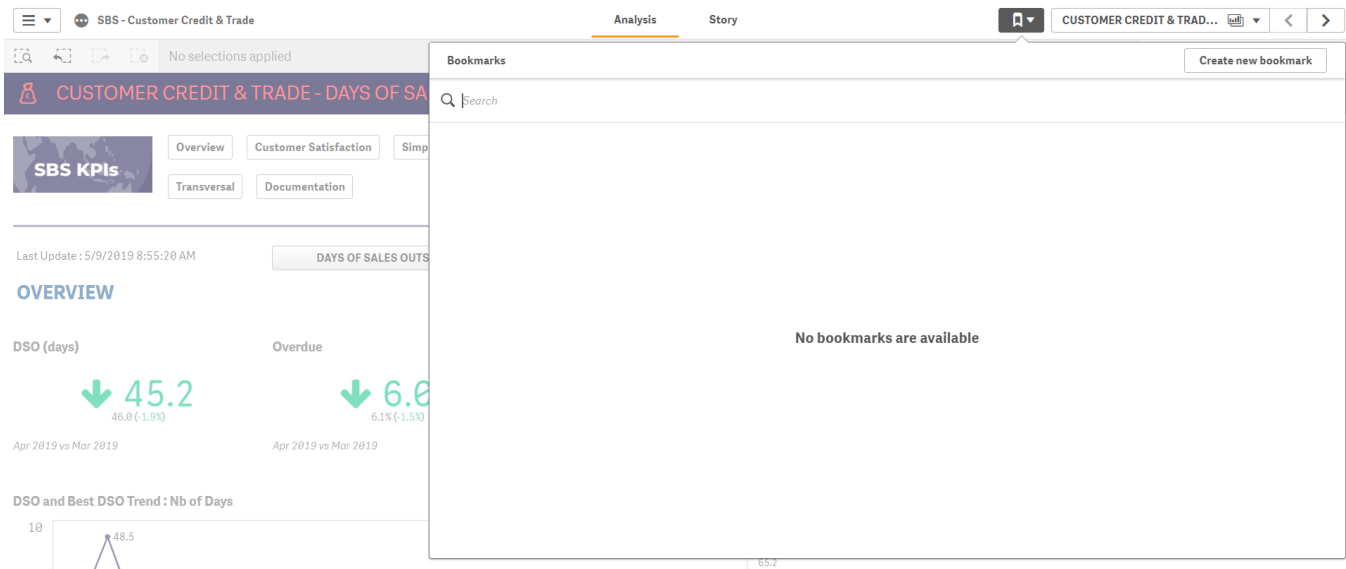


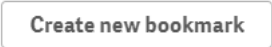
User Guide - Creation of BookMark

Create BookMark

Qlik Sense has the same function like QlikView (if you are already one of the user) which you can save your selections for future use. Look out for  icon to begin the creation of "BookMark".

Before clicking on , be sure you have all selections you need for your analysis so that the next time when you recall the "BookMark" it will give you the up-to-date result. You will see an empty box similar to below after clicking on  when it is the first time you create a "BookMark".



Now click on , it will then prompt to give the "BookMark" a name (for future recalling purpose) and a short description (if required) which is optional.

Give the "BookMark" a name

Short description if necessary

The screenshot shows a 'Create bookmark' dialog box. A red arrow points from the text 'Give the "BookMark" a name' to the 'Title' input field, which contains the text 'Bookmark'. Another red arrow points from the text 'Short description if necessary' to the 'Description (Optional)' text area. A third red arrow points from the text 'Set "Save layout" to Yes' to the 'Save layout' checkbox, which is checked. The dialog also has a 'Create' button at the bottom right. The background shows a 'Bookmarks' section with a 'Create new bookmark' button and a date '10/11/2019'.

Once you are done with the "BookMark" Title and "Description, click on "Create" button below to create. It will bring you to another dialog box as shown below. Click on the green tick to confirm saving the bookmark.

The screenshot shows a confirmation dialog box for saving a bookmark. It has a 'Title' field with the text '(DSO) Singapore' and a 'Description' text area. At the bottom, it shows 'Location: DAYS OF SALES OUTSTANDING' and 'Layout state: None'. On the right side, there are two circular buttons: a green one with a checkmark and a grey one with a trash icon. A red arrow points from the text 'Click to confirm save' to the green checkmark button. The background shows a 'Bookmarks' section with a 'Create new bookmark' button and a date '10/11/2019'.

Click to confirm save

SBS - Customer Credit & Trade

Analysis Story

CUSTOMER CREDIT & TRADE - DAYS OF SALES OUTSTANDING

Country: Singapore

GLACCT_STYP_S

SBS KPIs

Overview Customer Satisfaction Simp

Transversal Documentation

Last Update: 5/9/2019 8:55:20 AM

DAYS OF SALES OUTSTANDING

OVERVIEW

DSO (days)

↓ 54.6

55.1 (-9.9%)

Apr 2019 vs Mar 2019

Overdue

↑ 6.9

4.4% (56.8%)

Apr 2019 vs Mar 2019

DSO and Best DSO Trend : Nb of Days

10

66.7

Bookmarks

Create new bookmark

Search

▼ My bookmarks (1)

DSO (Singapore) 5/10/2019

Share BookMark

You may start sharing your BookMark once it had been created. First right click on the BookMark you want to share and select from the list "Publish".

Bookmarks

Create new bookmark

Search

▼ Public bookmarks (1)

All GBUs except Pepol Scope 10/11/2019

▼ My bookmarks (1)

(DSO) Singapore 9/10/2020

Apply bookmark

Apply selections only

View details

Copy link

Publish

Delete

Right click on the BookMark and select "Publish"

After publishing your BookMark, you will find that the BookMark will fall under "Bookmarks Published By Me" instead of "My bookmarks"

Bookmarks

Create new bookmark

Search

▼ Public bookmarks (1)

All GBUs except Pepol Scope 10/11/2019

▼ Bookmarks published by me (1)

(DSO) Singapore 9/10/2020

From the "Bookmarks published by me" right click on the BookMark that is to be shared and select "Copy link"

Bookmarks

Create new bookmark

Search

▼ Public bookmarks (1)

All GBUs except Pepol Scope10/11/2019

▼ Bookmarks published by me (1)

(DSO) Singapore9/10/2020

Apply bookmark

Apply selections only

View details

Copy link

Unpublish

Right click on the BookMark and select "Copy link"

The click on "Copy" button in order to get the full URL. Paste the URL to any of the platform (email/hangout, etc..) you want to share with. Your recipients will then able to open the BookMark selections you had saved earlier. Do take note, when you had "Unpublish" your BookMark, all your recipients will no longer able to open this BookMark unless they have created a copy of the BookMark themselves. It is advisable to highlight this point to your recipients when you are sharing a BookMark.

Copy link

Link

https://qliksense.solvay.com/sense/app/75040ba9-91c4-4983-864e-7e6133c39d5c

Copy

Link will expire if bookmark is unpublished.

Open in new tab