


# CNV-1204 IHB Account Holder - IHB100

|                     |                                                                                   |
|---------------------|-----------------------------------------------------------------------------------|
| <b>Status</b>       |  |
| <b>Owner</b>        | BAJAJ-ext, Manoj                                                                  |
| <b>Stakeholders</b> | GANESAN-ext, Shivkumar PILLAY-ext, Lawrence                                       |

## Purpose

The purpose of this document is to define the conversion approach to create Object 1204 - Treasury Business Partner - IHB Account Holder - IHB100 in S/4 HANA.

The Business Partner role IHB100 is a specific SAP role for an "Inhouse Bank Account Holder" used in in-house banking scenarios to manage a business partner entity as Internal bank account which processes intercompany payment, cash pooling, and related transactions. It also helps in the Payments on Behalf Of (POBO) scenarios, if applicable.

The below table explains the Role Matrix, applicable S4HANA tables and related Conversion Objects.

| Role       | Description                                                                                                                                                                | Table      | Conversion Object |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------|
| 0000<br>00 | <b>General Role</b><br>Business Partner Role - General view Customers + Suppliers (including name and address standards, languages, emails, formats, identifications etc.) | BUT0<br>00 | CNV-3007          |
| IHB1<br>00 | <b>IHB100- Inhouse Bank Account Holder</b> to a Business Partner and validity dates                                                                                        | BUT1<br>00 | CNV-1204          |

Note: Role IHB200 (IHB Authorised Drawer) is paired with Role IHB200. This is being covered in the CNV-1205

The key fields for the above mentioned S4HANA tables pertaining to CNV-1204 IHB Account Holder - IHB100 are explained below:

- **Table BUT100** - Role assignment:
  - **PARTNER - Business Partner Number** - unique identifier of the Business partner which can be internally assigned by SAP or externally assigned by user. For Intercompany Business Partner, it will be externally assigned. Others will be internally assigned following the number ranges by the groups as specified in the CNV-3007
  - **RLTYP - Business Partner Role** - This field is to select the Partner Role. For IHB Account Holder, the role to be used is IHB100
  - **VALID\_FROM** - Validity Start of a BP Role
  - **VALID\_TO** - Validity End of a BP Role

The treasury function in legacy is carried out in the Quantum system and therefore for the data related to IHB Account Holder will be provided by business in a Data Collection Template (DCT), which will be transformed in Syniti to generate a preload file as per the to-be S4HANA design. The load will be part of the Business Partner Load (Object 3007) for the General Data and IHB Account Holder (Role IHB100) data using the LTMC <TBC as the available LTMC for Business Partner- Treasury is only Direct Transfer>. The function module is CNV\_OT\_APPL\_FI\_TRM\_BP\_ROLE and the BAPI/API is FTB\_BUPA\_DARK\_MAINTAIN\_INTERN

## Conversion Scope

The scope of this document covers the approach for converting active IHB Account Holder-IHB100 from Legacy Source Systems into S/4HANA following the MDS for Object-1204 - DD-FUN-050 Master Data Standard-3XXX-Consolidated Business Partner.

The relevancy criteria are not applicable for this object as the relevant data will be provided by business in a DCT (Data Collection Template), **however** as the general data of IHB Account Holder will be part of the object 3007, it needs to be ensured from deduplication perspective.

List of source systems and approximate number of records

| Source  | Scope                                 | Source Approx No. of Records | Target System | Target Approx No. of Records |
|---------|---------------------------------------|------------------------------|---------------|------------------------------|
| Quantum | Active and in use IHB Account Holders | 100 <TBC>                    | S4HANA        | 100 <TBC>                    |

## Additional Information

### Multi-language Requirement

Not applicable

## Document Management

Not applicable

## Legal Requirement

Not applicable

## Special Requirements

As the conversion involves a source system which is non-SAP, the below area needs special handling:

1. Extraction of IHB Account Holder data from source system i.e. Quantum is to be done manually or to be constructed manually by the business in DCT
2. Cleansing by business team in the source system (Quantum) to ensure that only active and in use records for IHB Account Holder are provided in DCT
3. Separate DCTs to be provided i.e. for General Role and IHB Account Holder Role
4. The extracted/constructed records to be converted into a DCT and stored in the Syniti for Transformation
5. Amount and date format from source system to align with S4HANA
6. As the target structure in S4HANA involves dependency on the Object 3007 (Business Partner- General Data), and all other Roles (see dependencies section) should have been loaded before IHB100 - IHB Account Holder Role

