

# Cash Allocation LAM - Chile and Peru - WP1

## Tasks to be completed when creating an operating procedure (from creation to publication)

1. Enter the **Title of the procedure**: Description of the operating procedure - Region (*APAC, EMEA, LAM, NAM*) - Country (*Optional*) - ERP (*PI 1, PF1, WP1*)
2. Add the following Labels :
  - Region: [apac](#), [emea](#), [lam](#), [nam](#)
  - ERP: [pf1](#), [pi1](#), [wp1](#)
  - Domain & Process using the [List of labels to be used in the space CCT](#)
3. Fill all fields as described
4. Once the procedure is completed, publish it using the [SBS-OtC approval workflow](#)

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## 2. Objective and Scope

This OP explains how to handle payments received from the companies 7725 – Cytec Chile Ltda and 7722 - Cytec Peru S/A, how to apply these payments.

This operating procedure (OP) applies to all invoices assigned to company code 7725 and 7722 in WP1 system.

## 3. Citibank Bank Access

On a daily basis, we need to get the bank statements at Citibank's site. Firstly, open website on Internet Explorer <https://portal.citidirect.com/portal/welcome/index> and choose "**Login Method**" with "**Challenge Response**" and insert the "**Login ID**" then press "**Continue**" :

## Scope



LAM

## ERP



WP1

## References

### Content by label

There is no content with the specified labels

## Attachments

  
**Login Method**  
Challenge Response  
**Login ID**  
  
☒ Remember Me  
**CONTINUE**  
[▶ Forgot Password?](#)  
[▶ Login Help](#)  
[▶ Video Overview of CitiDirect BE](#)

In the next screen the website will generate a "**CHALLENGE**", insert the **PIN** on token, press number "9" and press **Entr** on the Token and It will generate the "**Response**" to access the bank statement.

**Login Method**  
Challenge Response  
**Login ID**  
mh4184  
**Challenge**  
  
**Response**  
.....  
**LOGIN**

In the next screen click 'Reports & Analytics' and choose "Cash Statements Reports":

Treasury and Trade Solutions

**citi**

Home CitiDirect Services **Reports & Analytics** Inquiries & Searches

Client Logged in as: CYTEC CHILE LIM

CitiDirect BE unavailable on

**My Favorites**

Bank Statements

**Reports**

My Reports

**Cash Reports**

Cash Balances Reports

**Cash Statements Reports**

**Payment Reports**

Payments - Latin America Reports

Then, select "Account Statement Details Report" and inform parameters as below:

Reports & Analytics ▶ Cash Reports ▶ Cash Statements Reports

☒ Hide Applied Search Criteria

Report Category: Cash Statements Reports Report Type: All Reports

Start New Search

**Generate Reports** View Available Reports

| Search Results - Generate Reports (1 - 20 of 25) |                                                                                     |                                         |                                  |
|--------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------|
| <input type="checkbox"/>                         |  | Report Name                             | Base Report Name 1 ▲             |
| <input type="checkbox"/>                         |  | <b>Account Statement Details Report</b> | Account Statement Details Report |

| Derived Report Name | Form at | Branch | Customer | Account number | Currency | Check s  | Date Range | Page Break s | Descendi ng |
|---------------------|---------|--------|----------|----------------|----------|----------|------------|--------------|-------------|
| 109147508-USD       | PDF     | 153    | 109147   | 109147508      | USD      | Includ e | Absolu te  | Flag         | Flag        |
| 109147001-CLP       | PDF     | 153    | 109147   | 109147001      | CLP      | Includ e | Absolu te  | Flag         | Flag        |
| 5740002-USD         | PDF     | 604    | 109147   | 5740002        | USD      | Includ e | Absolu te  | Flag         | Flag        |

## Report Criteria

**Account Statement Report**

**\* Derived Report Name**  
0109147001-CLP

**Base Report Name**  
Account Statement Report

**\* Format**  
Adobe(PDF)requires Acrobat Reader (5.0 or higher) ▼

**Delivery Options**  
[icon]

**Designated Owner**  
TAIS,MACIEL [icon]

☐ Sign with Citibank Certificate

☐ Compress with Winzip

**Share**  
☒ Private ☐ Public

☒ Favorite

**Report Specific Field Details**

**Branch**  
153 [icon]

**Customer Number**  
109147 [icon]

**Account Number** ☒ **Account Group**  
0109147001 [icon]

**Bank Reference**  
[fx]

**Customer Reference**  
[icon]

**Amount**  
From [ ] To [ ]

**Account Currency**  
CLP [icon]

**Transaction Description**  
[icon]

**\* Cheques**  
Include Cheques ▼

**By Order Of Beneficiary**  
[icon]

**Layout**  
[icon]

**\* Statement Date**  
☐ Current Month ☐ Previous Month ☐ Latest ☐ Today ☐ Yesterday ☐ Last 7 Days ☐ Last 14 Days ☐ Last 30 Days ☒ Date Range ▼

