

WW IFRS16 - Cars Extraction

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Scope



WW

ERP

PF2 WP2

Frequency



Month

1. Objective and Scope

1.1. Objective of this Operation

The purpose of this document is to describe the procedure for extracting and preparing the file with all contracts for cars WW and send it to the Accounts Payable team.

This file is used by the Accounts Payable team to correctly identify and process the invoices received for the car leases WW.

1.2. Scope and Timeline

All companies under Syensqo that follow the IFRS16 accounting rules.

Car contracts only.

This activity is performed monthly, until D+20.

1.2. Responsibility

SU MAC is responsible for:

- Preparing the extractions
- Creating the file for the current month
- Sending the file to the Accounts Payable

2. Extractions and file preparation

Open the BW query **CAPEX Lease B/S by Flows** -> query ending in 0016

Description	Technical Name	
CBS - Functions costs	ZR_RCS_CA_M23	
Cost Transparency	ZR_RCS_CA_M73	
CX - CAPEX Analysis	ZR_RCS_CA_M50	
CAPEX Invest. Projects	ZR_RCS_CA_M50	0000000014
CAPEX Lease Contracts	ZR_RCS_CA_M50	0000000015
CAPEX Lease B/S by Flows (Core Workbook)	BW_WBK_CX_0016	
CAPEX Lease BFC Interface (Core Workbook)	BW_WBK_CX_0015	
CAPEX Lease Colmar check (Core Workbook)	BW_WBK_CX_0023	
CAPEX Lease Debt/RoU based on RE Act./Plan. Cash flow (Core	BW_WBK_CX_0019	

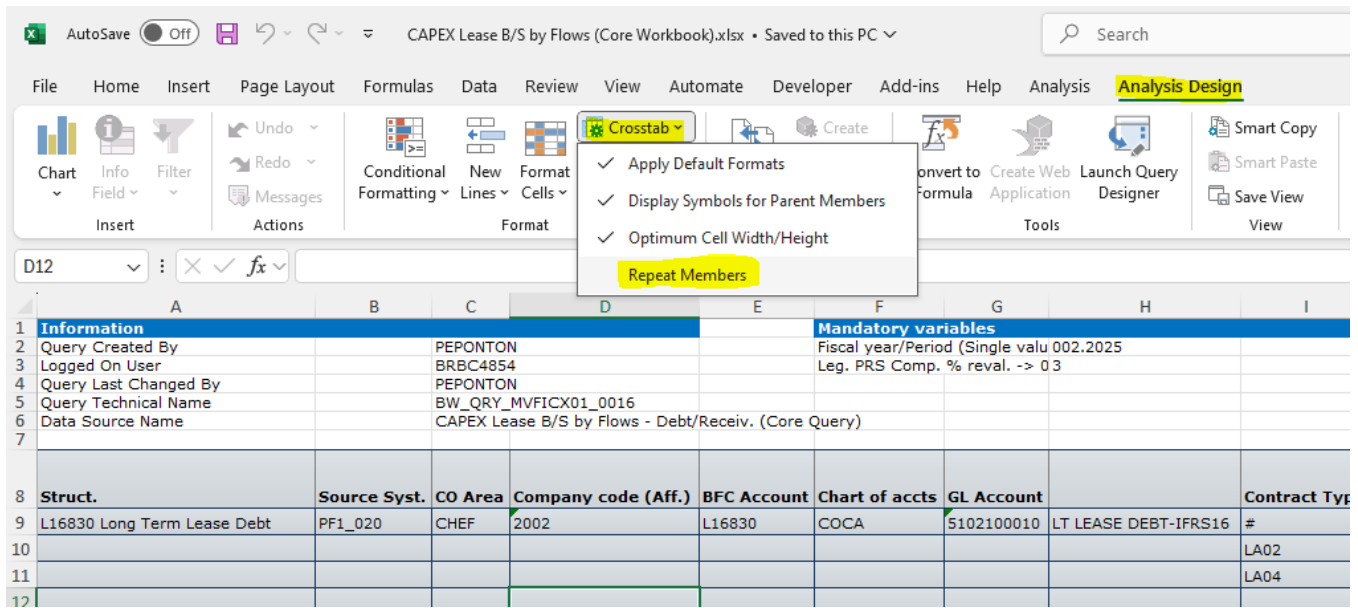
Run the report by informing the Scope of the report and the current period

Prompts

Use Variant

Prompt Summary	Specify Value for Prompts
Auth. scope based on Comp. Code (Selection option,...	= SCO
* Fiscal year/Period (Single value, Mandatory): FE	002.2025
* Leg. PRS Comp. % reval. -> 0=No/2=ECO/3=Si	3
Leg. PRS Comp. Code (Selection option, Optiona	=
Leg. PRS Comp: only conso? (X=Yes):	
1 - BFC GBU (Selection option, Optional):	=
Target Curr. for conversion (Single value, Option;	
Exchange rate type (Single value, Optional): Exch	
# for Posted AA entries only (X for Planned): #	
Target Curr. for conversion (Single value, Optional)	

Go to Analysis Design - Crosstab - Repeat Members so that all lines are filled out with the relevant information



Click on Pause Refresh to prevent BW updates.