## Target Design

The technical design of the target for this conversion approach for Object 1204- IHB Account Holder - IHB100 is as below, following the MDS Object-1204 - DD-FUN-050 Master Data Standard-3XXX-Consolidated Business Partner

The technical design of the target for this conversion approach.

| Table  | Field      | Data Element       | Field Description           | Data Type | Length | Requirement |
|--------|------------|--------------------|-----------------------------|-----------|--------|-------------|
| BUT100 | PARTNER    | BU_PARTNER         | Business Partner Number     | CHAR      | 10     | Mandatory   |
| BUT100 | RLTYP      | BU_PARTNERROLE     | BP Role                     | CHAR      | 6      | Mandatory   |
| BUT100 | VALID_FROM | BU_ROLE_VALID_FROM | Validity Start of a BP Role | DEC       | 15     | Mandatory   |
| BUT100 | VALID_TO   | BU_ROLE_VALID_TO   | Validity End of a BP Role   | DEC       | 15     | Mandatory   |

## Data Cleansing

For the Object 1204- IHB Account Holder, no specific data cleansing is applicable due to below reasons/assumptions:

1. The Source System is Quantum and therefore it will be a manual extract of relevant data in a DCT form
2. The General Data View of IHB Account Holder will be handled together with the Object 3007 (Business Partner- General) and Object - 3040 (Counterparty) and therefore same de-duplication/cleansing rules will be followed

## Data- Pre Load Validation Report

However, for the purpose of the Object 1204- TIHB Account Holder, below validations reports should be available in Syniti so that the data as provided in DCT is validated before generating the pre-load file.

| ID | Criticality | Error Message /Report Description                     | Rule                                                                                                                                                             | Output                                        | Source System                                                  |
|----|-------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------|
| 01 | High        | Validity end date is in the Past                      | Check if Business Partner RLTYP Not Equal to Blank, then the validity end date (VALID_TO) in the table BUT100 is not in the past <Cutover date                   | Records showing validity end date in the past | Not applicable.<br>Check against S4 Configuration /Master Data |
| 02 | Medium      | Validity start date is greater than Validity End date | Check if Business Partner RLTYP Not Equal to Blank, then the validity end date (VALID_TO) in the table BUT100 is not < than the Validity Start (VALID_FROM) date | Records showing errors                        | Not applicable.<br>Check against S4 Configuration /Master Data |

The above report (ID-01) is similar to CNV-3040, CNV-1202 and CNV 1203

# Conversion Process

The generic high-level process steps for the conversion are as below:

1. Extraction:
  - a. Extract from the source systems: Apply the selection parameters and data relevancy as mentioned in this specification, from the relevant tables
  - b. DCT: The DCT to be prepared if the data to be transformed and is part of the load file is not available in the Source system
2. Transform
  - a. Transform fields by applying the fields and value mapping in the Syniti
  - b. Generate and validate Pre-load files
3. Load
  - a. Load the validated Pre-load file using SAP's LTMC or the custom upload program as applicable.

**However, with respect to Object 1204- IHB Account Holder IHB100 Master Data** - the conversion process will depend upon the DCT (Data Collection Template) which will be provided by the business based on the source data from Quantum system. This DCT will be used for transformation and generation of the pre-load file.

## Data Privacy and Sensitivity

Not applicable

## Extraction

Extract data from a source into Syniti. There are 2 possibilities:

1. Extract data from a source into Syniti. There are 2 possibilities:
  - a. The data exists. Syniti connects to the source and loads the data into Syniti. There are 3 methods:
    - i. Perform full data extraction from relevant tables in the source system(s).
    - ii. Perform extraction through the application layer.
    - iii. Only if Syniti; cannot connect to the source, data is loaded to the repository from the provided source system extract/report.
  - b. The data does not exist (or cannot be converted from its current state). The data is manually collected by the business directly in Syniti. This is to be conducted using DCT (Data Collection Template) in Syniti.