**\* Sort By**  
Transaction Amount ▼

☒ Page Breaks

☐ Activity Only

☐ Ascending ☒ Descending

☒ Show Source Document

☐ Print Citibank China Stamp – only

**\* From** 10/13/2017 **\* To** 10/16/2017

**\* Absolute** ▼

**Run** **Save & Run** **Save** **Schedule** **Reset To Defaults**

Report will be available on "View available Reports":

Generate Reports

View Available Reports

Search Results - View Available Reports (1 - 8 of 8)

| <input type="checkbox"/> |  |  |  |  | Report Name 2 ▲ | Report Category         | Status    | Creation Date/Time 1 ▼ | Output |
|--------------------------|--|--|--|--|-----------------|-------------------------|-----------|------------------------|--------|
| <input type="checkbox"/> |  |  |  |  | 0005740118-USD  | Cash Statements Reports | Available | 10/18/2017 07:1...     |        |

Then, save it on GDrive of Accounts Receivable - Bank Statement.



Only the Team Leader with the Process Manager authorization can request bank access. Also, only with approval of Team Leader can give access to the GDrive of Accounts Receivable files.

## 4. Payment Scenarios

This section explains how to handle payments received in local bank Citibank accounts and apply to invoices from companies 7725 and 7722. The steps to be followed are described in this procedure.

### 4.1. Cash Application

Firstly, check the bank statement and find the customer account:

Account Statement Report

|                         |            |  |                  |
|-------------------------|------------|--|------------------|
| Bank Name               | CITIBANK   |  |                  |
| Customer Number / Name  | 109147     |  | CYTEC CHILE LTDA |
| Branch Number / Name    | 153        |  | CHILE CITIBANK   |
| Account Number / Name   | 0109147001 |  | CYTEC CHILE LTDA |
| Account Currency / Type | CLP        |  | Customer Account |
| Statement Date          | 07/31/2017 |  |                  |

| Opening Ledger Balance | Current / Closing Ledger Balance | Opening Available Balance | Current / Closing Available Balance | Credit Count | Total Credit Amount | Debit Count | Total Debit Amount | Net Amount |
|------------------------|----------------------------------|---------------------------|-------------------------------------|--------------|---------------------|-------------|--------------------|------------|
| 3,571,257,101          | 3,616,821,324                    | 3,571,257,101             | 3,616,821,324                       | 3            | 45,564,223          | 0           | 0                  | 45,564,223 |

| Entry Date | Value Date | Customer Reference | Bank Reference | Transaction Description | By Order Of / Beneficiary | Transaction Amount |
|------------|------------|--------------------|----------------|-------------------------|---------------------------|--------------------|
| 07/31/2017 | 07/31/2017 | 0795872108         |                | PAYMENT                 |                           | 44,307,270         |
| 07/31/2017 | 07/31/2017 | 0796395702         |                | PAYMENT                 |                           | 1,129,266          |

On "Customer Reference" you'll find the tax identification number of the customer. For Chile, it's called R.U.T. (Registro Único Tributario) and has nine characters (xxxxxxx-x) and for Peru, it's R.U.C. (Registro Único de Contribuyentes) and has eleven characters (xxxxxxxxxx). Just as below, we will use the RUT/RUC to find customer account on SAP.

Go to SAP transaction FBL5N, and fill in:

- Company code
  - 7725 – Chile
  - 7722 – Peru
- Open Items
  - Current day
- Type
  - Flag Normal Items
  - Flag Special G/L transactions
- Maximize.

Menu

Data Sources

### Customer Line Item Display

Customer selection

Customer account  to  
Company code  to

Selection using search help

Search help ID 
Search string

Line item selection

Status

☒ Open items
Open at key date

☐ Cleared items
Clearing date  to  
Open at key date

☐ All items
Posting date  to

Type

☒ Normal items
☒ Special G/L transactions
☐ Noted items
☐ Parked items
☐ Vendor items

When maximizing, a new option will appear. Choose "Multiple Selection", and inform the number of the RUT/RUC between asterisks.

When searching for RUT, put an asterisk before the last number then press Enter.

Please, check image below:

Customer Line Item Display

Multiple Selection for Customer account

Select Single Values Select Ranges Exclude Single Values Exclude Ranges

0. Single value

Multiple selection..

