

b. TS DIP-PP Buyer Management

When we receive a request for a User Creation for TS here are the following steps:

NB1 : Reuse deactivated users in priority

NB2 : Do user creation first in DEV or TEST, then in PROD during a weekly/monthly release

1 Create the user using the right User Type (Global Planner should be only for users that will run calculations)

- What is the scope needed for the user ?
- Is this user will replace an existing user?

Yes: Who ? Can we deactivate the old one ? When ?

Create the user as follows:

> The user Name : Windows ID

> The Description: <GBU> / <Role> / <Country> / <Last_name> <First_name> (refer to [DSCP - Descriptions & Roles](#) and also add the new user to this file)

The screenshot shows the 'User properties' tab for user 'US17588'. The 'Name' field contains 'US17588'. The 'ID' field contains '16787274'. The 'Description' field contains 'TS / Buyer / US / BLIZZARD David'. Below these fields, the creation and modification details are shown: 'Created: 10/10/2016 16:06:53 PM' by 'z**OBS**DE17476_Backup' and 'Modified: 06/21/2024 11:52:12 AM' by 'LAUI3481'. There is a 'Tags' field and a 'Security...' button at the bottom.

> User properties : Collaborator

The screenshot shows the 'User properties' tab for user 'OrozcoG'. Under 'User type', the 'Collaborator' checkbox is checked, while others are unchecked. Under 'Account activation', the 'Account Enabled' radio button is selected.

2 Associate the user to the right user(s) group(s)

For Buyer, create a specific user group for the user

Duplicate an existing user group and update name + user's list :

TS - Buyer Gustavo Orozco properties

General

Group's memb...

Tools access rig...

Homepage

Name:

ID :

Description:

For an buyer, Associate his/her user to his own user group

General

User properties

Membership of grou...

Homepage

User group's list

- A . SBS - WS ADMIN
- AROMA WW
- Full access
- P&I - ADMIN - WS
- P&I - EU / Nese Sengezer
- P&I - FR / Anne Vanesse
- P&I - FR / Carolina Camacho Serrano
- P&I - FR / Laure Pichot
- P&I - GBU - TS
- P&I - US / Zachary Yazbeck
- TC - WW scope - BE // Nese SENGEZER
- TC - WW view scope - BE // Nese SENGEZER
- TS - BU Mining
- TS - BU PA
- TS - BU Phosphorus
- TS - Buyer A.Gomez
- TS - Buyer Abril Gomez
- TS - Buyer B. Robberechts
- TS - Buyer Camilla Saback
- TS - Buyer Daniela Voltmer
- TS - Buyer Eduardo Rubalcabaguizar
- TS - Buyer Greg Branch
- TS - Buyer Gustavo Orozco

3 Add a new line in the Master Table Buyer

Buyer records								
23	Code	Name	Short name	Con isB	Con isC	Con isFr	Con isGr	Con isLe
1	Abril Gomez	Abril Gomez	Abril Gomez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Bernadette Robberechts	Bernadette Robberechts	Bernadette Robberechts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Greg Branch	Greg Branch	Greg Branch	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Leslie Fleming	Leslie Fleming	Leslie Fleming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Peter Montoya	Peter Montoya	Peter Montoya	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

> Create a condition for the new buyer (duplicate another one, change and Remember to check the box) :

- o Condition type : User input value
- o Parent master table: Buyer

General

Definition

Condition type: User input value

Filter applied to record codes

Unit of measure conversion test

Combined condition

Aggregated condition

New records will satisfy the default condition

Parent master table: Buyer

>Update the advanced security for the Master Table buyer :

