IBA n°

[x]

591*

to

Sending date

19.11.2024



Printing parameters

Pmnt advice printer

BX14

☐ Forced printing

Send by e-mail

Sender Address

treasury.accounting@syensqo.com

☐ No e-mail to affiliates

☒ Mark abstract as received

☐ Send e-mail copy to

treasury.accounting@syensqo.com

☐ Send e-mail copy to GENERAL

☐ Only addresses, simulation

Message customizing

Affiliate language key

EN

Title of e-mail



Available languages for title

EN FR

Title of e-mail

IBA statement

(default if not found: EN)

IBA statement

Message text



Available languages for body

EN FR

(default: EN+FR)

Hello,

Please find in attachment the IBA statements for 591*.

Sincerely,

Message text (no data: no file)



Available languages 2nd text

EN FR

☐ by Pelican file

Origin

PELPI1

Physical file

/var/pelican/PI1/out/CICAB_

Never send the pelican files for any company except 2232 = never change the Financial company, it should be 2232!

3.5. I ensure that all documents have been Received

Run CICC Interfaces for the entity 4044. The purpose is to release and post any IBA statement that might be blocked or not posted.

Type	Task ID	Task Description	Planned Duration	Status	Inactive	Long Text Off...	Def.Offset	Global ID	System	Task
	37	2232: Generate IBA statemen...	0 00:07:00				3 3 09:35:...	TRE IBAS	PI1_...	ZGE...
	623	2232: Transfer of IBA's	0 00:01:00				3 3 09:55:...	TRE IBAS	PI1_...	Z3F...
	859	4044: CICC Interfaces	0 00:15:00				3 3 10:00:...	TRE IBAS	PI1_...	ZZF...

Go to ZZF_CICCIBA:

CICC: Process Statement of Internal Business Account



Company Code

4044

Display mode

No display

Booking if date before

☐ Process file

Process documents in error

☒ Process errors

Document Number

to

Select companies 4044 and Display mode: "No display".

In case there are some IBA statements in error that means they are blocked for posting, they will appear in the next screen.

Process Statement of Internal Business Account



Financial company

2232

Fiscal Year

2024

Document Type

SX

Display mode

No display

Company Code

4044

Document Number

X404430015 / 1

Account number

2710100000

IBA

Currency

CHF

Credit

Operation type

Interests on IBA - Payable

Trading Partner

Value Date

29.02.2024

Clearing indic.

☒

Company Code 4044

- 2232 4044 X404400214 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404420173 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404430015 2024 : The creation of the SX document failed. E The difference is too large for clearing
 - X404430015 00001 591CHF2232 2710100000 Interests on IBA - Payable 2232, Credit 65,11 CHF
- 2232 4044 X404440135 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404450053 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404460033 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404470177 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X404490023 2024 : The creation of the SX document failed. E The difference is too large for clearing
- 2232 4044 X4044A0013 2024 : The creation of the SX document failed. E The difference is too large for clearing

We have to clear the items by currency:

- Check the currency of the first item

Process Statement of Internal Business Account

Financial company: 0231 Fiscal Year: 2021 Document Type: SX Display mode: No display
 Company Code: 5854 Document Number: X585414350 / 3 Account number: 59108D4044 IBA: 59108D0231
 Currency: USD Credit
 Operation type: IBA balancing Trading Partner: Value Date: 28.09.2021
 Clearing indic.: ☐

Company Code 5854

- 0231 5854 X585414350 2021 : The creation of the SX document failed. E The difference is too large for clearing
- 0231 5854 X585422801 2021 : The creation of the SX document failed. E The difference is too large for clearing
- 0231 5854 X585453369 2021 : The creation of the SX document failed. E The difference is too large for clearing
- 0231 5854 X585472544 2021 : The creation of the SX document failed. E The difference is too large for clearing

- Select the first item by currency and click on "Post with clearing".
- Click on each item to verify if the currency is ok. If not unselect the item until we have the clearing balanced. Save.

Post with Clearing Process open items

Distribute Difference Charge off diff. Editing Options

Standard Partial Pmt Res.Items WH Tax

Account Items 2710100000 Interests receivable-internal (More)

Assignment	D Reference	Document Nu...	D... P...	Posting Date	Document ...	USD Gross
0231/INTS 20.		5090000637	SI 40	30.09.20	30.09.20	5.301,77
0231/INTS 20.		5090000638	SI 40	30.09.20	30.09.20	8.231,52
0231/INTS 20.		5090000639	SI 40	30.09.20	30.09.20	337.103,70
0231/INTS 20.		5090000640	SI 40	30.09.20	30.09.20	35.084,56
4044/INTB 20.		4410002682	D3 50	30.09.20	30.09.20	16.052,94-

Processing Status

Number of items	5	Amount entered	19.031,62
Display from item	1	Assigned	19.031,62
Display in clearing currency		Not assigned	0,00

Afterwards, we will have the IBA created.