Restrict Value Range (1)

Customers by personnel number Customers by Tax Information

Tax Number 1 \*79639570\*2\*

Tax Number 2

Tax Number 3

Tax Number 4

Tax Number 5

VAT Registration No.

Country

Name

Customer

Maximum No. of Hits 500

The customer account related to that RUT will appear. Flag it and press enter:

VAT Registration No.:

Country: CL

Name: QUIBORAX SA

|                                     | Customer | Tax Number 5 |
|-------------------------------------|----------|--------------|
| <input checked="" type="checkbox"/> | 2053201  |              |
| <input checked="" type="checkbox"/> | 2053217  |              |

Then, press F8 (process):

### Customer Line Item Display

☒ Multiple Selection for Customer account

0. Single value

|         |                                     |
|---------|-------------------------------------|
| 2053201 | <input checked="" type="checkbox"/> |
| 2053217 | <input type="checkbox"/>            |
|         |                                     |
|         |                                     |
|         |                                     |
|         |                                     |
|         |                                     |
|         |                                     |
|         |                                     |

Press F8 (process) again:

### Customer Line Item Display

Customer selection

|                  |         |    |                      |                                             |
|------------------|---------|----|----------------------|---------------------------------------------|
| Customer account | 2053201 | to | <input type="text"/> | <input checked="" type="button" value="➡"/> |
| Company code     | 7725    | to | <input type="text"/> | <input type="button" value="📄"/>            |

There you will find the statement of customer account:

### Customer Line Item Display

Customer 2053217  
 Company Code 7725  
 1  
 Name QUIBORAX SA  
 City ARICA

|                          | CoCd | PK | Account | Assign. | Reference | Itm | Type | Block | SG | DocumentNo | Doc. Date  | Net due dt | DD | Arrear | DC amount | Curr. |
|--------------------------|------|----|---------|---------|-----------|-----|------|-------|----|------------|------------|------------|----|--------|-----------|-------|
| <input type="checkbox"/> | 7725 | 01 | 2053217 | 63711   | 11812     | 1   | UE   | X     |    | 400000163  | 22.06.2017 | 22.07.2017 |    | 1      | 1.129.266 | CLP   |

After discover the customer account and the invoice that was paid, we will use other transaction, to clear account, FB05.

Go to SAP transaction FB05, and fill in:

- Document date and posting date (bank statement date);
- Document Type DZ;
- Current Period;
- Company code
  - 7725 – Chile
  - 7722 – Peru
- Currency
  - CLP – Chilean Pesos
  - USD – Dollars
  - PEN – Peruvian Soles
- Press Choose Open Items (F6).

| Post with Clearing: Header Data |            |                |      |
|---------------------------------|------------|----------------|------|
| Document Date                   | 31.07.2017 | Type           | DZ   |
| Posting Date                    | 31.07.2017 | Period         | 7    |
| Document Number                 |            | Company Code   | 7725 |
| Reference                       |            | Currency/Rate  | CLP  |
| Doc.Header Text                 |            | Translatn Date |      |
| Clearing text                   |            | Cross-CC no.   |      |

Inform customer account number:

| Post with Clearing Select open items                                                                                               |                                    |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| Open item selection                                                                                                                |                                    |
| Company Code                                                                                                                       | 7725                               |
| Account                                                                                                                            | 2053217                            |
| Account Type                                                                                                                       | D                                  |
| Special G/L ind                                                                                                                    | <input type="checkbox"/> Normal OI |
| Pmnt advice no.                                                                                                                    |                                    |
| <input type="checkbox"/> Other accounts<br><input type="checkbox"/> Distribute by age<br><input type="checkbox"/> Automatic search |                                    |

Double click on invoice amount, until it gets blue.

## Post with Clearing Process open items

| Standard Partial Pmt Res.items Withhldg tax |             |     |     |             |            |           |              |        |
|---------------------------------------------|-------------|-----|-----|-------------|------------|-----------|--------------|--------|
| Account items 2053217 QUIBORAX SA           |             |     |     |             |            |           |              |        |
| Assignment                                  | Document... | D.. | P.. | Posting ... | Docum...   | CLP Gross | CashDiscount | CDPer. |
| 63711                                       | 400000163   | UE  | 01  | 30.06.2...  | 22.06.2... | 1.129.266 |              |        |
|                                             |             |     |     |             |            |           |              |        |

Then, press "Charge off diff."

Menu



Distribute Difference

Charge off diff.