The agreed Relevancy criteria is applied to the extracted records to identify the records that are applicable for the Target loads

**In case of the Object 1204- IHB Account Holder IHB100 Master Data, the data is to be provided in a DCT by the business, therefore extraction related activity is not carried out via Syniti**

## Selection Screen

Not applicable as the extraction is manual activity to be performed by business in Quantum system

## Data Collection Template (DCT)

Target Ready Data Collection Template will be created for Object 1204- IHB Account Holder IHB100 Master Data with exception of some fields which require transformation as mentioned in the transformation rule.

This DCT is to be prepared in addition to the DCT containing the General Data such as Name, Address, Contact Details, Payment Information, Identification Numbers etc., which will be provided against the object 3007 - Business Partners - General (Role 000000)

Object 1204- IHB Account Holder IHB100 Master Data DCT Rules

| Field Name     | Field Description       | Rule                                                                                                                                                                                                                                                                                                                                                       |
|----------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BUT100-PARTNER | Business Partner Number | <b>This is a required field.</b><br><br>This number is internally generated by the system for non-intercompany and will be externally assigned for Interco (will be available once General Role -000000 is created)<br><br>For DCT Purpose, the Business Partner number will need to be populated once the BP numbers are known after load of General Role |
| BUT100-RLTYP   | Business Partner Role   | <b>This is a required field.</b><br><br>Business Partner that needs to be created as IHB Account Holder should be assigned to role IHB100                                                                                                                                                                                                                  |

|                       |                                |                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BUT100-VALID_FR<br>OM | Validity Start<br>of a BP Role | <p><b>This is a required field.</b></p> <p>Though the date format is YYYYMMDDHHMMSS, in the DCT provide YYYYMMDD as real value and HHMMSS can be left blank</p> <p>Example: 20250101</p>                                                                                                                                                                        |
| BUT100-VALID_TO       | Validity End<br>of a BP Role   | <p><b>This is a required field.</b></p> <p>Though the date format is YYYYMMDDHHMMSS, in the DCT provide YYYYMMDD as real value and HHMMSS can be left blank. If the actual end date is not known, then a generic end date of year 9999 can be provided.</p> <p>Example: 99991231</p> <p>Note: The end date should not be prior to the cutover/go live date.</p> |

Note: Field DFVAL of BUT100 is not relevant as per MDS and therefore from Syniti perspective, this value to be kept as "Null"

## Extraction Dependencies

For Object 1204- IHB Account Holder IHB100 no extraction dependencies are applicable for as the extraction is via DCT and this is Master Data object by nature.

## Transformation

The Target fields are mapped to the applicable Legacy field that will be its source, this is a 3-way activity involving the Business, Functional team and Data team. This identifies the transformation activity required to allow Syniti to make the data Target ready:

1. Perform value mapping and data transformation rules.
  - a. Legacy values are mapped to the to-be values (this could include a default value)
  - b. Values are transformed according to the rules defined in Syniti
2. Prepare target-ready data in the structure and format that is required for loading via prescribed Load Tool. This step also produces the load data ready for business to perform Pre-load Data Validation

## Transformation Run Sheet

| Item # | Step Description                                                                                                                              | Team Responsible |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1      | Ensure all the fields that require value mapping, as stipulated Mapping tables, have the latest signed-off mapping files imported into Syniti | Data team        |
| 2      | Ensure that signed off value mappings have been maintained in the Syniti                                                                      | Syniti team      |
| 3      | Confirm the value mappings as maintained in the Syniti                                                                                        | Data team        |
| 4      | Ensure that Signed off CONSTRUCT from business has been received and maintained in Syniti                                                     | Syniti/Data team |
| 5      | Execute transformation for the object                                                                                                         | Syniti team      |
| 6      | Monitor the transformation progress and ensure performance and completion is within allowed timeframe                                         | Syniti/Data team |
| 7.     | Generate Pre-Load reports.                                                                                                                    | Syniti team      |
| 8.     | Generate data load count.                                                                                                                     | Syniti team      |
| 9.     | Log errors as defects, if any and address resolutions. Close defects.                                                                         | Syniti/Data team |
| 10.    | Re-transform and re-validate the Pre-load reports if necessary.                                                                               | Syniti/Data team |
| 11.    | Validate the transformed file as part of pre-load validation, raise data defects or provide the pre-load sign-off.                            | Business         |
| 12.    | Analyse and resolve any pre-load defects logged by business.                                                                                  | Syniti/Data team |
| 13.    | Repeat steps 5 to 11 if necessary                                                                                                             | Syniti/Data team |
| 14.    | Proceed to pre-load validations                                                                                                               | Data team        |

