

BW Training

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Training Process

Create a session

To request a new session on ISSP:

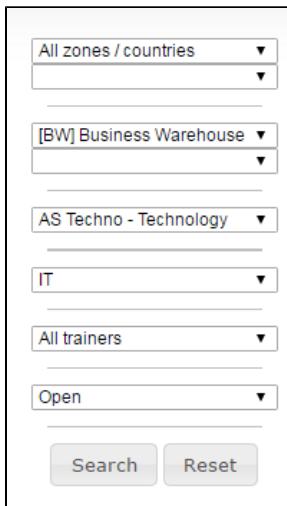
<http://issp.solvay.com/issp/training/training.do>

Join a session (for the user)

To join an existing session:

<http://issp.solvay.com/issp/training/session/list.do>

- to look for the BW Analysis course fill in the right handside fields with the following information.

A screenshot of a web form for searching training sessions. The form contains several dropdown menus: 'All zones / countries', '[BW] Business Warehouse', 'AS Techno - Technology', 'IT', 'All trainers', and 'Open'. Below these dropdowns are two buttons: 'Search' and 'Reset'.

then click the search button

- You will get a list of the forecasted sessions.

Note: the user can request a new session on ISSP :

<http://issp.solvay.com/issp/training/course/list.do>

Before training

1. Check that the users have a BW account.
2. Check if needed that all training accounts are OK (passwords).
3. Send a google invitation (google agenda) to users(below an example), at least 2 worked days before the session:

Fastviewer session will be provided 10 minutes before
Phone numbers:

insert the list

Please ensure that :

- 1) the Analysis tool is installed on your computer (you should find the folder "Start / All programs / SAP Business Intelligence")
- 2) you already have an active BW account on BW Production server WBP or PQ1 (if not, please open a Freshdesk ticket to have your BW account created/reactivated)

Regards
BW Support Team

After training

1. Go to ISSP, Check attendees and Send them the e-survey

Session attendees

Slots taken: 1/5
Attendees:

Status

Approval

Attendance

Thomas Gillmann

Attending

✓✗

✓✗

🔍✉

Generate e-survey link

Send e-survey

✉

2. Send them a mail about documentation, asap after a session

Example :

Dear all

Thanks for your participation to the SAP Analysis for Microsoft Excel training session.

Please find :

- 1) Training documentation about the tool
[Analysis User Guide](#)
- 2) The most common errors (and the way to solve it by yourself!)
[BW Analysis Troubleshooting page](#)

Please remind that for any request/question/wish, please contact us by Freshdesk Application:

<https://sbs-support.solvay.com/helpdesk/tickets/new>

BW training account

Quality Server : WBQ

Client : 400

Account	Password
TRAINANA01	Analysis092019

Password has been updated on 2019 June 11, so next change will be in 59 days.



Password

You will be requested to change the password after 59 days, so please keep this page up to date.

2 Training Queries

Query technical name	Description	Comment
BW_QRY_CRTRNG01_001	BW - Training : Resort booking evolution	a sophisticated query
BW_QRY_CRTRNG01_002	BW - Training : Resort booking	a simple query

Agenda of a session

Agenda	Environment	Example of exercise
How to Launch the BW Analysis tool the 1st time. 2nd time directly via Excel Open Analysis tool in eXcel 2 ways Path1-File tab then Analysis submenu (Open DS, Open Workbook, help) Path2-Analysis Ribbon tab (Functionnalities). Open a Data Source or a Workbook - Path1 Prompt Window. (Mandatory, optional fields) Crosstab : Table of results Design Panel 1. -Analysis tab (Lay out..), 2. -Information tab 3. -Component tab (object properties) Analyze of Data Filter, Sort... Add new Calculations (Simple, Dynamic, Advanced, and restricted one). Save the Document (local) , Reopen it. Refresh a Data Source or Workbook The Troubleshooting wiki Page. How Reenable the missing Analysis Add-in.	Training environment Quality server WBQ Client : 400 Language : EN Not SSO mode > bypass mode = click cancel Button Users TRAINANA01 Password xxxxxxxx Working Report : Resort Booking Evolution. Via the search tab Type the Text : Resort . Select The resort booking evolution one	launch the query (connection) In the prompt fill in mandatory fields (Choose the year 2014 via the selection list) Open design panel analysis tab Change the display by default by adding the customer country member. Add a filter to get only european customers (foreground &/or background) Go through the fonctionnalities. Save the doc, Close excel, Reopen it and Refresh the doc. To build a workbook duplicate twice the crosstab1 • Crosstab2 Filter on US & Japan • Crosstab3 no filter (= worldwide)