

IT Guardians Meeting



The Guardians Meeting is a weekly meeting held every Monday from 2:00 pm to 3:30 pm, designed to ensure quick feedback and preparation for the quarterly review.



GUARDIANS MEETING
Get your Initiative Approved!

EVERY MONDAY
02:00 - 03:30 PM
(Brussels Time)

TO SCHEDULE CONTACT PORTFOLIO TEAM

CONTACTS

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Guardians Meeting Purpose

The goal of the meeting is for you to **present to the Guardians your Initiatives in 15 minutes**, using the **One-Pager Template** provided by the Portfolio Team, according to the phase where you are (Envision, Strategize, Plan or Roll-out).

To secure a slot at the Guardians Meeting and present your initiative, all you have to do is contact the **Portfolio Team** (Simon Mertens or Mégane Junqueira) at least one working day in advance and ask for a slot for the next meeting.

The Guardians

Meet The Guardians of the House & their roles within the Portfolio Process.

The **Guardians** are here to assist you on your journey to getting your initiative approved! They play a crucial role in determining whether your initiatives meet the right requisites to become reality.

Guardians Contacts

Guardian	Name	Checks Needed
Roadmap & Portfolio	Simon Mertens	Strategic fit is analyzed during the Guardians Meeting.
Enterprise Architect	Owen Pettiford	Assess the "architecture review board - ARB". To go the the ARB the Architecture Impact Analyses needs to be done.
Procurement	Alexis BLANCHER	Impact on Procurement is checked with Alexis, his team will assist you & the correct buyer is allocated. <ul style="list-style-type: none">• Digital Journey• Contract approval
Compliance & Cyber Security	Thomas GUILTAT Mathieu Toutain	Compliance & Cybersecurity Checks Simple Compliance Questions & Full SIP Assessment.
Controlling	Pranav Narang	Validation of the Workload & Cost and ensures the correct financials rules are followed and request the needed WBS for the Initiative.

- [IT Portfolio Team](#)
- [IT Guardians](#)

- [Simon Mertens](#)
- [Mégane Junqueira](#)

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