## Transformation Rules

| Rule # | Source system | Source Table | Source Field | Source Description | Target System | Target Table | Target Field   | Target Description          | Transformation Logic                                                              |
|--------|---------------|--------------|--------------|--------------------|---------------|--------------|----------------|-----------------------------|-----------------------------------------------------------------------------------|
| 01     | NA            | NA           | NA           | CONSTRUCT          | S4HANA        | BUT100       | PARTNER        | Business Partner Number     | As per DCT,<br>To be validated against XREF of Business Partner                   |
| 02     | NA            | NA           | NA           | CONSTRUCT          | S4HANA        | BUT100       | RLTYP          | BP Role                     | Default to IHB100                                                                 |
| 03     | NA            | NA           | NA           | CONSTRUCT          | S4HANA        | BUT100       | VALID_FR<br>OM | Validity Start of a BP Role | As per DCT<br>Check the Validity Start date is not greater than Validity End Date |
| 04     | NA            | NA           | NA           | CONSTRUCT          | S4HANA        | BUT100       | VALID_TO       | Validity End of a BP Role   | As per DCT<br>Check the Validity End date is not < Cutover date                   |

## Transformation Mapping

No mapping table is needed for this object.

## Transformation Dependencies

List the steps that need to occur before transformation can commence

| Item # | Step Description                                                                                                                              | Team Responsible          |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 1      | Ensure all the fields that require value mapping, as stipulated Mapping tables, have the latest signed-off mapping files imported into Syniti | Data team                 |
| 2      | Ensure that signed off value mappings have been maintained in the Syniti                                                                      | Syniti team               |
| 3      | Confirm the value mappings as maintained in the Syniti                                                                                        | Data team                 |
| 4      | Ensure that Signed off DCT from business has been received and maintained in Syniti                                                           | Syniti/Data team          |
| 5      | Confirm on the extracted values                                                                                                               | Syniti, Data and business |

## Pre-Load Validation

### Project Team

The Pre Load validations are performed by Project Team

### Completeness

| Task                                  | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Generation of Pre-load reports</b> | <p><u>Mandatory field check.</u></p> <ul style="list-style-type: none"> <li>The business partner being created as IHB Account Holder-IHB100 role is available in the General Role (000000)</li> <li>The Role assigned in the Pre-Load validation file against a record is IHB100</li> <li>The validity end date of the role for a record in the Pre-load file is not prior to cutover/go-live date</li> <li>The validity start date is not &gt; the validity end date</li> </ul> |
| <b>Record Count</b>                   | <p><u>Record Count</u></p> <p>Confirm the record counts in preload summary report</p> <ul style="list-style-type: none"> <li>Total Records: <ul style="list-style-type: none"> <li>Valid Records:</li> <li>Invalid Records</li> </ul> </li> </ul>                                                                                                                                                                                                                                |

|                              |                                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Business Confirmation</b> | Data team after the initial validation of Pre-Load validation based on the pre agreed validation checklist<br><br>To send the Pre-Load file to the Business Representatives for all plants/valuation area in scope for conversion<br><br>Business Representatives to validate the pre-load file<br><br>Agree with data team on the next steps for erroneous record |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## Accuracy

| Task                                              | Action                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Mandatory field mapping and transformation</b> | Obtain a list of the fields to be populated with values from mapping files and ensure all these fields contain S/4HANA values. <ul style="list-style-type: none"> <li>Business Partner to be created with IHB Account Holder role IHB100 is correctly picked up based on XREF from the role 000000 (General Data)</li> </ul> |
| <b>Business Value Checks</b>                      | The fields value as per the DCT, and pre-load fields are matching for the key fields.                                                                                                                                                                                                                                        |
| <b>Records in Errors</b>                          | Review and correct the errors. Achieve a zero-error record count as much as possible. Raise defects for data remediated and requiring a correction in the source data.                                                                                                                                                       |

