

# ALB Data Ingestion - Add new data to the data lake

I have a new data source (file, spreadsheet, table) that needs to be available in the data lake and the data should be available for transformations and aggregations.

## Step-by-step guide

| N# | Step                                                                                                                                                                                                               | Details                                                                                                                                                                                                                                                                    |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | Copy the mapping spreadsheet template and fill it following the instructions on the file.<br><br>If you don't know the data source, please, validate the mapping with the Product Owner of the source system/file. |                                                                                                                                                                                                                                                                            |
| 2  | Create a JIRA Ticket on the board of the project and attach the mapping document.                                                                                                                                  | <b>Title:</b> [ETL - Data Ingestion - Workflow/Method/Subject]<br><br><b>Description:</b><br><br>"As a [persona/role], I [want to], [so that].<br><br>Acceptance Criteria:<br><br>"<br><br>+ Attach mapping document, data samples and other important files or documents. |



### Tip:

Atlassian support documentation of how to write stories: <https://www.atlassian.com/agile/project-management/user-stories>