

# Composite Materials Overtime Dashboard



## Process Owner

Shannon Temples

Finance Manager

## General Description

The global overtime report for GBU Composite Materials is comprised of data provided by the payroll teams of USA, UK, Germany & China by the 6th of each month. Contacts as of July 10th 2018 are as follows

- USA: Rudy Alvarez
- UK: Konstantins Krupjanko
- Germany: Ulrich Von Hartz
- China: Lihua (Eva) Chen

## Target Users

- Site Managers
- Productions Area Leaders
- HR Managers
- Controllers
- Finance
- Business Leaders

## Authorization & Rights

Authorization rights : whole perimeter

[Access form](#)

Tabs	Overview	Locations	Overtime	Direct Overtime
<b>4 Tabs</b>	<ul style="list-style-type: none"> <li>• Total Hours</li> <li>• Total Regular Hours</li> <li>• Total Overtime Hours</li> <li>• Average % Overtime</li> <li>• Vacation Hours</li> </ul>	<ul style="list-style-type: none"> <li>• Map displaying locations and % Overtime</li> </ul>	<ul style="list-style-type: none"> <li>• Overtime Hours for Aero Sites</li> </ul>	<ul style="list-style-type: none"> <li>• Split of total and direct overtime</li> </ul>

## General Comments

Data are updated in country specific files by the 6th of each month by the contacts named above. The google sheets are as follows - beware to not change the structure:

- [China Data](#)
- [UK Data](#)
- [USA Data](#)
- [Germany Data](#)

The files are comprised of the raw data as well as a country specific list of cost centers that are considered "direct" and by opposition the cost centers not in the list are considered "indirect".

Site Controllers are responsible for providing the relevant cost centers to be added to the "direct" cost center list.

## Period of Analysis

Monthly, Updated on the 7th of each month.

## Specifications:

To see specifications for this dashboard, use the following link:

[Composite Materials Overtime Dashboard Specifications:](#)

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