Buyer properties				
Security				
Advanced secu...				
Table safety				
User's groups	Type of ara	Table safety		
		Visibility's condition		Modification's condition
Full access				
A - SBS - WS ADMIN	VM-D			
AROMA WW	VMRD			
P&I - ADMIN - WS	VM-D			
P&I - EU / Nese Senaezer	VMRD			
P&I - FR / Anne Vanesse	VMRD			
P&I - FR / Carolina Camacho Serra	VMRD			
P&I - FR / Laure Pichot	VMRD			
P&I - GBU - TS	VM-D			
P&I - US / Zachary Yazbeck	VMRD			
TC - WW scope - BE // Nese	VMRD			
SENGEZEP	A			
TC - WW view scope - BE // Nese	--RDA			
SENGEZEP				
TS - BU Minina	VMRD			
TS - BU PA	VMRD			
TS - BU Phosphorus	VMRD			
TS - Buer A.Gomez	VMRD	IsAbrilGomez		IsAbrilGomez
TS - Buer Abril Gomez	VMRD	IsAbrilGomez		IsAbrilGomez
TS - Buer B. Robberechts	VMRD	IsBernatte Robberechts		IsBernatte Robberechts
TS - Buer Camilla Saback	VMRD	IsCamillaSaback		IsCamillaSaback
TS - Buer Daniela.Voltmer	VMRD	IsDanielaVoltmer		IsDanielaVoltmer
TS - Buer Eduardo.Rubalcabaauizar	VMRD	IsEduardo Rubalcabaauizar		IsEduardo Rubalcabaauizar
TS - Buer Grea Branch	VMRD	IsGrea Branch		IsGrea Branch
TS - Buer Gustavo Orozco	VMRD	IsGustavoOrozco		IsGustavoOrozco

>Update the advanced security for the Master Table SKU :

SKU properties

Security

Advanced secu...

Table safety

User's groups	Type of role	Table safety	
		Visibility's condition	Modification's condition
Full access			
A - SBS - WS ADMIN	VM-D		
AROMA WW	VMRD	BU - AROMA	BU - AROMA
P&I - ADMIN - WS	VM-D		
P&I - EU / Nese Senaezer	VMRD	P&I - EU / Nese Senaezer (disolav)	P&I - EU / Nese Senaezer
P&I - FR / Anne Vanesse	VMRD	P&I - FR / Anne Vanesse (disolav)	P&I - FR / Anne Vanesse
P&I - FR / Carolina Camacho Serra	VMRD	P&I - FR / Carolina Camacho (disolav)	P&I - FR / Carolina Camacho
P&I - FR / Laure Pichot	VMRD	P&I - FR / Laure Pichot	P&I - FR / Laure Pichot (disolav)
P&I - GBU - TS	VM-D		
P&I - US / Zachary Yazbeck	VMRD	P&I - US / Zach Yazbeck (disolav)	P&I - US / Zach Yazbeck
TC - WW scope - BE // Nese SENEZEZ	VMRD	BU - TS	Modify none
TC - WW view scope - BE // Nese SENEZEZ	--RDA		Modify none
TS - BU Minina	VMRD	BU - Minina solutions (TS)	BU - Minina solutions (TS)
TS - BU PA	VMRD	BU - PA (TS)	BU - PA (TS)
TS - BU Phosphorus	VMRD	BU - Phosphorus (TS)	BU - Phosphorus (TS)
TS - Buyer A.Gomez	VMRD	IsAbrilGomez	IsAbrilGomez
TS - Buyer Abril Gomez	VMRD	IsAbrilGomez	IsAbrilGomez
TS - Buyer B. Robberechts	VMRD	IsBernatte Robberechts	IsBernatte Robberechts
TS - Buyer Camilla Saback	VMRD	IsCamillaSaback	IsCamillaSaback

> Update the security for Workspaces to give access to the user

Go to shared workspaces TS – PURCHASING WORKSPACE, right click and go to security