Put a filter in the file. On column J, filter Cars only

	Asset Cla		Cont
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000
P EQUIPMTS	ZLE23401	Leasing - Cars	4000

On column G - GL Account, filter the Lease Debt accounts only: **5102100010** and **16830100**

E2 : *fx* =CONCATENATE(C2;D2)

	A	B	C	D	E	F
1	Source Syst.	CO Area	C.Code	Contract	Concatenate	Start Da
2	PF1_020	CHEF	2002	400003	2002400003	18.08.201
3	PF1_020	CHEF	2002	400004	2002400004	01.06.201
4	PF1_020	CHEF	2002	400006	2002400006	10.07.201
5	PF1_020	CHEF	2002	400007	2002400007	19.06.201
6	PF1_020	CHEF	2002	400009	2002400009	01.03.201

On Column H, select everything that ended in the previous months/years and delete

Example:

H5 : *fx* '18.06.2024

	A	B	C	D	E	F	G	H	I
1	Source Syst.	CO Ar	C.Code	Contra	Concatenat	Start Da	End of Ter	Prob./Absol. End Dat	Vendor
68	PF1_020	CHEF	5835	400037	5835400037	29.11.2016	28.02.2019	28.02.2019	406191489
14	WP1_400	Z006	7794	400002	7794400002	30.10.2017	30.06.2019	30.06.2019	302315233
15	WP1_400	Z006	7794	400003	7794400003	31.08.2017	30.06.2019	30.06.2019	302315233
16	WP1_400	Z006	7794	400004	7794400004	30.10.2017	30.06.2019	30.06.2019	302315233
17	WP1_400	Z006	7794	400005	7794400005	22.12.2017	31.08.2019	31.08.2019	602602359
18	WP1_400	Z006	7794	400006	7794400006	20.03.2017	30.06.2019	30.06.2019	302315233
40									

After that, filter column H for all contracts with an end date 31.12.9999.

Check column G to see if the contracts are still valid or not. If not, delete them as well

	A	B	C	D	E	F	G	H	I
	Source Syst.	CO Ar	C.Code	Contra	Concatenat	Start Da	End of Ter	Prob./Absol. End Dat	Vendor
	PF1_020	CHEF	2002	400181	2002400181	01.01.2024	25.06.2028	31.12.9999	702706
	PF1_020	CHEF	3383	400060	3383400060	01.07.2022	30.04.2028	31.12.9999	460524
	PF1_020	CHEF	4233	400006	4233400006	01.12.2023	31.05.2028	31.12.9999	702717
	PF1_020	CHEF	4233	400006	4233400006	01.12.2023	31.05.2028	31.12.9999	702717
	PF1_020	CHEF	5782	400027	5782400027	16.02.2018	15.04.2022	31.12.9999	210211
	PF1_020	CHEF	5782	400077	5782400077	26.03.2018	29.02.2020	31.12.9999	210211
	PF1_020	CHEF	5782	400101	5782400101	23.11.2018	22.01.2023	31.12.9999	210211
	PF1_020	CHEF	5835	400298	5835400298	19.04.2023	19.04.2027	31.12.9999	406191
	PF1_020	CHEF	5835	400299	5835400299	20.03.2023	20.03.2027	31.12.9999	406191
	PF1_020	CHEF	5835	400300	5835400300	14.02.2023	14.02.2027	31.12.9999	406191
	PF1_020	CHEF	5835	400302	5835400302	02.03.2023	02.03.2027	31.12.9999	406191

Add a new column after the Vendor Name for the contract description.

Open transaction **REISCN**. For both systems, we need to extract worldwide (all companies) and search for these contracts' descriptions and add them to the file. Do a VLOOKUP with the concatenates.

fx 400003

C	D	E	F	G	H	I	J
C.Code	Contra	Concatenat	Start Da	End of Ter	Vendor	Vendor Description	Lease Description
2002	400003	2002400003	18.08.2017	17.02.2025	702706379	AXUS SA	AODOCS 0001-0011 - CAR_ALD_933527
2002	400016	2002400016	01.04.2019	30.04.2025	702701862	LEASEPLAN FLEET MANAGEMENT NV	Car Lease Plate No#1WCW314
2002	400057	2002400057	01.07.2021	13.02.2025	702701862	LEASEPLAN FLEET MANAGEMENT NV	CAR LEASE _ vehicle plate ID #1YDV900
2002	400058	2002400058	01.07.2021	03.06.2025	702701862	LEASEPLAN FLEET MANAGEMENT NV	CAR LEASE _ vehicle plate ID #1XUE596