If we have the clearing unbalanced after we unselect the documents in different currency, we have to go Edit – Select more and choose the open items in accounts 2710100000 and 2720100000 in the respective currency that we are clearing.

Post with Clearing Select open items	
Process open items	
Open item selection	Additional selections
Company Code	5854
Account	2720100000
Account Type	S
Special G/L ind.	☒ Normal OI
Pmnt advice no.	
☐ Other accounts ☐ Distribute by age ☐ Automatic search	
☐ None ☐ Amount ☐ Document Number ☐ Posting Date ☐ Dunning Area ☐ Reference ☐ Collective invoice ☐ Document Type ☐ Business Area ☐ Tax code ☐ Branch account ☒ Currency	

Post with Clearing Enter selection criteria		
Other selection	Other account	Process open items
Parameters entered		
Company Code	5854	
Account	2720100000	
Account Type	S	
Special G/L ind.		☒ Standard OIs
Currency		
From	To	
cad		

Then choose "Process open items" until we have the clearing balanced.

Post with Clearing Process open items

Distribute Difference Charge off diff. Editing Options

Standard Partial Pmt Res.Items WH Tax

Account Items 2710100000 Interests receivable-internal

Assignment	D. Reference	Document Nu...	D...	P...	Posting Date	Document ...	GBP Gross
0231/INTS 20.		5090000637	SI	40	30.09.20	30.09.20.	3.942,04
0231/INTS 20.		5090000638	SI	40	30.09.20	30.09.20.	6.120,40
0231/INTS 20.		5090000639	SI	40	30.09.20	30.09.20.	250.647,44
7714/INTA 20.		4410002679	D3	40	30.09.20	30.09.20.	18.903,04
7781/INTA 20.		4410002681	D3	40	30.09.20	30.09.20.	362,93
7771/INTA 20.		4410002680	D3	40	30.09.20	30.09.20.	33.461,61

Processing Status

Number of items	6	Amount entered	58.847,98
Display from item	1	Assigned	58.847,98
Display in clearing currency		Not assigned	0,00

The purpose is to have all the SX documents created.

Process Statement of Internal Business Account

Detail I.B.A. statement Document Customizing

Financial company 0231 Fiscal Year 2021

Company Code 5854 Document Number X585472544 / 3

Currency MXN Credit

Operation type IBA balancing

Company Code 5854

- > 0231 5854 X585414350 2021 : 5854 /5100016934 created.
- > 0231 5854 X585422801 2021 : 5854 /5100016935 created.
- > 0231 5854 X585453369 2021 : 5854 /5100016936 created.
- > 0231 5854 X585472544 2021 : 5854 /5100016937 created.

3.6. I control the IBA statements and the current accounts

Check if there are still some IBA's to be created to companies 2232 (for 4044 we do later in afternoon):

Type	Task ID	Task Description	Planned Duration	Status	Inactive	Long Text Off	Def.Offset	Global ID	System	Task
	37	2232: Generate IBA statements	0 00:07:00				3 3	09:35:...	TRE IBAS PI1_020	ZGEN_NIV_EXT
	623	2232: Transfer of IBA's	0 00:01:00				3 3	09:55:...	TRE IBAS PI1_020	Z3F_IBA_SENDING
	859	4044: CICC Interfaces	0 00:15:00				3 3	10:00:...	TRE IBAS PI1_020	ZZF_CICCIBA
	43	2232: Comparison between IBA stat balance & current account	0 00:02:00				3 3	10:15:...	TRE IBAS PI1_020	ZCHECK_CAVI

Type	Task ID	Task Description	Planned Duration	Status	Inactive	Long Text Off	Def. Offset	Global ID	System	Task
	639 4044:	Activate Closure for IBA	0 00:01:00				3 3 18:45:...	TRE IBAS PI1_020	Z3CTB	
	635 4044:	Generate IBA statements	0 00:05:00				3 3 18:50:...	TRE IBAS PI1_020	ZGEN_NIV_EXT	
	667 4044:	Transfer of IBA's	0 00:01:00				3 3 18:57:...	TRE IBAS PI1_020	Z3F_IBA_SENDI	
	860 4044:	CICC Interfaces	0 00:01:00				3 3 18:59:...	TRE IBAS PI1_020	ZZF_CICCIBA	
	628 2232&4044:	Comparison between IBA stat balance & current acc	0 00:02:00				3 3 19:00:...	TRE IBAS PI1_020	ZCHECK_CAVI	

Go to transaction **ZCHECK_CAVI**, use variants "2232" to perform a comparison between IBA statements balances and current accounts balances.

Purpose: check that the IBA statement balances is the same as the current account one (if not, new IBA statements need to be generated).