> Update the security for the user model U01 - TS

- Hierarchies
- Units of measure
- Master tables
- Conditions
- Unit of measure conversions
- ABC Classification
- Forecast models
- Forecast models (bi-levels)
- Reliability analysis models
- Safety stock models
- Stock depletion models
- Demand management models
- Distribution models
- Production models
- BiStage models
- User models
 - U00 - IN Import
 - U00 - Supersession
 - U01 - AROMA
 - U01 - TS**
 - Models
 - Data tables
 - Calculations
 - Views
 - Archive template
 - U99 - OUT Export
 - yCurrency Management
 - yMaster Table and Condition Update
 - yP&I - TS
 - Data tables
 - Rule Bases

U01 - TS properties

Name: U01 - TS

- Archive template
- Calculations
- Data tables
- Models
- Views
- Parents**
- User models
- Structure

User's groups	Type of role	Object's visibility	Write permission	Data field value write access	Annotation write access
TS - BU PA	VMRD	Inherit (Deny)	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - BU Phosphorus	VMRD	Inherit (Deny)	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer A.Gomez	VMRD	Inherit (Deny)	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Abril Gomez	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer B. Robberechts	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Camilla Saback	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Daniela	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Eduardo	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Greca Brand	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Gustavo	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Jessica	--R--	Allow	Inherit (Allow)	Allow	Allow
TS - Buyer Leslie	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Lori Colling	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Louise Te	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Mallory	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Mario Bru	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Mike Pierc	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Mine XU	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)
TS - Buyer Nathan	VMRD	Allow	Inherit (Allow)	Inherit (Allow)	Inherit (Allow)

> Inform the user and tell him to contact Mario Bruins for the SKUs assignment.

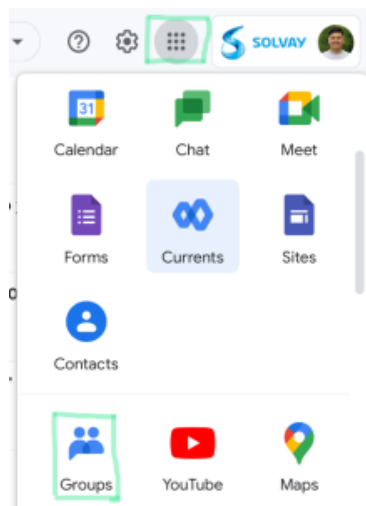
4 Add the new user to the DynaSys DiP1 user group

We use these groups in order to make announcements and to communicate. Therefore, by adding them to this group, they will receive information related to DiP1.

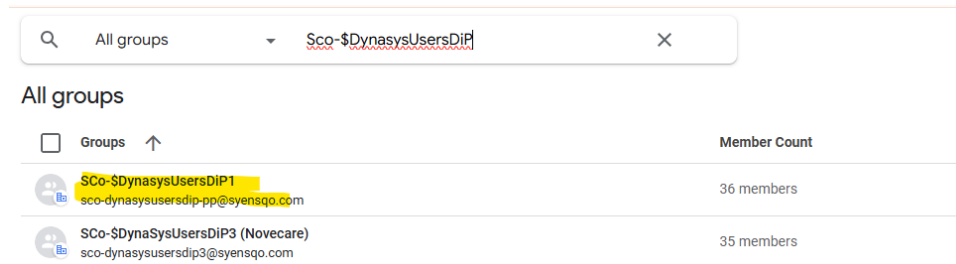
**** Since PO2 D1 this step has to be done by SCO team ****

**** Ask Laure Pichot-Plasse to add (or remove member) from SCo-\$DynaSysUsersDiP1 ****

> Go to your Google applications and look for "Groups"




> Search the group related to DynaSys DiP1 users and click on the logo "Add members"



> Input the new user's email and write a welcome message and make sure subscription = "each email", then press "Add members", down the screen

Add members

Group members

 **Mario Bruins [SCo]** ✕

Group managers

Group owners

Welcome message

Welcome

7 / 1,000

Subscription

Each email ▼



Directly add members

Add members to the group directly

[Cancel](#) [Add members](#)

User is now in the Dynasys communication group