### Clear Customer Process open items

Standard

Partial Pmt

Res.items

Withhldg tax

And then, "Choose open item"

Menu



Process open items

Choose open items

### Clear Customer Display Overview

Now, we have to choose the bank account:

- 7725 – Cytec Chile
  - 50020797 – Chilean Pesos
  - 50020798 - Dollars
- 7722 – Cytec Peru
  - 50020800 – Dollars
- Account Type
  - S – G/L Accounts

Clear Customer Select open items

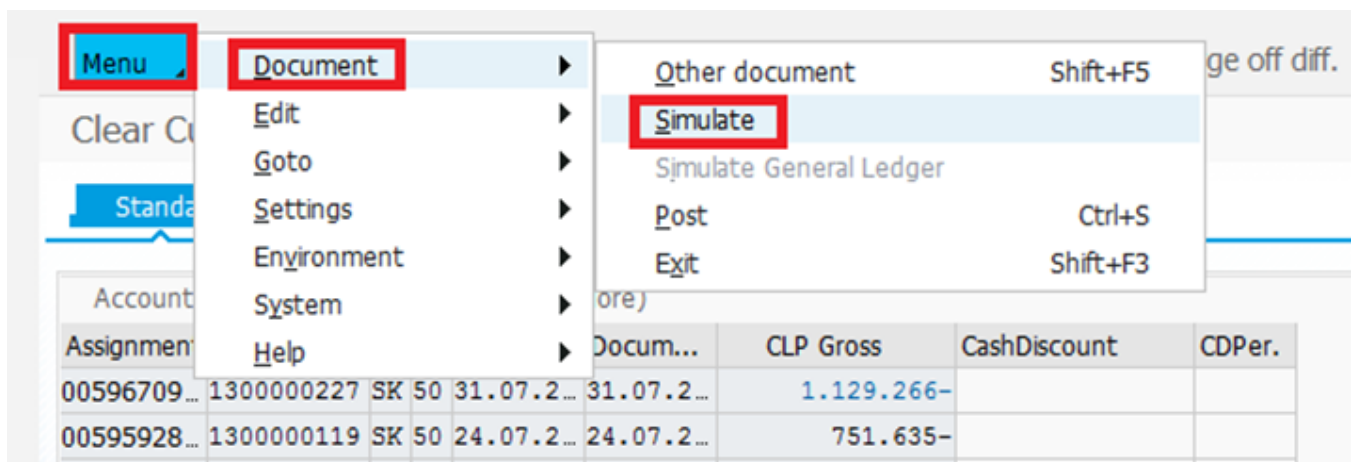
| Open item selection                                                                                                                |                                                                                                 | Additional selections                    |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------|
| Company Code                                                                                                                       | 7725                                                                                            | <input checked="" type="radio"/> None    |
| Account                                                                                                                            | 50020797                                                                                        | <input type="radio"/> Amount             |
| Account Type                                                                                                                       | S                                                                                               | <input type="radio"/> Document Number    |
| Special G/L ind                                                                                                                    | <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> Normal OI | <input type="radio"/> Posting Date       |
| Pmnt advice no.                                                                                                                    | <input type="text"/>                                                                            | <input type="radio"/> Dunning Area       |
| <input type="checkbox"/> Other accounts<br><input type="checkbox"/> Distribute by age<br><input type="checkbox"/> Automatic search |                                                                                                 | <input type="radio"/> Reference          |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Reference Key 3    |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Collective invoice |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Document Type      |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Business Area      |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Tax Code           |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Branch account     |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Currency           |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Posting Key        |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Document Date      |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Assignment         |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Billing Document   |
|                                                                                                                                    |                                                                                                 | <input type="radio"/> Others             |

Select the negative amount:

Clear Customer Process open items

| Standard                                 | Partial Pmt | Res.items | Withhldg tax                     |
|------------------------------------------|-------------|-----------|----------------------------------|
| Account items 2053217 QUIBORAX SA (More) |             |           |                                  |
| Assignment                               | Document... | D.. P..   | Posting ... Docum... CLP Gross   |
| 00596709 ...                             | 1300000227  | SK 50     | 31.07.2... 31.07.2... 1.129.266- |

and simulate:



Then, we will see both clearings, one on customer account and other on bank account:

### Clear Customer Display Overview

|                 |            |             |      |                 |            |
|-----------------|------------|-------------|------|-----------------|------------|
| Document Date   | 31.07.2017 | Type        | AB   | Company Code    | 7725       |
| Posting Date    | 31.07.2017 | Period      | 7    | Currency        | CLP        |
| Document Number | INTERNAL   | Fiscal Year | 2017 | Translatn Date  | 31.07.2017 |
| Reference       |            |             |      | Cross-CC no.    |            |
| Doc.Header Text |            |             |      | Trading Part.BA |            |

Items in document currency

| PK     | BusA | Acct                           | CLP | Amount     | Tax amnt |
|--------|------|--------------------------------|-----|------------|----------|
| 001 17 |      | 0002053217 QUIBORAX SA         |     | 1.129.266- |          |
| 002 40 |      | 0050020797 BK CL/CITI-INC.CHEK |     | 1.129.266  |          |

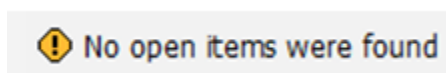
Save 

## 4.2. Advanced Payments

For some commercial reasons, some customers have to pay their orders before the orders were billed. Credit and Customer Service Teams always have information regarding these payments, if it is needed.

