

# Industrial Dashboard team

## Team Preferences

<b>Team Member</b>	PAWAR-ext, Gaurav		
<b>Working location and timezone</b>	Pune		
<b>Working hours and commitments</b>	11-8pm IST ,		
<b>Working environment and preferences</b>	I work in hybrid work model.(two days a week from office)		
<b>How I like receiving feedback</b>	Directly in the moment.		
<b>Context about me</b>	I like reading and keep myself fit		

## Communication Channels

Channel	Purpose	Audience	Standards
Team chat available at ???	Daily work related conversations, announcements	Core team, project team, leadership	eopen by default, expectations on responses

## Meetings

<b>Objective</b>	e.g., Stakeholder updates on Project X progress		
<b>Outcomes</b>	e.g., Stakeholders understand progress and can help us unblock impediments		
<b>Format</b>	e.g., 1;1, whole team, demo, stand up, retro, status update, Donut		
<b>Who</b>	e.g., Name, role and team of attendees		
<b>Resources</b>	e.g., Zoom, camera, laptop		
<b>How will we show up?</b>	e.g., accountability, agendas, vulnerability, respect, equity		
<b>How will we manage follow up?</b>	e.g., Record and knowledge share discussion points, decisions, actions etc		