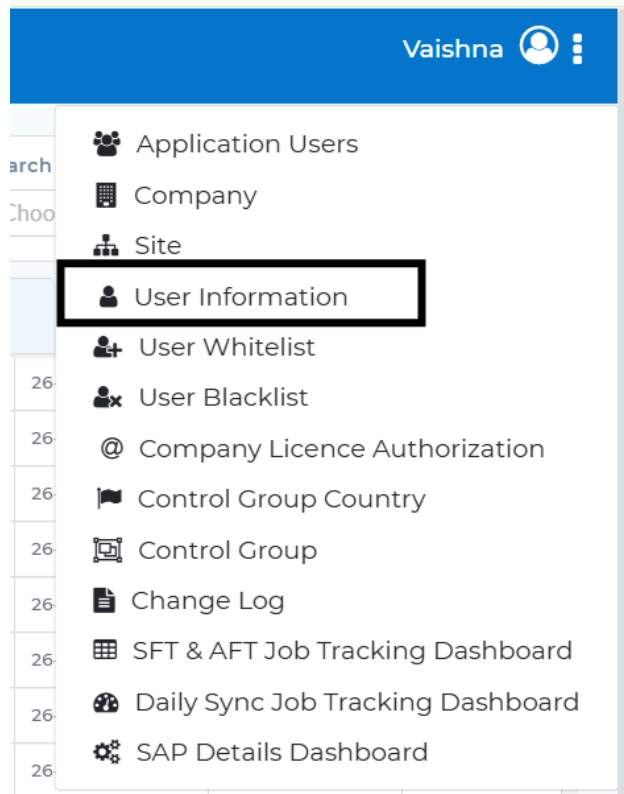
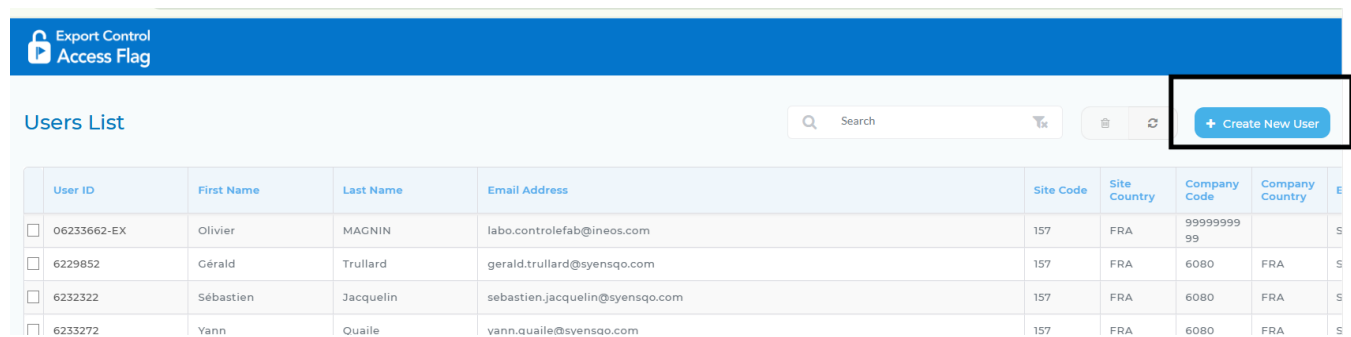


How to create a user in AFT (If user is active and not available in AFT)

- 1) Login to [AFT](#)
- 2) Go to User information tab



- 3) Check if user is available in user information tab, If not please click on "Create New User" Button



- 4) Provide "User ID "of the user and click on "Save"

Users Detail

Back

Save

Cancel

User ID *

This field is required

Email Address

First Name

Last Name

Site Code

Company Code

5) Now the user access will be created in AFT