When we receive an advanced payment, we will post the amount on customer's account and wait for the invoice document to perform the the clearing.

After discovering customer's account number, please to to transaction FB05, and since there's no open item on customer account the message below will appear:



Press **ENTER** and **ESC** and fill in:

- Posting Key: 19
- Account: Customer Account Number
- Special G/L: A

## Clear Customer Display Overview

|                 |            |             |      |                 |               |
|-----------------|------------|-------------|------|-----------------|---------------|
| Document Date   | 01.08.2017 | Type        | AB   | Company Code    | 7725          |
| Posting Date    | 01.08.2017 | Period      | 8    | Currency        | USD 649,50006 |
| Document Number | INTERNAL   | Fiscal Year | 2017 | Translatn Date  | 01.08.2017    |
| Reference       |            |             |      | Cross-CC no.    |               |
| Doc.Header Text |            |             |      | Trading Part.BA |               |

### Items in document currency

| PK | BusA | Acct | USD | Amount | Tax amnt |
|----|------|------|-----|--------|----------|
|----|------|------|-----|--------|----------|

D 0,00      C 0,00      0,00 \*      0 Line items

### Other line item

|       |    |         |         |         |   |      |  |             |  |
|-------|----|---------|---------|---------|---|------|--|-------------|--|
| PstKy | 19 | Account | 2053217 | SGL Ind | A | Type |  | New co.code |  |
|-------|----|---------|---------|---------|---|------|--|-------------|--|

Then, press enter again and fill in:

- Amount
- Text "Advanced Payment + number of order(provided by Customer Service)"

## Clear Customer Correct Customer item

Customer  QUIBORAX SA G/L Acc   
 Company Code  AVDA SANTA MARIA 2612  
 Cytex Chile Ltda ARICA

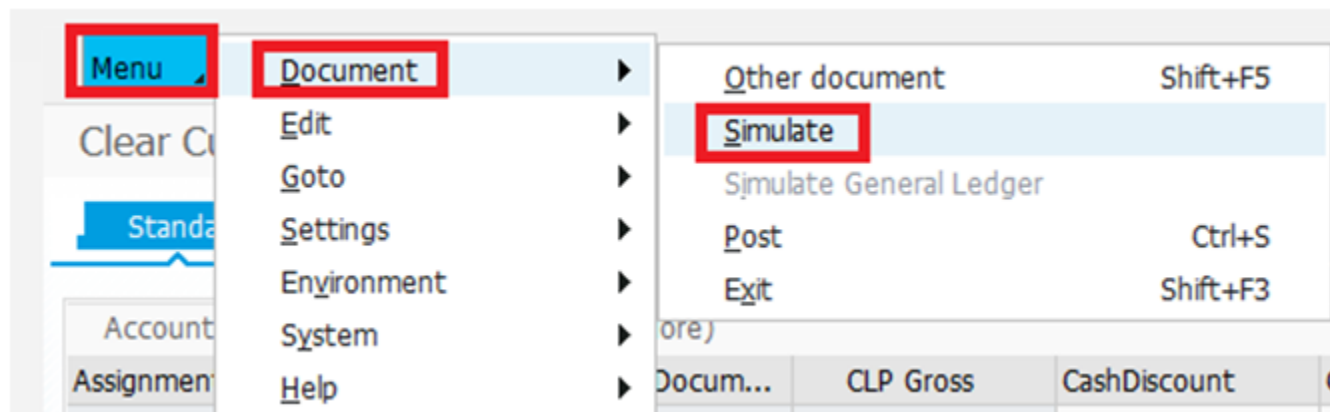
Item 1 / Down pmnt received / 19 A

Amount  USD Amount in LC  CLP  
☐ Calculate tax  
 Invest.ID ☐  
 Discount %  Disc. Amount  USD  
 Real estate ☐  
 Purch.Doc.     
 Profit Ctr  Flow Type   
 Contract  /   
 Assignment   
 Text

Next line item

PstKy  Account  SGL Ind  TType  New co.code

Press simulate:



Then, select bank account:

- Bank Account
  - 7725 – Cytex Chile
    - 50020797 – Chilean Pesos
    - 50020798 - Dollars
  - 7722 – Cytex Peru
    - 50020800
- Account Type
  - S - G/L Accounts

## Clear Customer Select open items

### Open item selection

Company Code 7725  
Account 50020798  
Account Type S  
Special G/L ind ☐ Normal OI  
Pmnt advice no.

