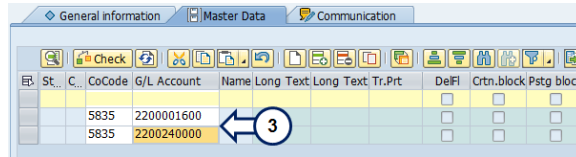
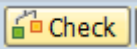


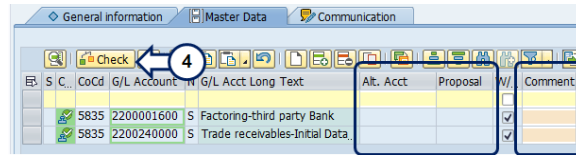
i Never use the yellow line to enter your request, it is a technical line used for mass changes only.

3. Fill mandatory fields:

- G/L Account number
- Target company code



4. Press check  to load the details and activate the checks

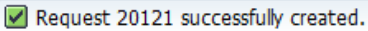


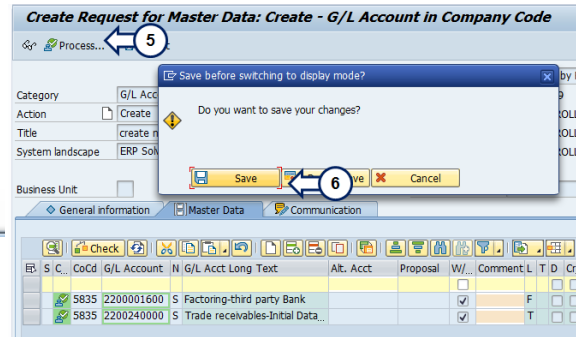
i All fields will be copied from the reference company, except :

- Alternative account for the few countries where this functionality is mandatory.
- Comment,

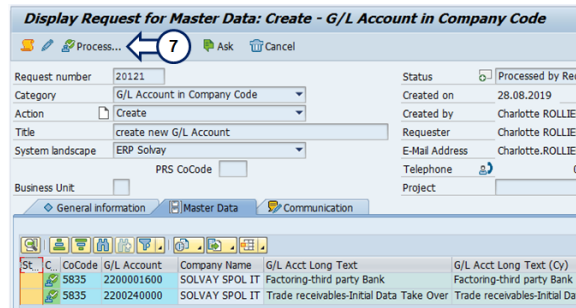
5. Click 


6. Click 

The request is created :


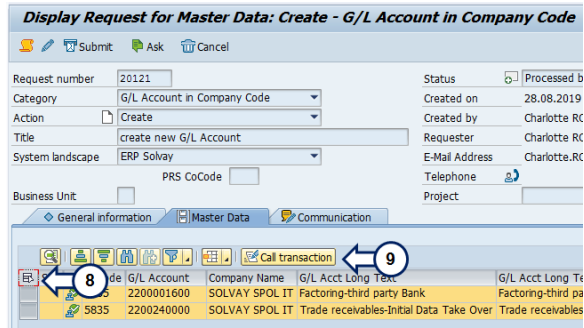


7. Click  again



8. Click  to select all the line (or line by line)

9. Click 

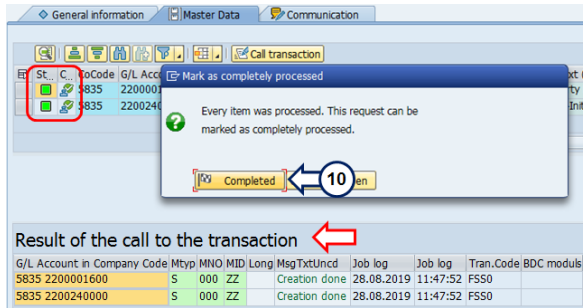
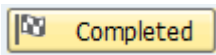


so have been processed click on completed

all is green and we can see the result of the transaction with the 2 newly created G/L account.

So you can:

10. Click



When you are dealing with a larger number of entries it might be more efficient to use Excel:

- Prepare an Excel document with the list of couples G/L Accounts / Company codes you want to process.
- Copy and Paste it into the request.
- Press the <check> button. As a result the data are loaded.
- Press the <Process> button
- Application invites you to <Save> and then <Process> again.
- Select the lines to process and Press <Call transaction>