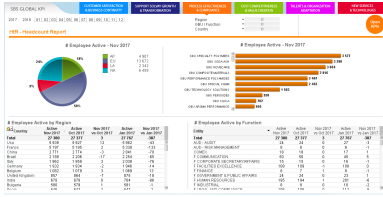


# HtR Headcount Report



## Process Owner

Fabienne Perolini

Process Manager HtR

## D&PS Expert

Sophie Maillet

## General Description

### Total number of employee globally

It presents them by each zone (with percentage), each GBU or Function. The calculation takes into account the following workforces:

- Regular employees
- Expatriates
- Some apprentices
- Some trainee
- Semi-retiree

The figures can be analyzed by Region, by GBU and by Function

## Target Users

- SBS Management
- Comitee
- CRM / BRM
- GBUs Directors

## Authorization & Rights

All the accesses must be validated by the

[SBS General Manager](#)

[Access form](#)

Sources	Payrolls error
Core query	Business Intelligence (BI) - Figures populated from Solvay HR system
QV query	Business Intelligence (BI) - Figures populated from Solvay HR system
Filters	<ul style="list-style-type: none"> <li>• Retiree</li> <li>• Temporary workforce</li> <li>• Student</li> <li>• External</li> <li>• Some Apprentices and trainees</li> </ul>
Refresh frequency	Monthly (D+7)

## Scope

- Current year
- Year-1