- ☐ Other accounts  
☐ Distribute by age  
☐ Automatic search

Select the amount, then simulate and save:

## Clear Customer Process open items

Standard

Partial Pmt

Res.items

Withhldg tax

Account items 50020798 BANCO DE CHILE/CITI USD - INCOMING CHECKS

| Assignment  | Document... | D.. | P.. | Posting ... | Docum...   | USD Gross   |
|-------------|-------------|-----|-----|-------------|------------|-------------|
| 00595594... | 1300000101  | SK  | 50  | 20.07.2...  | 20.07.2... | 481,72-     |
| 100         | 1000000087  | SR  | 40  | 31.07.2...  | 31.07.2... | 0,00        |
| 100         | 1300000337  | SK  | 50  | 18.08.2...  | 18.08.2... | 194.390,00- |

## Clear Customer Display Overview

|                 |            |             |      |                 |               |
|-----------------|------------|-------------|------|-----------------|---------------|
| Document Date   | 01.08.2017 | Type        | AB   | Company Code    | 7725          |
| Posting Date    | 01.08.2017 | Period      | 8    | Currency        | USD 649,50006 |
| Document Number | INTERNAL   | Fiscal Year | 2017 | Translatn Date  | 01.08.2017    |
| Reference       |            |             |      | Cross-CC no.    |               |
| Doc.Header Text |            |             |      | Trading Part.BA |               |

### Items in document currency

| PK  | BusA | Acct                           | USD | Amount      | Tax amnt |
|-----|------|--------------------------------|-----|-------------|----------|
| 001 | 19A  | 0002053217 QUIBORAX SA         |     | 194.390,00- |          |
| 002 | 40   | 0050020798 BK CL/CITI-INC.CHEK |     | 194.390,00  |          |
| 003 | 40   | 0098622000 LOSS ON X REALI     |     | 0,00        |          |

D 194.390,00

C 194.390,00

0,00

\*

3 Line items

The amount will be available on FBL5N, so we can create the dispute case.

### 4.3. Unmatched Payments

Sometimes it is possible to identify the customer who made the payment, however without identify the invoices that customer is paying. For cases like this, we will post the amount received on customers account and open a detail missing dispute case, so the collector can check information with the customer.

After discovering customer's account number, go to transaction FB05 and after you choose the customer account, press **Enter** and click on document overview:

Menu







Distribute Difference
Charge off diff.

Clear Customer Process open items

Standard
Partial Pmt
Res.items
Withhldg tax

Account items 2053216 MANTOS COPPER SA

| Assignment   | Document... | D.. | P.. | Posting ... | Docum...   | CLP Gross  | CashDiscount | CDPer. |
|--------------|-------------|-----|-----|-------------|------------|------------|--------------|--------|
| 01051021 ... | 105102135   | RV  | 01  | 18.07.2...  | 18.07.2... | 20.775.384 |              |        |
| 01051021 ... | 105102136   | RV  | 01  | 18.07.2...  | 18.07.2... | 36.735.282 |              |        |
|              |             |     |     |             |            |            |              |        |
|              |             |     |     |             |            |            |              |        |

Fill in:

- Posting Key: 15
- Account: Customer's account number

## Clear Customer Display Overview

|                 |            |             |      |                 |            |
|-----------------|------------|-------------|------|-----------------|------------|
| Document Date   | 16.08.2017 | Type        | AB   | Company Code    | 7725       |
| Posting Date    | 16.08.2017 | Period      | 8    | Currency        | CLP        |
| Document Number | INTERNAL   | Fiscal Year | 2017 | Translatn Date  | 16.08.2017 |
| Reference       |            |             |      | Cross-CC no.    |            |
| Doc.Header Text |            |             |      | Trading Part.BA |            |

### Items in document currency

| PK | BusA | Acct | CLP | Amount | Tax amnt |
|----|------|------|-----|--------|----------|
|----|------|------|-----|--------|----------|

D 0 C 0 0 \* 0 Line items

### Other line item

|       |    |         |         |         |  |      |  |             |  |
|-------|----|---------|---------|---------|--|------|--|-------------|--|
| PstKy | 15 | Account | 2053216 | SGL Ind |  | type |  | New co.code |  |
|-------|----|---------|---------|---------|--|------|--|-------------|--|

Press Enter and fill:

- Amount
- Text: "Detail Missing"

and simulate:

## Clear Customer Add Customer item

Customer  MANTOS COPPER SA G/L Acc   
Company Code  PANAMERICANA NORTE KM 1405 SN  
Cytec Chile Ltda ANTOFAGASTA

### Item 1 / Incoming payment / 15

Amount  CLP

☐ Calculate tax

Contract  /

Flow Type

Blinc Date

Disc. Amount

Invoice ref.  /  /

Pmnt Block ☐

Pmt Method  Pmt meth.supl.

