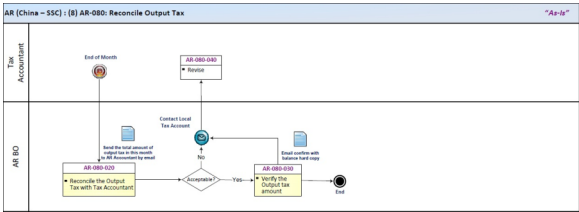


# AR-080: Reconcile Output Tax

Overview of the tasks in this process

- [AR-080-020: Reconcile the Output Tax with Tax Accountant](#)
- [AR-080-030: Verify the Output tax amount](#)
- [AR-080-040: Revise](#)

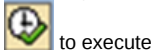


## AR-080-020: Reconcile the Output Tax with Tax Accountant

|                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Description</b>                                                                                                                                              |
| At the end of each month, AR accountant (BO) receives the total Output Tax Amount from Tax Accountant for reconciliation by mail.<br><br>Relevant T-code: FS10N |
| <b>Software Mappings</b>                                                                                                                                        |
| SAP                                                                                                                                                             |
| <b>Roles</b>                                                                                                                                                    |
| Account Receivable Team/AR Accountant (BO) (Responsible)                                                                                                        |

Run T-code FS10N for check balance of output tax for current month

Filling in corresponding "G/L account", "company code", "year", then click on



to execute

This screen display all balance of output vat tax, review and reconcile balance with tax accountant

|           |          |                           |
|-----------|----------|---------------------------|
| 科目号       | 44900200 | 应交税金-增值税销项税额              |
| 公司代码      | 7811     | Rhodia ZhenJiang Chemical |
| 业务范围      |          |                           |
| 会计年度      | 2009     |                           |
| 按货币计的所有凭证 | *        | 显示货币 CNY                  |

| 期间   | 借方           | 贷方           | 余额            | 累计余额          |
|------|--------------|--------------|---------------|---------------|
| 余额结转 |              |              |               |               |
| 1    | 523,621.76   | 523,621.76   |               |               |
| 2    | 609,582.08   | 609,582.08   |               |               |
| 3    | 2,121,841.87 | 2,121,841.87 |               |               |
| 4    | 5,356,983.39 | 5,356,983.39 |               |               |
| 5    | 4,999,377.00 | 4,999,377.00 |               |               |
| 6    | 6,750,004.78 | 6,750,004.78 |               |               |
| 7    | 4,076,463.38 | 4,076,463.38 |               |               |
| 8    | 4,411,134.03 | 4,411,134.03 |               |               |
| 9    | 5,850,668.04 | 5,850,668.04 |               |               |
| 10   | 5,039,376.50 | 5,039,376.50 |               |               |
| 11   | 41,783.30    | 2,629,719.41 | 2,587,936.11- | 2,587,936.11- |

## AR-080-030: Verify the Output tax amount

|                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Description</b>                                                                                                                                                                          |
| AR Accountant (BO) checks the list and verifies the total amount of Output tax amount. Then, AR Account (BO) will send the e-mail including a hard copy to tax accountant for confirmation. |

| Roles                                                      |
|------------------------------------------------------------|
| Account Receivable Team/AR Accountant (BO) (Responsible )) |

### AR-080-040: Revise

| Description                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------|
| If – Tax Accountant check the balance of output tax was not matched with tax account, – Tax Accountant processes the revision. |

| Roles                        |
|------------------------------|
| Tax Accountant (Responsible) |