Note: The delta can be due to postings done in IBA after Generation of IBA tasks. In this case we need to rerun the IBA generation.

Example:

Comparison between IBA statement balance and current account balance					
Comparison between IBA statement balance and current account balance					
591+++SSSS	Value	date	Abstract of accoun	Current account	Difference
6409	QUIMICOS E SOLUCOES				
591EUR6409	21.05.2024		139,19-	0,00	139,19- EUR

In this case we check the IBA account to investigate the issue:

Account number	591EUR6409	CC QUIMICOS - EUR
Company code	2232	SYENSQO SA TREASURY
Business area		
Fiscal year	2024	
All documents in currency	*	Display currency EUR

Period	Debit	Credit	Balance	Cumulative balance
Balance Carryf...				
1				
2				
3				
4				
5	139,19	278,38	139,19-	139,19-
6				139,19-
7				139,19-
8				139,19-
9	139,19		139,19	
10				
11				
12				

In this case there is no statement in ZCHECK_CAVI because there was a document wrongly posted by the payment team, which was not running with the IBA's.

After checking for 2232, if there's still a list of open items, we have to re-launch the generation of IBA (from point 3.2 onwards).

3.7. For company code 4044 I start the procedure only after completing the task for 2232

The generation of last IBA statement for the entity 4044 will start after we run the IBA's again for 2232.

- Run transaction **Z3F_GEN_NIV_EXT**:
 - Select variant **BATCH_4044**
 - Select "Last statement of month!"
 - Execute in Background

Check the job in transaction **SM37**.

It will create new difference between IBA statement and current account balances in the three entities (2232 and 4044).

The generation must be re-launched for the 2 entities until the check in transaction ZCHECK_CAVI is good (step 3.7).

3.8. I check that all the IBA statements were generated and then transfer them to the affiliates.

After the generation IBA statements we can check if the IBA statements were correctly created.

Just to see if the imagine of the statement is created. You can select any affiliate for 2232 or 4044.

We can use transaction **Z3CTB**:

ZCMPC -Consult des comptes courants CICC

Select:

 History consultation

This screen will appear for checking the statement:

History consultation

Société financière		2232	
Société		0003	
OR	Group of compan		
IBA number	of		to
Statement numbe	of		to
Posting Date	of	01.10.2024	to 31.10.2024

Next Cancel

Société financière : 2232 or 4044

Société: could be any affiliate

For example: 2232 with Company 0003 (Solvay Participations Belgique SA, Bruxelles)



SYENSQO SA
Treasury dpt

Statements of posting date situation (COPY)

Page 1

Posting Date : 31.10.2024

Financial : Company : 2232
Company : 0003 SOLVAY PARTICIP. BE
Account : 591EUR0003
Currency : EUR

Number : X000300079

Initial balance		231.839.922,02
Factoring suppliers (SSA)	31.10.2024	1,28-
Interests on IBA - Payable - 2232	31.10.2024	633.675,19
Final balance		232.473.595,93

We remind you that you are responsible for the follow-up of your IBA balances. If you disagree with the balance, please contact us asap so that we can take the necessary measures. Without any reaction from your side, after 10 working days from the beginning of the next month, we would consider this balance as accepted by you.

NB : A negative amount means a debt towards Syensqo SA.

EXAMPLE: If you select financial relay company as shown in example 2232 with 0003, check if there's a line with the text: "Interests on IBA".

If not - check in D-1 if the interest task has been correctly done (see the tasks in FCC below).

>

2162 D-2 OPERATIONS

>

2158 D-1 OPERATIONS

>

2203 Transversal

1861 PF1: IDOCS check

1862 WP1: IDOCS check

2232 APAC: check accounts 5073* - WP1

2234 APAC: check accounts 50*73 - PF1

2233 NAM/LAM: check accounts 5073* - WP1

>

1672 Check missing CODA

1681 Update I rates in WP1

>

1225 2232 & 4044: Transfer to affiliates (ME invoicing)

>

29 2232/4044: Interests calculation

748 SU TREASURY: Interests rates calculated?

752 2232/4044: Check Interests Rates

172 2232: Interest rate on IBA

606 4044: Interest Calculation

30 2232: Interest Calculation- Monthly

823 2232: Book interests between aff and relays on 2232 IBA

1158 2232, 4044: ZZF_READ_INTERESTS

1161 4044: ZZF_READ_IBA

748 SU TREAS

752 2232/4044

172 2232: Inte

41 2232: Sen

1211 2232/4044

1062 2232/4044

606 4044: Inte

30 2232: Inte

823 2232: Boc

1158 2232, 404

1161 4044: ZZ

1163 2232, 404

1166 4044: ZZF

1168 2232, 404

1171 2232 & 40

209 SU TREAS

End of document.