List Edit Goto Settings System Help

Info System: Contracts [Unlimited]

CoCd	Contract	Contr.type text	Contract name	Contr.con.	TenLwDes	CCrcy	Industry	SDpTy	2ndSig
2002	400003	TRANSPORTATION EQUIPMENTS	AODOCS 0001-0011 - CAR_ALD_933527 Plate # 1SXK332	21.04.2017		EUR			
2002	400016	TRANSPORTATION EQUIPMENTS	Car Lease Plate No#1WCW314	29.04.2019		EUR			
2002	400057	TRANSPORTATION EQUIPMENTS	CAR LEASE _ vehicle plate ID #1YDV900	14.08.2020		EUR			
2002	400058	TRANSPORTATION EQUIPMENTS	CAR LEASE _ vehicle plate ID #1XUE596	04.06.2020		EUR			
2002	400066	TRANSPORTATION EQUIPMENTS	CAR LEASE _ vehicle plate ID #1YDF733	25.08.2020		EUR			
2002	400067	TRANSPORTATION EQUIPMENTS	CAR LEASE _ vehicle plate ID #1YSD787	11.12.2020		EUR			

Add two more columns at the end, one for the monthly rent amount and one for the currency.

J	K	L	M	N
Lease Description	PO Number	1 - BFC GE	Monthly Value	Crcy
			400003	EUR

To get this information, open transaction **RECESH** with all Company codes.

Valuation Rule: IFRS16

View: Cash Flow

Display Contract Valuation

Selection via Sets

Period/key date
Contract Validity: [] to []

Filter
 Status Selection Active
 Person Responsible: [] to []

Identification
Identification: []

Restriction
Valuation Rule: **ifrs16** to []

Output Options
View: **2 Cash Flow**
 Use Fiscal Year

Parallel Processing
 Parallel Processing
 Server Group: [] Local Server
 Number of Tasks: [0]
 Number of Objects per Task: [0]

Cash Flow Data Is Being Read (Contract 249 of 3317) **SAP** **RECESH**

Once it runs, filter the current month and year and extract it to Excel.

Cash Flow Data for Valuation

Valuated Contract	No.	Val.Rule	Calendar Year	Period	Contr.Val.	Pres.Val.	Assets	Opening Balance
REC 2002/400003	1	IFRS16	2023	12	815,48	814,69	802,47	802,47
			2024	1	4.310,40	4.222,81	3.725,26	4.215,08
				2				3.904,39
				3				3.593,69

Determine Values for Filter Criteria

Select.

Calendar Year: **2025** to []

Period: **2** to []

Perform a VLOOKUP using the concatenates to pull the expected rental amount for that month and the currency (columns **Clearing** and **Currency** of the RECESH extraction)

Clearing	Interest	Closing Balance	Repayment	Initial	Retro	Leasing	Currency	Int
					acti	Expense/l		
30.100,95	1.617,46	235.087,86	28.287,51	0,00	0,00	26.347,67	INR	8,3
18.434,36	668,48	108.922,95	17.656,85	0,00	0,00	17.253,98	INR	7,4
17.570,00	2.981,91	834.836,33	14.548,30	0,00	0,00	18.830,05	THB	4,4
524,51	81,13	14.692,73	443,38	0,00	0,00	533,22	GBP	6,4
462,90	77,06	13.950,48	385,84	0,00	0,00	473,84	GBP	6,4
454,33	75,37	13.843,44	378,84	0,00	0,00	464,85	GBP	6,4

Perform the VLOOKUP for both the PF2 and WP2 extractions.

Remove the formulas and check column N to see if there are any contracts with an expected amount of 0 or N/A for the month. If so, check and delete the lines from the report

	K	L	M	N	O
1	cription	Vendor Cont	1 - BFC GBU	Monthly Value	Crcy
91	AO72KUP	#	CB	0,01	GBP
92	3801LL (renewal) DUPLICATED CANCELED	#	CB	0,01	EUR
19	73BJV	N/A	CB	#N/A	GBP
29					
30					

Save the file and send it by email to the Accounts Payable team.

Syensqo - RE-FX Leasing Cars WW 03.2026 IFRS 16 x

to emea-ap-team, me, ANNA, Euclides, Goncalo, Lidia, LUCAS, Pareena, Pedro, Pedro, Mónica, Vasco

Dear Team,

Please find attached the file for this month, with the new contracts created.
Please note that, for monthly amounts that don't match, please send us the information so we can check.

Thank you and Best regards,



MAC Analyst & IFRS 16 EMEA
Management Accounting Service Unit

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syensqo.com



One attachment • Scanned by Gmail Security Sandbox Added to Drive