## Business

The following pre-load validations will be performed by business

## Completeness

| Task                           | Action                                                                                                                                                            |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Check Data load register count | Business Data Owner/s to verify that the total number of relevant records to be converted as per DCT is equal to the total number of records in the Preload file. |
| Key Fields Check               | Business to check some key fields such as validity end date is correctly picked up as per DCT                                                                     |

## Accuracy

| Task                | Action                                                                                                |
|---------------------|-------------------------------------------------------------------------------------------------------|
| Conversion accuracy | To check and validate the load files with all the transformation and mapping rules, to be signed off. |

## Load

The load process includes:

- Execute the automated data load into target system using load tool or produce the load file if the loading of records to be done via LTMC - It is assumed that even though the LTMC - S4\_FI\_TRM\_BP\_ROLES is relevant for Direct Transfer only, it can be used for staging. If the same is not feasible <TBC by Syniti team> then function module CNV\_OT\_APPL\_FI\_TRM\_BP\_ROLE using a wrapper custom load program can be used as alternative
- Once the data is loaded to the target system, it will be extracted and prepared for Post Load Data Validation with side by side check of each fields in scope of the objects with fields to be displayed as XXXX\_ECC, XXXX\_S4HANA, XXXX\_MATCH ( As TRUE or FALSE) with an additional column denoting fields not matching and status of loading in S/4HANA as LOADED\_IN\_S4HANA ( As TRUE or FALSE)

## Load Run Sheet

| Item # | Step Description                                                                                                                    | Team Responsible |
|--------|-------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 01     | Go to load file and pick 5 data records, load manually without any tool. See what happens. If all okay, proceed with the next step. | Data team        |

|    |                                                                                                                                                                                                    |           |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 02 | Go to load file and pick 10 records and load them with the tool. No action if the previous step has fallen. If not, then continue to load 10 records with the tool. Check if everything went okay. | Data team |
| 03 | Proceed with the full load if steps one and two were succeed else fix the issue with records                                                                                                       | Data team |
| 04 | Validate few records loaded by accessing standard transaction code "BP" from S/4HANA                                                                                                               | Data team |
| 05 | Generate post load report if step 5 is validated                                                                                                                                                   | Data team |
| 06 | Log errors as defects, if any and address resolutions. Close defects.                                                                                                                              | Data team |
| 07 | Resolve defects by reupload and re-generate post load reports if necessary.                                                                                                                        | Data team |
| 08 | Business to validate the post load files as part of post-load validation, raise data defects or provide the post-load sign-off.                                                                    | Business  |
| 09 | Repeat steps 1 to 5 if necessary.                                                                                                                                                                  | Data team |

## Load Phase and Dependencies

The load phase for the object 1204-IHB Account Holder IHB100 is **Pre-Cutover Phase 3**.

## Configuration

No specific configurations except the role as mentioned in this CS is needed.

## Conversion Objects

| Object # | Preceding Object Conversion Approach     |
|----------|------------------------------------------|
| CNV-3007 | Business Partner - General Role          |
| CNV-3017 | Business Partners - FI Customer (FLCU00) |
| CNV-3018 | Business Partners - FI Vendor (FLVN00)   |
| CNV-3040 | Business Partner Counterparty (TR0151)   |

## Error Handling

The table below depicts some possible system errors for this data object during data load. All data load error is to be logged as defect and managed within the Defect Management.

| Error Type   | Error Description                                       | Action Taken                                              |
|--------------|---------------------------------------------------------|-----------------------------------------------------------|
| Valid Master | Business Partner is not having a valid role i.e. IHB100 | Ensure that Business Partner is updated with correct role |

## Post-Load Validation

### Project Team

The following post load validations will be done by Project Team

### Completeness

| Task                           | Action                                                                                                                                                                                                              |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reconciliation of Record Count | <p><u>Record Count</u> - Count and check how many records were loaded vs. Records in the load file (Each mock has its own data record count)</p> <p>Check for logs from Load and fix erroneous records, if any.</p> |

### Accuracy

| Task                                    | Action                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Check values in key fields for accuracy | <p>Post-load reports will have the same structure as the load file and some additional columns as required to facilitate the post load validation.</p> <p>Leverage on tool to create a Post Load report that reports S/4HANA loaded records along with the legacy values side-by-side to allow for 100% check of all these fields in the shortest possible time.</p> <p><u>Any</u> mismatch will be reported under the Post Load - Error report.</p> |