Assignment

Text

 Long Texts

### Next line item

PstKy  Account  SGL Ind  TType  New co.code

Then, select bank account:

- Bank Account
  - 7725 – Cytec Chile
    - 50020797 – Chilean Pesos
    - 50020798 - Dollars
  - 7722 – Cytec Peru
    - 50020800 – Peruvian Soles
- Account Type
  - S - G/L Accounts

## Clear Customer Select open items

### Open item selection

Company Code

Account

Account Type

Special G/L ind  ☒ Normal OI

Pmnt advice no.

☐ Other accounts

☐ Distribute by age

☐ Automatic search

Select the amount then simulate and save:

Clear Customer Process open items

|          |             |           |              |
|----------|-------------|-----------|--------------|
| Standard | Partial Pmt | Res.items | Withhldg tax |
|----------|-------------|-----------|--------------|

Account items 2053216 MANTOS COPPER SA (More)

| Assignment   | Document... | D.. | P.. | Posting ... | Docum...   | CLP Gross   | C |
|--------------|-------------|-----|-----|-------------|------------|-------------|---|
| 00597245 ... | 1300000258  | SK  | 50  | 04.08.2...  | 04.08.2... | 6.344.516-  |   |
| 00597809 ... | 1300000268  | SK  | 50  | 09.08.2...  | 09.08.2... | 20.811.668- |   |
| 00598313 ... | 1300000329  | SK  | 50  | 14.08.2...  | 14.08.2... | 192.909-    |   |

|                                 |            |             |                     |                 |             |              |
|---------------------------------|------------|-------------|---------------------|-----------------|-------------|--------------|
| Clear Customer Display Overview |            |             |                     |                 |             |              |
| Document Date                   | 16.08.2017 | Type        | AB                  | Company Code    | 7725        |              |
| Posting Date                    | 16.08.2017 | Period      | 8                   | Currency        | CLP         |              |
| Document Number                 | INTERNAL   | Fiscal Year | 2017                | Translatn Date  | 16.08.2017  |              |
| Reference                       |            |             |                     | Cross-CC no.    |             |              |
| Doc.Header Text                 |            |             |                     | Trading Part.BA |             |              |
| Items in document currency      |            |             |                     |                 |             |              |
| PK                              | BusA       | Acct        |                     | CLP             | Amount      | Tax amnt     |
| 001                             | 15         | 0002053216  | MANTOS COPPER SA    |                 | 20.811.668- |              |
| 002                             | 40         | 0050020797  | BK CL/CITI-INC.CHEK |                 | 20.811.668  |              |
| D 20.811.668                    |            |             |                     |                 |             | C 20.811.668 |
| 0 * 2 Line items                |            |             |                     |                 |             |              |
| Other line item                 |            |             |                     |                 |             |              |
| PstKy                           |            | count       |                     | SGL Ind         | TType       | New co.code  |

The amount will be available on FBL5N, so we can create the dispute case.

## 5. Specifies of Companies

## 5.1. 7725 - Cytec Chile - Amounts Received in USD

Due to a specific law in Chile, all payments received in dollars are retained at the Central Bank of Chile. When customer makes payments to us, we receive an e-mail of the bank informing about the payment, then, we need to inform our bank manager Karin Cataldo ([kcataldow@bancochile.cl](mailto:kcataldow@bancochile.cl)) the reason of we are receiving the payment and which bank account should be credited.

- Bank Account: BCO CHILE USD 109147508
- Reason:
  - 10400 – Product Export
  - 10005 – Services



Please, verifying the number of the law to inform.

Below, are some examples:

### Aviso de Orden de Pago Recibida del Exterior

Bpm's reported 3 days ago (Fri, 18 Aug at 4:30 PM) via Email  
To: [solvay.ar@solvay.com](mailto:solvay.ar@solvay.com)

Estimado(a) Cliente(a),

Nos es grato avisar orden de pago recibida desde el exterior a nuestro favor.

