

Who, What, Why, How ?

In order to ease the usage of Jira and ensure a standardization of practices here are few tips and tricks.

Targeted users:

- Product Owner/Service Owner - Capturing the requirement and structuring the information (Backlog + Process)
 - Project Manager/Scrum Master - Structuring the delivery and following up with the delivery evolution (Focus on the capacity, resources and scope, backlog)
 - Any experts within a dedicated field - Security, Enterprise Architect, Support team - Following at high level the evolution of the delivery and capturing possible deviation
 - Agile Team - Filling, enhancing and following the backlog evolution and delivery (Requirement Analysis to the validation through tests)
 - Data Platform experts - Following the delivery and decision that are taken within a team to make the delivery
 - Stakeholders - They need to know the current status and product's evolution
 - Leadership Team - They need to follow at High level the backlog to answer for question regarding the team workload, velocity, risks & issues management,
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- Resource Manager - Should not be required anymore

Required view and interactions:

- As ... IWL to have a HL view of a specific project to know the current status (% of achievement, % of unknown, number of Risks and Issues,)
- As IWL to see

Jira structure & conventions:

All User story and/Or tasks must use the structure below:

AS A <persona>
I WANT <feature>
SO THAT <business value>

Acceptance criteria:

- <Criterion 1...>
- <Criterion 2...>

Subtask

are used to clarify what needs to be done (precise content information)

Who could be interested :

What is the proposed solution?

Why have we put that solution in place?

How should we use it ?

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