## Business

The following post load validations will be done by business

## Completeness

| Task               | Action                                                                                                                                                                                                                                                                              |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Record Count Check | <p>Review the record count report from the Data Team and ensure it is correct by cross-checking with the record count confirmed during Pre-load Business Validations</p> <p>Business may also run transaction code BP to cross check the records created for IHB Account Holder</p> |

## Accuracy

| Task         | Action                                                                                                        |
|--------------|---------------------------------------------------------------------------------------------------------------|
| Field Checks | Check key fields to ensure that Business Partner - IHB Account Holder has been maintained with proper details |

## Key Assumptions

- Master Data Standard is up to date as on the date of documenting this conversion approach and data load.
- Object 1204- IHB Account Holder- IHB100 is in scope based on data design and any exception requested by business.
- Object -3007 - BP General- Data for all applicable fields of General Role have been collected in DCT and has been loaded correctly following the specs of the CNV-3007
- Master Data Standard is up to date as on the date of documenting this conversion approach and data load.

## See also

[CNV-3007: Business Partner General - CNV-3007 Business Partners - General \(Role 000000\) - SyWay Project - Syensqo - Wiki knowledge base](#)

[CNV- 3040 - Business Partner Counterparty - CNV-3040 Business Partner Counterparty](#)






## Change log

| Version                | Published                 | Changed By                      | Comment                                                                         |
|------------------------|---------------------------|---------------------------------|---------------------------------------------------------------------------------|
| <b>CURRENT (v. 10)</b> | <b>Apr 07, 2026 13:15</b> | <b>VIDWANS-ext,<br/>Sauradh</b> |                                                                                 |
| v. 9                   | Jan 12, 2026 12:58        | <b>BAJAJ-ext,<br/>Manoj</b>     | Updated the config dependency as advised by Syniti. Note this is a minor change |
| v. 8                   | Jan 08, 2026 08:30        | <b>BAJAJ-ext,<br/>Manoj</b>     |                                                                                 |
| v. 7                   | Jan 07, 2026 06:50        | <b>BAJAJ-ext,<br/>Manoj</b>     |                                                                                 |

|      |                    |                  |
|------|--------------------|------------------|
| v. 6 | Jan 06, 2026 13:57 | BAJAJ-ext, Manoj |
| v. 5 | Jan 06, 2026 12:56 | BAJAJ-ext, Manoj |
| v. 4 | Jan 06, 2026 11:47 | BAJAJ-ext, Manoj |
| v. 3 | Jan 06, 2026 10:20 | BAJAJ-ext, Manoj |
| v. 2 | Jan 05, 2026 13:13 | BAJAJ-ext, Manoj |
| v. 1 | Jan 05, 2026 10:18 | BAJAJ-ext, Manoj |

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

| Apr 07, 2026  | Actor                                                                                                  | Type  | Activity                                                                                                                                                           | Version |
|---------------|--------------------------------------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Approved      |  VIDWANS-ext, Sauradh | Edit  | updated the page at 1:15 pm                                                                                                                                        |         |
| Jan 26, 2026  |                                                                                                        |       |                                                                                                                                                                    |         |
|               |  TAN-ext, Charmaine | State | changed state to <b>Approved</b> at 2:32 pm (State override)<br><i>[PMO Comments] Conversion Spec completed as per CS register and functional review completed</i> | v9      |
| Lead Approval |  TAN-ext, Charmaine | State | gave <i>Minor change</i> approval at 2:32 pm<br><i>[PMO Comments] Conversion Spec completed as per CS register and functional review completed</i>                 |         |
| Jan 13, 2026  |                                                                                                        |       |                                                                                                                                                                    |         |
|               |  SHARMA-ext, Swati  | State | changed expiry date to '20 Jan, 2026 11:31 am' at 11:31 am                                                                                                         |         |
|               |                                                                                                        | State | changed state to <b>Lead Approval</b> at 11:31 am                                                                                                                  | v9      |
| Tech Review   |  SHARMA-ext, Swati  | State | gave <i>Syniti Team Review</i> approval at 11:31 am                                                                                                                |         |