Agradeceremos responder este correo con los datos necesarios para su pago, a su Ejecutivo Karin Gema Cataldo Wihlik ( [kcataldow@bancochile.cl](mailto:kcataldow@bancochile.cl) ), se debe incluir lo siguiente:

Cuenta corriente de abono.

Código o concepto asociado a la transacción de acuerdo a la Normativa vigente del Banco Central de Chile.

Si el concepto corresponde a "Comisiones Recibidas del exterior", favor indicar en sus instrucciones bajo que categoría tributa Primera o Segunda Categoría, para que el Banco proceda con la retención correspondiente de acuerdo a la normativa del SII

Hacemos presente que los fondos quedarán disponibles a usted en su cuenta corriente luego de recibidas sus instrucciones. Atentamente,

Banco de Chile

AVISO ORDEN DE PAGO

Fecha de Aviso : 18-08-2017

Nombre Beneficiario : CYTEC CHILE LIMITADA

R.U.T. : 90890030-8

Moneda : USD

Monto : 50454

Ordenante : /0080556018 MINERA ALUMBRERA LTD MAIPU 812 1F C1005ACL CABA ARGENTINA

Referencia : G0172303707801

NOTA:SE RECUERDA QUE EL BANCO DEVOLVERÁ ESTA ORDEN DE PAGO AL ORIGEN, SI A LOS 90 DIAS DESDE LA FECHA DE ESTE AVISO EL CLIENTE NO SE HA PRESENTADO A COBRAR O DAR SUS INSTRUCCIONES PARA SU PAGO.

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"This message and any attachments is intended for the named addressee(s) only and may contain information that is privileged and/or confidential. If you receive this message in error, please delete it and immediately notify the sender. Any copying, dissemination or disclosure, either whole or partial, by a person who is not the named addressee is prohibited. We use virus scanning software but disclaim any liability for viruses or other devices which remain in this message or any attachments." "Ce message, ainsi que toute pièce jointe, est exclusivement adressé au(x) destinataire(s) nommé(s) et peut contenir des informations confidentielles. Si vous recevez ce message par erreur, merci de le détruire et d'en avvertir immédiatement l'émetteur. Toute copie, transmission ou divulgation, intégrale ou partielle, par une personne qui n'est pas nommée comme destinataire est interdite. Nous utilisons un logiciel anti-virus mais nous déclinons toute responsabilité au cas où des virus, ou tout autre procédé, seraient contenus dans ce message ou toute pièce jointe."

1 Attachment

X  435345.txt  
( 440 Bytes )

## Confirmación de Cierre de Operación

Bpms reported 3 hours ago (Mon, 21 Aug at 10:53 AM) via Email  
To: solvay.ar@solvay.com

Estimado Cliente,

Este es un Sistema de envío automático por e-mail desde el Departamento de Cambios Internacionales del Banco de Chile, implementado para entregarle en forma rápida, fácil y segura los comprobantes que respaldan las operaciones que usted realiza a través nuestro.

Cualquier consulta en relación a esta correspondencia, rogamos contactarse con su Ejecutivo

Karin Gema Cataldo Wohlk  
[kcataldow@bancochile.cl](mailto:kcataldow@bancochile.cl)

Atte.  
Banco de Chile.

--

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\*\*\*\*\*Ce message, ainsi que toute piece jointe, est exclusivement adresse au(x) destinataire(s) nomme(s) et peut contenir des informations confidentielles. Si vous recevez ce message par erreur, merci de le detruire et d'en avertir immediatement l'emetteur. Toute copie, transmission ou divulgation, integrale ou partielle, par une personne qui n'est pas nommee comme destinataire est interdite. Nous utilisons un logiciel anti-virus mais nous denions toute responsabilite au cas ou des virus, ou tout autre procede, seraient contenus dans ce message ou toute piece jointe.\*

### 1 Attachment

×  435345.txt

## Comprobantes Operación Cliente (CYTEC CHILE LIMITADA)

Bpms reported an hour ago (Mon, 21 Aug at 12:41 PM) via Email  
To: kcataldow@bancochile.cl, solvay.ar@solvay.com

Estimado Cliente,

Este es un Sistema de envío automático por e-mail desde el Departamento de Cambios Internacionales del Banco de Chile, implementado para entregarle en forma rápida, fácil y segura los comprobantes que respaldan las operaciones que usted realiza a través nuestro.

Cualquier consulta en relación a esta correspondencia, rogamos contactarse con su Ejecutivo

CYTEC CHILE LIMITADA  
[solvay.ar@solvay.com](mailto:solvay.ar@solvay.com)

Atte.  
Banco de Chile.

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### 1 Attachment

×  LiquidacionO...  
( 2.13 KB )